

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #028

May 2, 2016

This meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on May 2, 2016 from 10:30 a.m. to 11:27 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, June Caul - Councillor, Jason Kabel - Manager of Community Services

ALSO PRESENT: Roy Avis - Mayor

#### **1 CALL TO ORDER (Session #028)**

K. Perry called the meeting to order at 10:28 am.

#### **2 APPROVAL OF AGENDA (Call for non-agenda items)**

- Sunny Cove Camp Caretaker RFP (non-agenda due to the closing date Friday afternoon at 2pm)

#### **3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**

- NIL

#### **4 APPROVAL OF PREVIOUS COMMITTEE MINUTES**

4.1 Community Services Executive Committee Meeting - April 18, 2016 - **Approved as circulated.**

#### **5 ITEMS REFERRED FROM COUNCIL**

- NIL

#### **6 NEW BUSINESS**

6.1 Cyclone Swim Team Donation - The committee gave direction that a 3rd set of lane dividers should not be placed in the pool area and that an arrangement between the two clubs should try to be brokered for the Cyclones to have access to a set.

#### **7 IN-CAMERA**

7.1 Arena Safety - The committee gave direction to investigate the costs associated with netting and taller glass/plexi around the patron side of the IFK rink.

7.2 Sister Kennedy Centre - verbal - a recommendation will be forthcoming from the SKC board that will come back to the CSEC for assessment and approval.

#### **8 NON-AGENDA ITEMS**

8.1 Sunny Cove Camp Caretaker RFP - The committee recommended entering into an agreement with KC Contracting for the purpose of providing caretaker services at Sunny Cove Camp for the 2016 season at the monthly price of \$4,500 plus HST. Further, that the Mayor & Clerk be authorized to sign the agreement to be in effect May 10, 2015 until season close-up at the end of September or early October as provided in the report and that an authorizing by-law be enacted.

#### **9 OUTSTANDING ITEMS**

9.1 Community Transportation

**10 INFORMATION**

10.1 Multiuse Tennis Courts RFP - It was noted that there were two submissions for the posted request for proposals, Mansfield Construction & Court Surface Specialists. It is expected that the Multiuse Court Committee will make the following recommendation Mayor & Council based on the report: to sanction the awarding of RFP #16-CS-04 to Court Surface Specialists to complete a design/build of an illuminated, fenced, 4 court multiuse tennis facility at the St. Francis Sports Complex for \$467,010 or less as negotiated.

10.2 Next Meeting Date - May 16, 2016

**11 CLOSING**

There being no further business before the committee at this time, the meeting was closed at 11:27 am.

---

K. Perry, Executive Committee Chair

---

J. Kabel, Manager of Community Services