

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #27

March 22, 2016

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on Tuesday, March 22, 2016 from 12:15 p.m. to 12:45 p.m.

PRESENT: Councillor Ken Perry and Councillor Wendy Brunetta

ALSO PRESENT: Mark McCaig, CAO and Laurie Witherspoon, Treasurer

REGRETS: Councillor Paul Ryan and Mayor Roy Avis

1. Call to Order

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

3. Disclosure of pecuniary interest and the general nature thereof

- 3.1 Councillor Wendy Brunetta declared conflict of interest on Agenda Item #7.2 Councillor Wendy Brunetta Essential of Fire & Emergency Planning Per Diem as those were her expenses.

4. Approval of Previous Committee Minutes

- 4.1 The Committee considered the following resolution:
Brunetta/Perry: That the minutes of the previous meeting held on Tuesday, March 8, 2016 be approved as presented. CARRIED

5. In-Camera

6. Items Referred from Council

7. New Business

- 7.1 2015 Contributions to Reserve Funds - The Committee recommended to approve the Contributions to the Waterworks & Sanitary Sewer Reserve Funds in the amount of \$124,745.94, that the General Operating Surplus be transferred to Corporate Reserve Funds as follows Corporate Vehicle & Equipment Reserve Fund – 10%, Corporate Building Reserve Fund – 20%, Corporate Projects Reserve Fund – 65%, Corporate Contingency Reserve Fund – 5%. Further that the actual transfer amounts be reported to Council when the amounts are known.
- 7.2 Councillor Wendy Brunetta Essential of Fire & Emergency Planning Per Diem - Administration will recommend to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Wendy Brunetta for her attendance at the Essentials of Fire & Emergency Planning held in Fort Frances on March 9, 2016.

8. Non-agenda Items

9. Outstanding Items

- 9.1 Couchiching First Nations Water & Sewer Agreement
- 9.2 Elected Officials Remuneration By-Law No. 02/10-C Review (Fall)

10. Information

11. Adjourn / Next Meeting Date

11.1 Tuesday, April 5, 2016

Executive Committee Chair

M. McCaig, CAO