

TOWN OF FORT FRANCES

Planning & Development Executive Committee

AGENDA - February 29, 2016 at 8:00 AM

MEETING - Civic Centre

	Page
1. <u>Call to Order</u> Session #4	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3. <u>Approval of Previous Committee Minutes</u>	
3.1 Approval of the February 1, 2016 meeting minutes	2 - 3
4. <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u>	
5. <u>In-Camera</u>	
6. <u>Items Referred from Council</u>	
6.1 P. Briere - Designate a Loading Zone in front of 515 Portage Avenue - Suds and Tubs	4 - 7
6.2 Boundary Waters Dragon Boat Festival Support Request	8
7. <u>New Business</u>	
8. <u>Outstanding Items</u>	
9. <u>Information</u>	
10. <u>Non-agenda Items</u>	
11. <u>Adjourn / Next Meeting Date</u> - To be discussed during the meeting	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #3

February 1, 2016

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on February 1, 2016 from 8:00 a.m. to 8:37 a.m.

PRESENT: D. Kitowski, Chair, John Albanese, W. Brunetta, Councillors

ALSO PRESENT: M. McCaig, CAO, L. SLOmke, Clerk, P. Briere, By-Law Enforcement, T. Rob, Secretary

1. Call to Order - 8:01am

2. Disclosure of pecuniary interest and the general nature thereof
-None

3. Approval of Previous Committee Minutes

- 3.1 Approval of the January 18, 2016 Meeting Minutes
- Approved as circulated

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.
Item 10.1 - Minimum Dwelling Size Requirement - Huffman Court

5. In-Camera

- 5.1 Potential Property Disposition - McIrvine Road
- The Planning and Development Executive Committee reviewed the draft offer to purchase and will review comments when received from the Town solicitor.

Albanese-Brunetta: THAT The planning and development executive Committee meet in camera in order to address a matter pertaining to a proposed or pending acquisition of land for municipal purposes, more specifically item 5.1 Potential Property Disposition - McIrvine Road

CARRIED

6. Items Referred from Council
- None

7. New Business
- None

8. Outstanding Items

- 8.1 T. Rob - Land Use Licence for Accessibility Ramp - 353 Scott Street
- The Planning and Development Executive Committee reviewed the land use agreement and recommend that the agreement be brought forward to Council for approval and an executing by-law be prepared.
- 8.2 T. Law - Strategic Plan - Updated Inventory of Municipal Land
- The Planning and Development Executive Committee reviewed the completed land inventory and request that the inventory be available online
- 8.3 P. Briere - Business licence By-Law Update
- Verbal Update provided by P. Briere on the process of the Business By-Law Update.

The update will continue to progress with updates continuing to be provided to PDEC.

9. Information

10. Non-agenda Items

- 10.1 T.Rob - Minimum Dwelling Size - Huffman Court
 - The recommendation of the Planning and Development Executive Committee was to remove the dwelling size requirements for this development.

11. Adjourn / Next Meeting Date

8:37am
February 29, 2016

Executive Committee Chair

T. Rob, Chief Building Official

Date: February 9, 2016

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

Re: Designate a Loading Zone in front of 515 Portage Avenue – Suds & Tubs.

The By-Law Enforcement Department received a letter requesting a loading zone in front of 515 Portage Avenue – Suds & Tubs for use by their clients.

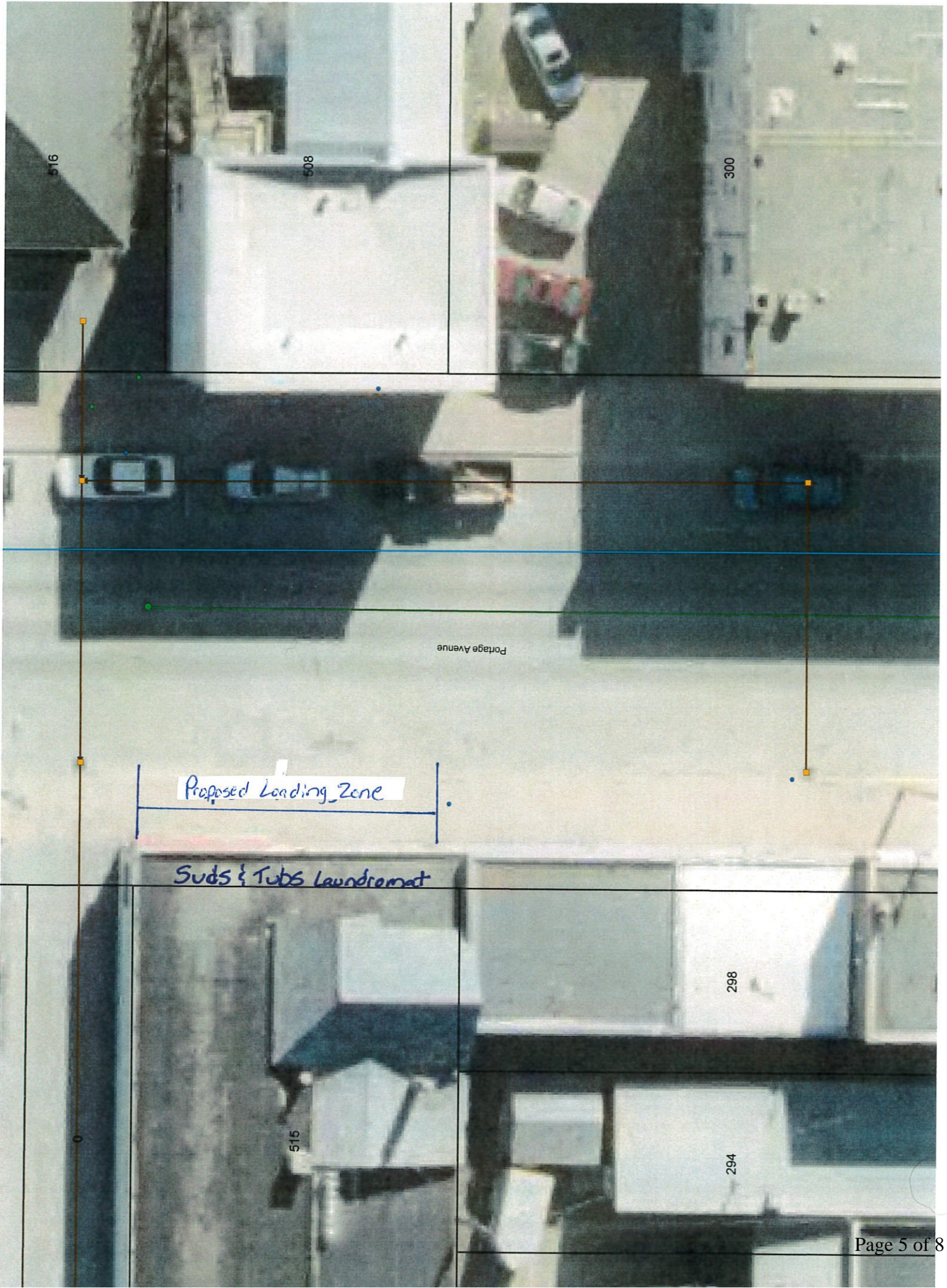
This office fully supports this type of request, as similar requests have been approved in past years at other locations on Portage Avenue and Scott Street within the downtown core. There is a parking stall currently located directly in front of Suds & Tubs that can easily be designated and not interfere with any other business. I have attached a map to show location of the stall.

We are asking that The Planning & Development Executive Committee recommend that Council approve a Loading Zone for 515 Portage Avenue – Suds & Tubs commencing from a point 45m First Street East, continuing Southerly for a distance of 6.7m (Parking Stall in Front of 515 Portage Avenue), with the appropriate fee being paid in accordance with the Fee Schedule By-Law #48/14 as amended and that the Traffic Control By-Law be amended to as well. The fee for 2016 will be \$370.70.

Respectfully submitted,

Original Signed By

Patrick Briere
By-Law Enforcement Officer



Proposed Loading Zone

Suds & Tubs Laundromat



SUDS AND TUBS
515 PORTAGE AVE.
FORT FRANCES, ON
P9A 3S9

February 2, 2016

Town of Fort Frances

320 Portage Ave.

Fort Frances, ON P9A 3P9

To: Mayor and Council

I Sherri Franko Loveday owner/operator of Suds and Tubs Laundromat request an erection of a parking sign in front of 515 Portage Ave. Both sides of the Portage Avenue are congested all day every day making it very difficult for my customers to even get near to drop off laundry.

Perhaps s Suds and Tubs parking only sign my deter people from parking out front all day long.
Thank you for your consideration.

Best Regards,

Sherri Franko-Loveday



SUDS AND TUBS
515 PORTAGE AVE.
FORT FRANCES, ON
P9A 3S9

February 2, 2016

Town of Fort Frances

320 Portage Ave.

Fort Frances, ON P9A 3P9

To: Mayor and Council

I Sherri Franko Loveday owner/operator of Suds and Tubs Laundromat request an erection of a parking sign in front of 515 Portage Ave. Both sides of the Portage Avenue are congested all day every day making it very difficult for my customers to even get near to drop off laundry.

Perhaps s Suds and Tubs parking only sign my deter people from parking out front all day long.
Thank you for your consideration.

Best Regards,

Sherri Franko-Loveday



E-Mail: dragonboatff@gmail.com
Like: facebook.com/dragonboatff
Visit: www.boundarywatersdragonboat.com

January 21, 2016

Mayor & Council
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9



RE: INTERNATIONAL BOUNDARY WATERS DRAGON BOAT FESTIVAL

Dear Mayor and Council:

We respectfully request the following support from the Town of Fort Frances for Saturday, June 25th, 2016.

1. Designate, in writing, the International Boundary Waters Dragon Boat Festival as a significant community festival and event;
2. Authorize the use of Town picnic tables. The Boundary Waters Dragon Boat Festival Committee will organize and arrange for their pick up and return;
3. The Boundary Waters Dragon Boat Foundation will be filling out an event permit. We request that the Town cover any charges associated with said permit;
4. Supply the International Boundary Waters Dragon Boat Festival with the necessary documents and signage to facilitate closing the road to accommodate the needed team and public participation areas from the Sorting Gap Marina Building (to allow continued public access to the boat launch during the event) to Butler Avenue;
5. Allow the International Boundary Waters Dragon Boat Festival Committee to attach pennants, signs and banners to street light poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed after the event;
6. Allow access for electrical power;
7. Ensure extra garbage cans at the site, and a garbage pick-up at the end of the day.

Thank you for your consideration, and we look forward to discussing our request in greater detail at your convenience.

Sincerely,

Greg Thorstad, President
Boundary Waters Dragon Boat Foundation,
Team Coach & Festival Organizer