

REPORT

COMMITTEE OF THE WHOLE

March 28, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on March 28, 2016 from 5:30 p.m. to 6:47 p.m.

PRESENT: Councillor K. Perry, Chairperson; Councillors P. Ryan, D. Kitowski, J. Caul, W. Brunetta and J. Albanese.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, L. Witherspoon, Treasurer (5:30-5:31 and 6:23-6:47pm), D. Brown, Manager of Operations & Facilities (5:30-5:31 and 6:23-6:47pm), J. Kabel, Manager of Community Services (5:30-5:31 and 6:23-6:47pm), A. Petrin, Human Resources Manager (5:30-5:48pm), F. Sheppard, Fire Chief (5:30-5:48pm).

**1. Call to Order at 5:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**

**3. Disclosure of pecuniary interest and the general nature thereof.**

Councillor Brunetta disclosed an interest in Item 8.1 from this agenda as the per diem claim is hers.

**4. In-Camera:**

4.1 Labour Relations or Employee Negotiations: Fort Frances Professional Fire Fighters Association negotiation update  
A verbal update was provided by the Fire Chief, CAO and Human Resources Manager.

127 Albanese - Brunetta: THAT Committee of the Whole now meet in-camera in order to address a matter pertaining to:

- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.2 potential acquisition of land on Victoria Avenue and Item 4.3 potential disposition of land in Huffman Subdivision
- labour relations or employee negotiations, more specifically Item 4.1 FFPFFA negotiation update

CARRIED

4.2 Potential Acquisition of Land: Victoria Avenue  
A verbal update was provided by the CAO.  
Council agreed to refer this item to the next Planning & Development Executive Committee meeting.

4.3 Potential Disposition of Land: Huffman Subdivision  
A verbal update was provided by the CAO and the Clerk.  
Council agreed to refer this item to the next Planning & Development Executive Committee meeting with additional input from the Administration & Finance Executive Committee.

**5. Public Session Resumes in Council Chambers at 6:23 p.m.**

**6. Council Reports on Board & Committee Activity:**

6.1 Verbal Update from Mayor Avis - absent  
Verbal Update from Councillor Albanese - no update

Verbal Update from Councillor Brunetta - provided a verbal update regarding the Dr. Recruitment Committee  
Verbal Update from Councillor Caul - no update

## **7. Consent Agenda:**

- 7.1 2015 Contributions to Reserve Funds  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the contributions as outlined in the report.
- 128 Brunetta - Albanese: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6 and 7.7.
- CARRIED
- 7.2 BIA Webpage Request  
- approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse having a page on the Town of Fort Frances website created for the BIA's use within the provided stipulations.
- 7.3 Sister Kennedy Centre Operational Review  
- approval of this report will agree to the recommendation of the Community Services Executive Committee to accept the attached Sister Kennedy Centre Operational review as a completed strategic plan initiative.
- 7.4 St. Francis Sports Field Joint Use Agreement  
- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the proposed revision to the Joint Use Agreement and authorize the Community Services Division to present the revised document to the Rainy River District School Board representative.
- 7.5 Deeming of Lots 69, 70 and 71 Plan SM-48 not to be lots on a subdivision plan  
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee and authorize the preparation of a by-law for execution by the Mayor and Clerk as outlined in the report.
- 7.6 Letter dated February 10, 2016 from J. Byzewski regarding Septic System for 8th Street property  
- approval of this report will agree with the recommendation of the Planning & Development Executive Committee and the Operations & Facilities Executive Committee that the installation of an approved on-site sewage system be approved for the use of the proposed single detached dwelling to be construction on this property.
- 7.7 Award Tender 16-OF-05 Supply and Installation of a Groundwater Well on the Airport Property  
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to award the tender for the Supply & Installation of a Groundwater Well at the Airport to Fountain Drilling for \$37,566.85, which includes HST and further that the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

## **8. Administration and Finance Division:**

- 8.1 Councillor Brunetta - Essentials of Fire & Emergency Planning  
- approval of this report will agree to the recommendation of Administration to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Brunetta for her attendance at the Essentials of Fire Management & Emergency Planning held in Fort Frances on March 9, 2016.

Councillor Brunetta disclosed an interest in the item as the per diem claim is hers. She did not speak to the matter.

**9. Planning and Development Division:**

9.1 Proposed Fight the Blight Campaign

- approval of this report will approve the Fight the Blight Campaign as proposed and direct administration to continue forward with the marketing of this initiative.

A verbal presentation was made by P. Briere and A. Byrnes, By-law Enforcement Officers regarding the campaign.

**10. Information:**

10.1 Summary of Council Remuneration & Expenses for 2015 Received.

**11. Non-agenda items - None.**

**12. ADJOURNMENT**

12.1 The meeting adjourned at 6:47 p.m.

129 Brunetta - Albanese: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

K. Perry, Chairperson

E. Slomke, Clerk