

**TOWN OF FORT FRANCES  
POLICE SERVICES BOARD**

**Minutes Session 01**

**January 29, 2016**

The regular Meeting of the Police Services Board was held at 7:30 a.m. January 29, 2016, in the Committee Room, Civic Centre.

The following members were present: Rick Wiedenhoeft, Glenn Witherspoon, Ron Scofield, Roy Avis and John Albanese.

Also Present: Inspector S. Shouldice and K. Lawson, Acting Secretary.

**Agenda:**

**1. Approval of Agenda –**

01/16 R. Scofield – J. Albanese: That the Police Services Board approve the Agenda as prepared with the addition of the Non-Agenda item: Use of Force Training. **CARRIED.**

**2. Approval of Minutes –**

02/16 J. Albanese – R. Scofield: THAT the Minutes of the Board Meeting being Session No. 11 dated December 18, 2015 having been typed and distributed to the members be approved. **CARRIED.**

**3. Business Arising from Previous Meeting - None**

**4. New Business:**

- i) OAPSB Zone One Membership Fee 2016. – The yearly Zone One membership fee was approved for payment.

03/16 R. Scofield – J. Albanese: THAT the 2016 OAPSB Zone One membership fee in the amount of \$100.00 be approved for payment. **CARRIED.**

- ii) 2016 OAPSB Membership Renewal. – The yearly membership fee was approved for payment.

04/16 J. Albanese – R. Scofield: THAT the 2016 OAPSB Membership Dues Renewal in the amount of \$1214.75 be approved for payment. **CARRIED.**

- iii) OAPSB Spring Conference and Annual General Meeting – Niagara Falls, May 11-14, 2016. The Board is still waiting to hear if their request for an increase to the Police Services conference budget funding has been confirmed by Council through their budget process. Mayor Avis reported that as of the last Council budget meeting, this item was still included in the budget deliberations. The acting secretary will hold two rooms in her name until attendees have been decided. This item will be furthered at the next regular board meeting. The Detachment Commander advised that he is unable to attend this year.
- iv) Information and Privacy Commissioner of Ontario – Online Statistical Year End Reporting. Members approved the acting secretary proceed with preparation and submission of the 2015 Year End Statistical reports.

**05/16 G. Witherspoon – R. Avis: THAT the request from the Information and Privacy Commissioner of Ontario (IPC) re: Online Statistical Year End Reporting be received and further that K. Lawson, Acting Board Secretary be authorized to prepare and submit the 2015 Year End Report for the Police Services Board. CARRIED.**

- v) Board Vacancy – verbal update from Chair R. Wiedenhoeft. Members were advised that R. Scofield is not interested in renewing his provincial appointment and will be stepping down from the board. The board thanked him for his dedicated service. The Chair advised that John McTaggart has shown interest in applying for provincial appointment and will be beginning the application process in the near future. The Chair advised that there has been interest shown from the public and wondered if the Board was obligated to advertise for the position. The acting secretary will make inquiries and advise the Chair.
- vi) Highway Traffic Act – New Legislative Changes – verbal update from Chair R. Wiedenhoeft. The Chair gave a brief update on new legislative changes.

5. Inspector S. Shouldice December 2015 OPP Activity Report

**06/16 R. Avis – G. Witherspoon: That the Police Services Board receive Insp. S. Shouldice December 2015 OPP Activity Report. CARRIED.**

**6. Non- Agenda Items –**

- i) R. Wiedenhoeft – Use of Force Training – OPP. The Chair asked Detachment Commander Shouldice to give a verbal update on types of training and qualifications necessary for use of firearms by the OPP. Inspector Shouldice provided members information on requisite training and types of firearms involved.

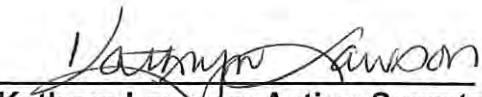
**7. Information/Correspondence Received:**

- i) Fort Frances Police Services Board – Financial Statement as of Nov. 2015.

**8. Next Meeting – February 26, 2016 - 7:30 a.m.**

**07/16 G. Witherspoon – R. Avis: That this meeting of the Board be now closed. CARRIED.**

**9. In-Camera – None declared.**

  
Kathryn Lawson, Acting Secretary

  
Rick Wiedenhoeft, Chair

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