

**SISTER KENNEDY BOARD OF MANAGEMENT
REGULAR MEETING – February 9, 2016
Session #012**

IN ATTENDANCE Irene Laing, Doug Kitowski, Donna McKelvie, Cindy Noble, Shirley Nault, Dalton Taylor, John Reader

ABSENT Jason Kabel

CALL TO ORDER The meeting was called to order by the Chair, June Caul.

CONFLICT OF INTEREST There were no conflicts declared.

ADOPTION OF THE AGENDA

842 Shirley Nault/Doug Kitowski That the agenda be accepted with the addition of (1) Defibrillator Training and (2) Remembrance for Lois Thomson. **Carried**

APPROVAL OF MINUTES

843 Doug Kitowski/John Reader That the minutes of the January 12, 2016 meeting be accepted as circulated with the amendment that Brian was coming in to plan on a permanent place for the sound system rather than to set it up. **Carried**

MANAGER'S REPORT

Cindy Noble presented the Manager's Report.

844 Dalton Taylor/Donna McKelvie That the Manager's Report be accepted as presented. **Carried**

BILLS AND ACCOUNTS

845 Donna McKelvie/Shirley Nault That the January accounts in the amount of \$4201.27 be accepted and approved for payment. **Carried**

CORRESPONDENCE

There was no correspondence to be dealt with.

PAST BUSINESS

Bingo License June reported that the Kiwanis Club was successful in obtaining a bingo license and that two bingos had been held to date. Attendance at the first was 17 and at the second 11.

846 John Reader/Shirley Nault That the bingo be advertised in the Fort Frances Times Thursday paper. **Carried**

Bingo Machine Cindy reported on the price for a new bingo machine and cards.

847 Irene Laing/Doug Kitowski That Sister Kennedy Centre purchase 150 bingo cards (8 x 9) for approximately \$2.79 per card. **Carried**

Senior Games Cindy advised that she is still waiting for a call from Dryden to set up a joint meeting to discuss this year's senior games.

Community Grant Irene reported that no progress has been made to date in identifying a project for a grant. Donna, Irene and Cindy will continue to look into possible projects.

Janitorial Tender Cindy reported that an interested individual will be coming in to look at the Centre.

Wi-fi John reported that he has been in touch with a provider and is still waiting for a reply. Jason is to be asked to follow up on this item.

COMMITTEE REPORTS

Policy and Procedures June reported that the Key Policy and the Standards & Discipline policies are now ready for final approval. Work continues on Facility Use and Rental Policy.

The next meeting of the Policy and Procedures committee is Tuesday, March 1 at 10 a.m. in the arena meeting room.

Activities Committee Cindy reported that the committee met on February 5 and that there was general agreement that activities are going well. John reported on distribution of the SKC brochures.

NEW BUSINESS

Shop Liability Waiver Cindy advised that this matter is being looked at.

Building Changes June outlined changes that are being made – bookcase removed, shelving being relocated. A group will meet to discuss further changes.

Remembrance for Lois Thomson June will write a letter to the family expressing condolences.

Defibrillator Training June will contact Jason regarding training refresher.

PUBLIC PARTICIPATION

- Wayne Lundstrom. Advised that there is a grant for seniors to visit parks.

IN CAMERA

848 Doug Kitowski/Donna McKelvie That the meeting go in camera.

Carried

CLOSE

President June declared the meeting closed at 11:55.

June Caul, Chair

Irene Laing, Secretary

Next meeting March 8 at 10:30 a.m. at Sister Kennedy Centre