

REPORTCOMMITTEE OF THE WHOLEApril 11, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on April 11, 2016 from 5:30 p.m. to 6:59 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, D. Kitowski and J. Albanese.

ALSO PRESENT: E. Slomke, Clerk, L. Witherspoon, Treasurer (5:30 to 6:11pm and 6:30-6:59pm), D. Brown, Manager of Operations & Facilities (5:30-6:02pm and 6:30-6:59pm), J. Kabel, Manager of Community Services (5:30-6:02pm and 6:30-6:59pm), A. Petrin, Human Resources Manager (5:30-6:23pm and 6:30-6:59pm), P. Briere, By-law Enforcement Officer (6:30-6:59pm) and A. Byrnes, By-law Enforcement Officer (6:30-6:59pm).

**1. Call to Order at 5:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

- Item 4.4 (In Camera): Identifiable Individuals - Moffat Family Fund Grant Allocation

**3. Disclosure of pecuniary interest and the general nature thereof.**

Councillor Perry disclosed an interest in Item 8.1 from this agenda as the per diem claim being discussed is his.

Councillor Brunetta disclosed an interest in Item 8.2 from this agenda as the per diem claim being discussed is hers.

**4. In-Camera:**

**4.1 Labour relations or employee negotiations: CUPE**

A verbal update was provided by the Human Resources Manager. CUPE has not responded to our request to exchange proposals.

Council directed the Human Resources Manager to further research some additional policy enhancements.

**134 Ryan - Kitowski: THAT Committee of the Whole of Council not meet in-camera in order to address a matter pertaining to:**

- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.2 Personnel Matter and Item 4.4 (Non-Agenda) Moffat Family Fund Grant Allocation

- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.3 Huffman Subdivision Disposition Options

- labour relations or employee negotiations, more specifically Item 4.1 CUPE

**CARRIED**

**4.2 Personal matters about an identifiable individual, including municipal or local board employees: Personnel Matter**

A verbal update was provided by the Human Resources Manager and the Treasurer.

**4.3 A proposed or pending acquisition or disposition of land by the municipality or local board: Huffman Subdivision Disposition Options.**

A brief discussion took place. Direction was provided to the Clerk.

**4.4 Non-Agenda Item: Identifiable Individual - Moffat Family Fund Grant Allocation**

A verbal summary was provided by the Human Resources Manager. Council agreed with the recommendations presented by the Committee and a resolution will follow in

**5. Public Session Resumes in Council Chambers at 6:30 p.m.**

**6. Council Reports on Board & Committee Activity:**

- 6.1 Verbal Update from Mayor Avis - update on CAO recruitment provided  
Verbal Update from Councillor Kitowski - none  
Verbal Update from Councillor Perry - update on NOMA stance regarding relocation of OPP helicopter  
Verbal Update from Councillor Ryan - none

**7. Consent Agenda:**

- 7.1 2016 Review of Museum Services  
- approval of this report will receive the 2016 Review of Museum Services as a completed strategic plan initiative.

- 135 Ryan - Kitowski: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6 and 7.7.

CARRIED

- 7.2 Geospatial Data Share Agreement with Scatliff+Miller+Murray for design of Rainy Lake Market Square  
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to provide the data to SMM at no cost for the purpose of designing the Rainy Lake Market Square, and further that the Mayor and Clerk be authorized to execute the agreement.
- 7.3 Amendment to Municipal - Industry Stewardship Plan (ISP) with Product Care Association (PCA) to include Pesticides, Solvents and Fertilizers  
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to amend the agreement with PCA to include the management of end-of-life Pesticides, Solvents and Fertilizers from future Municipal Hazardous or Special Waste event days, and further that the Mayor and Clerk be authorized to execute the amended agreement as outlined in the report.
- 7.4 February 2016 Drinking Water Systems Monthly Summary Report  
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the February 2016 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.
- 7.5 Fort Frances High School Chem Free Grad Party Donation Request  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a donation to the FFHS Chem Free Grad Committee in the amount of \$960.90 for the 2016 chem free event taking place on June 23, 2016 at the Memorial Sports Centre.
- 7.6 NOMA re: Ontario Energy Board Consultation on Cost Recovery for Expansion of Natural Gas Services  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to support the attached NOMA resolutions regarding the Expansion of Natural Gas and the resolution regarding contribution to OEB legal fund in the amount of \$1000.00
- 7.7 NOMA re: Inter-Community Bus System  
- approval of this report will agree to the recommendation of the Administration &

Finance Executive Committee to support the attached Inter-Community Bus Service Resolution letter signed by Mayor Avis.

**8. Administration and Finance Division:**

**8.1 Councillor Perry - NOMA Executive Meeting Per Diem**

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Perry for his attendance at a NOMA Executive meeting held in Thunder Bay on March 30, 2016.

Councillor Perry disclosed an interest in this item as the per diem claim is his. He did not speak to this item.

**8.2 Councillor Brunetta - NOMA Executive Meeting Per Diem**

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$150.00 as submitted by Councillor Brunetta for her attendance at a NOMA Executive meeting held in Thunder Bay on March 30, 2016.

Councillor Brunetta disclosed an interest in this item as the per diem claim is hers. She did not speak to this item and Vice Chair Kitowski took over chair responsibilities for this item.

**8.3 Student Employment Policy**

- approval of this report will authorize the creation and implementation of a Student Employment Policy, and will authorize the amendment of the Personnel Selection Policy as outlined in the report.

A verbal summary was provided by the Human Resources Manager.

**9. Planning and Development Division:**

**9.1 Fight the Blight Campaign**

A verbal outline of the campaign was provided by P. Briere and A. Byrnes, By-law Enforcement Officers.

**10. Operations and Facilities Division - None.**

**11. Information:**

**11.1 Fort Frances Wastewater Treatment Facility - February 2016 Monthly Report**  
Received.

**11.2 Aircraft Landings & Fuel Sales as of March 31, 2016**  
Received.

**11.3 Tonnage at Landfill Site as of March 31, 2016**  
Received.

**11.4 Complaint Register - March 2016**  
Received.

**12. General - None.**

**13. Non-agenda items - None.**

**14. ADJOURNMENT**

14.1 The meeting adjourned at 6:59 p.m.

- 136 Ryan - Kitowski: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk