

REPORT

COMMITTEE OF THE
WHOLE

May 24, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room on May 24, 2016 from 5:30 p.m. to 5:40 p.m. and in Council Chambers from 5:57 p.m. to 6:05 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Councillors J. Albanese, J. Caul, D. Kitowski and P. Ryan.

ALSO PRESENT: M. McCaig, Administrator, K. Lawson, Deputy Clerk, D. Brown, Manager Operations and Facilities (5:30 p.m. to 5:32 p.m. and 5:57 p.m. to 6:05 p.m.) J. Kabel, Manager Community Services (5:30 p.m. to 5:32 p.m. and 5:57 p.m. to 6:05 p.m.), D. Galusha, Deputy Treasurer (5:57 p.m. to 6:05 p.m.).

1. Call to Order

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

- None were identified.

3. Disclosure of pecuniary interest and the general nature thereof.

- 3.1 1) Councillor J. Caul re: Agenda item 8.1 - these expenses were her per diem and travel expenses from the NOMA Conference held April 27th - 29th, 2016 in Thunder Bay.
2) Councillor D. Kitowski re: Agenda item 8.2 - these expenses were his per diem and travel expenses from the NOMA Conference held April 27th - 29th, 2016 in Thunder Bay.

4. In-Camera:

- 4.1 Identifiable Individual - Business Opportunity.
Councillor Perry was absent and therefore unable to speak to this item.
-this item has been tabled to be included on the June 13th agenda.

- 146 Albanese-Kitowski: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees, more specifically item 4.1 Identifiable Individual - Business Opportunity; a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically item 4.2 Ministry of Infrastructure property.

CARRIED

- 4.2 Potential Property Disposition.
- M. McCaig, CAO provided an update on recent discussions regarding this property.

5. Public Session Resumes in Council Chambers: 5:57 p.m.

6. Council Reports on Board & Committee Activity:

7. Consent Agenda:

No items were removed from the Consent Agenda.

- 7.1 Request from J. Gladu - Installation of Bench Along Waterfront Parkway between Crowe Avenue and Mosher Avenue.
-approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to ensure that Mr. Gladu be responsible for all costs

related to "Select Bench", Freight costs and plaque from Fort Frances General Supply at an estimated cost of \$1542.84 plus hst; that the Town will supply labour and materials to construct the foundation of the select bench; and further that the Town will supply the labour for installation.

- 7.2 April 2016 Drinking Water Systems Monthly Summary Report.
-approval of this report agree with the recommendations of the Operations and Facilities Executive Committee to accept the April 2016 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.
- 7.3 Economic Development Advisory Committee resolution - Lease Agreement to Tourism Building (400 Central Ave.).
-approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the resolution passed by the Economic Development Advisory Committee for Mayor and Council to commence discussions with the Ministry of Infrastructure to 1) Secure a reduced lease rate for operation of the Tourist Information Building at 400 Central Avenue; and 2) The removal of the clause in the current agreement respecting the sublet or carry on of other commercial activity within the current facilities to allow for new vendors.
- 7.4 2016 Children's Complex Funding - Rainy River District Social Services Administration Board.
-approval of this report will agree with the Community Services Executive Committee to authorize executing the 2016 Service Provider Contract with RRDSSAB and further that an authorizing by-law be prepared.
- 7.5 Sunny Cove Camp Rental Schedule.
-approval of this report will agree with the Community Services Executive Committee to authorize the Community Services Division to book Sunny Cove Camp as fully as possible during the shoulder seasons with any functions that may be requested to maximize revenue generation while respecting the contractual obligations for youth camps in the summer.
- 7.6 Sister Kennedy Centre Volunteer Manager Honorarium.
-approval of this report will agree with the Community Services Executive Committee recommendation to approve the honorarium of \$1,000.00 per month by the Sister Kennedy Centre Board, specifically for the existing volunteer manager, Cindy Noble.
- 7.7 Temporary Traffic Control By-Law for Colonization Road East Road Reconstruction, Watermain & Sewer Replacement Project.
-approval of this report will agree with the recommendation of the Planning and Development Executive Committee that a amending by-law be brought forward for Council's consideration.
- 147 Albanese-Kitowski: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6 and 7.7.

CARRIED

8. Administration and Finance Division:

- 8.1 Councillor June Caul - NOMA Conference Per Diem & Travel Expense.
-approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the per diem & travel expense claims in the amount of \$437.35 as submitted by Councillor June Caul for her attendance at the NOMA Conference held in Thunder Bay on April 27-29th, 2016.
-Councillor Caul disclosed a pecuniary interest in this item and did not speak to the matter when the item was considered.

- 8.2 Councillor Doug Kitowski - NOMA Conference Per Diem & Travel Expense.
-approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the per diem & travel expense claims in the amount of \$516.21 as submitted by Councillor Doug Kitowski for his attendance at the NOMA Conference held in Thunder Bay on April 27-29th, 2016.
-Councillor Kitowski disclosed a pecuniary interest in this item and did not speak to the matter when the item was considered.

9. Operations and Facilities Division:

- 9.1 Verbal Update on Capital Projects
-D. Brown, Manager Operations and Facilities provided a verbal update on ongoing projects.

10. Information:

- 10.1 Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - April 2016 Monthly Report*.
- 10.2 2016 Tonnage Report at Landfill Site - up-dated to April 30th, 2016*.
- 10.3 2016 Sewer and Water Data - updated April 30th, 2016*.
- 10.4 Operations and Facilities Division - Environmental Area - Operations Statistics (April 2016)*.
- 10.5 Administration and Finance Department Stats for the period ending April 30, 2016*.
- 10.6 General Fund (Operating); Water and Sewer (Operating); Capital Fund Budget vs Actual as at April 30, 2016*.
- 10.7 Building Department - Statistics Canada Report for the period April 1st to April 30th, 2016.

11. Non-agenda items:

-None were identified.

12. ADJOURNMENT

- 12.1 The meeting adjourned at 6:05 p.m.

- 148 Kitowski-Albanese: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk

