

REPORTCOMMITTEE OF THE
WHOLEJune 27, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on June 27, 2016 from 5:30 p.m. to 7:39 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, D. Kitowski, J. Albanese and J. Caul.

ALSO PRESENT: M. McCaig, Administrator, E. Slomke, Clerk, D. Brown, Manager of Operations & Facilities, J. Kabel, Manager of Community Services (5:30-5:31pm and 6:55-7:39pm), L. Witherspoon, Treasurer (6:55-7:39pm), A. Petrin, Human Resources Manager (5:30-5:31pm, 6:16-6:25pm and 6:55-7:39pm), T. Rob, CBO (6:55-7:39pm)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof - None.

4. In-Camera:

4.1 Identifiable Individual - Dr. Recruitment Committee Update

A verbal update was provided by T. Hamilton. Members of Council obtained additional clarification.

160 Albanese - Perry: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- security of the property of the municipality or local board, more specifically Item 4.3 Community Investment Opportunity
- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item 4.1 Dr. Recruitment Committee Update and Item 4.4 Contract Negotiation
- labour relations or employee negotiations, more specifically Item 4.2 CUPE Update

CARRIED

4.2 Employee Negotiations - CUPE Update

A verbal update was provided by the Human Resources Manager. Direction was provided.

4.3 Security of the Property of the Municipality - Community Investment Opportunity

Verbal summary provided by J. Ruppenstein, Fort Frances Power Corporation, Council will consider a resolution during tonight's Council meeting.

4.4 Identifiable Individual - Contract Negotiation

Mayor Avis received support from Council moving forward.

5. Public Session Resumes in Council Chambers:

6. Council Reports on Board & Committee Activity:

6.1 Mayor Avis - Verbal Update was provided regarding Canada Day Activities and thanks was given to the outgoing CAO.

Councillor Kitowski - No verbal update.

Councillor Perry - No verbal update.

Councillor Ryan - Verbal Update was provided regarding the Northwestern Board of Health and support for Alcohol resolution was requested.

Councillor Brunetta thanked staff for assisting the Relay for Life in locating alternate location at the arena.

7. Consent Agenda:

7.1 District 1A Senior Games Committee Financial Request

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a donation to the District 1A Senior Games Committee Financial Request.

- 161 Albanese - Perry: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, ~~7.11~~, 7.12, 7.13, 7.14, 7.15 and 7.16.

CARRIED

7.2 Rainy River District Municipal Association per Capita Request

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to support the Rainy River District Municipal Association and approve payment of the requested \$0.45 per capita 2016 levy in the amount of \$3,579.75.

7.3 Children's Complex School Programs Wait List

- approval of this report will agree to the recommendation of the Community Services Executive Committee to authorize the submission of an application to the Ministry of Education to increase the licenced capacity for children at St. Michaels and St. Francis School as presented.

7.4 Community Museum Operation Grant (CMOG) 2016

- approval of this report will agree to the recommendation of the Community Services Executive Committee to authorize the submission of the 2016 Community Museum Operation Grant (CMOG) to the Ministry of Tourism, Culture and Sport.

7.5 Canada 150 - SnOasis: Canada Alive!

- approval of this report will agree to the recommendation of the Community Services Executive Committee to support the Friends of the Museum in their organization of SnOasis: Canada Alive! to help celebrate Canada's 150th with a winter carnival as proposed.

7.6 Memorial Sports Centre Summer Hours

- approval of this report will agree to the recommendation of the Community Services Executive Committee which will sanction 5 additional hours of weekend operation at MSC as identified in the report with an estimated cost of \$90.89/weekend or \$908.90 for the summer.

7.7 Canadian Armed Forces Artillery Display Agreement

- approval of this report will agree to the recommendation of the Community Services Executive Committee to authorize the Canadian Armed Forces to perform a gun demonstration in the Memorial Sports Centre parking lot on October 15, 2016 at presented and further authorize the execution of an agreement with the Mayor and Clerk.

7.8 St. Francis Sports Fields Joint Use Agreement

- approval of this report will agree to the recommendation of the Community Services Executive Committee to approve the St. Francis Sports Fields Joint Use Agreement with the Rainy River District School Board and Northwest Catholic District School Board as

attached and authorize document execution by Mayor and Clerk.

- 7.9 446 Third Street East - Deeming By-law
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to deem said lots not to be lots on a plan of subdivision.
- 7.10 Traffic Control By-law Amendments - Children's Complex Parking Lot
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to approve the amendments to the Traffic Control By-law 21/14, and further that the amending by-law be authorized for execution by the Mayor and Clerk.
- 7.11 Letter dated June 1, 2016 from Ahlan & Judith Johanson - Property Standards By-law
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to authorize a letter be sent to Mr. & Mrs. Johanson advising that By-law Enforcement is currently addressing their concerns through the property standards process and that the property standards by-law is currently due to be reviewed in the next 12-18 months.
- This item was pulled by Councillor Caul. Additional clarification regarding the property standards process was provided by T. Rob, CBO.
- 7.12 Parking in the Downtown Core Strategic Plan Initiative Update
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to authorize administration to begin the process to hire a part-time parking enforcement officer for the summer months to work with current By-Law staff to address the downtown parking issues.
- 7.13 Tender - Selection of Municipal Special or Household Waste (MSHW) Service Provider to host a Household Hazardous Waste Drop Off Day Event in 2016
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to designate Miller Group out of Winnipeg as the Town's 2016 MSHW service provider at an estimated cost of \$23,616.83 (includes HST) in accordance with tender documents, thus making Saturday September 17, 2016 from 9:00 am to 3:00 pm the Town's MSHW event day.
- 7.14 May 2016 Drinking Water Systems Monthly Summary Report
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the May 2016 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.
- 7.15 Purchase of Traffic Logix SafePace 450 Radar Speed Sign
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to authorize administration purchase one Traffic Logix SafePace 450 radar speed sign c/w all hardware at a net cost of \$4,784.25 from Airmaster Signs, and further that if the sign meets the needs of the Community, Administration will be authorized to purchase the same sign at the same net cost.
- 7.16 Installation of Sanitary Sewer Infrastructure along Colonization Road East for Future Sanitary Service line connections for 825 & 835 Colonization Road East
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee as outlined in the report.

8. Administration and Finance Division:

- 8.1 Investigation into the implementation of an auto attendant at the Civic Centre in concert with the replacement of the phone system.

- approval of this report will agree with the recommendation of Administration to implement an auto attendant at the Civic Centre and further that proper notice as prescribed in the Collective Agreement be sent to the members of CUPE.

9. Planning and Development Division:

- 9.1 Letter dated June 10, 2016 from Syncor Contracting Limited
- Received as information by Mayor and Council as completion of a sale condition.

Councillor Caul voiced her opposition to this item. As indicated above, this item was included on the agenda as information only, therefore no resolution will be considered.

10. Operations and Facilities Division:

- 10.1 Verbal Update on Capital Projects was provided by D. Brown, Manager of Operations & Facilities

11. Information:

- 11.1 Capital Fund Budget vs Actual as at May 31, 2016
Received.
- 11.2 General Fund (Operating) Actuals as at May 31, 2016
Received.
- 11.3 Water and Sewer Fund (Operating) Actuals to May 31, 2016
Received.
- 11.4 Management Letter and Summary from BDO re: 2015 Audit
Received.
- 11.5 Fort Frances Wastewater Treatment Facility May 2016 Monthly Report
Received.
- 11.6 Airport Landing & Fuel Sales as of May 31, 2016
Received.
- 11.7 Sewer & Water Data updated May 31, 2016
Received.

12. Non-agenda items - None.

13. ADJOURNMENT

- 13.1 The meeting adjourned at 7:39 p.m.

- 162 Perry - Albanese: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

