

TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - May 16, 2016 10:30 AM

MEETING - Memorial Sports Centre - '52 Canadians Meeting Room

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1	<u>CALL TO ORDER (Session # 029)</u>
2	<u>APPROVAL OF AGENDA (Call for non-agenda items)</u>
3	<u>DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF</u>
4	<u>APPROVAL OF PREVIOUS COMMITTEE MINUTES</u>
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5	<u>ITEMS REFERRED FROM COUNCIL</u>
	- NIL
6	<u>NEW BUSINESS</u>
6.1	FFPLTC Parking Lot Changes 4 - 6
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6.3	Sunny Cove Camp Rental Schedule 17 - 23
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9	<u>INFORMATION</u>
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9.2	Next Meeting Date - June 6, 2016
10	<u>CLOSING</u>

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #028

May 2, 2016

This meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on May 2, 2016 from 10:30 a.m. to 11:27 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, June Caul - Councillor, Jason Kabel - Manager of Community Services

ALSO PRESENT: Roy Avis - Mayor

1 CALL TO ORDER (Session #028)

K. Perry called the meeting to order at 10:28 am.

2 APPROVAL OF AGENDA (Call for non-agenda items)

- Sunny Cove Camp Caretaker RFP (non-agenda due to the closing date Friday afternoon at 2pm)

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee Meeting - April 18, 2016 - **Approved as circulated.**

5 ITEMS REFERRED FROM COUNCIL

- NIL

6 NEW BUSINESS

6.1 Cyclone Swim Team Donation - The committee gave direction that a 3rd set of lane dividers should not be placed in the pool area and that an arrangement between the two clubs should try to be brokered for the Cyclones to have access to a set.

7 IN-CAMERA

7.1 Arena Safety - The committee gave direction to investigate the costs associated with netting and taller glass/plexi around the patron side of the IFK rink.

- 7.2 Sister Kennedy Centre - verbal - a recommendation will be forthcoming from the SKC board that will come back to the CSEC for assessment and approval.

8 NON-AGENDA ITEMS

- 8.1 Sunny Cove Camp Caretaker RFP - The committee recommended entering into an agreement with KC Contracting for the purpose of providing caretaker services at Sunny Cove Camp for the 2016 season at the monthly price of \$4,500 plus HST. Further, that the Mayor & Clerk be authorized to sign the agreement to be in effect May 10, 2015 until season close-up at the end of September or early October as provided in the report and that an authorizing by-law be enacted.

9 OUTSTANDING ITEMS

- 9.1 Community Transportation

10 INFORMATION

- 10.1 Multiuse Tennis Courts RFP - It was noted that there were two submissions for the posted request for proposals, Mansfield Construction & Court Surface Specialists. It is expected that the Multiuse Court Committee will make the following recommendation Mayor & Council based on the report: to sanction the awarding of RFP #16-CS-04 to Court Surface Specialists to complete a design/build of an illuminated, fenced, 4 court multiuse tennis facility at the St. Francis Sports Complex for \$467,010 or less as negotiated.

- 10.2 Next Meeting Date - May 16, 2016

11 CLOSING

There being no further business before the committee at this time, the meeting was closed at 11:27 am.

K. Perry, Executive Committee Chair

J. Kabel, Manager of Community Services

Date: May 9, 2016

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

Re: Traffic Control By-Law Amendments.

The By-Law Enforcement Department has received parking concerns from the Fort Frances Library & Technology Centre in regards to people parking within the Fire Lane and Handicap Parking Stalls within their parking lot. This department upon review of the Traffic Control By-Law #21/14 discovered that the Fire Lane and Handicap Parking Stalls were not incorporated in the By-Law when the building was constructed. Going forward to ensure that these locations are fully enforceable by our department we are requesting to have the following added into the Traffic Control By-Law #21/14:

TOWN OF FORT FRANCES

BY-LAW NO. 21/14

FIRE ROUTES

SCHEDULE "B-1"

<u>NO.</u>	<u>STREET</u>	<u>LOCATION</u>
13.	Fort Frances Library & Technology Centre 600 Reid Avenue	RIVR PT LOT 24 PCL 9272 & 12718.

TOWN OF FORT FRANCES

BY-LAW NO. 21/14

HANDICAPPED PARKING ONLY

SCHEDULE "C"

- | <u>NO.</u> | |
|------------|--|
| 24. | The First six (6) designated parking stalls numbered B1, C1, D1, E1, F1, and G1 in the Fort Frances Library & Technology Centre's parking lot. |

By-Law Enforcement is asking the Planning & Development Executive Committee with input from Community Services Executive Committee and the Library Board to recommend that Council approve the amendments to the Traffic Control By-Law #21/14 and authorize an amendment by-law for signing by Mayor and Clerk.

Respectfully submitted,


Patrick Briere
By-Law Enforcement Officer



Fire lane

sign

sign

single post
double
signed

single post
double
signed

sign

sign

B1
B2
B3
B4
B5
B6
B7
B8
B9
B10
B11
B12

C1	D1
C2	D2
C3	D3
C4	D4
C5	D5
C6	D6
C7	D7
C8	D8
C9	D9
C10	D10
C11	D11
C12	D12

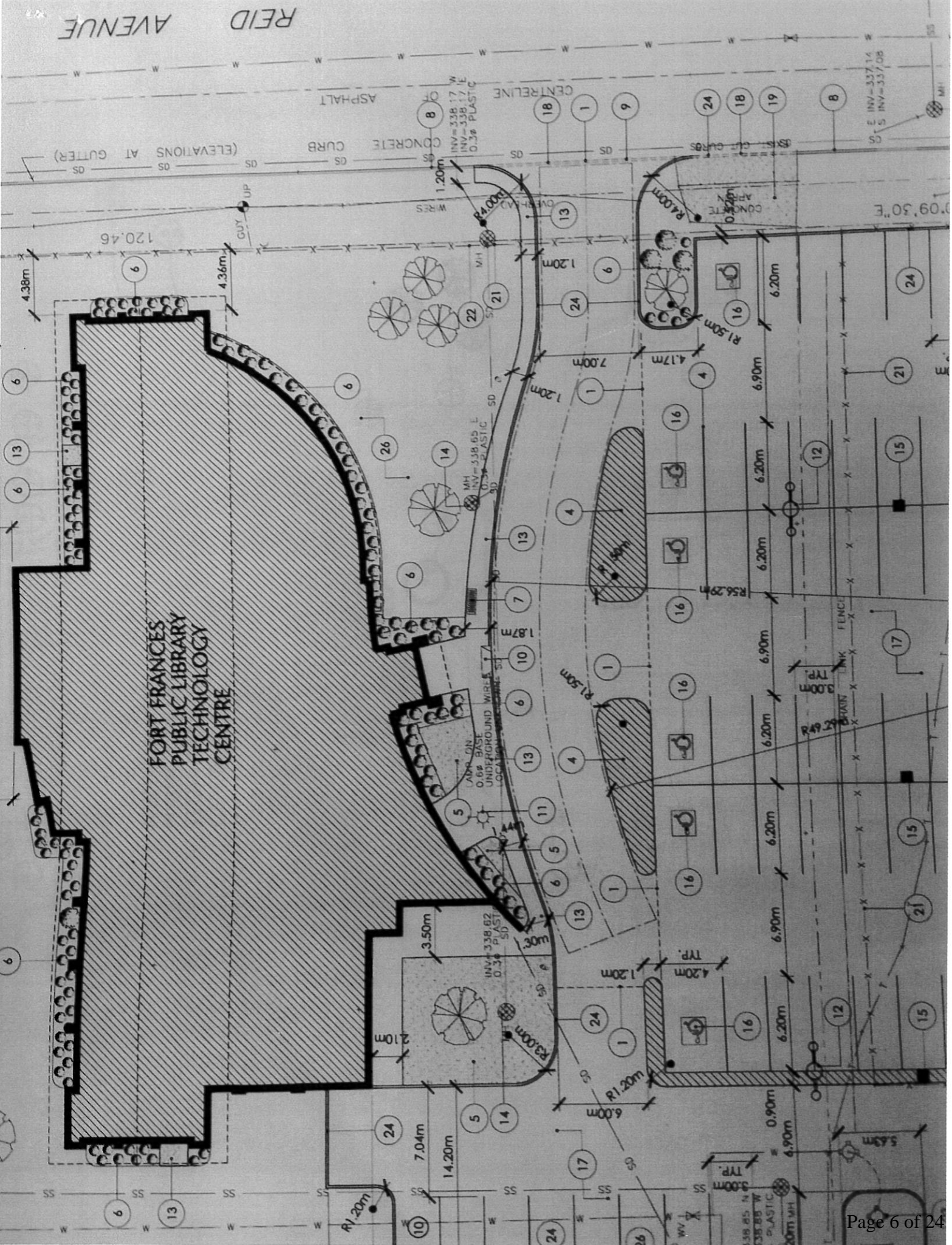
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E3	F3
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H12
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H1
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H10
H11

Gillon Street





REPORT

TO: Mayor Avis and Council

FROM: Jason Kabel, Manager of Community Services Division

DATE: May 12, 2016

RE: **2016 Children's Complex Funding - RRDSSAB**

The Community Services Division has received the 2016 Service Provider financial contract from the Rainy River District Social Services Administration Board (RRDSSAB). The Town of Fort Frances provides childcare services through the Fort Frances Children's Complex, Fort Frances Best Start Hub, and satellite services at St. Michael's school, Robert Moore School, and J.W. Walker School. The 2016 Children's Complex budget is approved by RRDSSAB in the amount of \$659, 869.

Please find the following documents attached:

- a) Funding Approval Letter
- b) Funding Formula and Schedule
- c) Schedule 1
- d) Schedule 2 - Service Provider Financial Contract (two signed copies required)

Recommendation

The Community Services Executive Committee recommends to Mayor and Council to authorize the signing of the 2016 Service Provider financial contract with the Rainy River District Social Services Administration Board as attached.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel

Council approval of this report will authorize signing of the 2016 Service Provider Financial Contract with the Rainy River District Social Services Administration Board in the amount of \$659, 869 as attached and further that an authorizing by-law be enacted.



Rainy River District Social Services Administration Board

450 Scott Street
Fort Frances, ON
P9A 1H2

Ph: (807) 274-5349
Fax: (807) 274-0678
Toll Free: 1-800-265-5349

• Children's Services • Land Ambulance • Ontario Works • Social Housing

May 10, 2016

Jason Kabel
Manager of Community Services
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Dear Jason Kabel,

We are pleased to provide you with your 2016 Service Provider financial contract for services delivered through the Fort Frances Children's Complex and the Fort Frances Best Start Hub. Your funding is approved in the amount of \$659,869. Please note that this amount does not include the 2016 Provincial Child Care Wage Enhancement for which your approval is pending. Your Provider Contract Funding Schedule will be amended to include wage enhancement once funding approvals are finalized.

As previously communicated by e-mail the 2015 surplus incurred for the Best Start Hub can be deferred and utilized for family support programming in 2016. Your 2016 funding for the Best Start Hub has been reduced by the amount of the 2015 surplus.

While funding from the Ministry of Education remains similar in 2016 as to last year, we are able to provide child care programs with a one-time increase in funding this year due to changes within our local system. Please be advised that your funding allocation may change in 2017 as the Ministry of Education adjusts their funding allocations, and as we continue to make changes within the early learning and child care system in the Rainy River District. We continue to welcome your suggestions on our funding formula and you will continue to be consulted as we consider future changes to funding allocations.

Attached are the following documents:

- a) 2016 Prescribed Services - Schedule 1
- b) 2016 Service Provider Financial Contract – Schedule 2
- c) 2016 Children's Services Funding Formula and Provider Contract Funding Schedule
- d) 2016 Quarterly Report Submission – Schedule 3

Please submit **two signed and dated originals of Schedule 2** to my attention at the Rainy River DSSAB by **May 27, 2016**. A signed original will be returned for your records. Submission of the first quarter report has been extended to May 27, 2016.

Your ongoing commitment to providing high quality child care and family support programs is appreciated. We look forward to our continued collaborative work in supporting children and their families. Please contact me at tfretter@rrdssab.on.ca or (807) 274-5349 ext. 241 with any questions or concerns.

Sincerely,

Tanis Fretter
Integrated Services Manager

cc: Shawna McRitchie, Superintendent, Fort Frances Children's Complex
Dawn Galusha, Deputy Treasurer, Town of Fort Frances
Wendy Tilbury, Finance Supervisor, Rainy River DSSAB

Attachments

Service Provider: **Town of Fort Frances**

Information for Funding Calculation	Funding Calculations
Core Service Delivery	
<u>General Service Delivery Component</u>	
# Licensed Spaces (Relative to FDE)	
Infant 0	-
Toddler 17	27,200.00
Preschool 24	33,600.00
JK/SK 0	-
School Age 90	72,000.00
131	132,800.00
Toddler spaces prorated @ 10 (Jan - Apr) and 20 (May - Dec).	
<u>Facilities Component</u> - Includes heat, hydro, taxes, etc.	
Square Footage of Child Care Space	
Note: School-age space not included in square footage	
# Sq. Ft. 5034	120,816.00
<u>Staffing Component</u> (non- SNR)	
Total FTE 15.55	195,728.00
Special Needs Resourcing	
<u>Wages & Benefits</u>	
Total Cost Per Budget	99,812.00
<u>Training and Development</u>	
FTE 1.60	4,000.00
<u>Equipment & Resources</u>	2,500.00
	106,312.00
Total Funding	555,656.00

Eligibility Calculation

Base Hourly Cost	12.26
Annual Hours per FTE	1950
Total Base FTE	23,907.00
Non-SNR Staffing	15.55
Minimum Site Requirement	371,753.85
Per Budget- Fee Revenue	692,682.85
Qualify for General Operating Funding	320,929.00

Service Provider: **Town of Fort Frances**

	Annual Funding	Monthly Funding
Core Service Delivery	449,344.00	37,445.00
Special Needs Resourcing	106,312.00	8,859.00
Health & Safety Component	-	-
Play-Based Materials & Equipment	-	-
Capacity Building	-	-
Wage Enhancement Funding	-	-
Best Start Hub	104,213.00	8,684.00
	659,869.00	54,989.00

	EFT Amount	Monthly	Variance	
January	52,205.50	54,989.00	(2,783.50)	
February	52,205.50	54,989.00	(2,783.50)	
March	52,205.50	54,989.00	(2,783.50)	
April	52,205.50	54,989.00	(2,783.50)	
May	52,205.50	54,989.00	(2,783.50)	
June	68,906.50	54,989.00	13,917.50	-
July	54,989.00	54,989.00	-	-
August	54,989.00	54,989.00	-	-
September	54,989.00	54,989.00	-	-
October	54,989.00	54,989.00	-	
November	54,989.00	54,989.00	-	
December	54,990.00	54,990.00	-	
	659,869.00	659,869.00	-	

SCHEDULE “1” - PRESCRIBED SERVICES

GENERAL OPERATING EXPENSE

PURPOSE

The purpose of the General Operating expense is to support the costs of operating licensed early learning and child care programs in order to reduce wait times and fees for services, stabilize service levels, and (where funds allow), improve access to high quality affordable early learning and child care services for children and their families.

ELIGIBILITY CRITERIA

Licensees are required to demonstrate to the RRDSSAB that they are able to meet their minimum wage and mandatory benefits requirements without operating funding in order to qualify for funding.

The RRDSSAB will use the following principles to inform operating funding priorities while balancing local needs:

- Stabilizing and transforming the existing child care system to enable higher-quality, consistent services;
- Allocating funds equitably and with transparency;
- Increasing convenience and reliability for parents;
- Supporting licensed home child care agencies (HCCA) and strengthening the licensed home child care system;
- Supporting programs that serve children with special needs, as well as Aboriginal children;
- Supporting, strengthening, and (where funds allow) expanding the current proportion of child care programs operated by non-profit providers.

Key considerations for general operating allocations also include:

- Stabilizing child care fees;
- Retaining qualified stable staffing and supporting quality programming;
- Aligning with FDK implementation and supporting licensees to expand programs for younger age groups by:
 - Mitigating higher operating costs for younger age groups (ages 0-3.8);
 - Supporting the implementation of the Schools-First Child Care Capital Retrofit policy.
- Prioritizing funding based on child care licensing history, financial history and viability of programs.
- Capacity of programs to access funds through other means.

ALLOWABLE EXPENSES

General operating funding may be used for ongoing costs, including: staff wages and benefits, lease and occupancy costs, utilities, administration, transportation for children, resources, nutrition, supplies, and maintenance. Ministry funding can only be used to offset salary costs over and above the licensees' regulatory requirements for minimum wage and mandatory benefits.

Inadmissible Expenses

The following expenses are considered inadmissible:

- Bonuses (including retiring bonuses), gifts and honoraria paid to staff are inadmissible expenses except for in the case that they are provided as a retroactive wage increase that will be maintained the following year;
- Debt costs including principal and interest payments related to capital loans, mortgage financing, and operating loans;
- Property taxes (Under Review);
- Non-arm's length transactions not transacted at fair market value.
- Fees paid on behalf of staff for membership in professional organizations such as the College of Early Childhood Educators are inadmissible expenditures; and,
- Any other expenditure not listed under the allowable expenses section.

REPORTING REQUIREMENTS

Operators will provide to the RRDSSAB:

- Quarterly year-to-date reports that will include actual and projected expenditures, revenue and all other service data information – “Schedule 3”.
- Final quarterly year-to-date reports and annual audited financial statements.
- Any records or documents pertaining to the funding and delivery of the prescribed service, upon request.
- An annual budget submission on the template provided.
- The number of FTEs supported with general operating funding (i.e. RECEs, Director-approved program staff, program staff without an RECE and non-program staff).
- If required, a report on the management of and/or the completion of the specific program goals and objectives.

PAY EQUITY MEMORANDUM OF SETTLEMENT

PURPOSE

To enable the Province to continue to support eligible organizations with the cost of implementing proxy pay equity.

ELIGIBILITY

As a result of the Memorandum of Settlement, the Province announced additional proxy pay equity funding for eligible non-profit service providers. In order to be eligible, child care programs were required to:

- have a proxy order from the Pay Equity Commission;
- have posted pay equity plan(s) based on proxy comparisons;
- have current and/or outstanding proxy obligations; and
- receive funding through CMSMs and DSSABs to provide child care.

Service Providers are required to continue to meet their pay equity obligations.

REPORTING REQUIREMENTS

Operators will provide to the DSSAB:

- Quarterly year-to-date reports that will include pay equity expenditures – “Schedule 3”.

Please Note:

The integration of the pay equity expense under the core services delivery allocation does not relieve licensees from their obligations to comply with the Pay Equity Memorandum of Settlement. Wage enhancement funding may not be used to replace Pay Equity Memorandum of Settlement obligations.

SPECIAL NEEDS RESOURCING EXPENSE

PURPOSE

Special Needs Resourcing (SNR) funding is to be used to support the inclusion of children with special needs in licensed early learning and child care settings, including home child care, and approved recreation programs at no additional cost to parents / guardians. Under the Ontario Regulation 138/15, a “child with special needs” means a child whose cognitive, physical, social, emotional or communicative needs, or whose needs relating to overall development, are of such a nature that additional supports are required for the child.

ELIGIBILITY AND PROVISION OF SERVICES

Services and supports purchased through SNR funding are for children with special needs up to 13 years of age in licensed child care centres and home child care (licensed) and for children with special needs ages 6 to 13 years in approved recreation programs.

Please note that the *Child Care and Early Years Act, 2014* defines “child” as a person who is younger than 13 years old. However, families of children with special needs who are in receipt of a service or received financial assistance before August 31, 2017 will be allowed to continue to receive assistance until that child turns 18, provided that they meet other eligibility criteria that are unrelated to age (see O. Reg. 138/15). For example, if a person with special needs started to receive financial assistance at age 12 on August 30, 2017, he/she is eligible to continue receiving that financial assistance until he/she turns 18 in the year 2023. This means that these adolescents will not experience a financial assistance disruption based on their age.

All service providers and regulated child care programs involved in the provision of SNR services must comply with legislative and regulatory requirements for provision of services, obtaining parental consent for service and information exchange for any purpose (e.g. referrals).

SNR EXPENDITURE REQUIREMENTS AND STAFFING

SNR funding is made available to licensed early learning and child care operators to:

- Hire or acquire the services of a resource teacher/consultant and/or supplemental staff where necessary (including salary and benefits) to support the inclusion of children with special needs;
- Provide professional development opportunities to support staff in licensed child care settings working with children with special needs and their parents/families to support inclusion; and
- Purchase or lease specialized/adaptive equipment and supplies to support children with special needs.

Resource teachers/consultants typically provide a wide range of services and supports for children with special needs and their families. They may support several children in multiple locations and can also provide professional learning experiences for individuals working with children with special needs in licensed early learning and child care settings.

These supports may include providing child care staff with program adaptation strategies and professional development, supporting the development of individualized support plans (per O. Reg. 137/15 – see section 52), conducting developmental screens, providing referrals to community agencies, providing information and resources for parents and obtaining specialized equipment as required.

Please Note: SNR-funded resource teachers/consultants and supplemental staff may not be counted toward the required ratio of employees to children in licensed early learning and child care programs.

REPORTING REQUIREMENTS

Operators must report actual financial and service activity data to the RRDSSAB including:

- Number of children served;
- Average monthly number of children served up to and including SK;
- Average monthly number of children served – school age;
- Number of children served, age 13-18;
- Number of full-time equivalent staff;
- Annual budget submission;
- Quarterly year-to-date reports that will include actual and projected expenditures, revenue and all other service data information – “Schedule 3”;
- Final quarterly year-to-date report and annual audited financial statements;
- Any records or documents pertaining to the funding and delivery of the prescribed service, upon request.

FEE SUBSIDY EXPENSE

PURPOSE

Fee Subsidy is available specifically to provide financial support to those who qualify to assist with the costs of licensed child care programs in the Rainy River District. Families may qualify for full or partial subsidy. It is an essential support for many parents, helping them to balance the demands of career and family while participating in the workforce or pursuing education or training.

Needs testing is administered through RRDSSAB, adhering to Ministry guidelines to determine eligibility. Funding to Service Providers is determined by RRDSSAB. The RRDSSAB has the right to redistribute the allocation of funding for fee subsidy based on utilization and waitlist demands.

The Service Provider is required to comply with the *Child Care and Early Years Act, 2014* as it relates to the provision of child care services, and to adhere to the fee subsidy policies and procedures set out by RRDSSAB. In order to qualify for the provision of this service, the Service Provider will agree to meet all the criteria as identified in the Service Contract, and maintain licensing requirements as directed by the Ministry.

ELIGIBILITY

Fee subsidy for eligible families is subject to the availability of subsidy funds within the budget of the RRDSSAB and space availability within the child care program.

Child Care Fee Subsidy – Parents Who Qualify Based on Income

Parents who are eligible under the provisions of the income test may be eligible for fee subsidies for children under 10 years of age (or up to 12 years of age where there are special circumstances). Parents of children with special needs may be eligible for fee subsidies for children under 18 years of age. Fee subsidy funds can be used to support full and part-time child care in licensed early learning and child care centres and home child care agencies, third party and board- operated before and/or after school programs and non-instructional days.

CONFLICT OF INTEREST

Staff of child care programs must not be involved in the fee subsidy application process.

RESPONSIBILITIES

The Service Provider agrees to:

- Follow the protocol for enrollment, eligible hours and withdrawal of children.
- Maintain accurate records of attendance including absent days of all children served.
- Submit a monthly enrollment web-based attendance record for each child in the Ontario Child Care Management System (OCCMS).
- Inform the Integrated Case Worker of any changes in the status of families.
- Charge RRDSSAB the same rate that is applied to full pay families, unless otherwise approved.
- Take sole responsibility for the invoicing and collection of partial parent fees.
- Provide verification of full-pay rates and centre policy handbook.
- Notify the RRDSSAB in writing in advance of when child care rates change.

REPORTING REQUIREMENTS

The Service Provider will provide to RRDSSAB:

- Quarterly year-to-date reports that will include actual and projected expenditures, revenue and all other service data information – “Schedule 3”.
- Final quarterly year-to-date reports and annual audited financial statements.
- If required, a report on the management of and/or the completion of the specific program goals and objectives.
- Any records or documents pertaining to the funding and delivery of the prescribed service, upon request.
- Annual budget submission.

ANNUAL SUBMISSION AND REPORTING DEADLINES FOR ALL PRESCRIBED SERVICES

Budget Submission	October 31, 2016
Signed Contracts (Schedule 2)	May 27, 2016
Audited Financial Statements	April 30, 2017
Quarterly year-to-date reports (Q1, Q2 & Q3) are due three weeks after quarter end dates of March 31, June 30 and September 30 (Schedule 3).	
• Q1	April 21, 2016 (Extended to May 27, 2016)
• Q2	July 21, 2016
• Q3	October 21, 2016
Final quarterly year-to-date report (Q4) is due six weeks after December 31 (Schedule 3).	
• Q4	February 10, 2017

2016 Service Provider Financial Contract "Schedule 2"

Children's Services

Organization Name:	Town of Fort Frances - Children's Complex
Contact:	Jason Kabel Manager of Community Services
Head Office Address:	320 Portage Ave Fort Frances, ON P9A 3P9

January 1, 2016 - December 31, 2016	
Head Office	
Fax:	807-274-3799
E-mail:	jkabel@fort-frances.com

Service Names (Does not include Fee Subsidy)	Current Funding Level
Core Service Delivery/General Operating	\$449,344
Pay Equity Memorandum of Settlement	\$0
Special Needs Resourcing	\$106,312
Health & Safety	\$0
Play-Based Materials & Equipment	\$0
Capacity Building	\$0
Transformation	\$0
Capital Retrofits	\$0
Best Start Hub	\$104,213
	\$659,869

Financial & Statistical Reporting
Financial and statistical actuals will be reported on a Quarterly YTD Summary provided to the Town of Fort Frances. Reports are due three weeks after quarter end dates of March 31, June 30 and September 30. Year end reports are due six weeks after December 31, 2016. Audited financial statements are due by April 30, 2017. The annual budget submission is due by October 31, 2016.

_____ Position: Town of Fort Frances	_____ Date
_____ Position: Town of Fort Frances	_____ Date
_____ Chief Administrative Officer Rainy River DSSAB	_____ Date
_____ Integrated Services Manager Rainy River DSSAB	_____ Date



REPORT

TO: Mayor Avis and Council

FROM: Jason Kabel, Manager of Community Services

DATE: May 13, 2016

RE: **Sunny Cove Camp Rental Schedule**

Background

At the regular meeting of Council on January 10, 2011, Council approved a report from the Community Services Executive Committee recommending that four weddings per season at Sunny Cove Camp during the shoulder seasons be authorized (as attached).

Since 2011, there has consistently been four weddings held annually at Sunny Cove without negative consequence to other uses of the camp, particularly for the contractual obligation of youth camps to be the primary focus of the camp. There remain 4 groups of youth programs that operate at the Camp every summer occupying 5 weeks of the booking calendar (July to mid August). There are also various other functions such as family reunions, meetings, fish fry's, barbeques, specialty dinners, women groups, high school functions, and others that periodically book the facility as openings are available in the calendar.

For the past couple of years, the community services division has received requests to have more weddings during the shoulder seasons and is unable to facilitate the request due to the previously approved specific quantity of four.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel



January 6, 2011

Report to: Mayor and Council

Re: Weddings at Sunny Cove Camp

In their regular meeting of March 22, 2010 council approved a report from the Community Service Executive recommending that we honour our contractual obligations for weddings at Sunny Cove Camp and evaluate the practice for 2011.

In 2010 we hosted two weddings without incident, and continue to get enquires on the availability of the camp for weddings. It is thought that an opportunity exists to utilize the camp in the shoulder seasons and weekends that will not effect the operation of youth camps however concern still exists on the impact it will have on local business, and liability.

In the committee's consideration of this matter we contacted a previous member of the Kiwanis club that provided us with valuable input on the history of the camp hosting weddings.

It is the recommendation of the Community Services Executive that the attached terms and conditions be applied to all weddings and social bookings, adjust the fee structure to reflect actual costs and a caterers' list be provided to renters that would include all local business interested in providing this service and that these booking be limited to four per year limited to the shoulder season.

Respectfully submitted,


George A. Bell
Manager of Community Services

Council's approval of this report will authorize four weddings per season at Sunny Cove Camp during the shoulder seasons.

COMMITTEE OF WHOLE

COUNCIL

JAN 10 2011
Motion to reconsider
ACTION Passed
Considered in open meeting

JAN 10 2011
Approved.
ACTION Approved

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Jan 6, 2010.
Date:


M. McCaig, Administrator

Kiwanis Sunny Cove Camp at Kiwanis Sunny Cove Camp

Monthly Calendar For May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17 8a-10p FFHS Men & Women Challenge F	18 8a-10p FFHS Men & Women Challenge F	19 8a-10p FFHS Men & Women Challenge H	20 8a-10p FFHS Men & Women Challenge S	21
22	23 12a-11:59p Skip Date: Victoria Day 12a-11:59p Skip Date: Victoria Day HOLIDAY	24	25	26 3:45p-10p TOFF Appreciation Dinner set up T O	27 8:15a-10p TOFF Appreciation Dinner Aaron Petrin F F	28
29	30	31				

Kiwanis Sunny Cove Camp at Kiwanis Sunny Cove Camp

Monthly Calendar For June 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4 9a-6p Shawna McRitchie
5	6	7	8	9	10 4a-10p Kawulia/Eckman Wedding	11 8a-11p Kawulia/Eckman Wedding
12 8a-2p Kawulia/Eckman Wedding	13	14	15	16	17 12p-10p Buist/Madill Wedding	18 8a-11:59p Buist/Madill Wedding
19 8a-2p Buist/Madill Wedding	20	21	22	23	24 12p-10p Johnson/Firth Wedding	25 8a-11:59p Johnson/Firth Wedding
26 8a-2p Johnson/Firth Wedding	27	28	29	30		

Kiwanis Sunny Cove Camp at Kiwanis Sunny Cove Camp

Monthly Calendar For July 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
CHURCH YOUTH CAMPS					1 Holiday	2
3 12p-12a St. Mary's Church Camp	4 8a-12a St. Mary's Church Camp	5 8a-12a St. Mary's Church Camp	6 8a-12a St. Mary's Church Camp	7 8a-12a St. Mary's Church Camp	8 8a-2p St. Mary's Church Camp	9
10 12p-12a United Church of Canada Summer Camp	11 8a-12a United Church of Canada Summer Camp	12 8a-12a United Church of Canada Summer Camp	13 8a-12a United Church of Canada Summer Camp	14 8a-12a United Church of Canada Summer Camp	15 8a-2p United Church of Canada Summer Camp	16
17 12p-12a One Hope Canada Summer Camp	18 8a-12a One Hope Canada Summer Camp	19 8a-12a One Hope Canada Summer Camp	20 8a-12a One Hope Canada Summer Camp	21 8a-12a One Hope Canada Summer Camp	22 8a-12a One Hope Canada Summer Camp	23 8a-12a One Hope Canada Summer Camp
24 8a-12a One Hope Canada Summer Camp	25 8a-12a One Hope Canada Summer Camp	26 8a-12a One Hope Canada Summer Camp	27 8a-12a One Hope Canada Summer Camp	28 8a-12a One Hope Canada Summer Camp	29 8a-2p One Hope Canada Summer Camp	30

Kiwanis Sunny Cove Camp at Kiwanis Sunny Cove Camp

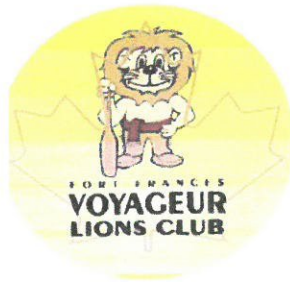
Monthly Calendar For August 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 <i>MSC Summer Programs</i>	2 10a - Close Wild Outdoors-Boys born 2003-2004-Cabin 3 #5349	3 Open - 9:59a Wild Outdoors-Boys born 2003-2004-Cabin 3 #5349 10a - Close Wild Outdoors-Boys born 2003-2004-Cabin 3 #5349	4 Open - 9:59a Wild Outdoors-Boys born 2003-2004-Cabin 3 #5349 10a - Close Wild Outdoors-Boys born 2003-2004-Cabin 3 #5349	5 Open - 9:59a Wild Outdoors-Boys born 2003-2004-Cabin 3 #5349 10a-3p Wild Outdoors-Boys born 2003-2004-Cabin 3 #5349	6
7 12p-12a Northern Echo Bible Camp <i>Church Youth Camp</i>	8 8a-12a Northern Echo Bible Camp	9 8a-12a Northern Echo Bible Camp	10 8a-12a Northern Echo Bible Camp	11 8a-12a Northern Echo Bible Camp	12 8a-2p Northern Echo Bible Camp	13
14	15	16	17	18	19 8a-10p Chessell Family Reunion <i>FAMILY Reunion</i>	20 8a-10p Chessell Family Reunion
21 8a-10p Chessell Family Reunion	22 8a-10p Summer Programs Leana Moffit <i>MSC</i>	23 8a-10p Summer Programs Leana Moffit <i>Summer Programs</i>	24 8a-10p Summer Programs Leana Moffit <i>Summer Programs</i>	25 8a-10p Reminder Fish Fry next day <i>KIWANIS CORN ROAST -FAMILIES</i>	26 12p-10p Watten Township Annual Fish Fry <i>FISH FRY</i>	27 8a-10p Fish Fry night before
28	29	30	31			

Kiwanis Sunny Cove Camp at Kiwanis Sunny Cove Camp

Monthly Calendar For September 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 8a-10p Byrnes Family Reunion <i>FAMILY REUNION</i>	3 8a-10p Byrnes Family Reunion
4 8a-10p Byrnes Family Reunion	5 12a-11:59p Skip Date: Labour Day 12a-11:59p Skip Date: Labour Day	6	7	8	9 8a-10p Clinker/Taylor Wedding	10 8a-10p Clinker/Taylor Wedding
11 8a-10p Clinker/Taylor Wedding	12	13	14	15	16 8a-10p Bonner-Vickers/Yellowega Wedding	17 8a-10p Bonner-Vickers/Yellowega Wedding
18 8a-10p Bonner-Vickers/Yellowega Wedding	19	20	21	22 8a-10p I Am Awesome Retreat	23 8a-10p I Am Awesome Retreat	24 8a-10p I Am Awesome Retreat
25 8a-10p I Am Awesome Retreat	26	27	28	29	30	



Wayne Lundstrom
809 B Victoria Ave
P9A 2E1
March 21, 2016

Jason Kabel
Community Program Manager
Town of Fort Frances
Fort Frances On.

Dear Jason:

Greetings from the Voyageur Lions Club of Fort Frances. The club is planning a 5K fun walk/run for Saturday October 15. We are planning to make use of The LaVerendrye Parkway, from Crowe Ave East, to Point Park and back. With an area around the Sorting Gap Marina for a tent and we will need electrical hook up. We are still in the planning stages, at present time we just need to know if the date and route are acceptable.

Thank you for your co-operation.

Yours in Lionism,

Wayne Lundstrom
Chairperson Fun Run
Cell Number 807-276-5223