

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #005

March 9, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on March 9, 2016 from 8:30 a.m. to 10:00 a.m.

PRESENT: Paul Ryan, Chairperson, June Caul and Doug Brown.

ALSO PRESENT: Mayor Roy Avis - Guests: Mark Fontana, Edith Bodnar and Ryan and Catherine Hyatt. (8:30 a.m. to 9:50 a.m.)

1. Call to Order

The meeting was called to order at 8:30 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

3.1 Minutes from the meeting of this Committee on March 2, 2016 - the minutes were approved as circulated.

4. Non-agenda Items

4.1 Geospatial agreement with Tbaytel

4.2 Corporate Master Mobility Service Agreement

5. New Business

5.1 Proposed Work Staging Plan for the Reconstruction of Colonization Road East from Scott Street Intersection to just north of the Fifth Street Intersection - Mark Fontana, Ryan and Catherine Hyatt and Edith Bodnar were present to review the draft copy of the Proposed Staging Plan for the Colonization Road East Project. Several suggestions were made to improve the detour plan and workplan as follows:

- 1) Stage 3 - must maintain one driveway for the Bayview Motel at all times.
- 2) All Business Owners want the south bound traffic to detour down the Ellington Avenue back lane with signage with directional arrows. The Business Owners will provide feedback on the proposed signage and where they want the signs to be installed.
- 3) The Ellington Avenue backlane between 5th and 2nd Street will be maintained to a higher standard during construction where the contractor will be responsible to grade all laneways on a regular basis and to apply at least one double application of dust suppression prior to Stages 2 and/or 3.
- 4) That temporary snow fencing will be utilized to ensure 5th Street dock swimmers don't wander into the construction site and that airplane passengers and pilots have a well defined access route from the Rainy Lake Sports dock to the Store at all times.
- 5) The Town shall contact CN to ensure that trains don't stay sitting at the Williams

Avenue crossing during construction periods.

- 6) That detour information or pamphlets are handed out at the tourist information sign this summer.
- 7) For Stage 2 - can a temporary lane be constructed on the south side boulevard to ensure north bound traffic is maintained at all times.
- 8) Liquidation damages will be set at \$5000 per calendar day.
- 9) Dust control - during all 4 Stages (1 to 4) the contractor will ensure that a double coating of dust application is applied to the granular A driving surfaces and that any additional applications required will be the responsibility of the contractor. The goal is that all 3 businesses should not be negatively impacted by dust. For example the Harbourage has a deck area where customers should not be breathing in dust.
- 10) A term or condition will be placed in the Tender documents where the contractor will support the businesses along the construction site during the reconstruction phase.
- 11) Maintaining north bound traffic during Stage 2, 3 and 4 is a must and that all of the businesses would like to meet in the near future to discuss Stage 2 once finalized.
- 12) That no work will be taking place on the July 1st long weekend due to the fireworks event.
- 13) Under Stage 3 - the temporary driveway off Third Street East for the Bayview Motel is not necessary.
- 14) Some discussion took place on bonusing the contractor. After a lengthy discussion it was decided that the higher liquidation damages amount (\$2000 increased to \$5000) would have the same impact.
- 15) RAP Installation at the Third Street East/Ellington laneway entrance will be built up with RAP during the detour stage.
- 16) The business owners want a contact number if the dust suppression maintenance is not working or being adequately maintained.
- 17) Under Stage 3 & 4 the Town's Traffic Control By-law will be revised to allow parking on both sides of 2nd and 3rd Street East between Colonization Road East and Williams Avenue.

Rob Marasco was on speaker telephone to go over some of the issues raised by the Business Owners and the Operations and Facilities Executive committee members. It was agreed that the businesses and the Operations and Facilities Executive Committee will meet in the near future once Stage 2 has been finalized. Mark Fontans, Edith Bodnar and Ryan and Catherine Hyatt left the meeting at 9:50 a.m.

6. Non-Agenda Items

- 6.1 Geospatial Agreement with Tbaytel - Doug Brown handed out an administration report which was reviewed and will be forwarded to Council for approval.
- 6.2 Corporate Master Mobility Service Agreement - Doug Brown handed out a summary page outlining the main features of the (MMSA) and informed the executive committee that an administration report will be prepared recommending that the Town execute the revised MMSA with Tbaytel. This administration report will be forwarded to the

Council meeting on March 14, 2016 for approval.

7. Adjourn / Next Meeting Date

The meeting adjourned at 10:00 a.m.

Executive Committee Chair

D. Brown, Manager of Operations & Facilities