

TOWN OF FORT FRANCES

Planning & Development Executive Committee

AGENDA - April 18, 2016 at 8:00 AM

MEETING - Civic Centre - Committee Room

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1. <u>Call to Order</u> Session 8	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3. <u>Approval of Previous Committee Minutes</u> 3.1 Approval of the April 4, 2016 meeting minutes	2 - 3
4. <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u>	
5. <u>In-Camera</u>	
6. <u>Items Referred from Council</u> 6.1 Resolution passed by the Town of Lakeshore re: Ontario Municipal Board Simplified Process	4 - 11
7. <u>New Business</u> 7.1 Award of RFP 16-PD-03 - A Telecommunications Firm for the replacement of the telephone systems in 8 Town facilities	12 - 13
8. <u>Outstanding Items</u>	
9. <u>Information</u>	
10. <u>Non-agenda Items</u>	
11. <u>Adjourn / Next Meeting Date</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #7

April 4, 2016

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on April 4, 2016 from 8:00 a.m. to 9:12 a.m.

PRESENT: D. Kitowski, Chair, W. Brunetta, J. Albanese, Councillors, Mayor R. Avis (ex-officio)

ALSO PRESENT: E. Slomke, Recording Secretary / Clerk, M. McCaig, CAO, K. Perry, Councillor, J. McTaggart, Fort Frances Community Clinic (8:00am-8:31am) and A. Hallikas, Fort Frances Community Clinic (8:00am-8:31am)

1. Call to Order at 8:00 a.m.

Session #7

2. Disclosure of pecuniary interest and the general nature thereof - None.

3. Approval of Previous Committee Minutes

3.1 Approval of the Minutes of the March 21, 2016 Meeting

- Approved as circulated

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

5. In-Camera

5.1 Potential Property Acquisition - 319 Victoria Avenue

A verbal update was provided by M. McCaig, CAO. Representatives from Fort Frances Community Clinic provided additional input and clarification.

2016-05 Brunetta - Albanese THAT the Planning & Development Executive Committee now meet in-camera in order to address a matter pertaining to:

- A proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes; more specifically Item 5.1 - 319 Victoria Avenue AND Item 5.2 - Huffman Court Sales.

CARRIED

5.2 Potential Property Disposition - Huffman Court Lot Sales

A lengthy discussion took place. The Planning & Development Executive Committee provided direction to the Clerk who will confer the direction at the Administration & Finance Executive Committee meeting tomorrow.

6. Items Referred from Council - None.

7. New Business

7.1 Geospatial Data License Agreement - Scatliff-Miller-Murray - for the development of the Rainy Lake Market Square

- The Planning & Development Executive Committee recommends that the GIS data requested be provided to SMM at no cost for the purpose of designing the Rainy Lake Market Square and further that the Mayor & Clerk be authorized to execute the agreement.

8. Outstanding Items - None.

- 9. Information - None.
- 10. Non-agenda Items - None.
- 11. Adjourn / Next Meeting Date - 9:12 a.m.
April 18, 2016

Executive Committee Chair

T. Rob, Chief Building Official



Karen Matthew
<kmatthew@lakeshore.ca>

31/03/2016 10:48 AM

To "311@toronto.ca" <311@toronto.ca>, "aclarke@gorebay.ca"
<aclarke@gorebay.ca>, "admin@carlingtownship.ca"
<admin@carlingtownship.ca>,
cc Mary Masse <mmasse@lakeshore.ca>

bcc

Subject Support of Resolution

1 attachment



Town of Lakeshore - Re Ontario Municipal Board Simplified Process.pdf

Please find attached the resolution approved by the Council of the Town of Lakeshore.

Have a great day!

Karen

Karen Matthew
Administrative
Assistant

Town of Lakeshore
T 519-728-1975 x269
kmatthew@lakeshore.ca





TOWN OF LAKESHORE

419 Notre Dame St.
Belle River, ON N0R 1A0

March 11, 2016

Via Email

To: All Municipalities in the Province of Ontario

RE: ONTARIO MUNICIPAL BOARD SIMPLIFIED PROCESS

Please find attached the resolution approved by the Council of the Town of Lakeshore at their Regular Council meeting held on March 8, 2016

Should you have any questions or concerns regarding this matter, please do not hesitate to contact me.

Yours truly,

Mary Masse
Clerk

Attachment: Resolution of Lakeshore Council

MM/km

Councillor Wilder moved and Councillor McKinlay seconded:

WHEREAS municipalities in Ontario invest a significant amount of time and resources into developing and updating their Official Plan; and

WHEREAS the Official Plan of a municipality in Ontario, is ultimately reviewed and approved by the Province of Ontario; and

WHEREAS it is within the legislative purview of a Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of their Official Plan; and

WHEREAS it is also within the legislative purview of a Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of their Official Plan; and

WHEREAS planning decisions of a Municipal Council may be appealed to the Ontario Municipal Board ("OMB"), an unelected, appointed body that is not accountable to the taxpayers of that municipality; and

WHEREAS there is a significant expenditure of time and resources associated with defending decisions of a Municipal Council to the OMB, the full cost of which is borne by that municipality and ultimately the taxpayers of that municipality;

NOW THEREFORE BE IT HEREBY RESOLVED THAT that the Government of Ontario be requested to establish a simplified process within the OMB ("OMB Simplified Process"), whereby planning decisions of a Municipal Council, made on the basis of upholding their Official Plan, may be appealed at no cost to that municipality; and

BE IT FURTHER RESOLVED THAT that the Government of Ontario be requested to require the OMB to uphold any planning decisions of a Municipal Council, if they are made on the basis of upholding their Official Plan, unless through the OMB Simplified Process, they are

*found to be contrary to the processes and rules set out in legislation;
and*

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Ted McMeekin, Minister of Municipal Affairs and Housing, the Honourable Patrick Brown, Leader of the Progressive Conservative Party, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.

Motion Carried Unanimously



NOTICE OF MOTION**Councillor Tom Mrakas**

Date: December 8, 2015
To: Mayor and Members of Council
From: Councillor Mrakas
Re: Ontario Municipal Board Jurisdiction

WHEREAS the Town of Aurora spends an incredible amount of resources and taxpayer money developing an Official Plan; and

WHEREAS the Town's Official Plan is ultimately approved by the Province; and

WHEREAS it is within the legislative purview of Municipal Council to approve Official Plan amendments or Zoning By-law changes that better the community or fit within the vision of the Town of Aurora Official Plan; and

WHEREAS it is also within the legislative purview of Municipal Council to deny Official Plan amendments or Zoning By-law changes that do not better the community or do not fit within the vision of the Town of Aurora Official Plan; and

WHEREAS planning decisions may be appealed to the Ontario Municipal Board ("OMB"), an unelected, appointed body that is not accountable to the residents of Aurora; and

WHEREAS appeals of OMB decisions are limited to questions of law, not the findings of facts in a case; and

WHEREAS all decisions—save planning decisions—made by Municipal Council are similarly only subject to appeal by judicial review and such appeals are limited to questions of law;

NOW THEREFORE BE IT HEREBY RESOLVED THAT Aurora Town Council requests the Government of Ontario to limit the jurisdiction of the OMB to questions of law or process; and

BE IT FURTHER RESOLVED THAT that the Government of Ontario be requested to require the OMB to uphold any planning decisions of Municipal Councils unless they are contrary to the processes and rules set out in legislation; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Honourable Kathleen Wynne, Premier of Ontario, the Honourable Ted McMeekin, Minister of Municipal Affairs and Housing, the Honourable Patrick Brown, Leader of the Progressive Conservative Party, the Honourable Andrea Horwath, Leader of the New Democratic Party, and all MPPs in the Province of Ontario; and

BE IT FURTHER RESOLVED THAT a copy of this Motion be sent to the Association of Municipalities of Ontario (AMO) and all Ontario municipalities for their consideration.



<TMrakas@aurora.ca>
28/03/2016 07:07 AM

To <TMrakas@aurora.ca>
cc
bcc
Subject Support for OMB Reform

1 attachment



NoM-Mrakas-OMB Jurisdiction.docx

Dear Mayor and Members of Council

The motion that I have attached for your consideration, was passed unanimously at Aurora Council on January 26th. As of today, this motion has been passed in over 60 municipalities. The idea is that if we all stand together and voice our concerns about the need for OMB reform then we as a group have a better chance of affecting real change at the Provincial level.

The list of municipalities where the motion is about to be made a notice of motion on their agenda(s) is growing every day. Councillors representing municipalities across the province contact us almost daily to say that they will be putting forward the motion to their Councils in the near future.

The thought is that with the talks of a review at the Provincial level sometime in the near future, the time is now for municipalities to come together to voice their concerns and identify common principles for reform. In that way, there is a greater opportunity for municipalities to speak from a position of strength - and hopefully - leverage that strength to affect real, positive and effective change as it speaks to the scope of powers of the OMB. With reform it is hoped that municipalities will have a greater say in how they grow and evolve.

The work is almost complete on the Municipal Summit. The Summit will be held May 14th and will be a gathering of elected officials from Ontario to work on not only OMB Reform but also how Open spaces/golf courses are redeveloped. The goal of the summit is to identify common principles of appropriate and responsible redevelopment of open space/golf courses and to communicate those principles to the Province to ensure they inform and are incorporated in the legislative review process and ultimate reform of the OMB Act.

We are also looking at being on the agenda for the AMO conference this summer and present as a group so that we can cast a larger net and have more municipalities join the movement of true OMB reform.

I am hopeful that the value in putting this motion forward is seen by your municipality and that your municipality joins the long list of municipalities standing together for change and true reform of the OMB.

I am available anytime to discuss this further. My number is 289-879-2176

You could visit the OMB Reform Facebook page also:

www.facebook.com/ombreform<UrlBlockedError.aspx>

Sincerely,

Tom Mrakas
Councillor, Town of Aurora
289-879-2176

April 12, 2016

Report To: Planning and Development Executive Committee

From: Travis Rob, Facilities/Special Projects Coordinator

RE: Award of RFP 16-PD-03 – A Reputable Telecommunications firm for the replacement of the Telephone Systems in 8 Town Facilities.

Background

After a major failure of the primary phone system in the Civic Centre during August of 2015, a review of the current system and options for replacement have been ongoing. A working group consisting of Jason Kabel, Manager of Community Services, Frank Sheppard, Fire Chief, Frank Wepruk, IT Services, and myself as the project lead was established. After a thorough review of the current system was conducted a request for proposals was sent out for the full replacement of the phone systems, including all associated handsets, servers and related infrastructure in the Civic Centre, Public Works, Museum, Daycare Centre, Airport, Water Treatment Plant, Memorial Sports Centre, and Library as these systems are all currently interconnected. The request for proposals was sent to 13 area firms specializing in business telecommunication systems on February 18, 2016 as well as advertised in the Fort Frances Times. Further to this there was a mandatory site visit held on March 8, 2016 where there were 5 firms in attendance. Those firms were: NRM Telecom, SmartIP, Telecom Options, Teleco and Bell.

Submissions

On March 29, 2016 the request for proposals closed at 2:00pm in the committee room of the Civic Centre. Four firms submitted proposals, those being Bell (Thunder Bay Office), Telcom Options of Winnipeg Manitoba, Teleco Landline of Thunder Bay, and Smart IP of Winnipeg Manitoba. A breakdown of each of their proposal costs is included in the table below.

Firm	Implementation Schedule	Cost	Town's Portion HST	Total Cost	5-Year Additional Warranty
SmartIP	May 1 - August 25	\$ 103,642.23	\$ 1,824.10	\$ 105,466.33	\$ 10,500.00
Bell	N/A	\$ 121,885.42	\$ 2,145.18	\$ 124,030.60	\$ 44,202.00
Telecom Options	April 27 - July 1	\$ 119,084.42	\$ 2,095.89	\$ 121,180.31	\$ 26,160.00
Teleco Landline*	June 1 - July 31	\$ 197,900.00	\$ 3,483.04	\$ 201,383.04	\$ 20,147.40

* Cost breakdown: Phone - \$124,950.00 + Point to Point - \$72,950.00

After a thorough review of the proposals was conducted, and further clarifying questions were posed to the respective firms; the following scores were tabulated from the available members of the committee. These scores represent the weighted scores of the aspects of the RFP as detailed in the RFP, and are out of a possible 100 marks.

Firm	Travis R	Frank W	Jason K	Average Score
Bell	46.5	65.5	49	53.7
Telcom Options	66	68	69	66
Teleco	66.5	80	70	72.2
SmartIP	56.5	64.5	68	63

Recommendation

As can be seen, Teleco Landline was selected as the preferred supplier. Teleco is the most expensive of the proposals, however they are proposing the installation of a dedicated point to point communications network connecting all sites for a more robust network and providing additional redundancy for the phone system. Each firm was to review our current network infrastructure and confirm that the network had the capacity available to include voice content as well as the data transmission already in place. Teleco discovered what the working group suspected; that our current network does not have the capacity between all sites to handle voice and data currently. Teleco proposes that the new point to point network may be able to be utilized for data in the future after the implementation of the phone system seeing improved connection between some of the sites currently plagued with slow network speeds. Each firm was to provide a 5 year warranty and maintenance program as part of the proposal as well as costing for extensions to this maintenance program. For Teleco the 5 year maintenance was included with a 5 year extension available for \$20,147.40 which was one of the least expensive options. Another aspect included in the proposal was a review of the current lines under contract with Bell to service the town facilities and propose consolidation and cost savings opportunities by removing lines not needed with a new and more robust system. Teleco anticipates a possible savings of 75% by reducing lines and setting up a better calling tree to provide better customer service. The firms were to outline their service call times for response and Teleco committed to a 2h call time for a major system failure, which was in alignment with all other firms. Teleco has retained Triple A Contracting, a local telecommunications firm to aid in the installation and also the ongoing warranty service. Triple A have provided services and support to the Town of Fort Frances in the past and have provided very good quality service to the town. The proposed cost did not include the upgrading of any switches, routers or wiring necessary to complete the installation, any additional equipment to facilitate this project will be an additional cost. It should be noted that it is anticipated that all existing wiring will be sufficient for the new system.

It is the recommendation of Administration that the contract for the supply and installation of a new phone system and related network infrastructure be awarded to Teleco Landline of Thunder Bay for a total cost of \$197,900.00 plus the Town's portion of HST.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Travis Rob', with a stylized flourish at the end.

Travis Rob, EIT
Chief Building Official
Facilities/Special Projects Coordinator
Interim Municipal Planner