

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #17

Tuesday, September 22, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on September 22, 2015 from 12:00 p.m. to 1:20 p.m.

PRESENT: Councillor Ken Perry, Councillor Paul Ryan, Councillor Wendy Brunetta and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO and Laurie Witherspoon, Treasurer

REGRETS: None

#### **1. Call to Order**

1.1 Councillor Ken Perry called the meeting to order at 12:05 p.m.

#### **2. Disclosure of pecuniary interest and the general nature thereof**

2.1 None

#### **3. Approval of Previous Committee Minutes**

3.1 The Committee considered the following resolution:

Brunetta-Ryan: That the minutes of the previous meeting held on Tuesday, September 8, 2015 be approved as distributed. CARRIED

#### **4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

4.1 OPP Lease - Mark McCaig, CAO

4.2 RRDSSAB Update - Councillor Ken Perry

#### **5. In-Camera**

5.1 Agency One Matters

Brunetta-Ryan: That the Administration & Finance Committee now meet in-camera in order to address a matter pertaining to litigation or potential litigation, including matters before administration tribunals affecting the municipality or local board. CARRIED

#### **6. Items Referred from Council**

6.1 Riverside Foundation Annual Fundraising Event - The Committee recommended to approve a Bronze Sponsorship in the amount of \$600.00 for the Riverside Foundation for Health Under the Big Top Gala event taking place on October 3, 2015.

6.2 Northwestern Ontario Sports Hall of Fame and Museum - The Committee recommended to approve a half page advertisement in the Northwestern Ontario Sports Hall of Fame and Museum's 34th Annual Induction Dinner Souvenir Program in the amount of \$250.00 plus applicable taxes.

6.3 Fort Frances Curling Club - The Committee recommended that the Fort Frances Curling Club Finance Committee Chair and the Treasurer be invited to the October 6, 2015 Administration & Finance Executive Committee to discuss the club's tax arrears

situation.

- 6.4 North Western Ontario Tourism Association - The Committee recommended to refer the North Western Ontario Tourism Association Membership request to the Economic Development Advisory Committee for recommendation.

**7. New Business**

- 7.1 Assessment Review Board Notice of Decision - 840 Fifth Street W. - The Committee recommended that the ARB Notice of Decisions for property located at 840 Fifth Street W. in Fort Frances for the 2014 & 2015 taxation years be received.

**8. Non-agenda Items**

- 8.1 OPP Lease - The current OPP lease expires the end of November this year. Lease documents will be brought forward to the Administration & Finance Executive Committee when received.
- 8.2 RRDSSAB Update - Councillor Ken Perry gave a brief report on the Finance and Audit Committee meeting held on Thursday, September 17, 2015.

**9. Outstanding Items**

**10. Information**

- 11. **Adjourn / Next Meeting Date**  
Tuesday, October 6, 2015

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Executive Committee Chair

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M. McCaig, CAO