

Richard Boileau -Chair McTaggart	P	Chamber of Commerce Representative Jennifer Soderholm	A
Jenny Greenhalgh Masonic Building	R	RRFDC – Geoff Gillon	A
Jennifer Horton Curvy Chick	P	John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvery Ink Spotz Apparel	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P		
Doug Cuthbertson Northwoods	A		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	P		



## **1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions**

Richard Boileau opened the meeting. The meeting was called to order at 8:00 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

## **2. Approval of Minutes**

### **B.I.A Board of Management Meeting – 9 December, 2015**

Copies of the minutes from the 10 November, 2015 Board of Management Meeting circulated for review and approval. The following motion was made:

**Motion #1 Jennifer Horton/Kim Nicholson**  
TO accept the minutes presented of 10 November, 2015  
Also to ratify all motions made on that date.  
**No against or abstentions**  
**CARRIED**

## **3. Accounts Payable & Financial Report**

**Motion #3 Jennifer Horton/Scott Krienke-Turvey**  
TO accept the total payable for October in the amount of \$4,113.16  
**No against or abstentions**  
**CARRIED**

#### **4. BUSINESS ARISING FROM THE MINUTES**

##### **Finance and Administration Committee**

1. Kim handed out our up-to-date financial report. We are still in good shape.

##### **Promotions Committee**

1. Festival of Frost – Discussion had re moving to Old Rainy Lake Hotel site rather than close off streets. Should we take this route next year if there is going to be a parade again?
2. It was suggested that perhaps the stores could be open from 12:00 to 8:00 pm that day
3. All other promotions are set.

##### **Maintenance Committee**

1. Baskets – Baskets are up and looking good. We will look at rope lighting again next year.

##### **OLD BUSINESS**

1. Map – on hold
2. HOPC – nothing new
3. Calendar of Events – No Report
4. Back of Signs – no report
5. Market Square – Richard, Scott and Dan Cousineau all would like to sit on board
7. Election of Officers – Chair – Richard Boileau  
Co-Chair – Pat Gartshore  
Secretary – Shelley Wepruk  
Treasurer – Kim Nicholson
8. Mission Statement – Richard presented 3 old reports re B.I.A. development

##### **NEW BUSINESS**

1. Family Day Weekend – Feb 13, 2016  
- Relay for Life would like to hold an event Will need more information before we can close street.
2. By-Laws – copy of by-laws printed and passed around.
3. Town Website – Kim will go to town re an information page on their website. Will then look at Someone to design and upkeep the page.
4. Christmas Decorations – Marie-Therese would like up to look at upgrading our decorations. She will look when she is at the X-Mas market for some ideas or a contact person.

## **5. Closing & Setting of Next Board Meeting**

**Motion # 4: Scott Krieke-Turvey**

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 20 January @ 8:00 a.m. at the BIA office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 8:45 am.