

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #22

Wednesday, December 9, 2015

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on Wednesday, December 9, 2015 at 12:00 p.m.

PRESENT: Councillor Ken Perry, Councillor Wendy Brunetta, and Mayor Roy Avis

ALSO PRESENT: Mark McCaig, CAO, Dawn Galusha, Deputy Treasurer

REGRETS: Councillor Paul Ryan

1. Call to Order

1.1 Councillor Ken Perry called the meeting to order at 12:04 p.m.

2. Disclosure of pecuniary interest and the general nature thereof

2.1 Councillor Ken Perry declared a conflict of interest on item 7.2 as this is his NOMA Board Meeting Per Diem.

3. Approval of Previous Committee Minutes

3.1 The Committee considered the following resolution:
Brunetta-Perry: That the minutes of the previous meeting held on Tuesday, November 17, 2015 be approved as distributed. CARRIED

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

4.1 OPP Building Lease Extension

4.2 Contract Negotiations Update

5. In-Camera

5.1 None

6. Items Referred from Council

6.1 Strategic Plan Initiative #6 - Town Revitalization- The Committee recommends approval of this report and supports the initiatives as presented.

7. New Business

7.1 Capital Long-Term Debt Financing Report- The Committee recommends the use of reserve funds to finance the Sand/Salt Storage Building in the amount of \$453,790.

7.2 Councillor Perry NOMA Board Meeting Per Diem- The Committee recommends approval of the per diem claim in the amount of \$150.00 as submitted by Councillor Ken Perry for his attendance at the NOMA Board Meeting held at the Victoria Inn in Thunder Bay, Ontario on November 25, 2015.

7.3 B93.1 The Border Radio Christmas Advertising- The Committee recommends approval of twenty-five (25) 15 second Holiday Greetings on 93.1 The Border for the cost of \$199.00 plus applicable taxes.

- 7.4 Canadian Tire Appeal Advisory Group Financial Request- The Committee recommends that the Town of Fort Frances participate in the Canadian Tire Appeal Advisory Group at a cost of \$1,500.00.

8. Non-agenda Items

- 8.1 OPP Building Lease Extension- The Committee reviewed the agreement as presented which contained all of the amendments that were previously discussed and recommends the agreement be signed and a by-law be prepared.
- 8.2 Contract Negotiations Update- Mark McCaig provided an update on the status of the current contract negotiations and discussed timelines.

9. Outstanding Items

- 9.1 Couchiching First Nations Water & Sewer Agreement
- 9.2 Elected Officials Remuneration By-Law No. 02/10-C Review (deferred to Fall of 2016)

10. Information

- 10.1 General Fund Financial as at November 30, 2015
- 10.2 Water & Sewer Funds Financial as at November 30, 2015
- 10.3 Capital Fund Financial as at November 30, 2015

11. Adjourn / Next Meeting Date

- 11.1 Tuesday, January 5, 2016