

TOWN OF FORT FRANCES

AGENDA – JULY 25, 2011

MEETING

COMMITTEE OF THE WHOLE - (Session No. 26) 5:30 p.m. to 6:07 p.m.

1. Call to Order
2. Non-agenda Committee items which, because of urgency, cannot be deferred to a subsequent meeting, identified to be considered later in this meeting, both in-camera and in open meeting.
3. Disclosure of pecuniary interest and the general nature thereof.

In-Camera – 5:31 p.m. to 5:45 p.m.

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| 4. | Personnel Matter. | 1 |
| 5. | Non-agenda in-camera items | |

Public Session Resumes in Council Chambers: 5:50 p.m.

Consent Agenda 5:50 p.m. to 6:00 p.m.

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| 6. | Drinking Water Quality Management System – Next Step to Full Scope Accreditation. | 8 |
| 7. | Stan Sokolotuk – Submission to Town’s Strategic Planning Process. | 21 |
| 8. | John Steinke – Submission to Town’s Strategic Planning Process. | 25 |
| 9. | Gerald Martin – Submission to Town’s Strategic Planning Process. | 31 |
| 10. | RFP No. 11-OF-03 – ICI Water Meter Replacement Program and Upgrades. | 37 |
| 11. | Fort Frances Airport – Adjustment to Aviation Fuel Pump Prices. | 44 |
| 12. | Wahkaihganan Futures Corporation – 237 8 th St. West. | 48 |
| 13. | 2011 Agreement re: Closed Meeting Investigator. | 61 |
| 14. | Records Retention Schedule. | 79 |
| 15. | Minutes of Settlement – Requests for Reconsideration re: 704 Armit Avenue; and 1000 Patcin Avenue. | 80 |
| 16. | Fort Frances Aquanauts Swim Team – Banner Support Request. | 86 |
| 17. | Bus Service Matter from Strategic Planning Session. | 88 |

Information -

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| 18. | By-Law Enforcement Department – Activities report for April, May and June 2011. | 91 |
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| 19. | Town of Fort Frances General Fund (Operating); Water and Sewer Fund (Operating) and Capital Fund - Actuals to June 30, 2011* | 94 |
| 20. | Town of Fort Frances Complaint Register – May and June 2011. | 101 |
| 21. | Non-agenda Committee Items – 6:02 p.m. | |

COUNCIL MEETING - (Session No. 20) 6:10 p.m. to 6:30 p.m.

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| 22. | Call to Order | |
| 23. | Prayer | |
| 24. | Non-agenda Council items which, because of urgency, cannot be deferred to a subsequent meeting, identified to be considered later in this meeting. | |
| 25. | Disclosure of pecuniary interest and the general nature thereof. | |

Delegations/Deputations -

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| 26. | Public Meeting re: 357/358 Applications for Tax Adjustment re: 1048 Cornwall Avenue North; 650 Fifth Street West; 704 Armit Avenue; and Plan SM122 Lot 5, PCL Plan 1. | 104 |
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Consent Agenda

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| 27. | Summary Report | 118 |
| 28. | Items referred from Committee of the Whole | |
| 29. | Request from G. Hinrichs re: Sewer Problems at 1600 Colonization Road West. | 119 |
| 30. | Request from Environment Canada re: Installation of Two Water Monitoring Gauges on Rainy River near Pither's Point in Fort Frances. | 120 |
| 31. | Request from Municipality of Bayham for support of their resolution passed July 7, 2011 re: Escalating OPP Service Costs*. | 129 |
| 32. | Request from E. Haglund re: Property Issues. | 131 |
| 33. | Request from D.J. and T.J. MacKintosh re: Unpaved portion of roadway between Victoria and Christie Avenues. | 135 |

Approval of Council Minutes - *

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| 34. | Session No. 19 dated July 11, 2011. | |
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Approval of Committee of the Whole Minutes - *

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| 35. | Session No. 25 dated July 11, 2011. | |
| 36. | Resolutions from tonight's Committee meeting - | |

By-Laws -

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| 37. | 06/06-E | A By-Law to amend By-Law 06/06, as amended, to establish the retention period for documents and records of the Town of Fort Frances. | 136 |
| 38. | 41/10-A | A By-Law to acknowledge the exercise by SkyPower Limited of a right to extend an option term under an Option agreement to purchase municipal lands. | 137 |
| 39. | 33/11 | A By-Law to authorize a merchant agreement and wireless connectivity for payment processing services at the Fort Frances landfill. | 138 |
| 40. | 50/11 | A By-Law to approve an agreement with Paul Heayn with respect to services as a Meeting Investigator. | 139 |
| 41. | 51/11 | A By-Law to designate 237 Eighth Street West an area of site plan control and to authorize the execution of a Site Plan Agreement as a condition of development. | 140 |

New Items –

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| 42. | Town of Fort Frances Consolidated Financial Statements for the year ended December 31, 2010 and Management Letter from BDO Canada LLP for adoption by Council. | 141 |
| Lyme Disease Petition and Awareness: | | |
| 43. | Electronic mail request from C. Heffer. | 172 |
| 44. | Electronic mail request from M. Young. | 193 |
| 45. | Lyme Disease Surveillance and Management Guidelines from the Ministry of Health and Long Term Care as provided by Northwestern Health Unit Councillor J. Albanese, Chair NWHU will speak to this (see attached materials). | |

Information Correspondence - **

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| 46. | Association of Municipalities of Ontario Watch File dated July 14 th * and July 21 st , 2011.* | |
| 47. | 2011 Public Health Report Card for the Northwestern Health Unit as presented to the Board of Health on June 30, 2011. | |
| 48. | Rainy River District Social Services Administration Board – 2010 Financial Statements. | |
| 49. | Public Notice from Committee of Adjustment of a Special Meeting to be held July 25, 2011 re: File A6/2011 – 1108 Victoria Avenue North. | |
| 50. | Invitation for sponsorship dated July 15, 2011 from Canada's Forest Conference 2011 re: Canadian Institute of Forestry Conference in Huntsville – September 18-21, 2011*. | |

Minutes - **

51. Northwestern Ontario Regular Board of Health Meeting dated May 27, 2011*.
52. Planning and Development Executive Committee dated July 4, 2011*.
53. Operations and Facilities Executive Committee dated July 6, 2011*.
54. Community Services Executive Committee dated July 6, 2011*.
55. **Non-agenda Council Items** – 6:25 p.m.

* Previously distributed to Council

** Items can be viewed by contacting the Clerk