

REPORT

COMMITTEE OF THE WHOLE

February 8, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on February 8, 2016 from 5:31 p.m. to 6:30 p.m. and 7:20 p.m. to 7:28 p.m.

PRESENT: Councillor K. Perry, Chairperson; Mayor R. Avis; Councillors P. Ryan, D. Kitowski, J. Caul, W. Brunetta and J. Albanese.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk. J. Kabel, Manager of Community Services, A. Byrnes, By-law Enforcement Officer, A. Petrin, Human Resources Manager (5:31 to 6:30p.m.).

1. Call to Order at 5:31 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Brunetta disclosed an interest in Item 8.3 as the per diem claim is hers.

Councillor Perry disclosed an interest in Items 8.1 and 8.2 as the per diem claims are his.

4. In-Camera:

4.1 Advice that is subject to Solicitor-Client privilege: Personnel Matter
A verbal update was provided by the Human Resources Manager and CAO.

114 Brunetta - Albanese: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:
- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.2 Personnel Matter
- the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose, more specifically Item 4.1 Personnel Matter
CARRIED

4.2 Identifiable Individual: Personnel Matter (CAO position)
A discussion took place and direction was provided to the Human Resources Manager.

5. Public Session Resumes in Council Chambers:

6. Council Reports on Board & Committee Activity:

6.1 Verbal Update from Mayor Avis - nothing to report at this time
Verbal Update from Councillor Kitowski - nothing to report at this time
Verbal Update from Councillor Perry provided a brief summary regarding the RRDSSAB budget approval.
Verbal Update from Councillor Ryan - nothing to report at this time

7. Consent Agenda:

7.1 POA Write Off Request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the write-off of 2009 POA accounts receivable in the amount of \$553,138.09.

115 Kitowski - Caul: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being

- 7.2 Safe Communities Rainy River District 2015/16 Financial Request
- approval of this report will agree to the Administration & Finance Executive Committee to approve the \$0.50 per capita financial request in the amount of \$3,977.50.
- 7.3 Rainy River Future Development Corporation per Capita Request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee that Council refer the \$7.00 per capita request in the amount of \$55,685.00 to be included in the 2016 General Operational budget.
- 7.4 RRDMA Annual Meeting Mileage Claim - Mark McCaig, CAO
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the mileage travel expense claim in the amount of \$103.40 for his attendance at the Rainy River District Municipal Association meeting held in Berglund, ON on January 30, 2016.
- 7.5 Refugee Families Committee MSC Membership Request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to respectfully decline the request received from the Families for Families committee's request to offer a year membership at the Memorial Sports Centre as the Town has made a previous financial donation.
- 7.6 Airport Facility - Renewal of Lease Agreements
- approval of this report will ensure that the lease agreements with Enterprise Rent-A-Car and Bearskin Lake Air Service LP be executed by by-law in tonight's Council meeting and that the Mayor and Clerk be authorized to execute said agreements.
- 7.7 Fifield Petition in regards to Storm Sewer System - 800 Block of Nelson Street
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee and ensures that the Fifield petition was reviewed and further that the Town will reconstruct the 800 Block of Nelson Street as previously planned.
- 7.8 Land Use Agreement for the Purpose of Constructing a New Accessibility Ramp at 353 Scott Street
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee which approves the land use agreement and further authorizes the preparation of a by-law to be executed by the Mayor and Clerk.
- 7.9 Minimum Dwelling Size Requirement - Huffman Court
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee which will remove the minimum ground floor area condition on the lots making up the Huffman Court Subdivision and instead rely on the provisions in the current Zoning By-law.
- 7.10 Strategic Plan Initiative - Updated Inventory of Municipal Land
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee which receives the report and further requests that collected information and maps be made available on the Town website.
- 7.11 Canada 150 Mosaic Project
- approval of this report will agree to the recommendation of the Community Services Executive Committee to not pursue the Canada 150 Mosaic Project as a Community Services initiative due to the financial and human resources commitment required.

8. Administration and Finance Division:

- 8.1 Councillor Perry - NOMA Executive Meeting Per Diem Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Perry for his attendance at the NOMA Executive Meeting held in Thunder Bay on January 27, 2016.

Councillor Perry disclosed an interest in this item as the per diem claim is his. He did not speak to the matter.

8.2 Councillor Perry - RRDMA Annual Meeting Per Diem Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Perry for his attendance at the RRDMA meeting held in Berglund on January 30, 2016.

Councillor Perry disclosed an interest in this item as the per diem claim is his. He did not speak to the matter.

8.3 Councillor Brunetta - RRDMA Annual Meeting Per Diem Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Brunetta for her attendance at the RRDMA meeting held in Berglund on January 30, 2016.

Councillor Brunetta disclosed an interest in this item as the per diem claim is hers. She did not speak to the matter.

9. Operations and Facilities Division:

9.1 Request for Support from Mitaanjigamiing First Nation

**supporting documents attached to the Operations & Facilities Executive Committee agenda for February 3, 2016

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee and ensures that the letter was reviewed and further that a letter of support will be prepared in regards to a project to upgrade their Water Treatment Plant.

9.2 Request for Support from Nigigoonsiminikaaning First Nation

- requester will be advised in writing of Council's support with copy of a separate resolution provided.

10. Information:

10.1 Canadian Tire Corporation Assessment Appeal updates
Received.

11. Non-agenda items - None.

12. ADJOURNMENT

12.1 Meeting adjourned at 7:28 p.m.

116 Caul - Kitowski: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

K. Perry, Chairperson

E. Slomke, Clerk