

# TOWN OF FORT FRANCES

## Planning & Development Executive Committee

### AGENDA - June 20, 2016 at 8:00 AM

#### MEETING - Civic Centre - Committee Room

	Page
1. <b><u>Call to Order</u></b> Session #12	
2. <b><u>Disclosure of pecuniary interest and the general nature thereof</u></b>	
3. <b><u>Approval of Previous Committee Minutes</u></b>	
3.1 Approval of the minutes of the June 6, 2016 meeting	2 - 3
4. <b><u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u></b>	
5. <b><u>In-Camera</u></b>	
6. <b><u>Items Referred from Council</u></b>	
6.1 Letter Dated May 24, 2016 from C. Armstrong - Change to prohibited animals by-law	4
6.2 Letter dated June 1, 2016 from Ahlan and Judith Johanson - Property Standards By-Law	5
6.3 Report from P. Briere - Parking in the Downtown core strategic plan initiative update.	6
7. <b><u>New Business</u></b>	
7.1 L. Slomke - Deeming of SM-34 and SM-109 - known as 446 Third Street	7 - 8
7.2 P. Briere - Traffic Control By-Law amendments for the Town of Fort Frances Children's Complex	9 - 10
8. <b><u>Outstanding Items</u></b>	
9. <b><u>Information</u></b>	
10. <b><u>Non-agenda Items</u></b>	
11. <b><u>Adjourn / Next Meeting Date</u></b>	

## TOWN OF FORT FRANCES

### MINUTES

### SESSION NO. #11

June 6, 2016

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Commitete Room on June 6, 2016 from 8:00 a.m. to 8:06 a.m.

PRESENT: J. Albanese, W. Brunetta, Councillors, D. Kitowski Chair

ALSO PRESENT: R. Avis, Mayor, L. Slomke, Clerk, M. McCaig, CAO, P. Briere, By-Law Enforcement, T. Rob, Secretary

1. **Call to Order** - 8:00am  
Session #11
2. **Disclosure of pecuniary interest and the general nature thereof**  
- None
3. **Approval of Previous Committee Minutes**
  - 3.1 Approval of the May 16, 2016 Meeting Minutes  
- Approved as circulated
4. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**  
- None
5. **In-Camera**  
- None
6. **Items Referred from Council**
  - 6.1 Request dated May 12, 2016 from Fort Frances Canadian Bass Championship Inc. re: FFCBC Championships (July 20th - 23rd, 2016).  
- The Planning and Development Executive Committee recommends that the FFCBC apply for a building permit with the building permit fees waived for the erection of the tent as has been done in previous years.
7. **New Business**
  - 7.1 P. Briere - Traffic Control By-Law Amendments  
- The Planning and Development Executive Committee agrees with the recommendation of the Community Services Executive Committee and Library Board and recommends that the proposed amendments to the traffic control by-law be approved and further that an amending by-law be prepared.
  - 7.2 P. Briere - Sister Kennedy Centre Request RE Calendar Parking on Nelson Street  
- The Planning and Development Executive Committee recommends that calendar parking be waived on the 400 and 500 blocks of Nelson Street in conjunction with the District 1A Senior Games June 7th and 8th 2016.
8. **Outstanding Items**  
- None
9. **Information**  
- None

- 10.    **Non-agenda Items**  
      - None
  
- 11.    **Adjourn / Next Meeting Date - 8:06am**  
      June 20, 2016

\_\_\_\_\_  
Executive Committee Chair

\_\_\_\_\_  
T. Rob, Chief Building Official

Administration & Finance Division  
Planning & Development Division  
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June 15, 2016

Cheryl Armstrong  
411 Colonization Road East  
Fort Frances, Ontario  
P9A 2R9

Dear Ms. Armstrong:

At their meeting June 13, 2016, Council referred the request dated May 24, 2016 from C. Armstrong, Resident of Colonization Road East re: Review of Prohibited Animals By-law to Planning and Development Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to Mr. Travis Rob, CBO Facility/Project Coordinator, at 274-5323, ext 252.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

A handwritten signature in black ink, appearing to read 'Kathryn M. Lawson'.

Kathryn M. Lawson, Deputy Clerk

/kl

c.c. Planning and Development Executive Committee  
-Attn: T. Rob, CBO Facility/Project Coordinator (for agenda)  
By-Law Department – Attn: A. Byrnes/P. Briere  
E. Slomke, Clerk

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June 15, 2016

Ahlan Johanson and Judith Johanson  
711 King's Highway  
Fort Frances, Ontario  
P9A 2X2

Dear Mr. and Mrs. Johanson:


At their meeting June 13, 2016, Council referred the request received June 1, 2016 from Mr. & Mrs. Johanson, residents of King's Highway re: Property Standards By-law to the Planning & Development Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Please direct any questions you may have to Mr. Travis Rob, CBO Facility/Project Coordinator, at 274-5323, ext 252.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION



Kathryn M. Lawson, Deputy Clerk

/kl

c.c. Planning and Development Executive Committee  
-Attn: T. Rob, CBO Facility/Project Coordinator (for agenda)  
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June 15, 2016

Patrick Briere, By-Law Enforcement  
Town of Fort Frances

Dear Mr. Briere:

At their meeting June 13, 2016, Council referred the report dated June 8, 2016 from P. Briere, By-law Enforcement Officer re: Parking in the Downtown Core Strategic Plan Initiative Update to the Planning & Development Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed.

Yours very truly,

ADMINISTRATION & FINANCE DIVISION

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Kathryn M. Lawson, Deputy Clerk

/kl

c.c. Planning and Development Executive Committee  
-Attn: T. Rob, CBO Facility/Project Coordinator (for agenda)  
By-Law Department – Attn: A. Byrnes/P. Briere  
E. Slomke, Clerk

# Report

TOWN OF FORT FRANCES  
PLANNING & DEVELOPMENT DIVISION

**To:** Planning & Development Executive Committee

**From:** Elizabeth (Lisa) Slomke, Town Clerk

**Date:** June 8, 2016

**Subject:** **446 Third Street East – Deeming By-Law**

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The property known referenced above is comprised of lot 14 on subdivision plan SM-34 and lot 45 on subdivision plan SM-109. Since this lot is in the process of being split into two, with half being purchased from the Town by each respective owner to the East and West, it is in the best interest of the Town to deem the lots not to be lots on a plan of subdivision.

Council has the authority, by section 50(4) of the Planning Act, to enact a by-law to deem the lots not to be lots on a plan of subdivision where a plan has been registered at least 8 years. The by-law is then registered on title to the property and the lots become one lot of record for the purposes of the Planning Act. This process does not change the legal description of the properties, it simply changes the legal composition so as to enable the issuance of a building permit should the new owners wish one. Each newly created property will remain as one lot of record unless or until approval through the Committee of Adjustment is granted to re-establish the lots.



Hand-drawn street map showing a grid of lots. A red circle highlights lot 112, which is located at the intersection of Main St and 10th Ave. The map includes street names S.A., 1ST, ST. N, MAIN, and 10TH AVE. Lot numbers are written in the grid cells, ranging from 36 to 169. A handwritten note "3rd St" is visible near the intersection of Main and 10th Ave.

SA	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52
1ST	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69
ST. N	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87
MAIN	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122
10TH AVE	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157
ST.	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174



Date: June 13<sup>th</sup>, 2016

Report To: Planning & Development Executive Committee & Community Services Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

Re: Traffic Control By-Law Amendments for Fort Frances Children's Complex.

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The By-Law Enforcement Department has received parking concerns from the Fort Frances Children's Complex in regards to designating Handicap Parking Stalls within their parking lot for use by a staff member and customers accessing their services. This department upon review of the Traffic Control By-Law #21/14 discovered that Handicap Parking Stalls were never designated in the By-Law for this building. Going forward to ensure that these locations are fully accessible to our staff and customers, this department is requesting to have the following added into the Traffic Control By-Law #21/14:

**TOWN OF FORT FRANCES**

**BY-LAW NO. 21/14**

**HANDICAPPED PARKING ONLY**

**SCHEDULE "C"**

NO.

25. The First two (2) designated parking stalls located South of the Main Entrance to the Fort Frances Children's Complex.

By-Law Enforcement is asking the Planning & Development Executive Committee with input from Community Services Executive Committee to recommend that Council approve the amendments to the Traffic Control By-Law #21/14 and authorize an amendment by-law for signing by Mayor and Clerk.

Respectfully submitted,



Patrick Briere  
By-Law Enforcement Officer



