

REPORT

COMMITTEE OF THE WHOLE

December 14, 2015

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on December 14, 2015 from 5:00 p.m. to 6:55 p.m.

PRESENT: Councillor K. Perry, Chairperson; Mayor R. Avis; Councillors W. Brunetta, J. Caul, J. Albanese, D. Kitowski and P. Ryan.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, T. Rob, CBO (5:00-5:25pm), A. Petrin, Human Resources Manager (5:25-5:42pm), R. Morgan, Solicitor (6:08-6:40pm), D. Brown, Manager of Operations & Facilities (6:08-6:55pm), D. Galusha, Deputy-Treasurer (6:45-6:55pm), J. Kabel, Manager of Community Services (6:45-6:55pm).

1. **Call to Order at 5:00 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
Councillor Perry disclosed an interest in Item 9.1 from this agenda as the per diem claim being considered is his.
4. **In-Camera:**
 - 4.1 A proposed or pending acquisition or disposition of land by the municipality or local board: Letter of Interest - Front Street.
- A presentation with concept drawings was provided to Council. Council will further consider this matter at a Special Meeting on January 7, 2016 at 4:00 p.m.
 - 4.2 Identifiable Individual - Personnel Matter.
An update was provided by A. Petrin, Human Resources Manager and M. McCaig, CAO.
 - 4.3 A proposed or pending acquisition or disposition of land by the municipality or local board: Letter of Interest - 3rd Street West.
The request was received. All adjacent property owners will be notified that Council is considering disposing of this parcel of land, and interested parties will be invited to the Planning & Development Executive Committee meeting on January 4, 2015.
 - 4.4 A proposed or pending acquisition or disposition of land by the municipality or local board - Industrial Park.
Council agreed with the recommendation from the Planning & Development Executive Committee to not sell at this time.
 - 4.5 Disposition of Land - Pending Update
A verbal update was provided by Mayor Avis.
 - 4.6 Identifiable Individual - RRDSSAB Management Non/Union Negotiations
A verbal update was provided by Councillor Perry.
 - 4.7 Litigation or Potential Litigation, including matters before administrative tribunals, affecting the municipality or local board: Legal update.
A verbal update was provided by R. Morgan, Solicitor and D. Brown, Manager of Operations & Facilities.

100 Caul - Ryan: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item #4.2 - Personnel Matter and Item #4.6 - RRDSSAB Management Non/Union Negotiations
- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item #4.1 - Letter of Interest (Front Street), Item #4.3 - Letter of Interest (3rd St. W.), Item #4.4 - Industrial Park and Item #4.5 - Pending Update
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item #4.7 - Legal Update

CARRIED

5. Public Session Resumes in Council Chambers at 6:45 p.m.

6. General:

6.1 Mark McCaig, CAO re: Court Services Concerns.

- With full support of Council, this item was moved to tonight's Regular Council Agenda #2.2

7. Council Reports on Board & Committee Activity:

- 7.1 Verbal Update from Mayor Avis - highlighted accomplishments over this past year and thanked Council, Management, Staff and Volunteers for ongoing dedication.
- 7.2 Verbal Update from Councillor Albanese - None.
- 7.3 Verbal Update from Councillor Brunetta - highlighted Chamber of Commerce and Dr. Recruitment & Retention Committee meetings.
- 7.4 Verbal Update from Councillor Caul - None.

8. Consent Agenda:

- 8.1 2015/16 Provincial Dedicated Gas Tax Program
 - approval of this report will authorize full execution of the Letter of Agreement with the Ministry of Transportation and endorse a supporting municipal by-law for submission to the MTO by January 29, 2016.

101 Kitowski - Caul: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 8.1, 8.2, 8.3, 8.4, 8.5, 8.6, 8.7 and 8.8.

CARRIED

- 8.2 Release of Securities from Robert Moore School Development Site Plan Control Agreement.
 - approval of this report will agree to the recommendation of the Planning and Development Executive Committee to direct that securities held for the Robert Moore School Development be released less 10% for a period of one year.
- 8.3 Memorial Sports Centre Dress Code Policy.
 - approval of this report will endorse the new dress code policy for the Memorial Sports Centre.
- 8.4 PS3260 Liability for Contaminated Sites - Town Owned Lands.
 - approval of this report will receive the information found in the report from T. Law

- 8.5 Capital Long-Term Debt Financing Report.
-approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to use reserve funds to finance the Sand/Salt Storage Building in the amount of \$453,790.00.
- 8.6 B93.1 The Border Christmas Advertising.
-approval of this report will agree to the recommendations of the Administration and Finance Executive Committee to authorize twenty-five (25) - 15 second Holiday Greetings at the cost of \$199.00 plus applicable taxes.
- 8.7 Canadian Tire Appeal Advisory Group Financial Request.
-approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to participate in the Canadian Tire Appeal Advisory Group at a cost of \$1,500.00.
- 8.8 OPP Building Lease Agreement.
-approval of this report will authorize Mayor and Clerk execute the OPP Lease Agreement and authorizing by-law.

9. Administration and Finance Division:

- 9.1 Councillor Perry - NOMA Board Meeting Per Diem.
-approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Ken Perry for his attendance at the NOMA Board Meeting on November 25, 2015.

Councillor Perry disclosed an interest in this item as the per diem claim is his. He did not speak to the matter.
Councillor Brunetta chaired the meeting for this item.

10. Operations and Facilities Division:

- 10.1 Approval of Capital Project for Funding under the MTO Connecting Links Hwy Program
- approval of this report will authorize the selection of the Design and Engineering work for the 1st Rehabilitation of the Mill Road Bridge as the capital project to be submitted to the MTO for funding under the Connecting Links Hwy Program and further that if funding is approved, that the Mayor and Clerk are authorized to execute the funding agreements accordingly.

11. Information:

- 11.1 Building Department - Statistics Canada Report for the period November 1, 2015 to November 30, 2015.
Received.
- 11.2 General Fund Financial as at November 30, 2015*.
Received.
- 11.3 Water and Sewer Funds Financial as at November 30, 2015*.
Received.
- 11.4 Capital Fund Budget vs Actual as at November 30, 2015*.
Received.

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11.5 Complaint Register - October 2015 (see attached materials).
Received.

12. Non-agenda items - None.

13. ADJOURNMENT

13.1 The meeting adjourned at 6:55 p.m.

102 Caul - Ryan: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

K. Perry, Chairperson

E. Slomke, Clerk