

TOWN OF FORT FRANCES

MINUTES

SESSION NO. 038

May 9, 2016

The meeting of Council of the Town of Fort Frances was held in the Council Chambers , Civic Centre on May 9, 2016 from 7:22 p.m. to 8:38 p.m.

PRESENT: Mayor R. Avis, Chairperson; Councillors J. Albanese, W. Brunetta, J. Caul, D. Kitowski, K. Perry and G. Paul Ryan.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, L. Witherspoon, Treasurer, D. Brown, Manager of Operations & Facilities, D. Galusha, Deputy Treasurer, J. Kabel, Manager of Community Services, P. Briere, By-law Enforcement Officer, A. Byrnes, By-law Enforcement Officer.

1. COUNCIL MEETING (Session No. 038)

1.1 Call to Order at 7:22 p.m.

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting - None.

1.4 Disclosure of pecuniary interest and the general nature thereof.
Councillor Perry disclosed an interest in Item 8.2 from the Committee agenda as the per diem and travel expense claim being considered is his.
Councillor Brunetta disclosed an interest in Items 8.3 and 8.4 from the Committee agenda as the per diem, travel expense and reimbursement being considered is hers.
Councillor Brunetta also disclosed an interest in Item 7.5 from the Committee agenda as one of the bidders on the project is a member of her family.
Councillor Ryan disclosed an interest in Item 8.1 from the Committee agenda as the per diem and travel expense claim being considered is his.

2. Delegations/Deputations:

2.1 Fight the Blight Project - A verbal update was provided by P. Briere & A. Byrnes, By-law Enforcement Officers,

2.2 2016 Budget Presentation was delivered by L. Witherspoon, Treasurer.

3. Consent Agenda:

3.1 Items Referred from Committee of the Whole

473 Perry - Ryan: THAT the following Consent items be approved:

- 1) Committee of the Whole Consent items # 7.1, 7.2 ,7.3, 7.4, ~~7.5~~, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11 and 7.12.
- 2) Council Consent items # 3.2, 3.3, 3.4 and 3.5.

CARRIED

3.2 Letter received May 3, 2016 from J. Gladu re: Request for Bench
- will be referred to the Operations & Facilities Executive Committee for recommendation

3.3 Letter dated May 2, 2016 from G. Rogozinski, Chair, Economic Development Advisory

Committee re: Parking Meters

- will be referred to the Planning & Development Executive Committee as support for project

- 3.4 Letter dated April 25, 2016 from A. Barr, Executive Director, Community Living Fort Frances and District re: Proclamation Request
- will be advised of Council's proclamation

- 3.5 D. Topatigh, President & CEO, Tbaytel re: Business Opportunity
- will be referred to the Fort Frances Power Corporation

4. Approval of Council Minutes: *

- 4.1 Session 037, April 25, 2016

- 474 Perry - Ryan: THAT the minutes of the Council meetings being Session Nos. 037 dated April 25, 2016 having been typed and distributed be approved.

CARRIED

5. Approval of Committee of the Whole Minutes: *

- 5.1 Session No. 057, April 25, 2016

- 475 Ryan - Perry: THAT the report of the Committee of the Whole of Council meeting being Session No. 057 dated April 25, 2016 having been typed and distributed be approved.

CARRIED

6. Resolutions from tonight's Committee meeting

- 6.1 Council considered the following resolutions:

Councillor Perry disclosed an interest in Resolution 478 below as the per diem and travel expense claim being considered is his. He did not speak to the matter nor vote on the resolution.

Councillor Brunetta disclosed an interest in Resolutions 479 and 480 below as the per diem, travel expense and reimbursement being considered is hers. She did not speak to the matters nor vote on the resolutions.

Councillor Ryan disclosed an interest in Resolution 477 below as the per diem and travel expense claim being considered is his. He did not speak to the matter nor vote on the resolution.

Councillor Kitowski requested a recorded vote on Resolution 484 below, with the following results:

Avis - Yea	Albanese - Yea	Brunetta - Yea
Caul - Yea	Kitowski - Nay	Perry - Nay
Ryan - Yea		

- 476 Kitowski - Ryan: THAT the report dated May 4, 2016 from T. Rob, CBO/Facilities/Special Projects Coordinator re: Award of Tender 16-PD-08 – Cladding Replacement, Insulation and Painting at the Town of Fort Frances Civic Centre be approved to agree with the recommendation of the Planning and Development Executive Committee to award Tender 16-OF-08 to Ryan Mason Contracting including all painting to be completed in 2016 at a total cost of \$59,914.01 and further that an authorizing by-law be prepared.

CARRIED

- 477 Perry - Albanese: THAT the report dated May 4, 2016 from L. Witherspoon, Treasurer re: Councillor Paul Ryan Conference Per Diem and Travel Expense be approved to agree

with the recommendation of the Administration and Finance Executive Committee to approve the per diem and travel expense claims in the total amount of \$410.00 as submitted by Councillor Ryan for his attendance at the NOMA Conference held in Thunder Bay – April 27-29, 2016.

CARRIED

- 478 Albanese - Ryan: THAT the report dated May 4, 2016 from L. Witherspoon, Treasurer re: Councillor Ken Perry NOMA Conference Per Diem and Travel Expense be approved to agree with the recommendation of the Administration and Finance Executive Committee to approve the per diem and travel expense claims in the total amount of \$485.00 as submitted by Councillor Perry for his attendance at the NOMA Conference held in Thunder Bay – April 27-29, 2016.

CARRIED

- 479 Perry - Albanese: THAT the report dated May 4, 2016 from L. Witherspoon, Treasurer re: Councillor Wendy Brunetta NOMA Conference Per Diem and Travel Expense be approved to agree with the recommendation of the Administration and Finance Executive Committee to approve the per diem and travel expense claims in the total amount of \$450.00 as submitted by Councillor Brunetta for her attendance at the NOMA Conference held in Thunder Bay – April 27-29, 2016.

CARRIED

- 480 Albanese - Perry: THAT the report dated May 4, 2016 from L. Witherspoon, Treasurer re: Councillor Wendy Brunetta – Registration Reimbursement be approved to agree with the recommendation of the Administration and Finance Executive to approve the reimbursement of Municipal Councillor Financial Literacy costs in the amount of \$200.01 as submitted by Councillor Brunetta.

CARRIED

- 481 Perry - Albanese: THAT the report dated May 1, 2016 from J. Kabel, Manager of Community Services re: Sunny Cove Camp Caretaker Request for Proposals be approved to agree with the recommendation of the Community Services Division to enter into an agreement with KC Contracting for the purposes of providing caretaking services at Sunny Cove Camp for the 2016 season at a monthly rate of \$4,500 plus hst; and further that Mayor and Clerk be authorized to execute the agreement to be in effect May 10 2016 on behalf of the Corporation and that an authorizing by-law be prepared.

CARRIED

- 482 Perry - Albanese: THAT the report dated May 2, 2016 from J. Kabel, Manager of Community Services re: Multi-Use Courts Request for Proposals RFP 16-CS-04 be approved to agree with the recommendation of the Community Services Division to award RFP 16-CS-04 to Court Surface Specialists for the completion of a design/build of an illuminated, fenced, 4 court multi-use tennis facility at the St. Francis Sports Complex for the price of \$477,010.00 or less, as can be further negotiated and further that Mayor and Clerk be authorized to execute the final agreement as fully negotiated on behalf of the Corporation and that an authorizing by-law be prepared.

CARRIED

- 483 Perry - Albanese: THAT the report dated May 2, 2016 from L. Pattison, Operations and Facilities Division Secretary re: 2016 Surplus Asset Sale be approved to agree with the recommendation of the Operations and Facilities Executive Committee to declare 19 items as surplus and further that the process outlined in the report be utilized to dispose of said items.

CARRIED

- 484 Albanese - Caul: THAT the report dated May 9, 2016 from T. Rob, CBO, Facilities/Special Projects Coordinator re: Preliminary Design Approval – Rainy Lake Market Square Advisory Committee (RLMSAC) Recommendation be approved and further that Council of the Town of Fort Frances hereby adopt the design for Market Square as presented by Scatliff Miller Murray (SMM) and described by Mr. David Bodnarchuk on May 9, 2016 as recommended by RLMSAC.

7. By-Laws:

7.1 Being a by-law to adopt the estimates of all sums required for all municipal purposes during the year 2016.

485 Albanese - Perry: THAT the following by-laws be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith:

- By-Law No. 19/16, being a By-Law to adopt the estimates of all sums required for all municipal purposes during the year 2016.
- By-Law No. 20/16, being a By-Law to authorize the levy and collection of taxes for all municipal purposes in the Town of Fort Frances for the year 2016.
- By-Law No. 21/16, being a By-Law to authorize capping parameters for commercial, industrial and multi-residential capped property classes and to establish a minimum tax level for certain eligible properties.
- By-Law No. 22/16, being a By-Law to establish a percentage by which tax decreases are limited in 2016 to properties in the Commercial, Industrial and Multi-Residential property classes.
- By-Law No. 23/16, being a By-Law to designate and deem a certain plan of subdivision, or part thereof, not to be a registered plan of subdivision (Lots 69, 70 and 71 Plan SM-48, known as 1018 and 1020 First Street East.
- By-Law No. 24/16, being a By-Law to approve an agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Transportation through its Connecting Link Program (Engineering Work for Mill Road Overpass).
- By-Law No. 25/16, being a By-Law to approve an agreement with Cambrian Vacuum Corp. awarded through a tender process (3 Year Sanitary Sewer Cleaning and CCTV Inspection Program.
- By-Law No. 26/16, being a By-Law to approve an agreement with Ryan Mason Contracting awarded through a tender process (Cladding Replacement, Insulation and Painting at the Civic Centre.
- By-Law No. 27/16, being a By-Law to approve an agreement with Teleco Landline awarded through a request for proposal process (replacement of Telephone System in 8 Town Facilities.

CARRIED

7.2 Being a by-law to authorize the levy and collection of taxes for all municipal purposes in the Town of Fort Frances for the year 2016.

7.3 Being a by-law to authorize capping parameters for commercial, industrial and multi-residential capped property classes and to establish a minimum tax level for certain eligible properties.

7.4 Being a by-law to establish a percentage by which tax decreases are limited in 2016 to properties in the Commercial, Industrial and Multi-Residential property classes.

7.5 Being a by-law designating and deeming a certain plan of subdivision, or part thereof, not to be a registered plan of subdivision (Lots 69, 70 and 71 Plan SM-48, known as 1018 and 1020 First Street East)

- 7.6 Being a by-law to approve an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation through its Connecting Links Program (Engineering work for Mill Road Overpass)
- 7.7 Being a by-law to approve an agreement with Cambrian Vacuum Corp. awarded through a tender process (3 Year Sanitary Sewer Cleaning and CCTV Inspection Program)
- 7.8 Being a by-law to approve an agreement with Ryan Mason Contracting awarded through a tender process (Cladding Replacement, Insulation and Painting at the Civic Centre)
- 7.9 Being a by-law to approve an agreement with Teleco Landline awarded through a request for proposal process (replacement of Telephone System in 8 Town Facilities)

8. New Items:

- 8.1 Letter dated May 2, 2016 from G. Rogozinski, Chair, Economic Development Advisory Committee re: Lease agreement for Tourism Building (400 Central Avenue)
- 486 Albanese - Perry: THAT the letter dated May 2nd, 2016 from G. Rogozinski, Chair, Economic Development Executive Committee re: Resolution respecting certain amendments to the current Tourism Building lease agreement be referred to the Administration & Finance Executive Committee for recommendation.

CARRIED
- 8.2 Letter dated April 28, 2016 from M. Bruyere, Executive Director, Fort Frances Community Clinic Inc. re: Request support for Capital Project
- 487 Perry - Caul: THAT the letter dated April 28, 2016 from M. Bruyere, Executive Director, Fort Frances Community Clinic Inc. re: Request of support for Capital Project be received and further that the CAO will follow up with Infrastructure Ontario and provide an update to FFCC.

CARRIED
- 8.3 Letter dated May 5, 2016 from C. Donald, Chairperson for Fun In the Sun Committee re: Request Event deemed Municipally Significant
- 488 Caul - Perry: THAT the July 1st, 2016 Fun in the Sun Festivities be deemed a "Municipally Significant Event" in the Town of Fort Frances as requested May 5, 2016 from C. Donald, Chairperson FITS Committee.

CARRIED

9. Information Correspondence:

- 9.1 AMO Communications
 - AMO Policy Update - Federal Infrastructure Minister Provides Funding Details
 - Call for Nominations - 2016-2018 AMO Board of Directors
 - Media Relations & Communications WorkshopReceived.
- 9.2 Resolutions of Support for Bill 158 - Saving the Girl Next Door
 - Township of Clearview
 - Town of Prescott
 - Township of South Stormont
 - Township of Edwardsburgh / CardinalReceived.
- 9.3 Email from L. Harbers, Dir. of Corporate Services / Clerk, Township of South Stormont

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re: resolution of support for natural gas services
Received.

- 9.4 Email from D. Alexander, Mayor's Secretary, Township of Champlain re: Green Energy Act resolution
Received.
- 9.5 Email from B. Brunt, Director of Corporate Services / Clerk, Municipality of South Dundas re: RED Program
Received.
- 9.6 Rainy River District Municipal Association - Notice of Meeting May 18, 2016 at 7:00 pm at Devlin Community Hall in Devlin, ON
Received.
- 9.7 Letter dated April 22, 2016 from M. Adamson, Deputy Minister, Ministry of Tourism, Culture and Sport re: Update on Ontario's Culture Strategy
Received.
- 9.8 Letter dated April 22, 2016 from E. Harding, Assistant Deputy Minister, Municipal Services Division, Ministry of Municipal Affairs and Housing re: Infrastructure for Jobs & Prosperity Act, 2015
Received.
- 9.9 Email from R. Holman, Chair, Rural Ontario Municipal Association (ROMA) re: Stand Along Municipal Conference in January 2017
Received. A brief discussion took place regarding the option of attending ROMA and/or OGRA in 2017. Council decided not to pursue room bookings at this time until they can see what the agenda will look like.
- 9.10 Rainy River District Social Services Administration Board (RRDSSAB) - Annual General Meeting on Thursday May 19, 2016 at 6:00 pm at La Place Rendezvous
Received.
- 9.11 Northwest Tobacco Control Area Network - 2016 Smoke-Free Champion
Received.

10. Minutes:

- 10.1 Planning & Development Executive Committee - April 18, 2016
Received.
- 10.2 Community Services Executive Committee - April 18, 2016
Received.
- 10.3 Administration & Finance Executive Committee - April 19, 2016
Received.
- 10.4 Operations & Facilities Executive Committee - April 20, 2016
Received.
- 10.5 Rainy Lake Market Square Advisory Committee - March 23, 2016
Received.

11. Non-agenda Items - None.

12. ADJOURNMENT

12.1 The meeting adjourned at 8:38 p.m.

489 Caul - Perry: THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

R. Avis, Mayor

E. Slomke, Clerk