

## TOWN OF FORT FRANCES

### MINUTES

### SESSION NO.041

June 13, 2016

The meeting of Council of the Town of Fort Frances was held in the Council Chambers on June 13, 2016 from 6:58 p.m. to 7:45p.m. and 8:32 p.m. to 8:50 p.m.

PRESENT: Mayor R. Avis, Chairperson (6:58 p.m to 7:45 p.m., 8:32 p.m. to 8:41 p.m. and 8:42 p.m. to 8:50 p.m.; Councillors J. Albanese, W. Brunetta, J. Caul, D. Kitowski, K. Perry and G. Paul Ryan.

ALSO PRESENT: M. McCaig, Administrator, K. Lawson, Deputy Clerk; Doug Brown, Manager Operations and Facilities, L. Witherspoon, Treasurer, J. Kabel, Manager Community Services.

### **1. COUNCIL MEETING**

(Session No. 041) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting - None were identified.

1.4 Disclosure of pecuniary interest and the general nature thereof.  
1) Mayor R. Avis re: Committee of the Whole item 8.1. These were the per diem and travel expense claim for his economic development meeting in Thunder Bay on May 25th, 2016.

### **2. Delegations/Deputations:**

2.1 J. Evans, C.A. and J. Savage, C.A. from BDO Canada presented the Town's draft financial statements for the year ended December 31, 2015 (6:58 p.m. to 7:45 p.m.).

503 Caul-Ryan: THAT the presentation of the Draft 2015 Audited Financial Statements by J. Savage, C.A. and Jon Evans, C.A. from BDO Canada LLP be received.

CARRIED

504 Ryan-Caul: THAT the Corporation of the Town of Fort Frances Draft Consolidated Financial Statements for the year ended December 31, 2015 as prepared by BDO Canada LLP is hereby approved.

CARRIED

### **3. Consent Agenda:**

3.1 Items Referred from Committee of the Whole

505 Caul-Ryan: THAT the following Consent items be approved:

1) Committee of the Whole Consent items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.7, 7.8, 7.9, 7.10, 7.11 and 7.12.

2) Council Consent items # 3.2, 3.3, 3.4, 3.5, 3.6, 3.7 and 3.8.

CARRIED

3.2 Letter dated May 20, 2016 from I. Laing, District 1A Senior Games Committee, Sister Kennedy Centre re: Request for Financial Support  
- will be referred to the Administration & Finance Executive Committee for recommendation with input from the Community Services Executive Committee.

- 3.3 Letter dated May 24, 2016 from Cheryl Armstrong resident of Colonization Road East re: Request review of Prohibited Animals By-law  
- will be referred to the Planning & Development Executive Committee for recommendation.
- 3.4 Email received May 27, 2016 from G. Treftlin, Secretary-Treasurer, Rainy River District Municipal Association re: Per Capita Levy 2016  
- will be referred to the Administration & Finance Executive Committee for recommendation.
- 3.5 Letter received June 1, 2016 from Ahlan & Judith Johanson resident of King's Highway re: Property Standards By-law  
- will be referred to the Planning & Development Executive Committee for recommendation.
- 3.6 Email received June 3, 2016 from Lt. David Small, Troop Commander Guns, Canadian Armed Forces re: Request use of Portion of Parking Lot at Memorial Sports Centre  
- will be referred to the Community Services Executive Committee for recommendation.
- 3.7 Report dated June 8, 2016 from P. Briere, By-law Enforcement Officer re: Parking in the Downtown Core Strategic Plan Initiative Update  
- will be referred to the Planning & Development Executive Committee for recommendation.
- 3.8 Letter dated June 5, 2016 from M. Haukaas, Resident of First Street re: Laneway Elevation Concerns  
- will be referred to the Operations & Facilities Executive Committee for recommendation

**4. Approval of Council Minutes: \***

- 4.1 Session Nos. 039 and 040, dated May 24, 2016 and June 6, 2016 respectively.

506 Albanese-Perry: THAT the minutes of the Council meetings being Sessions Nos. 039 and 040 dated May 24, 2016 and June 6, 2016 respectively, having been typed and distributed be approved.

CARRIED

**5. Approval of Committee of the Whole Minutes: \***

- 5.1 Session Nos. 060, 061 and 062, dated May 24, 2016, May 26, 2016 and June 6, 2016 respectively.

507 Albanese-Perry: THAT the reports of the Committee of the Whole of Council meetings being Session Nos. 060, 061 and 062 dated May 24, 2016, May 26, 2016 and June 6, 2016 respectively, having been typed and distributed be approved.

CARRIED

**6. Resolutions from tonight's Committee meeting**

- 6.1 Councillor considered the following resolutions:

A recorded vote was requested by Councillor J. Caul for resolution no. 511, results as follows:

Yea: R. Avis, J. Albanese, W. Brunetta, D. Kitowski, K. Perry, G. P. Ryan

Nay: J. Caul;

Mayor R. Avis declared a pecuniary interest in resolution no. 514 - these expenses were per diem and travel expenses to an economic development meeting held in Thunder Bay on May 25, 2016. Mayor Avis turned the chair over to Deputy Mayor W. Brunetta while the matter was considered.

- 508 Perry-Albanese: THAT the report dated June 9, 2016 from F. Sheppard, Fire Chief / CEMC re: Fire Service Staffing be approved and further that an appropriately worded by-law for the hiring of a full time fire fighter to be a member of Local 1012 of the Ontario Professional Fire Fighters Association be prepared for consideration by Council at the next meeting.

CARRIED

- 509 Albanese-Perry: THAT the report dated June 9, 2016 from A. Petrin, Human Resources Manager re: Municipal Clerk Salary Review be approved as recommended by the Salary Structure Administration Practices Committee that the hours per week of the Municipal Clerk position increase from 35 to 40 hours per week due to the proposed additional duties, conditional upon the acceptance of the resulting amended employment contract between the incumbent and the Corporation.

CARRIED

- 510 Albanese-Kitowski: THAT the following members of Council be selected to the hiring committee for purposes of selection of the Manager of Operations and Facilities Manager: Mayor Roy Avis; Councillor Paul Ryan and Councillor Ken Perry.

CARRIED

- 511 Albanese-Perry: THAT the Application for Economic Development Financial Incentive Program respecting the property at 625 Nelson Street/0 Front Street be approved for signing; that a formal agreement with the developers of this property be brought forward for execution; and further that an authorizing by-law be prepared for signing by Mayor and Clerk.

CARRIED

- 512 Ryan-Caul: THAT the report dated June 8, 2016 from L. Witherspoon, Treasurer re: Fort Frances Canadian Bass Championship Requests be approved to agree with the recommendation of the Administration & Finance Executive Committee with additional input provided from the other three Executive Committees as outlined in the report.

CARRIED

- 513 Caul-Ryan: THAT Council for the Town of Fort Frances designates the Fort Frances Canadian Bass Championship planned for July 20-23, 2016 in Fort Frances as a significant Community Event.

CARRIED

- 514 Caul-Ryan: THAT the report dated June 9, 2016 from L. Witherspoon, Treasurer re: Mayor Avis – Economic Development Meeting Travel & Per Diem Claims be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the Travel Statement per diem and Travel Expense Claim in the amount of \$610.40 as submitted by Mayor Avis for his attendance at the meeting in Thunder Bay on May 25, 2016.

CARRIED

- 515 Ryan-Caul: THAT the report dated June 8, 2016 from P. Briere, By-law Enforcement Officer re: Fight the Blight Campaign be received as information.

CARRIED

## **7. By-Laws:**

- 7.1 Being a by-law to authorize the levying and collection of a special charge of taxes upon the Business Improvement Area as provided in the Municipal Act, 2001.

- 7.2 Being a by-law to authorize the execution of a contract agreement with Kingdom Construction Ltd. for Wastewater Treatment Plant Screen and Biosolids Dewatering System Replacement awarded through the public tender process.
- 7.3 Being a by-law to authorize the execution of an agreement with Pioneer Construction Inc. for Asphalt Patching of Various Locations within the Town of Fort Frances awarded through the public tender process.
- 7.4 Being a by-law to authorize a license agreement for purposes of the provision of telecommunication services (WiFi) at certain Town facilities with Shaw Cablesystems Limited.
- 516 Perry-Albanese: THAT the following by-laws be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith:
- By-Law No. 31/16, being a By-Law to authorize the levying and collection of a special charge of taxes upon the Business Improvement Area as provided in the Municipal Act, 2001.
  - By-Law No. 32/16, being a By-Law to authorize the execution of a contract agreement with Kingdom Construction Ltd. for Wastewater Treatment Plan Screen and Biosolids Dewatering System Replacement awarded through the public tender process.
  - By-Law No. 33/16, being a By-Law to authorize the execution of an agreement with Pioneer Construction Inc. for Asphalt Patching of Various Locations within the Town of Fort Frances awarded through the public tender process.
  - By-Law No. 34/16, being a By-Law to authorize a license agreement for purposes of the provision of telecommunication services (WiFi) at certain Town facilities with Shaw Cablesystems Limited.

CARRIED

## 8. New Items:

- 8.1 Invitation from Rainy River Future Development Corporation re: Annual General Meeting June 21, 2016.
- 517 Albanese-Perry: THAT the following Members of Council be permitted to attend the Rainy River Future Development Corporation Annual General Meeting on June 21, 2016: any member who wishes to attend  
On the basis as follows: Be No Remuneration.

CARRIED

## 9. Information Correspondence:

- 9.1 AMO Communications
- Federal Gas Tax Fund in Ontario achieves positive outcomes - received.
  - AMO Watch File - June 2, 2016 - received.
  - AMO Conference Speaker Line Up - received.
  - AMO Media Relations & Communications - received.
- 9.2 Email from J. Laflamme, Clerk, Township of Russell re: Resolution to Support Rural Economic Development (RED) Program - received.
- 9.3 Letter from D. Redden, Ontario Lead-Community Affairs, CN re: CN in your Community\*\* - received.

- 9.4 Email from S. Miller, Office Clerk, Township of Hornepayne re: Lyme Disease - received.
- 9.5 Email from K. Constant, Administrative Assistant, Municipality of Calvin re: Support Rural Economic Development Program - received.
- 9.6 Email from J. Whyte, Administrative Assistant, Tay Valley Township re: No Wake Restriction Legislation - received.
- 9.7 Email from T. Fowkes, Deputy Clerk, Town of Amherstburg re: Widening of Highway 3 in Essex County - received.
- 9.8 Email from M. Downey, Administrative Assistant, Municipality of Chatham-Kent re: Climate Change Action Plan - received.
- 9.9 Letter from G. Treftlin, Secretary-Treasurer, Rainy River District Municipal Association re: Local Government Networking Group - received.
- 9.10 Email from L. Boyd, Director Aboriginal and Municipal Affairs, Union Gas Limited re: Climate Change Action Plan Update. - received.
- 9.11 Letter from T. Fowkes, Deputy Clerk, Town of Amherstburg re: Lyme Disease - received.
- 9.12 Letter from Grand Council Treaty #3 Obishkiniigiig Youth Council re: Member Selection - received.
- 9.13 Letter from T. Fowkes, Deputy Clerk, Town of Amherstburg re: Support Behavioural Therapy for Children - received.
- 9.14 Email from K. Oliver, NOMA re: Long Term Energy Plan.  
This item was pulled by Councillor K. Perry for further discussion and consideration of a resolution of support respecting the scope of the next Long Term Energy Plan.
- 518 Perry-Albanese: THAT Council of the Town of Fort Frances support the submission of a letter signed by Mayor Avis, on behalf of Council to the Minister of Energy regarding the scope of the next Long Term Energy Plan.
- CARRIED
- 9.15 Email from M. Desjardins, Committee Coordinator, City of Ottawa re: Wind Power - received.
- 9.16 Letter from P. Gowing, Warden, County of Huron re: Lyme Disease - received.
- 9.17 Email from L. Eluik, Director of Finance & Asset Management, Rainy River District Social Services Administration Board  
re: 2015 CAO Annual Report and 2015 Audited Financial Statements \*\* - received.

## **10. Minutes:**

- 10.1 Planning & Development Executive Committee - May 16, 2016 - received.
- 10.2 Administration & Finance Executive Committee - May 17, 2016 - received.
- 10.3 Operations & Facilities Executive Committee - May 18, 2016 - received.
- 10.4 Community Services Executive Committee - May 16, 2016 - received.

**11. Non-agenda Items - None were identified.**

**12. ADJOURNMENT**

12.1 Meeting adjourned at 8:50 p.m.

519 Albanese-Perry: THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

**13. \* Previously distributed to Council**

**14. \*\* Items can be viewed by contacting the Clerk**

R. Avis, Mayor

W. Brunetta, Chairperson

E. Slomke, Clerk