

TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - January 4, 2016 10:30 AM

MEETING - Memorial Sports Centre - '52 Canadians Meeting Room

	Page
1	<u>CALL TO ORDER</u>
2	<u>APPROVAL OF AGENDA (call for non-agenda items)</u>
3	<u>DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF</u>
4	<u>APPROVAL OF PREVIOUS COMMITTEE MINUTES</u>
4.1	Community Services Executive Committee Meeting - December, 7, 2015 2 - 3
5	<u>NEW BUSINESS</u>
5.1	Multiuse Courts Committee - Rick Wiedenhoeft, Doug Brown
5.2	Canada Day Rainy Day Report 4
5.3	Refugee Family Committee Request 5
6	<u>ITEMS REFERRED FROM COUNCIL</u>
6.1	Border Skating Club Financial Request 6 - 9
7	<u>IN-CAMERA</u>
8	<u>NON-AGENDA ITEMS</u>
9	<u>INFORMATION</u>
9.1	Next Meeting - January 18, 2016
9.2	Memorial Sports Centre Facility Tour at next regular meeting - Jan. 18
10	<u>CLOSING</u>

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #20

December 7, 2015

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on December 7, 2015 from 10:32 a.m. to 11:24 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, Mark McCaig - CAO, Jason Kabel - Manager of Community Services

REGRETS: June Caul - Councillor,

ALSO PRESENT: Cynthia Donald

1 CALL TO ORDER (Session #20)

1.1 K. Perry called this meeting of the Community Services Executive to order at 10:32am.

2 APPROVAL OF AGENDA (call for non-agenda items)

2.1 Approved as circulated.

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

3.1 NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee Meeting - November 16, 2015
- Approved as circulated.

5 NON-AGENDA ITEMS

5.1 The committee considered an idea to have a plow installed on the new arena truck. Possibilities of utilizing other existing town plows will be considered before moving ahead with one for the arena.

6 NEW BUSINESS

6.1 Canada Day - Rainy Day Plan - Cynthia Donald - Ms. Donald was present to present several opportunities for various activities to be held on July 1st, 2016 but would like consideration for the arena to be used as an alternate location in case of inclement weather.

6.2 Memorial Sports Centre Dress Code - Recommended to Mayor & Council as revised.

6.3 2015/16 Provincial Dedicated Gas Tax Program - Recommended to Mayor & Council as presented.

7 ITEMS REFERRED FROM COUNCIL

7.1 Town Revitalization Strategic Initiative - M. McCaig, CAO, was on hand to present this strategic planning initiative for committee consideration. It was determined that there were not any items on the docket that are particular to Community Services, hence no action would be required.

8 INFORMATION

- 8.1 Memorial Sports Centre - Executive Committee Facility Tour - This item will be deferred to the January 18, 2016 meeting of the committee.

9 CLOSING

- 9.1 There being no further matters before the committee at this time, the meeting was closed by K. Perry at 11:24am.

K. Perry, Executive Committee Chair

J. Kabel, Manager of Community Services

REPORT

TO: Mayor Avis and Council

FROM: Jason Kabel, Manager of Community Services

DATE: December 23, 2015

RE: **Canada Day Rainy Day Plan**

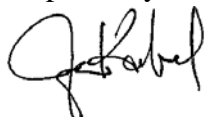
At the regular meeting of the Community Services Executive Committee on December 7, 2015, Cynthia Donald was present to request that the Memorial Sports Centre be made available as a 'rainy day location' for potential events that her group would like to plan for July 1st in conjunction with the Canada Day Advisory Committee. The preferred venue will be a local park but they don't want all the planning to be in vain without a backup plan in the case of inclement weather. Some of the additional activities that Cynthia and her group of 6 volunteers would like to consider to enhance the typical activities (parade, beach volleyball, bathtub races, and fireworks) are:

- dunk tank
- car club
- sail boats
- kids activities
- air band
- food vendors
- bingo
- card board boats
- kayaking
- horseshoes
- sand castle contest
- fun run
- Little Theatre entertainment
- seniors yoga & tai chi
- paddleboards

Recommendation

The Community Services Executive Committee recommends to Mayor and Council to furnish the Memorial Sports Centre as a 'rainy day location' at no cost to the Canada Day organizing committee in the case of inclement weather for the proposed July 1st community activities presented.

Respectfully Submitted,



Jason Kabel

Council approval of this report will furnish the Memorial Sports Centre as a 'rainy day location' at no cost to the Canada Day organizing committee in the case of inclement weather for the proposed July 1st community activities presented.



"Diane Noonan"
<diane58@shaw.ca>

12/23/2015 11:06 AM

To <jkabel@fort-frances.com>

cc

bcc

Subject

Good morning Jason,

As per our conversation, the Families for Families Committee is bringing a refugee family to Fort Frances. Our generous community has responded overwhelmingly to meeting our financial goal. We have learned that an Iraqi Christian family of six will be arriving in Fort Frances in the next few months. They have spent the last couple of years living in a refugee camp in Beirut, Lebanon.

Not only will our committee be supporting them financially for a 12 month period but we will also be assisting them with the many aspects of becoming part of our local and Canadian community. From government paperwork, English lessons, schooling for the children, finding employment to getting active in our community, we will be there for them.

Having the opportunity to take part in community activities will be a very important component for their integration into a new culture and country, for the parents as well as their 4 children. We are fortunate that our community is rich in what it has to offer. To assist in this effort, would Community Services and Town Council consider offering a year membership at the Sportsplex for the family? It would provide a wonderful chance for them to experience something new or to be reintroduced to something they once enjoyed. The Sportsplex will also be a great facility where they can meet others from the community and kindle a sense of belonging.

Thank you for your consideration on this matter.

Hope you have a wonderful Christmas and enjoy time with your family.

Diane Lovisa Noonan
Community Activities Coordinator
Families for Families Refugee Committee

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

December 15, 2015

Fort Frances Border Skating Club
Attn: Cristol Bailey, Competition Chair
via e-mail cristolbailey@hotmail.com

Dear Ms. Bailey:

At their meeting December 14, 2015, Council referred the financial request dated December 7, 2015 from Fort Frances Border Skating Club to the Administration & Finance Executive Committee for recommendation with input from the Community Services Executive Committee.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to L. Witherspoon, Treasurer, at 274-5323, ext 248, and J. Kabel, Manager Community Services, at 274-4561.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A handwritten signature in black ink, appearing to read 'Slomke' with a stylized flourish.

Elizabeth Slomke, Clerk

ES/kl

c.c. Administration and Finance Executive Committee
-Attn: L. Witherspoon, Treasurer
Community Services Executive Committee
-Attn: J. Kabel, Mgr. Community Services



Box 136 Fort Frances, Ontario P9A 3M5

December 7, 2015

Dear Mayor and Council,

Please accept this request for financial support on behalf of the Border Figure Skating Club.

The Border Figure Skating Club has been an active organization in our community for over 40 years and is currently providing a range of programming for approximately 70 figure skaters. This year, our Club has been selected to host the Sunset Country Regional Skating Competition from January 29-31, 2016. We have the honor of being the host club for our region approximately every five years. This competition is sanctioned by Skate Canada and provides an opportunity for skaters from across Northwestern Ontario to showcase their skills and talents.

The competition will be hosting approximately 200 skaters and their families from communities across Northwestern Ontario, as well as 25 coaches, 8 officials, and 3 data specialists. Evaluators will be travelling to our community from Sault Ste. Marie, Sioux Lookout and Thunder Bay. These guests will be staying at local hotels, eating in local restaurants, and shopping with local vendors. This event will be of great economic benefit to the Town of Fort Frances and surrounding area, and will also promote our area as a potential future tourist destination.

We are working diligently to try and offset the cost of the competition so that it is accessible to all skaters. The total cost for hosting this event is approximately \$25 000. In addition to the administrative costs of running the competition and travel and accommodation expenses for our evaluators, we will incur \$5000 in ice rental fees for using the Ice For Kids Arena. We respectfully ask Mayor and Council to consider making a donation towards the cost of the ice.

Any donations for the Regional Competition will be acknowledged in the program for our Annual Ice Show in April, and sponsors will be given an advertising spot in the program. We also invite Mayor and Council to help us officially extend a warm welcome to our guests by attending our opening ceremonies, which will be held on January 29th; more details will follow at a later date.

Thank you in advance for your time and consideration.

Sincerely,

Cristol Bailey
Competition Chair, Border Skating Club
cristolbailey@hotmail.com
(807)274-5101



Rental Contract / Permit Margin fix

Printed: 17 Sep 2015, 11:06 AM

User: mbelluz

Contract #: 9632
Date: 07 Jul 2015

User: mbelluz
Status: Tentative

Memorial Sports Centre, 740 Scott Street, Fort Frances, Ontario P9A 1H8 hereby grants Border Skating Club (hereinafter called the "Licensee") represented by Anne Renaud, permission to use the Facilities as outlined, subject to the Terms and Conditions of this Agreement contained herein and attached hereto all of which form part of this Agreement.

i) Purpose of Use Skating Club
Border Skating Regional Competition

ii) Conditions of Use Cancellations and changes require fourteen (14) days notice or the renters are responsible for payment. All rentals are based on a 50 min hour to allow for ice flooding.

iii) Date(s) and Time(s) of Use # of Bookings: 5 Starting: Fri 29 Jan 16 08:00 AM Expected: 0
Ending: Sun 31 Jan 16 06:45 PM

Facility/Equipment	Day	Start Date	Start Time	End Date	End Time	Fee	XFee	Tax	Total
Memorial Sports Centre - Ice For Kids Millennium	Fri	29 Jan 2016	08:00 AM	29 Jan 2016	10:00 PM	\$1,581.26	\$0.00	\$205.56	\$1,786.82
Memorial Sports Centre - Conference Room	Fri	29 Jan 2016	08:00 AM	31 Jan 2016	03:00 PM	\$0.00	\$0.00	\$0.00	\$0.00
Memorial Sports Centre - Auditorium	Fri	29 Jan 2016	02:00 PM	31 Jan 2016	12:00 PM	\$297.41	\$0.00	\$38.66	\$336.07
Memorial Sports Centre - Ice For Kids Millennium	Sat	30 Jan 2016	08:00 AM	30 Jan 2016	10:00 PM	\$1,581.26	\$0.00	\$205.56	\$1,786.82
Memorial Sports Centre - Ice For Kids Millennium	Sun	31 Jan 2016	07:45 AM	31 Jan 2016	06:45 PM	\$1,242.42	\$0.00	\$161.51	\$1,403.93

iv) Additional Fees

v) Payment Method

Rental Fees	Extra Fees	Tax	Rental Total	Damage Deposit	Total Applied	Balance	Current
\$4,702.35	\$0.00	\$611.29	\$5,313.64	\$0.00	\$0.00	\$5,313.64	\$0.00

Balance of rental due and payable immediately.

vi) Other Information

vii) Additional Notes

Auditorium - Memorial Sports Centre

Conference Room - Memorial Sports Centre

Ice For Kids Millennium - Memorial Sports Centre

The undersigned has read and on behalf of the Licensee agrees to be bound by this Permit/ License and the Terms and Conditions contained herein and attached hereto, and hereby warrants and represents that he/she executes this Permit/License on behalf of the Licensee and has sufficient power, authority and capacity to bind the Licensee with his/her signature.

X: _____ **X:** _____

Contract #: 9632
Date: 07 Jul 2015

User: mbelluz
Status: Tentative

Anne Renaud

Name: _____

Border Skating Club
P.O. Box 136

Title: _____

Fort Frances ON P9A 3M5
Canada

Home: ()

Business: (807)274-1823

Fax: (807)275-9415

Memorial Sports Centre

Date: _____

Date: _____