

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #24

Wednesday , February 3, 2016

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Civic Centre Committee Room on February 3, 2016 from 12:00 p.m. to 1:15 p.m.

PRESENT: Councillor Ken Perry, Councillor Paul Ryan, Councillor Wendy Brunetta and Mayor Avis

ALSO PRESENT: Mark McCaig, CAO and Laurie Witherspoon, Treasurer

REGRETS: None

1. Call to Order

1.1 Chair, Councillor K. Perry called the meeting to order at 12:05 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

2.1 M. McCaig, CAO RRDMA Annual Meeting Mileage

2.2 Councillor W. Brunetta RRDMA Annual Meeting Per Diem

2.3 Councillor K. Perry RRDMA Annual Meeting Per Diem

3. Disclosure of pecuniary interest and the general nature thereof

3.1 Councillor Wendy Brunetta declared a conflict of interest on Agenda item # 8.2 Councillor W Brunetta RRDMA Per Diem as those were her expenses.

3.2 Councillor K. Perry declared a conflict of interest on Agenda item # 7.2 Councillor K. Perry NOMA Board Per Diem and agenda item # 8.3 Councillor K. Perry RRDMA Per Diem as they are his expenses.

4. Approval of Previous Committee Minutes

4.1 The Committee considered the following resolution:
Ryan/Brunetta; That the minutes of the previous meeting held on Tuesday, January 5, 2016 be approved as distributed. CARRIED

5. In-Camera

6. Items Referred from Council

6.1 Families for Families Committee MSC Membership Request - The Committee recommended to respectfully decline the request received from the Families for Families Committee's request to offer a year membership at the Memorial Sports Centre as the Town has made a prior financial donation.

6.2 Safe Communities Rainy River District Requesting Per Capita Funding - The Committee recommended to approve the Safe Communities Rainy River District \$0.50 per capita financial request in the amount of \$3,977.50.

6.3 Government Relations Manager for Shaw Cable Systems re: WIFI Opportunities in Fort Frances - The Committee deferred this matter to the next Administration & Finance

Executive Committee meeting as it requires further investigation.

- 6.4 Rainy River Future Development Corporation re: Per Capita Funding - The Committee recommended that the \$7.00 per capita request in the amount of \$55,685 be included in the 2016 General Operational budget.

7. New Business

- 7.1 POA Write-Off Request - The Committee recommended to approve the write-off of 2009 POA accounts receivable in the amount of \$553,138.09.
- 7.2 Councillor K. Perry NOMA Board Per Diem - The Committee recommended to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Ken Perry for his attendance at a NOMA Executive meeting held in Thunder Bay on January 27, 2016.
- 7.3 BIA Board re: Rainy Lake Hotel Market Square Project - The Committee deferred this matter to the next Administration & Finance Executive Committee meeting until further information is received from the BIA and to seek clarification from RRFDC.

8. Non-agenda Items

- 8.1 M. McCaig RRDMA Annual Meeting Mileage - The Committee recommended to approve the mileage travel expense claim in the amount of \$103.40 as submitted by Mark McCaig, CAO for his attendance at the Rainy River District Association Meeting held in Bergland, ON on January 30, 2016.
- 8.2 Councillor W. Brunetta RRDMA Annual Meeting Per Diem - The Committee recommended to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Wendy Brunetta for his attendance at the Rainy River District Association Meeting held in Bergland, ON on January 30, 2016.
- 8.3 Councillor K. Perry RRDMA Annual Meeting Per Diem - The Committee recommended to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Ken Perry for his attendance at the Rainy River District Association Meeting held in Bergland, ON on January 30, 2016.

9. Outstanding Items

- 9.1 Couchiching First Nations Water & Sewer Agreement
- 9.2 Elected Officials Remuneration By-Law No. 02/10-C Review (Fall 2016)

10. Information

- 10.1 Boundary Waters Dragon Boat Club Requesting Sponsorship Referred from January 25, 2016 Council Meeting - Withdrawn.
- 10.2 AEC Paralegal re: Canadian Tire Real Estate ARB Appeal Withdrawn
- 10.3 Municipal Tax Advisory Group Update

11. Adjourn / Next Meeting Date

- 11.1 Tuesday, March 1, 2016

11.2 Adjourn at 1:15 p.m.

Executive Committee Chair

M. McCaig, CAO