

REPORT

COMMITTEE OF THE
WHOLE

June 13, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room on June 13, 2016 from 5:30 p.m. to 6:50 p.m., and in Council Chambers from 6:53 p.m. to 6:58 p.m. and 7:45 p.m. to 8:32 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor R. Avis; Councillors J. Albanese, J. Caul, D. Kitowski, K. Perry and P. Ryan.

ALSO PRESENT: M. McCaig, Administrator, K. Lawson, Deputy Clerk, D. Brown, Manager Operations and Facilities (5:30 p.m. to 6:18 p.m., 6:35 p.m. to 6:50 p.m., 6:53 p.m. to 6:58 p.m. and 7:45 p.m. to 8:32 p.m.), L. Witherspoon, Treasurer (5:30 p.m. to 5:34 p.m., 6:53 p.m. to 6:58 p.m. and 7:45 p.m. to 8:32 p.m.), J. Kabel, Manager Community Services (5:30 p.m. to 5:34 p.m., 6:53 p.m. to 6:58 p.m. and 7:45 p.m. to 8:32 p.m.), A. Petrin, Human Resources Manager (5:30 p.m. to 5:34 p.m., 5:44 p.m. to 6:35 p.m., 6:53 p.m. to 6:58 p.m. and 7:45 p.m. to 8:32 p.m.), F. Sheppard, Fire Chief/CEMC (5:44 p.m. to 5:55 p.m.).

1. Call to Order

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

2.1 In-Camera - A. Petrin, Human Resources Manager re: CAO Recruitment.

2.2 In-Camera - T. Rob, CBO Facility/Project Coordinator re: Disposition of Land - Nelson Street/Front Street.

2.3 M. McCaig, CAO re: Attorney General update - Court Services Issues.

3. Disclosure of pecuniary interest and the general nature thereof.

3.1 Mayor R. Avis re: Item 8.1. This was his per diem and travel expense claim for his attendance at an economic development meeting in Thunder Bay on May 25, 2016. Mayor Avis did not participate in any discussion of the matter when it was presented.

4. In-Camera:

4.1 Identifiable Individual - Business Opportunity
Councillor Perry brought forward information related to a Business Opportunity for Council's awareness*.

4.2 Identifiable Individual: Personnel Matter - F. Sheppard, Fire Chief/CEMC and A. Petrin, Human Resources Manager were in attendance (5:34 p.m. to 5:44 p.m.) Council provided direction respecting the hiring of a full time fire fighter*.

4.3 Identifiable Individual - Personnel Matter (SSAPC review) - A. Petrin, Human Resources Manager was in attendance to speak to this issue (5:55 p.m. to 6:04 p.m.). Council provided direction respecting the Municipal Clerk position*.

4.4 Identifiable Individual: Personnel Matter (Operations & Facilities) - M. McCaig, CAO provided a verbal update. A. Petrin, Human Resources Manager was in attendance (6:04 p.m. to 6:12 p.m.). Council provided direction respecting the selection of a hiring committee for purposes of hiring an Operations and Facilities Manager*.

4.5 Potential Acquisition of Property: Church Street

-M. McCaig provided a verbal update on the status of this property. Council provided direction*.

4.6 Non-Agenda In-Camera - CAO Recruitment.

- A. Petrin, Human Resources Manager was in attendance (6:18 p.m. to 6:35 p.m.). Council provided direction respecting the CAO position*.

4.7 Non-Agenda In-Camera - Disposition of Land - Nelson Street/Front Street.

- T. Rob, CBO Facility/Project Coordinator was in attendance (6:36 p.m. to 6:50 p.m.) Council provided direction to bring forward a formal agreement for consideration*.

- 155 Albanese-Perry: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to: personal matters about an identifiable individual, including municipal or local board employees; more specifically Item Nos. 4.1 Business Opportunity, 4.2 Personnel Matter, 4.3 Personnel Matter (SSAPC Review), 4.4 Personnel Matter (Operations & Facilities); and Non-Agenda Item 4.6 CAO Recruitment; a proposed or pending acquisition of land for municipal or local board purposes; more specifically Item 4.5 Church Street Property; and Non-Agenda Item 4.7 Agreement for Disposition of Land - Nelson Street/Front Street; the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose; more specifically Non-Agenda Item 4.7 Agreement for Disposition of Land - Nelson Street/Front Street.

CARRIED

5. Public Session Resumes in Council Chambers:

6. Council Reports on Board & Committee Activity:

6.1 Mayor R. Avis - None

Councillor J. Albanese -None

Councillor W. Brunetta - Verbal Update regarding Physician Recruitment and Chamber of Commerce General Meeting.

Councillor J. Caul - Verbal Update regarding Fun in the Sun/Canada Day; Sister Kennedy Centre Senior's Games, Library CEO and Assisted Living.

7. Consent Agenda:

7.1 Traffic Control By-law Amendments - FFPLTC Parking Lot

- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to amend the Traffic Control By-law 21/14 and authorize the Mayor and Clerk to execute.

- 156 Perry-Albanese: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.7, 7.8, 7.9, 7.10, 7.11 and 7.12.

CARRIED

7.2 Sister Kennedy Centre Request to Waive Calendar Parking on Nelson Street

- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to authorize Calendar Parking be waived in the 400 & 500 blocks of Nelson Street during the Seniors' Fair being held June 7 & 8, 2016.

7.3 Tender No. 16-OF-11 Three Year Contract for Asphalt Patching

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to award Pioneer Construction the 2016, 2017 and 2018 asphalt patching work at an estimated cost of \$460,891.98 (taxes included) and further that an appropriate by-law be prepared for Council's consideration.

7.4 Rainy River Vet Services Committee

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to make a contribution to the Vet Assistance Trust Fund in the amount of \$650.00 to support the request from the Rainy River Vet Services Committee.

7.5 OFSAA 2017 Committee request

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to support the OFSAA 2017 Championship tournament and authorize Platinum sponsor in the amount of \$5000.00, Memorial Sports Centre use & set up and to examine further sponsorship during the 2017 budget process.

7.6 Fort Frances Canadian Bass Championship Requests

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee with additional input provided from the other three Executive Committees as outlined in the report.

- This item was pulled from the COW Consent Agenda to allow for consideration of two separate resolutions to be read in open Council.

7.7 Township of Killaloe, Hagarty and Richards re: Fort McMurray Donation challenge

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the request and that no further action be taken.

7.8 BIA 2016 Budget and Tax Rates

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the 2016 BIA Budget and authorize that a by-law setting the 2016 BIA tax rates, levy and collection be brought forth.

7.9 M. McCaig, CAO - Arbitration & Forestry Meeting Travel Expense

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel Expense Claim in the total amount of \$110.00 as submitted by M. McCaig, CAO for his attendance at the meetings held in Thunder Bay from May 23-25, 2016.

7.10 Shaw WiFi Agreement

- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the Facilities Attachment License Agreement with Shaw Cablesystems for the purpose of providing free WiFi services to the public in select Town facilities.

7.11 Museum Exhibition Policy

- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the revised Museum Exhibition Policy as presented.

7.12 Unmanned Aerial Vehicle Operations Land Use Request - Rainy Lake Tribal Resource Management Inc.

- approval of this report will agree to the recommendation of the Community Services Executive Committee to approve the request to operate an unmanned aerial vehicle (UAV) on the proposed Town land during the Dragon Boat Festival on June 25, 2016.

8. Administration and Finance Division:

8.1 Mayor Avis Economic Development Meeting Travel & Per Diem Claims

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel Statement per diem and Travel Expense Claim in the amount of \$610.40 as submitted by Mayor Avis for his attendance at the meeting in Thunder Bay on May 25, 2016.

9. Planning and Development Division:

- 9.1 Fight the Blight Campaign Summary
- this item was provided for information purposes.

10. Operations and Facilities Division:

- 10.1 Doug Brown, Manager Operations and Facilities provided a verbal update on Capital Projects.

11. Information:

- 11.1 Operations & Facilities Division - Public Works Operations Statistics (March & April 2016)
-received.
- 11.2 Building Statistics for May 2016
-received.
- 11.3 Complaint Register for May 2016
-received.

12. Non-agenda items:

- 12.1 Mark McCaig, CAO re: Crown Attorney and Court Services Issues. The Town will approach the new Attorney General to seek a meeting to further these matters.

13. ADJOURNMENT

- 13.1 Meeting adjourned at 8:50 p.m.

- 157 Albanese-Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk