

TOWN OF FORT FRANCES

Administration & Finance Executive Committee

AGENDA - Wednesday, December 9, 2015 at 12:00 p.m. (Noon)

MEETING - Civic Centre Committee Room

Session # 22

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1 <u>Call to Order</u>	
2 <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3 <u>Approval of Previous Committee Minutes</u>	
3.1 Tuesday, November 17, 2015 Meeting Minutes	3 - 4
4 <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u>	
4.1 OPP Building Lease Extension	
5 <u>In-Camera</u>	
6 <u>Items Referred from Council</u>	
6.1 Strategic Plan Initiative #6 - Town Revitalization	5 - 7
7 <u>New Business</u>	
7.1 Capital Long-Term Debt Financing Report	8 - 10
7.2 Councillor Perry NOMA Board Meeting Per Diem	11 - 12
7.3 B93.1 The Border Radio Christmas Advertising	13 - 14
7.4 Canadian Tire Appeal Advisory Group Financial Request	15 - 17
8 <u>Non-agenda Items</u>	
8.1 OPP Building Lease Extension	
9 <u>Outstanding Items</u>	
9.1 Couchiching First Nations Water & Sewer Agreement	
9.2 Elected Officials Remuneration By-Law No. 02/10-C Review (deferred to Fall of 2016)	
10 <u>Information</u>	
10.1 General Fund Financial as at November 30, 2015	18 - 19

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10.2 Water & Sewer Funds Financial as at November 30, 2015	20
11 <u>Adjourn / Next Meeting Date</u>	
11.1 Tuesday, January 5, 2016	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #21

Tuesday, November 17, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on Tuesday, November 17, 2015 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Wendy Brunetta, Councillor Paul Ryan and Mayor Roy Avis

ALSO PRESENT: Travis Rob, CBO, Aaron Petrin, HR Manager and Laurie Witherspoon, Treasurer
Guest: Rick Wiedenhoef, Multi-Use/Tennis Court Committee

REGRETS: None

1. Call to Order

1.1 Councillor Ken Perry called the meeting to order at 12:03 p.m.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 None

3. Approval of Previous Committee Minutes

3.1 The Committee considered the following resolution:

Ryan-Brunetta: That the minutes of the previous meeting held on Tuesday, November 3, 2015 be approved as distributed. CARRIED

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

4.1 Families for Families Request for Financial Support

4.2 Consideration of a Donation In Memory of Ron Nelson

5. In-Camera

5.1 OPP Building Lease Extension

Brunetta-Ryan: That the Administration & Finance Executive Committee now meet in-camera in order to address a matter pertaining to the security of the property of the municipality or local board. CARRIED

A discussion was held regarding the OPP Building Lease received. The Committee instructed Travis Rob, CBO to proceed as directed.

6. Items Referred from Council

6.1 Volunteer Bureau Christmas Dinner Financial Request - The Committee recommended to approve a donation in the amount of \$100.00 to the Volunteer Bureau for the Christmas Dinner to be held at the Knox United Church.

7. New Business

7.1 Mutli-Use/Tennis Court Committee Delegation, Rick Wiedenhoef - Mr. Wiedenhoef gave a brief overview of their committee's efforts to secure funding from the local public & separate school boards. The Committee considered the request to send a letter confirming the 2015 Capital funding commitment of \$112,000 and to address the maintenance and future capital requirements through the Joint Use Agreement.

- 7.2 M. McCaig, CAO Purchase Card Purchases - The Committee recommended to approve the purchase card expenses for Mark McCaig, CAO in the amount of \$53.09 as summarized in the report.
- 7.3 Elected Officials Remuneration By-Law No. 02/10-C Review - The Committee decided to defer the review of the remuneration by-law until the fall of 2016.
- 7.4 Policy review- First Aid & Accident/Incident Reporting - The Committee recommended to approve the proposed changes to the Town's First Aid Policy and to its Accident / Incident Reporting Policy.
- 7.5 Annual Review of Health and Safety Policy & Workplace Harassment and Violence Policy - The Committee recommended to approve the Town's Health & Safety Policy and its Workplace Harassment and Violence Policy and will conclude the Town's annual review of these two (2) policies.

8. Non-agenda Items

- 8.1 Families for Families Request for Financial Support - The Committee recommended to approve a donation in the amount of \$500.00 to Families for Families Committee for their sponsorship of a refugee family.
- 8.2 Consideration of a Donation In Memory of Ron Nelson - The Committee recommended to approve a donation in the amount of \$100.00 to O'Connor Free Methodist Church in memory of Ron Nelson.

9. Outstanding Items

- 9.1 Couchiching First Nations Water & Sewer Agreement

10. Information

- 10.1 Administration & Finance Stats as at October 31, 2015
- 10.2 General Operating Financial Statement as at October 31, 2015
- 10.3 Water & Sewer Operating Fund Financial Statement as at October 31, 2015
- 10.4 Capital Fund Financial Statement as at October 31, 2015

11. Adjourn / Next Meeting Date

- 11.1 Next meeting December 8, 2015

Executive Committee Chair

L. Witherspoon, Treasurer



November 13, 2015

REPORT TO: Mayor and Council

FROM: Mark McCaig, CAO

SUBJECT: Strategic Plan Initiative #6 – Town Revitalization

Mayor and Council will recall that included within our current strategic plan, an initiative entitled "Revitalization and Beautification of the Town of Fort Frances" was adopted. Specifically this initiative stated that "The Town will examine the recommendations put forth from the Fort Frances Chamber of Commerce (FFCC) for the beautification and revitalization of the Town of Fort Frances". A copy of the original listing from the FFCC is attached to this report. Within the strat plan, the lead responsibility for the review of this initiative is the Economic Development Advisory Committee.

At the September and October meetings of EDAC, the committee reviewed the 5 items advanced by the FFCC and is providing the following recommendations/observations to Mayor and Council:

- 1) **Project Petunia** – EDAC is recommending that the Town continue it's involvement with Project Petunia and work with other local stakeholders, be they residents or local businesses, to fund the purchase, installation and removal of the hanging flower baskets. At the EDAC meetings, RRFDC representatives indicated that they would consult with the Town regarding the continuance of this program. The Operations and Facilities Executive Committee should arrange to meet with RRFDC at an upcoming meeting to discuss this matter further.
- 2) **Garbage Cleanup** – this item garnered the most attention and discussion at the EDAC meetings. Essentially the EDAC is recommending that the Town initiate and facilitate a prudently marketed campaign in the spring of 2016 to help eliminate blight within the community. EDAC consulted with the By-Law department regarding the various possibilities. EDAC envisions a campaign and a scheduled period where Town resources are allocated and commercial in-kind resources are solicited in the interests of cleaning up Fort Frances. Aspects such as the waiving of landfill tipping fees, the allocation of Town and commercial resources to help with neighbourhood cleanups, and the assistance to residents who do not have the suitable equipment to remove larger scrap items from their property. EDAC feels this initiative could help foster civic pride and maybe even become an annual event such as the school cleanups that occurred in years past. Suggested names for the campaign were "Fight the Blight" or "Bite the Blight". Obviously this campaign would require a great deal of planning and consultation. EDAC recommends that the Town refer this discussion to all of its executive committees in consultation with the By-Law department who would serve as the lead facilitators of this event.



- 3) **Vacant Buildings** – the EDAC felt this item was not the responsibility of the Town and that business owners, the FFCC and the BIA monitor and consult regarding these instances among their members.
- 4) **Banners on Paper Mill Lap Building** – at the EDAC meeting, the RRFDC advised that there would be no action taken regarding the deteriorated banners until the status of the mill is verified. At that point RRFDC is committed to addressing the banners in a relevant manner.
- 5) **East and West Entrances to Town** – the EDAC identified that there are actually 4 entrances to Town with the international crossing to the south and the entry from the airport. By-Law advised that property standards are enforced when there are contraventions, but that many of the identified areas are not violating any by-laws. EDAC's recommendation regarding the entrances is that a more active and regular program of ditch cutting, is adopted by the Town. EDAC also recommended that previous Town studies regarding community entrances are revisited.

Respectfully submitted,

Mark McCaig
CAO

MM/kl

COUNCIL APPROVAL OF THIS REPORT will forward the review of the Strategic Plan Initiative No. 6 – Town Revitalization by the Economic Development Advisory Committee to all Executive Committees for recommendation in consultation with the By-Law Department.

STRATEGIC PLANNING INITIATIVE

Submitted from: The Chamber of Commerce Committee Representative, Wendy Brunetta

INITIATIVE: Beautification/Re-vitalization of the Town of Fort Frances.

Purpose: To promote tourism.

Action Items:

#1: Project Petunia

The Chamber has been coordinating Project Petunia for the past few years. The last 2 years, the Chamber has had to subsidize the project due to a lack of donations or unpaid pledges. The Chamber, at their meeting on March 24, made a motion to not continue with this project.

Suggestion: Could the parks department grow extra flowers (in addition to those grown for the cemetery) and plant the planters?

#2: Garbage Clean-up

The issue of garbage littering our streets throughout the town was discussed. What measures can we put in place to control the excessive littering?

Suggestion:

- a) Additional garbage cans throughout the town?
- b) Publicity campaign around "Do Not Litter"?
- c) Involve schools in cleanup?

#3: Vacant Buildings

Can anything be done to ensure that the owners of vacant buildings do not let them become unsightly? (eg. former Bonnie Blue has mattresses stacked which are visible from the street, former Video store paint is peeling, etc.)

#4: Banners on Lap Building

The current banners have become faded and the paint is peeling off the building. This is the first impression that tourists have of our community. Can we look at applying for funding to replace them?

#5: East and West entries to Town

Can anything be done to improve the visual appearance of our two entry points? Could businesses be encouraged to build barriers/fences to make entries more visually attractive? (eg. Belluz Concrete, Lakeview Trailer Park, etc.).

TO: Administration & Finance Executive Committee

FROM: Laurie Witherspoon, Treasurer

DATE: December 3, 2015

SUBJECT: Capital Long-term Debt Financing Report

BACKGROUND

The Town of Fort Frances 2015 Capital budget provided for long-term debt for the Sand/Salt Storage Building in the amount of \$528,278. At this time the actual capital financing required for the construction of the Sand/Salt Storage Building is \$453,790, which is \$74,938 lower than the Capital Budget amount.

CIBC Loan interest rate estimates (rates given were for that day and are subject to the rate on the actual day the loan is negotiated) are attached for your reference. The Business Loan Calculator summary attached, using the 4 year term rates, indicates that a Principal & Interest Loan amortized over 8 years, the interest cost (at 3.392%) is estimated at \$62,175 as compared to a Blended Payment over the same period of time, the interest cost (at 3.40%) is estimated at \$65,148. The 2015 budget estimates the annual capital long-term financing of \$74,355.

It is projected that the 2015 general operations will be in a surplus position at year end. Consideration could be given to finance this capital construction from Reserve Funds as it is our common practice to allocate surplus fund into reserve funds before closing out the fiscal period. Thereby reducing the 2016 general operating budget deficit by the annual payment of an additional capital loan.



"GERHARD, IRIS JEAN"
<IRISJEAN.GERHARD@CIB
C.com>

12/03/2015 01:18 PM

To "lwitherspoon@fort-frances.com"
<lwitherspoon@fort-frances.com>

cc

bcc

Subject RE: Loan Rates

Hi Laurie

Here are the rates today based on the new amount, in order to guarantee a rate, I have to submit and ask them to hold me the rate.

Based on the loan amount of \$453,790 here are the following rate quotes as of today. I will need to confirm the rate as it could fluctuate. With a 8 year amortization the maximum term is 5 years.

Fixed Rate Fixed Term Loan with Principal Plus Interest Payments

1 Year Term 2.511%
2 Year Term 3.030%
3 Year Term 3.202%
4 Year Term 3.392%
5 Year Term 3.553%

Fixed Rate Fixed Term Loan with Blended Payments

1 Year Term 2.511%
2 Year Term 3.036%
3 Year Term 3.210%
4 Year Term 3.400%
5 Year Term 3.573%

Thanks Iris

Iris Gerhard

Financial Advisor Business

CIBC

203 Scott Street

Fort Frances, ON P9A 3M2

Phone 807-274-9802 ext. 401

Fax 807-274-5577

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Borrowing & Credit

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Business Loan Calculator

Our business loan calculator will help you determine the monthly payment and interest cost for various loan options*.

Print

	Loan Option 1	Loan option 2
Loan Amount	\$453790.00	\$453790.00
Annual Interest Rate	3.39 %	3.40 %
Term of Loan (years)	8 ▾	8 ▾
Loan Start Date	Dec ▾ 2015 ▾	Dec ▾ 2015 ▾
Payment Type	Principal Plus ▾	Blended(Princi ▾
Calculate		

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[Send Us an Email](#)

Monthly Payment	\$4726.98 + Int.	\$5405.61 @ Int.
Interest Cost	\$62174.89	\$65148.34
Amortization Table	Show Table	Show Table
Take Action	Apply	Apply

2016 - Principal - 56,724
Interest - 14,502
71,226

2016 Principal - 50,216
Interest - 14,646
64,862

* The business loan calculator assumes: (i) a constant interest rate throughout the amortization period and (ii) that interest payments will be made monthly for both payment types (Principal Plus Interest or Blended). The calculations produced do not account for, among other things, the following factors that may impact amortization: (i) non-scheduled payment reductions such as lump sum payments, (ii) Business Loan Insurance Plan premium payments, (iii) leap years, (iv) maturities on dates other than payment due dates or (v) interest adjustments. **Due to the foregoing, the amortization schedule produced by the business loan calculator may differ from an actual payment schedule.**

The calculations and amortization schedule produced are: (i) based on the accuracy and completeness of the data you have entered, (ii) based

To: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: December 3, 2015
Subject: Councillor Ken Perry NOMA Board Meeting Per Diem

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$150.00 to attend the NOMA Board Meeting held at the Victoria Inn in Thunder Bay, Ontario on November 25, 2015 as submitted by Councillor Ken Perry.

The per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-B Schedule ‘A’.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Ken Perry
Conference / Seminar Attended	NOMA BOARD
Location	VICTORIA INN Thunder Bay
Dates	NOV. 25 / 15

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			150 ⁰⁰					150 ⁰⁰
Amount								

Name (Please Print)	Signature
Ken Perry	Ken Perry
Approved	Date

To be submitted to Payroll for processing when approved by Council

To: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: December 3, 2015
Subject: B93.1 The Border Radio Christmas Advertising Request

BACKGROUND

93.1 The Border has forwarded their annual Christmas and New Year season's greeting promotion for participation consideration.

The 93.1 The Border Holiday Greetings are 15 seconds each and will be aired from December 7/15 to January 1/16. As indicated, 45 Customized Holiday Greetings can be purchased for \$349.00 or 25 Customized Holiday Greetings for \$199.00 plus applicable taxes.

Radio Christmas Cards



SEASON'S GREETINGS AND HAPPY NEW YEAR!!

EXTEND WARM HOLIDAY WISHES TO YOUR FAMILY, FRIENDS AND CUSTOMERS.

45 Customized Holiday Greetings
(Dec 7 to Jan 1)
\$349

25 Customized Holiday Greetings
(Dec 21 to Jan 1)
\$199

HST Extra

All Holiday greetings are 15 seconds each.
Space is limited!



an Acadia Broadcasting Radio Station

To: Administration & Finance Executive Committee
From: Laurie Witherspoon, Treasurer
Date: December 4, 2015
Subject: Canadian Tire Appeal Advisory Group Financial Request

BACKGROUND

Attached is a letter received from Robert Heil, Municipal Tax Advisory Group (MTAG) Managing Director & Vice President. As you are aware, Canadian Tire (CTC) lodged mass appeals on approximately 170 stores throughout Ontario, with most if the appeals retroactively date back to 2009.

At the request of the ARB, CTC and MPAC a Municipal Working Group was established so that Municipal interests were being involved in the appeal process. MTAG believes their expertise can be a benefit to participating municipalities in the ARB process. The cost to our municipality would be \$1,500.00 for our one CTC property.

Canadian Tire Appeals – Next Steps

Overview

At present, CTC have lodged mass appeals on many of their free standing stores throughout Ontario. These appeals represent approximately 170 store locations and have been brought to MPAC and the ARB as a central issue by CTC.

Most of the appeals retroactively date back to 2009. The base years of valuation considered in these taxation years are 2008 CVA and 2012 CVA. These appeals could present significant tax risk in your Municipality.

As you are aware, a Municipal Working Group was established at the request of the ARB, CTC and MPAC so that Municipal interests are being involved in this appeal process.

The current suggestion is that both MPAC and CTC agree that the cost approach be applied to all free standing stores. Some stores may be valued this way at present and others remain on income. The concern is with the shifts to the assessment coupled with the concern that locational differences be considered.

CTC has provided very little information to date to suggest their position other than the notion that the assessments are too high, that sales of these properties are less than the CVA indicated and they also suggest that MPACs cost overstates the actual construction cost of these property types. MPAC have also provided very little by way of position as to the general issues raised by CTC.

To this end, the municipal working group (MWG) recently has made a request from both MPAC and CTC in respect to productions of various data sets so that the Municipal working group can weigh in on the rational of these positions.

Next Steps

At present, the production of these requests is being considered by MPAC and CTC along with the manner in which this information is to be populated. There is an expressed concern on delivery due to the number of municipalities involved in this central issue.

Based on the latest flat fee arrangement recently forwarded, MTAG is proposing to collect all information and develop an analysis of the various methodologies and proposed methodologies, discuss alternatives, present an all-encompassing professional perspective on the assessment of CT Reit stores and properties in Ontario that can be used by Ontario municipalities to determine their own course of action.

Please consider that our municipal working group has all signed undertakings of confidentiality allowing for the flow of this data to us for review and feedback. CTC and MPAC need direction on who to send this information to and what they could actually send if it were to go to Municipalities without these confidential requirements in place. We feel that this is the most productive way of reviewing these materials that would in general only be produced to active parties later in the appeal process. This in no way would preclude anyone from having their say or getting the basic Grad information they are entitled to.

We believe that this recommended path is a cost beneficial exercise of due diligence and risk management. We bring to you the expertise and collective views of the MWG so that you can plan on how you later wish to participate in the ARB events to come.

We hope that this communication provides the necessary clarity to the \$1,500 per property request to conduct this reporting mechanism.

There is strength in numbers and we certainly hope that many will see the value in this proposal.

Respectfully,
Robert (Bob) Heil,
Managing Director and Vice President

**MUNICIPAL TAX
ADVISORY GROUP**
44 Crawford Crescent
P.O. Box 95
Campbellville, Ontario
L0P 1B0

Telephone: 289-270-2988
Toll Free: 1-888-552-9403
Cell phone: 905-246-3933
December 12, 2015.

Town of Fort Frances
General Fund (Operating)
Actuals as at November 30, 2015

	Actuals to Date	2015 Budget	Variance
CORPORATE			
050 Municipal Tax Levy	(10,725,240.08)	(10,738,015.00)	(12,774.92)
051 Education Tax Levy	(1,757,280.65)	(1,757,276.00)	4.65
052 Supp/Omit Municipal Tax Levy	(38,052.27)		38,052.27
053 Supp/Omit Education Tax Levy	(5,357.85)		5,357.85
056 W/O Municipal	401,492.44	352,348.00	(49,144.44)
057 W/O Education	53,222.89	34,989.00	(18,233.89)
061 OMPF	(2,983,600.00)	(2,983,600.00)	-
062 Payments-in-Lieu	(724,832.51)	(783,913.00)	(59,080.49)
062 Other Grant (In-Lieu of Write-off)			-
070 Contribution from Reserve Funds (Tax Rate Stab.)		(448,804.00)	(448,804.00)
070 Sale of Land	(87,499.34)		87,499.34
110 Mayor & Council	292,261.30	762,650.00	470,388.70
112 Contribution to Reserves & Reserve Funds	-	1,375,000.00	1,375,000.00
113 Long Term Debt	448,224.92	697,352.00	249,127.08
115 Election	213.70	-	(213.70)
161 Riverside Health Care/Dr Recruitment	62,334.25	69,000.00	6,665.75
161 Clinic Financing Interest		12,500.00	12,500.00
162 RR DSSAB	1,872,237.51	2,042,441.00	170,203.49
163 Rainycrest	113,677.13	121,255.00	7,577.87
164 Northwestern Health Unit	350,143.83	368,814.00	18,670.17
820 Economic Development	165,323.27	165,485.00	161.73
821 Travel Information Centre	15,259.00	22,500.00	7,241.00
830 Solar Panel Project	(22,343.13)	(26,260.00)	(3,916.87)
991 English Public School Board	1,447,312.03	1,418,228.00	(29,084.03)
992 English Separate School Board	304,933.22	299,028.00	(5,905.22)
993 French Public School Board	1,400.20	1,400.00	(0.20)
994 French Separate School Board	3,631.45	3,631.00	(0.45)
Total Corporate	(10,812,538.69)	(8,991,247.00)	1,821,291.69
ADMINISTRATION AND FINANCE			
070 Other Unassigned Revenue	(324,065.88)	(312,000.00)	12,065.88
120 Administration	312,678.60	328,220.00	15,541.40
121 Admin Vehicle	5,924.30	2,873.00	(3,051.30)
122 Municipal Buildings	25,396.12	24,853.00	(543.12)
124 Tax Sale Registration	-		-
125 HR Department	67,625.08	41,750.00	(25,875.08)
130 Clerk	151,001.34	167,200.00	16,198.66
140 Treasury	358,108.21	370,652.00	12,543.79
910 PUC Administration	73,452.86	94,185.00	20,732.14
Total Administration and Finance	670,120.63	717,733.00	47,612.37
EMERGENCY SERVICES			
211 Emergency Services	780,106.71	902,041.00	121,934.29
227 Emergency Measures	12,036.50	19,948.00	7,911.50
228 911 Service	20,464.71	13,800.00	(6,664.71)
231 Police Revenue	(20,868.02)	(25,000.00)	(4,131.98)
232 Police Services Board	11,393.76	19,300.00	7,906.24
233 Police Administration	2,375,018.09	2,516,595.00	141,576.91
Total Emergency Services	3,178,151.75	3,446,684.00	268,532.25
COMMUNITY SERVICES			
622 Sister Kennedy Centre	24,667.55	31,412.00	6,744.45
641 Fort Frances Children's Complex	(59,942.75)	-	59,942.75
643 Best Start Hub/Resource Centre	(43,143.69)	-	43,143.69
644 Day Care Resource Teacher	772.25	-	(772.25)

**Town of Fort Frances
General Fund (Operating)
Actuals as at November 30, 2015**

		Actuals to Date	2015 Budget	Variance
653	Handi-Transit System	103,616.38	90,657.00	(12,959.38)
713	Townshend Theatre	(15,470.25)	-	15,470.25
722	Recreation Facilities	431,055.86	592,536.00	161,480.14
725	Recreation Programs	51,718.39	117,453.00	65,734.61
732	Community Services	108,312.79	108,643.00	330.21
740	Sunny Cove Camp	(170.57)	15,547.00	15,717.57
781	Fort Frances Public Library	490,425.86	485,975.00	(4,450.86)
791	Museum	118,592.66	146,448.00	27,855.34
817	Waterfront Development/Marina	37,536.38	55,712.00	18,175.62
	Total Community Services	1,247,970.86	1,644,383.00	396,412.14
OPERATIONS AND FACILITIES				
310	PW Administration	(59,608.65)	(153,725.00)	(94,116.35)
311	PW Buildings & Yards	97,831.17	110,622.00	12,790.83
313	Municipal Roads	912,543.85	1,257,030.00	344,486.15
318	Public Parking Lots	5,221.91	15,980.00	10,758.09
320	Sidewalks	66,686.44	107,463.00	40,776.56
330	Private Works Charges	39,410.66	33,904.00	(5,506.66)
331	Private Crossing Charges	12,875.57	18,479.00	5,603.43
333	PW Vehicles	168,296.71	216,501.00	48,204.29
334	PW Equipment	192,177.43	245,029.00	52,851.57
344	PW Stores	87,905.79	66,262.00	(21,643.79)
345	Traffic Signal Maintenance	11,592.97	6,861.00	(4,731.97)
346	Streetlight Maintenance	41,486.70	47,586.00	6,099.30
350	Garbage Collection	(98,752.31)	(156,577.00)	(57,824.69)
351	Recycling Services	186,126.66	194,826.00	8,699.34
352	Sanitary Landfill	(262,134.34)	(38,249.00)	223,885.34
360	Engineering	26,698.23	28,755.00	2,056.77
390	Airport	(63,981.83)	21,231.00	85,212.83
391	Airport Building Maintenance	34,367.82	40,582.00	6,214.18
393	Airport Grounds Maintenance	51,379.65	79,170.00	27,790.35
580	Parks & Cemeteries Admin.	166,814.04	162,487.00	(4,327.04)
582	Fort Frances Cemetery	84,306.76	79,211.00	(5,095.76)
583	Riverview Cemetery	167,945.75	191,483.00	23,537.25
584	Point Park	11,364.48	26,408.00	15,043.52
585	Parks - Outdoor Facilities	225,468.80	206,694.00	(18,774.80)
586	Lions Millennium Park	6,306.39	11,812.00	5,505.61
	Total Operations and Facilities	2,112,330.65	2,819,825.00	707,494.35
PLANNING AND DEVELOPMENT				
150	Civic Centre	47,094.89	66,353.00	19,258.11
271	By-Law Enforcement	124,048.31	135,046.00	10,997.69
272	Animal Shelter	8,570.22	9,914.00	1,343.78
813	Building Official	(14,443.97)	52,406.00	66,849.97
815	Planning & Zoning	84,543.49	98,903.00	14,359.51
	Total Planning and Development	249,812.94	362,622.00	112,809.06
	Sub-Total General Fund (Operating)	(3,354,151.86)	-	3,354,151.86
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(3,354,151.86)	-	3,354,151.86
TOTAL BUDGET - Revenue				
		(21,198,314.78)	(21,992,180.00)	(793,865.22)
TOTAL BUDGET - Expenditures				
		17,844,162.92	21,992,180.00	4,148,017.08
		(3,354,151.86)	0.00	3,354,151.86

Water and Sewer Fund (Operating)
Actuals to November 30, 2015

WATER		Actuals to Date	2015 Budget	Variance
961	Waterworks Administration	(1,394,657.72)	(649,208.00)	745,449.72
965	Water Treatment Plant	448,026.72	527,009.00	78,982.28
966	Water Storage Facility	109,354.20	122,199.00	12,844.80
		-837,276.80	0.00	837,276.80
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-837,276.80	0.00	837,276.80

SEWER		Actual to Date	2015 Budget	Variance
410	Sanitary Sewer Administration	-1,424,011.27	(700,725.00)	723,286.27
413	Sewage Treatment Plant	630,665.20	700,725.00	70,059.80
		-793,346.07	0.00	793,346.07
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-793,346.07	0.00	793,346.07