

TOWN OF FORT FRANCES

Operations and Facilities Executive Committee

AGENDA - March 9, 2016, 8:30 AM

MEETING - Civic Centre

Session #005

Page

1. **Call to Order**
2. **Disclosure of pecuniary interest and the general nature thereof**
3. **Approval of Previous Committee Minutes**
 - 3..1 Minutes from the meeting of this Committee on March 2, 2016. 2 - 3
4. **Non-agenda Items**
5. **New Business**
 - 5..1 Proposed Work Staging Plan for the Reconstruction of Colonization Road East from Scott Street Intersection to just north of the Fifth Street Intersection. 4 - 6
6. **Adjourn / Next Meeting Date**

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #004

March 2, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on March 2, 2016 from 8:30 a.m. to 10:35 a.m.

PRESENT: Paul Ryan, Chairperson, June Caul, Mark McCaig, CAO and Doug Brown.

ALSO PRESENT: Mayor Roy Avis and Guests Merv Ahrens and Doug Herr (8:30 a.m. to 9:10 a.m.)

1. Call to Order

The meeting was called to order at 8:30 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

- 3.1 Minutes from the meeting of this Committee on February 3, 2016 the minutes were approved as circulated.

4. Non-agenda Items

None.

5. New Business

- 5.1 Letter from Merv Ahrens - Merv Ahrens and Doug Herr were present from 8:30 a.m. to 9:10 a.m. to discuss the water concerns outlined in Merv's letter dated February 17, 2016. Merv was given an opportunity to explain the points of concerns raised in regards to the 2015 Reconstruction of King's Hwy 11-71 from York Avenue to Wright Avenue. An open frank discussion took place on the allegations that the Town of Fort Frances was not following the Safe Drinking Water Act and applicable regulations. All present at the meeting were given an opportunity to explain their position and seek clarification. Doug Herr was directed to obtain dates where there were concerns with the temporary drinking water service line from Merv Ahrens. In return Doug Herr will provide microbiological samples and testing for the temporary water main servicing Webster Avenue to Merv Ahrens.
- 5.2 2015 Schedule 22 (Compliance) Summary Report for the Town's Drinking Water System - the administration report and Annual Schedule 22 compliance report was reviewed where all members of the Operations and Facilities Executive Committee were given an opportunity to seek clarification and ask questions to fully understand the contents of the compliance report. The administration report will be forwarded to Council for review and acceptance.
- 5.3 TBT Engineering Request Permission for an MTO Contractor to Encroach on Mill Road (Highway 11) within Town Limits to Complete Some Asphalt Resurfacing Work - the administration report was reviewed and will be forwarded to Council for approval.
- 5.4 In-Kind Services for 2016 International Boundary Waters Dragon Boat Festival - the memo in regards to in-kind services for the International Boundary Waters Dragon Boat Festival was reviewed where it will be forwarded to the Administration and Finance Executive Committee.

- 5.5 GISbiz Request for Town's Geospatial Data - the administration report was reviewed and will be forwarded to Council for approval.
- 5.6 January 2016 Drinking Water Systems Monthly Summary Report - the January 2016 Drinking Water Systems Monthly Summary Report was reviewed and will be forwarded to Council for approval.

6. Information

- 6.1 Fort Frances Wastewater Treatment Facility January 2016 Monthly Report - the OCWA Monthly Report for January 2016 was reviewed and will be forwarded to Council as information only. No action required.

7. Adjourn / Next Meeting Date

Executive Committee Chair

D. Brown, Manager of Operations & Facilities

March 3rd, 2016

Report To: Mayor & Council

From: Operations & Facilities Executive Committee

SUBJECT: Proposed Work Staging Plan for the Reconstruction of Colonization Road East from Scott Street Intersection to just north of the 5th Street Intersection

Please find attached draft # 1 of the work staging plan for the above mentioned reconstruction project for your review and comments. The owners of the Harbourage, Rainy Lake Sports & The Bayview Motel received a copy of the plan on Friday March 4, 2016 and have been asked to review, provide comments and any feedback on the proposed plan. Also these property owners have been invited to attend the O & F Executive Committee meeting scheduled for March 9, 2016 at 8:30 am.

The goal is to provide the Town's consultant Hatch-Mott- MacDonald with a work staging plan which can be included in the tender documents for this reconstruction project. Going forward the tender advertisements will be placed in the Chronicle Journal newspaper on Saturday March 26, 2016 and the Fort Frances Times on Wednesday March 30, 2016 with the tender closing on Tuesday April 19, 2016 and awarding on April 25, 2016.

Respectfully submitted,

A handwritten signature in cursive script that reads "Doug Brown".

Doug Brown, P. Eng.
Operations & Facilities Manager

Project: Colonization Road East from Scott Street Intersection to North of 5th Street Intersection

Draft 1 - Work Staging Plan

Stage -1 – No Traffic – From Scott Street to South Side of 2nd Street Intersection –

Detour Route for North/South Traffic for Front Street /Williams Avenue intersection to 2nd Street Intersection using Williams Route. Similar for traffic at Scott Street /Williams Ave and 1st Street/Williams Ave. intersections.

3 - Typical Signage/Barricade at following intersections;

Front Street/Williams Ave

Scott Street/Williams Ave

1st Street/Williams

Wooden Barricade with the following signage – No exit, Road Closed , No through Traffic , Local Residential Traffic Only.

No parking available from 1st street to south side of 2nd Street Intersection

Stage 2 – From 5th Street Intersection to North limit of Project

Maintaining one lane for Traffic in 2 directions (North/South) using Flagmen

Stage 3 – From South Side 3rd Street Intersection to South Side of 5th Street Intersection

Maintain North Boundary Traffic along Colonization Road East- Using Parking Lane

Installed temporary driveway off of 3rd Street to gain access to Bayview Motel Parking Lot/property

South Bound traffic detour onto 5th Street, Williams and back onto Scott Street and/or Front Street (Transport Trucks).

Stage 4- From South Side of 2nd Street to South Side of 3rd Street

Maintain North Boundary Traffic along Colonization Road East- Using Parking Lane

No Parking available within this stage

Must maintain one driveway for both Harbourage & Rainy Lake Sports properties at all times

South Bound traffic detour onto 5th Street, Williams and back onto Scott Street and/or Front Street(Transport Trucks)

Project : Colonization Road East - from Scott Street to just North of 5th Street Intersection

Stage	Approximate Length of roadway (m)	%	Work Description
1	245	37.40%	remove hump, remove & replace Island, remove & replace water main & 5 sets of catch basin & storm sewer pipe crossings
2	65	9.92%	remove & replace of sanitary sewer & water main & 2 set of catch basins & storm sewer pipe crossings
3	238	36.34%	remove & replace water main & 2 sets of catch basins & storm sewer pipe crossings
4	107	16.34%	remove & replace water main & 1 set of catch basins & storm sewer pipe crossing
Total	655		