

TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - August 2, 2016 10:30 AM

MEETING - Memorial Sports Centre - '52 Canadians Meeting Room

	Page
1	<u>CALL TO ORDER (Session #033)</u>
2	<u>APPROVAL OF AGENDA (Call for non-agenda items)</u>
3	<u>DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF</u>
4	<u>APPROVAL OF PREVIOUS COMMITTEE MINUTES</u>
4.1	Community Services Executive Committee - July 4, 2016 2 - 3
5	<u>ITEMS REFERRED FROM COUNCIL</u>
5.1	Dragon Boat Festival Rescheduled Event 4
6	<u>NEW BUSINESS</u>
6.1	Canada 150 Grants - Sherry George 5
6.2	Sunny Cove Camp - Strategic Plan Initiative 6 - 9
6.3	Seniors Community Grant - Age Friendly Community 10 - 33
7	<u>IN-CAMERA</u>
7.1	Appointment to Sister Kennedy Centre Board of Management 34 - 35
8	<u>NON-AGENDA ITEMS</u>
9	<u>INFORMATION</u>
9.1	Shaw GO Wifi 36 - 37
9.3	Community Transportation
9.2	Next Meeting Date - Tuesday, September 6, 2016
10	<u>CLOSING</u>

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 032

July 4, 2016

This meeting of the Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on July 4, 2016 from 10:30 a.m. to 11:02 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, June Caul - Councillor, Doug Brown - CAO, Jason Kabel - Manager of Community Services

1 CALL TO ORDER (Session # 032)

K. Perry called the meeting to order at 10:32 am.

2 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

3 APPROVAL OF PREVIOUS COMMITTEE MINUTES

3.1 Community Services Executive Committee - June 20, 2016 **- Approved as circulated.**

4 ITEMS REFERRED FROM COUNCIL

4.1 Multiuse Tennis Courts Committee Additional Funds Request - the Community Services Executive Committee feels that the lighting should not be cut from the scope of the project and is not willing to make a recommendation to Council to support further funding to the project. It was recommended to the Multiuse Tennis Courts Committee to pursue other fundraising endeavors to reach the required funding goal.

4.2 Watten Volunteer Fire Department Donation Request - The Committee agreed to endorse a \$300 donation to the Watten Fire Department's rental of Sunny Cove Camp as input to the Administration and Finance Executive Committee.

5 NEW BUSINESS

5.1 Sister Kennedy Centre Policies - After discussion and clarification, the committee made recommendation to adopt the three Sister Kennedy Centre Policies as presented.

6 NON-AGENDA ITEMS

- 6.1 Early Iron Car Delegation - J. Caul - If their is a request made by the car delegation that comes through town in July, the committee is in favor of having the Community Services Division assist with any request that may come forward.

7 IN-CAMERA
- NIL

8 INFORMATION

- 8.1 Next Meeting Date - August 2, 2016 - K. Perry noted that he would not be available for this meeting.
- 8.2 Outstanding Item - Community Transportation

9 CLOSING

- 9.1 There being no further items before the committee at this time, the meeting was closed at 11:02am.

K. Perry, Executive Committee Chair

J. Kabel, Manager of Community Services



E-Mail: dragonboatff@gmail.com
Like: facebook.com/dragonboatff
Visit: www.boundarywatersdragonboat.com

June 27th, 2016

Mayor & Council
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9



RE: INTERNATIONAL BOUNDARY WATERS DRAGON BOAT FESTIVAL RESCHEDULE OF EVENTS

Dear Mayor and Council:

As you may know, on June 25th our festival organizers and participants had to make a pain staking decision to postpone our festival due to the weather related devastation of our festival site, and with respect to the ultimate safety of our paddlers both on the original date and the following day, Sunday the 26th. We then consulted with the production officials, coaches and partners and they generously offered to return for us to hold the festival on the new date of Saturday, September 17th, 2016.

With this new date set and our partners' reassurances, we respectfully request the following support from the Town of Fort Frances for the new festival date of Saturday, September 17th, 2016.

1. Authorize the use of Town picnic tables. The Boundary Waters Dragon Boat Festival Committee will organize and arrange for their pick up and return with Sunset Dynasty Construction;
2. Supply the International Boundary Waters Dragon Boat Festival with the necessary documents to facilitate closing the road to accommodate the needed team and public participation areas from the street side of the Sorting Gap Marina Building (allowing all traffic access to the boat launch) to Butler Avenue;
3. Allow the International Boundary Waters Dragon Boat Festival Committee to attach pennants, signs and banners to street light poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed after the event;
4. Allow access for electrical power;
5. Ensure extra garbage cans at the site.

Thank you for your consideration, and we look forward to discussing our request in greater detail at your convenience.

Sincerely,

Greg Thorstad, President
Boundary Waters Dragon Boat Foundation
& Festival Organizer

Canada 150 Grants

Name	Details	Application Period	Funder
Community Capital Program	<p>a \$25 million fund to renovate, repair and retrofit existing community and cultural infrastructure to increase access, improve safety and maximize community use</p> <p>There are two funding streams available through the program:</p> <p>grants of up to \$250,000 are available for organizations with a total operating budget of less than \$1 million for 75% of total project costs</p> <p>grants of up to \$500,000 are available for organizations with a total operating budget of \$1 million or more for 50% of total project costs</p>	opens July 18 and closes September 14, 2016	Provincial ontario.ca/150 Administered by OTF
Partnership Program	<p>a \$5 million program to support new partnerships and collaborations that engage, enable and empower youth as the next generation of Ontario leaders</p> <p>Successful applicants are eligible for funding for up to 75% of total project costs, to a maximum of \$100,000.</p>	application period opens July 6 and closes September 30, 2016	Provincial ontario.ca/150
Community Celebration Program	<p>a \$7 million fund to help communities celebrate this historic year</p> <p>There are three funding streams available through the program to a maximum of 75% of the initiative's total eligible operating expenses:</p> <p>grants of up to \$10,000 are available for organizations with annual cash operating expenses of less than \$250,000</p> <p>grants of up to \$25,000 are available for organizations with annual cash operating expenses of more than \$250,000 and less than \$1 million</p> <p>grants of up to \$70,000 are available for organizations with annual cash operating expenses of more than \$1 million</p>	application period opens July 6 and closes September 2, 2016	Provincial ontario.ca/150
New Horizons for Seniors Canada 150 Program	<p>\$25,000</p> <p>NEW: Canada 150 Fund is no longer accepting applications for projects requesting over \$50,000.</p> <p>The Canada 150 Fund continues to accept applications for projects requesting \$50,000 or less.</p>	Deadline July 29, 2016 ongoing until closing announcement	Federal Federal
Canada 150 Community Infrastructure Program	<p>The Canada 150 Fund continues to accept applications for projects requesting \$50,000 or less.</p>	ongoing until closing announcement	Federal

Sunny Cove Planning Discussion
June 15, 2016
Facilitated by: Geoff Gillon, RRFDC

Present:

Gary Rogozinski
Paul Noonan
Kaleb Firth
Eric Fagerdahl
Wes Friesen
Jason Kabel

Sherry George
Candace Cole
Dr. Bob Lidkea
Frances Flook
Robin Dennis

Susan Shortreed
Heather Latter
Caren Fagerdahl
Olive Friesen
Nicki Paddock

QUESTION #1 (COMMENTS)

- A. RV Campground, 2nd Beach (tent etc...)**
- B. Sponsorship Opportunities – Alumni**
- C. RV Park – need to be separate, security**
- D. Developing long range plan**
- E. Move BBQs to better the view**

1. WASHROOM UPGRADES, NEED SECOND BUILDING (12 MARKERS)

- Storage shed for canoes, tables etc
- Bigger washroom facility building
- New or upgraded cabins
- Russell hall heater
- Docks
- One building for washrooms & showers, also Handicap friendly
- Another washroom structure (new), old one needs updating
- Washrooms for each cabin unit and another shower facility at the bottom of the hill
- Another washroom building near farther sleeping cabins

2. BASIC IMPROVEMENT TO THE SITE AS A WHOLE (9 MARKERS)

- Zipline – high ropes, team building, relay type stuff
- Golf carts (similar to Manitou Mounds) that could ferry elders or youngsters
- Limited Wi-Fi (staff use only)
- More/better parking

3. HEATING/AC/LIGHTING UPGRADES (7 MARKERS)

- Heating in cabins to prolong season of use
- Longer season initiatives, heating of existing infrastructure to lengthen the season
- Air conditioning for Russell Hall
- Heating in cabins

4. GENERAL UPGRADES/MAINTENANCE (6 MARKERS)

- Making sure that what we have is well maintained and brought up to standards
- Kitchen upgrades
- Dorm style accommodations
- Activity hall upgraded
 - Wi-fi phone line
 - Face lift
- Multisport surface
- Another 3 season cabin could replace cabin #3
- Modernize or upgrade main building to support existing programming/camps (non-profit groups, not wedding, private)
- Facilities to accommodate year-round conferences and/or retreats
- One structure: 4 rooms, 2 baths, double beds
- Maintain current buildings/washroom & grounds
- Window upgrade
- Lighting in Russell Hall
- Upgrades for handicap individuals

5. SECOND BEACH DEVELOPMENT (6 MARKERS)

- Mini cabins to rent/ Fish on 2nd beach
- 2nd beach campground & road
- Youth camp walking trails
- Landscaping, remove or cover up rocks
- Permanent wedding gazebo
- Rec supplies & storage
- 2 more cabins
- Develop 2nd beach nature trail
- Keep upgrading facilities, possibly develop 2nd beach area

- I would like to see 2nd beach developed with 4 season cabins. They don't have to be big. This would promote use in all seasons.
- Develop 2nd beach

6. RV PARK/CAMPGROUND (3 MARKERS)

- RV Park
- Divide property/2 beaches
 - For summer camps
 - Provincial grade campground with all facilities (lacking in area)

QUESTION #2: COMMENTS:

- A. Policy on curfew/late night activities needs to be reviewed**
- B. More aggressive marketing to schools, colleges, etc.**
- C. Review rate structure to incorporate small activities (kayak use of beach, private sector), Russell Hall, McGregor Hall**
- D. School Board use in June need to be pursued**
- E. Youth Camp \$400/night from Kiwanis**
- F. What conflict with local businesses eg. Weddings, socials etc...**

1. SCHOOLING & TRAINING (16 MARKERS)

- Hiking trails, wilderness and survival training
- School overnights or daytrips
- Post-secondary schooling, alternative schooling
- Outdoor education
- Canoe kayak certification
- Culinary camps
- Fall blitz
- Yoga retreat

2. SPECIALTY RETREATS (12 MARKERS)

- Internet camps
 - Music, sports, yoga, kayaking/canoe
- Retreats: girls, boys adults
- Healthy lifestyle retreats: men, women, children

3. MEETING/CONFERENCES (7 MARKERS)

- Day use, meetings of special interest groups, charities, organizations

- Conferences
- Expand youth camps to all N.W. Ontario
- More meetings/retreats opportunities during week
- More workshop in general

4. TEAM/SPORT PROGRAMMING (5 MARKERS)

- Alternative extreme sport programs
- Team building retreats
- Infrastructure, youth nature space, ropes course, zip line etc.

5. MISCELLANEOUS PROGRAMMING (3 MARKERS)

- I would enjoy more youth events
- Senior exercises
- Hostel/camping during week for bikers etc
- If heated, winter camps

6. QUESTIONS PERTAINING TO PROGRAMMING

- Could there be a student position for summer programs at Sunny Cove? – someone to coordinate with schools & other groups?
- No weddings/meetings
- No private groups
- Unfair competition to taxpaying facilities
- Non-profit only
 - Church camps, school groups, community living groups during June to September
- Advertise the youth camp in a broader area to get new groups
- If we had golf carts, could we have events for seniors here? Teas, BBQs, exercise programs, walking etc...



REPORT

TO: Mayor Avis and Council

FROM: Jason Kabel, Manager of Community Services

DATE: July 29, 2016

RE: **Age Friendly Community Committee – Seniors Community Grant Program Contract**

Background

In March of this year, a grant application was submitted to the Seniors Community Grant Program through the Age Friendly Community Committee to assist with the Town of Fort Frances Strategic Planning Initiative to endorse becoming an Age Friendly Community. The following was the submitted grant application budget:

Grant Application Budget

4. Project Costs and Grant Request	
Budget	Anticipated Costs \$
Consultant (\$2000 cash/kind)	\$4,800.00
Marketing (survey, local media promotion, web page)	\$2,200.00
Meeting expenses (room rental, lunch, 12 pp)	\$1,200.00
Staff hours	\$700.00
Administration	\$800.00
Add item (+) Total Project Costs - cannot exceed \$10,000	\$9,700.00
Less Contributions (Stream 2 only):	
Note: The total amount requested should represent no more than 80% of total project cost. You are required to have 20% of project costs provided through cash and/or in-kind contributions.	
Cash Contribution	\$1,000.00
In-kind Contributions	\$1,000.00
Other Contributions (specify below) ▼	
Add Contribution (+)	
Funding Requested (Total Project Costs – Contributions, if applicable)	\$7,700.00

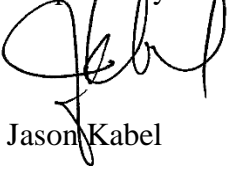
Grant Approval

The committee has received notification that the grant was approved by the Seniors Community Grant - Ontario Seniors Secretariat as presented. There is no financial commitment by the Town. The cash contributions will be generously provided by the collaborative partners on the project, Community Living and Rainy River Future Development Corporation.

Recommendation

The Community Services Executive Committee recommends to Mayor and Council to sanction the attached grant agreement with the Seniors Community Grant - Ontario Seniors Secretariat, appropriate execution by Mayor and Clerk, and forthcoming bylaw.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'JK', is written over the printed name 'Jason Kabel'.

Jason Kabel

<p>Council approval of this report will sanction the attached grant agreement with the Seniors Community Grant - Ontario Seniors Secretariat, appropriate execution by Mayor and Clerk, and forthcoming bylaw.</p>

THE AGREEMENT effective as of the 26th day of July 2016.

B E T W E E N:

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO
as represented by The Minister Responsible for Seniors
Affairs

(the “Province”)

- and -

CORPORATION OF THE TOWN OF FORT FRANCES

(the “Recipient”)

BACKGROUND:

The Province funds projects similar to the Project.

The Recipient has applied to the Province for funds to assist the Recipient in carrying out the Project and the Province wishes to provide such funds.

CONSIDERATION:

In consideration of the mutual covenants and agreements contained herein and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Parties agree as follows:

ARTICLE 1
INTERPRETATION AND DEFINITIONS

1.1 Interpretation. For the purposes of interpretation:

- (a) words in the singular include the plural and vice-versa;
- (b) words in one gender include all genders;
- (c) the background and the headings do not form part of the Agreement; they are for reference only and shall not affect the interpretation of the Agreement;
- (d) any reference to dollars or currency shall be to Canadian dollars and currency; and
- (e) “include”, “includes” and “including” shall not denote an exhaustive list.

1.2 Definitions. In the Agreement, the following terms shall have the following meanings:

“Agreement” means this agreement entered into between the Province and the

Recipient and includes all of the schedules listed in section 28.1 and any amending agreement entered into pursuant to section 34.2.

"BPSAA" means the *Broader Public Sector Accountability Act, 2010* (Ontario), including any directives issued pursuant to that Act.

"Budget" means the budget attached to the Agreement as Schedule "B".

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section 14.1.

"Force Majeure" has the meaning ascribed to it in Article 26.

"Funding Year" means:

- (a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and
- (b) in the case of Funding Years subsequent to the first Funding Year, the period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31.

"Funds" means the money the Province provides to the Recipient pursuant to the Agreement.

"Indemnified Parties" means her Majesty the Queen in right of Ontario, her ministers, agents, appointees and employees.

"Maximum Funds" means \$7,700.00

"Notice" means any communication given or required to be given pursuant to the Agreement.

"Notice Period" means the period of time within which the Recipient is required to remedy an Event of Default, and includes any such period or periods of time by which the Province considers it reasonable to extend that time.

"Parties" means the Province and the Recipient.

"Party" means either the Province or the Recipient.

"Project" means the undertaking described in Schedule "A".

"Reports" means the reports described in Schedule "D".

"Timelines" means the Project schedule set out in Schedule "A".

ARTICLE 2

REPRESENTATIONS, WARRANTIES AND COVENANTS

- 2.1 **General.** The Recipient represents, warrants and covenants that:
- (a) it is, and shall continue to be for the term of the Agreement, a validly existing legal entity with full power to fulfill its obligations under the Agreement;
 - (b) it has, and shall continue to have for the term of the Agreement, the experience and expertise necessary to carry out the Project; and
 - (c) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and shall continue to be true and complete for the term of the Agreement.
- 2.2 **Execution of Agreement.** The Recipient represents and warrants that:
- (a) it has the full power and authority to enter into the Agreement; and
 - (b) it has taken all necessary actions to authorize the execution of the Agreement.
- 2.3 **Governance.** The Recipient represents, warrants and covenants that it has, and shall maintain, in writing, for the period during which the Agreement is in effect:
- (a) a code of conduct and ethical responsibilities for all persons at all levels of the Recipient's organization;
 - (b) procedures to ensure the ongoing effective functioning of the Recipient;
 - (c) decision-making mechanisms;
 - (d) procedures to provide for the prudent and effective management of the Funds;
 - (e) procedures to enable the successful completion of the Project;
 - (f) procedures to enable the timely identification of risks to the completion of the Project and strategies to address the identified risks;
 - (g) procedures to enable the preparation and delivery of all Reports required pursuant to Article 7; and
 - (h) procedures to deal with such other matters as the Recipient considers necessary to ensure that the Recipient carries out its obligations under the Agreement.

- 2.4 **Supporting Documentation.** Upon request, the Recipient shall provide the Province with proof of the matters referred to in this Article 2.

ARTICLE 3 TERM OF THE AGREEMENT

- 3.1 **Term.** The term of the Agreement shall commence on the Effective Date and shall expire on **March 31, 2017** unless terminated earlier pursuant to Article 12, Article 13 or Article 14.

ARTICLE 4 FUNDS AND CARRYING OUT THE PROJECT

- 4.1 **Funds Provided.** The Province shall:
- (a) provide the Recipient up to the Maximum Funds for the purpose of carrying out the Project;
 - (b) provide the Funds to the Recipient in accordance with the payment schedule attached to the Agreement as Schedule “C”; and
 - (c) deposit the Funds into an account designated by the Recipient provided that the account:
 - (i) resides at a Canadian financial institution; and
 - (ii) is in the name of the Recipient.
- 4.2 **Limitation on Payment of Funds.** Despite section 4.1:
- (a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the insurance certificate or other proof as provided for in section 11.2;
 - (b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project;
 - (c) the Province may adjust the amount of Funds it provides to the Recipient in any Funding Year based upon the Province’s assessment of the information provided by the Recipient pursuant to section 7.1; and
 - (d) if, pursuant to the provisions of the *Financial Administration Act* (Ontario), the Province does not receive the necessary appropriation from the Ontario Legislature for payment under the Agreement, the Province is not obligated to make any such payment, and, as a consequence, the Province may:
 - (i) reduce the amount of the Funds and, in consultation with the Recipient, change the Project; or
 - (ii) terminate the Agreement pursuant to section 13.1.

- 4.3 **Use of Funds and Project.** The Recipient shall:
- (a) carry out the Project:
 - (i) in accordance with the terms and conditions of the Agreement; and
 - (ii) in compliance with all federal and provincial laws and regulations, all municipal by-laws, and any other orders, rules and by-laws related to any aspect of the Project;
 - (b) use the Funds only for the purpose of carrying out the Project; and
 - (c) spend the Funds only in accordance with the Budget.
- 4.4 **No Changes.** The Recipient shall not make any changes to the Project, the Timelines and/or the Budget without the prior written consent of the Province.
- 4.5 **Interest Bearing Account.** If the Province provides Funds to the Recipient prior to the Recipient's immediate need for the Funds, the Recipient shall place the Funds in an interest bearing account in the name of the Recipient at a Canadian financial institution.
- 4.6 **Interest.** If the Recipient earns any interest on the Funds:
- (a) the Province may deduct an amount equal to the interest from any further instalments of Funds; or
 - (b) the Recipient shall pay an amount equal to the interest to the Province as directed by the Province.
- 4.7 **Maximum Funds.** The Recipient acknowledges that the Funds available to it pursuant to the Agreement shall not exceed the Maximum Funds.
- 4.8 **Rebates, Credits and Refunds.** The Recipient acknowledges that the amount of Funds available to it pursuant to the Agreement is based on the actual costs to the Recipient, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit or refund.

ARTICLE 5

ACQUISITION OF GOODS AND SERVICES, AND DISPOSAL OF ASSETS

- 5.1 **Acquisition.** Subject to section 32.1, if the Recipient acquires supplies, equipment or services with the Funds:
- (a) it shall do so through a process that promotes the best value for money; and

- (b) if the estimated cost of the supplies, equipment or services exceeds \$5,000, the Recipient shall obtain at least three written quotes unless:
 - (i) the supplies, equipment or services the Recipient is purchasing is specialized and is not readily available; or
 - (ii) the Recipient has previously researched the market for a similar purchase and knows prevailing market costs for the equipment, services or supplies.

5.2 **Disposal.** The Recipient shall not, without the Province's prior written consent, sell, lease or otherwise dispose of any asset purchased with the Funds or for which Funds were provided, the cost of which exceeded \$1,000 at the time of purchase.

ARTICLE 6 CONFLICT OF INTEREST

6.1 **No Conflict of Interest.** The Recipient shall carry out the Project and use the Funds without an actual, potential or perceived conflict of interest.

6.2 **Conflict of Interest Includes.** For the purposes of this Article, a conflict of interest includes any circumstances where:

- (a) the Recipient; or
- (b) any person who has the capacity to influence the Recipient's decisions, has outside commitments, relationships or financial interests that could, or could be seen to, interfere with the Recipient's objective, unbiased and impartial judgment relating to the Project and the use of the Funds.

6.3 **Disclosure to Province.** The Recipient shall:

- (a) disclose to the Province, without delay, any situation that a reasonable person would interpret as either an actual, potential or perceived conflict of interest; and
- (b) comply with any terms and conditions that the Province may prescribe as a result of the disclosure.

ARTICLE 7 REPORTING, ACCOUNTING AND REVIEW

7.1 **Preparation and Submission.** The Recipient shall:

- (a) submit to the Province at the address provided in section 18.1, all Reports in accordance with the timelines and content requirements set out in Schedule "D", or in a form as specified by the Province from time to time;

- (b) submit to the Province at the address provided in section 18.1, any other reports as may be requested by the Province in accordance with the timelines and content requirements specified by the Province;
- (c) ensure that all Reports and other reports are completed to the satisfaction of the Province; and
- (d) ensure that all Reports and other reports are signed on behalf of the Recipient by an authorized signing officer.

7.2 Record Maintenance. The Recipient shall keep and maintain:

- (a) all financial records (including invoices) relating to the Funds or otherwise to the Project in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records relating to the Funds or otherwise to the Project.

7.3 Inspection. The Province, its authorized representatives or an independent auditor identified by the Province may, at its own expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to review the progress of the Project and the Recipient's expenditure of the Funds and, for these purposes, the Province, its authorized representatives or an independent auditor identified by the Province may:

- (a) inspect and copy the records and documents referred to in section 7.2; and
- (b) conduct an audit or investigation of the Recipient in respect of the expenditure of the Funds and/or the Project.

7.4 Disclosure. To assist in respect of the rights set out in section 7.3, the Recipient shall disclose any information requested by the Province, its authorized representatives or an independent auditor identified by the Province, and shall do so in a form requested by the Province, its authorized representatives or an independent auditor identified by the Province, as the case may be.

7.5 No Control of Records. No provision of the Agreement shall be construed so as to give the Province any control whatsoever over the Recipient's records.

7.6 Auditor General. For greater certainty, the Province's rights under this Article are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the *Auditor General Act* (Ontario).

ARTICLE 8 CREDIT

8.1 Publicity Restrictions: As per Schedule 'E' of this agreement, the Recipient will not make any public announcement, news release, advertising or other form of

publicity regarding the Funds until notice of the publicity has been received by the Province.

- 8.2 **Acknowledge Support.** Unless otherwise directed by the Province, the Recipient shall, in a form approved by the Province, acknowledge the support of the Province in any publication of any kind, written or oral, relating to the Project.
- 8.3 **Publication.** The Recipient shall indicate, in any of its publications, of any kind, written or oral, relating to the Project, that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province.

ARTICLE 9 FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY

- 9.1 **FIPPA.** The Recipient acknowledges that the Province is bound by the *Freedom of Information and Protection of Privacy Act* (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act.

ARTICLE 10 INDEMNITY

- 10.1 **Indemnification.** The Recipient hereby agrees to indemnify and hold harmless the Indemnified Parties from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings, by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the Project or otherwise in connection with the Agreement, unless solely caused by the negligence or wilful misconduct of the Province.

ARTICLE 11 INSURANCE

- 11.1 **Recipient's Insurance.** The Recipient represents and warrants that it has, and shall maintain for the term of the Agreement, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury and property damage, to an inclusive limit of not less than two million dollars (\$2,000,000) per occurrence. The policy shall include the following:
- (a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;
 - (b) a cross-liability clause;
 - (c) contractual liability coverage; and

- (d) a 30 day written notice of cancellation, termination or material change.
- 11.2 **Proof of Insurance.** The Recipient shall provide the Province with certificates of insurance, or other proof as may be requested by the Province, that confirms the insurance coverage as provided for in section 11.1. Upon the request of the Province, the Recipient shall make available to the Province a copy of each insurance policy.

ARTICLE 12 TERMINATION ON NOTICE

- 12.1 **Termination on Notice.** The Province may terminate the Agreement at any time upon giving at least 30 days Notice to the Recipient.
- 12.2 **Consequences of Termination on Notice by the Province.** If the Province terminates the Agreement pursuant to section 12.1, the Province may:
- (a) cancel all further instalments of Funds;
 - (b) demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and/or
 - (c) determine the reasonable costs for the Recipient to wind down the Project, and:
 - (i) permit the Recipient to offset the costs determined pursuant to section 12.2(c), against the amount owing pursuant to section 12.2(b); and/or
 - (ii) subject to section 4.7, provide Funds to the Recipient to cover the costs determined pursuant to section 12.2(c).

ARTICLE 13 TERMINATION WHERE NO APPROPRIATION

- 13.1 **Termination Where No Appropriation.** If, as provided for in section 4.2(d), the Province does not receive the necessary appropriation from the Ontario Legislature for any payment the Province is to make pursuant to the Agreement, the Province may terminate the Agreement immediately by giving Notice to the Recipient.
- 13.2 **Consequences of Termination Where No Appropriation.** If the Province terminates the Agreement pursuant to section 13.1, the Province may:
- (a) cancel all further instalments of Funds;
 - (b) demand the repayment of any Funds remaining in the possession or under the control of the Recipient; and/or
 - (c) determine the reasonable costs for the Recipient to wind down the Project and permit the Recipient to offset such costs against the amount owing

pursuant to section 13.2(b)..

- 13.3 **No Additional Funds.** For purposes of clarity, if the costs determined pursuant to section 13.2(c) exceed the Funds remaining in the possession or under the control of the Recipient, the Province shall not provide additional Funds to the Recipient.

ARTICLE 14

EVENT OF DEFAULT, CORRECTIVE ACTION AND TERMINATION FOR DEFAULT

- 14.1 **Events of Default.** Each of the following events shall constitute an Event of Default:
- (a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant or other material term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:
 - (i) carry out the Project;
 - (ii) use or spend Funds; and/or
 - (iii) provide, in accordance with section 7.1, Reports or such other reports as may have been requested pursuant to section 7.1(b);
 - (b) the Recipient's operations, or its organizational structure, changes such that it no longer meets one or more of the applicable eligibility requirements of the program under which the Province provides the Funds;
 - (c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or is petitioned into bankruptcy, or files for the appointment of a receiver;
 - (d) the Recipient ceases to operate; and
 - (e) an event of Force Majeure that continues for a period of 60 days or more.
- 14.2 **Consequences of Events of Default and Corrective Action.** If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:
- (a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;
 - (b) provide the Recipient with an opportunity to remedy the Event of Default;
 - (c) suspend the payment of Funds for such period as the Province determines appropriate;

- (d) reduce the amount of the Funds;
- (e) cancel all further instalments of Funds;
- (f) demand the repayment of any Funds remaining in the possession or under the control of the Recipient;
- (g) demand the repayment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;
- (h) demand the repayment of an amount equal to any Funds the Province provided to the Recipient; and/or
- (i) terminate the Agreement at any time, including immediately, upon giving Notice to the Recipient.

14.3 **Opportunity to Remedy.** If, in accordance with section 14.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province shall provide Notice to the Recipient of:

- (a) the particulars of the Event of Default; and
- (b) the Notice Period.

14.4 **Recipient not Remediating.** If the Province has provided the Recipient with an opportunity to remedy the Event of Default pursuant to section 14.2(b), and:

- (a) the Recipient does not remedy the Event of Default within the Notice Period;
- (b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or
- (c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections 14.2(a), (c), (d), (e), (f), (g), (h) and (i).

14.5 **When Termination Effective.** Termination under this Article shall take effect as set out in the Notice.

ARTICLE 15 FUNDS AT THE END OF A FUNDING YEAR

15.1 **Funds at the End of a Funding Year.** Without limiting any rights of the Province under Article 14, if the Recipient has not spent all of the Funds allocated for the Funding Year as provided for in the Budget, the Province may:

- (a) demand the return of the unspent Funds; or

- (b) adjust the amount of any further instalments of Funds accordingly.

ARTICLE 16 FUNDS UPON EXPIRY

- 16.1 **Funds Upon Expiry.** The Recipient shall, upon expiry of the Agreement, return to the Province any Funds remaining in its possession or under its control.

ARTICLE 17 REPAYMENT

- 17.1 **Debt Due.** If:

- (a) the Province demands the payment of any Funds or any other money from the Recipient; or
- (b) the Recipient owes any Funds or any other money to the Province, whether or not their return or repayment has been demanded by the Province,

such Funds or other money shall be deemed to be a debt due and owing to the Province by the Recipient, and the Recipient shall pay or return the amount to the Province immediately, unless the Province directs otherwise.

- 17.2 **Interest Rate.** The Province may charge the Recipient interest on any money owing by the Recipient at the then current interest rate charged by the Province of Ontario on accounts receivable.
- 17.3 **Payment of Money to Province.** The Recipient shall pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and mailed to the Province at the address provided in section 18.1.

ARTICLE 18 NOTICE

- 18.1 **Notice in Writing and Addressed.** Notice shall be in writing and shall be delivered by email, postage-prepaid mail, personal delivery or fax, and shall be addressed to the Province and the Recipient respectively as set out below, or as either Party later designates to the other by Notice:

To the Province:

Ontario Seniors' Secretariat
777 Bay St., 6th fl.
Toronto ON M7A 2J4

**Attention: Seniors Community
Grant**

Fax: 416-326-7078

Email:
seniorscommunitygrant@ontario.ca

To the Recipient:

Corporation of the Town of Fort
Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Attention: Jason Kabel, Manager
of Community Services

Email: jkabel@fort-frances.com

18.2 **Notice Given.** Notice shall be deemed to have been received:

- (a) in the case of postage-prepaid mail, seven days after a Party mails the Notice; or
- (b) in the case of email, personal delivery or fax, at the time the other Party receives the Notice.

18.3 **Postal Disruption.** Despite section 18.2(a), in the event of a postal disruption:

- (a) Notice by postage-prepaid mail shall not be deemed to be received; and
- (b) the Party giving Notice shall provide Notice by email, personal delivery or by fax.

ARTICLE 19 CONSENT BY PROVINCE

19.1 **Consent.** The Province may impose any terms and/or conditions on any consent the Province may grant pursuant to the Agreement.

ARTICLE 20 SEVERABILITY OF PROVISIONS

20.1 **Invalidity or Unenforceability of Any Provision.** The invalidity or unenforceability of any provision of the Agreement shall not affect the validity or enforceability of any other provision of the Agreement. Any invalid or unenforceable provision shall be deemed to be severed.

ARTICLE 21 WAIVER

21.1 **Waivers in Writing.** If a Party fails to comply with any term of the Agreement, that Party may only rely on a waiver of the other Party if the other Party has provided a written waiver in accordance with the Notice provisions in Article 18. Any waiver must refer to a specific failure to comply and shall not have the effect of waiving any subsequent failures to comply.

ARTICLE 22 INDEPENDENT PARTIES

22.1 **Parties Independent.** The Recipient acknowledges that it is not an agent, joint venturer, partner or employee of the Province, and the Recipient shall not take any actions that could establish or imply such a relationship.

ARTICLE 23 ASSIGNMENT OF AGREEMENT OR FUNDS

- 23.1 **No Assignment.** The Recipient shall not assign any part of the Agreement or the Funds without the prior written consent of the Province.
- 23.2 **Agreement to Extend.** All rights and obligations contained in the Agreement shall extend to and be binding on the Parties' respective heirs, executors, administrators, successors and permitted assigns.

ARTICLE 24 GOVERNING LAW

- 24.1 **Governing Law.** The Agreement and the rights, obligations and relations of the Parties shall be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement shall be conducted in Ontario.

ARTICLE 25 FURTHER ASSURANCES

- 25.1 **Agreement into Effect.** The Recipient shall do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

ARTICLE 26 CIRCUMSTANCES BEYOND THE CONTROL OF EITHER PARTY

- 26.1 **Force Majeure Means.** Subject to section 26.3, Force Majeure means an event that:
- (a) is beyond the reasonable control of a Party; and
 - (b) makes a Party's performance of its obligations under the Agreement impossible, or so impracticable as reasonably to be considered impossible in the circumstances.
- 26.2 **Force Majeure Includes.** Force Majeure includes:
- (a) infectious diseases, war, riots and civil disorder;
 - (b) storm, flood, earthquake and other severely adverse weather conditions;
 - (c) lawful act by a public authority; and
 - (d) strikes, lockouts and other labour actions,
- if such events meet the test set out in section 26.1.
- 26.3 **Force Majeure Shall Not Include.** Force Majeure shall not include:

- (a) any event that is caused by the negligence or intentional action of a Party or such Party's agents or employees; or
- (b) any event that a diligent Party could reasonably have been expected to:
 - (i) take into account at the time of the execution of the Agreement; and
 - (ii) avoid or overcome in the carrying out of its obligations under the Agreement.

26.4 **Failure to Fulfil Obligations.** Subject to section 14.1(e), the failure of either Party to fulfil any of its obligations under the Agreement shall not be considered to be a breach of, or Event of Default under, the Agreement to the extent that such failure to fulfill the obligation arose from an event of Force Majeure, if the Party affected by such an event has taken all reasonable precautions, due care and reasonable alternative measures, all with the objective of carrying out the terms and conditions of the Agreement.

ARTICLE 27 SURVIVAL

27.1 **Survival.** The provisions in Article 1, any other applicable definitions, sections 4.6(b), 5.2, 7.1 (to the extent that the Recipient has not provided the Reports or other reports as may be requested by the Province to the satisfaction of the Province), 7.2, 7.3, 7.4, 7.5, 7.6, Articles 8 and 10, sections 12.2, 13.2, 13.3, 14.1, 14.2(d), (e), (f), (g) and (h), Articles 16, 17, 18, 20, 24, 27, 28, 30, 31 and 34, and all applicable cross-referenced provisions and schedules shall continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement.

ARTICLE 28 SCHEDULES

28.1 **Schedules.** The Agreement includes the following schedules:

- (a) Schedule "A" - Project Description and Timelines;
- (b) Schedule "B" - Budget;
- (c) Schedule "C" - Payment; and
- (d) Schedule "D" - Reports.
- (e) Schedule "E" - Grant Recipient Communications Protocol

ARTICLE 29 COUNTERPARTS

29.1 **Counterparts.** The Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall

constitute one and the same instrument.

ARTICLE 30 JOINT AND SEVERAL LIABILITY

- 30.1 **Joint and Several Liability.** Where the Recipient is comprised of more than one entity, all such entities shall be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

ARTICLE 31 RIGHTS AND REMEDIES CUMULATIVE

- 31.1 **Rights and Remedies Cumulative.** The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

ARTICLE 32 BPSAA

- 32.1 **BPSAA.** For the purposes of clarity, if the Recipient is subject to the BPSAA and there is a conflict between any of the requirements of the Agreement and the requirements of the BPSAA, the BPSAA shall prevail.

ARTICLE 33 FAILURE TO COMPLY WITH OTHER AGREEMENTS

- 33.1 **Other Agreements.** If the Recipient:
- (a) has failed to comply (a "Failure") with any term, condition or obligation under any other agreement with Her Majesty the Queen in right of Ontario or a Crown agency;
 - (b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;
 - (c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and
 - (d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

ARTICLE 34 ENTIRE AGREEMENT

- 34.1 **Entire Agreement.** The Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.
- 34.2 **Modification of Agreement.** The Agreement may only be amended by a written

agreement duly executed by the Parties.
The Parties have executed the Agreement on the dates set out below.

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO
as represented by the Minister Responsible for Seniors
Affairs

Name: Abby Katz Starr Date _____
 Title: (A) Assistant Deputy Minister
 Ontario Seniors' Secretariat

Name: Jason Kabel Date _____
Title: Manager of Community Services

Name: _____ Date: _____
 Title: _____

I/We have authority to bind the Recipient.

SCHEDULE "A"

PROJECT DESCRIPTION AND TIMELINES

Background

Fort Frances is a municipality with a population of just over 8,000 with the majority in, or near, the senior demographic. Being a municipality, the Town of Fort Frances has a governance structure with elected officials (Mayor & 6 Councillors) to oversee all financial measures, corporate management, and contemplations of grant applications. The community services executive committee has given their endorsement for the submission to the Seniors Community Grant Program.

Project Objective

Initiate the process to become an 'age friendly community' through the first 3 phases of the following 4 phase process:

- a) Define local principles
- b) Custom needs assessment
- c) Develop an Action Plan
- d) Implementation and Evaluation

Scope of Project

The scope of this project would seek to accomplish the first 3 phases; defining local principles as it relates to the seniors in Fort Frances, undertaking the custom needs assessment through our local Sister Kennedy Senior Centre, and finally developing an action plan that would prepare the committee for the implementation and evaluation plan.

The project will impact and benefit all of the seniors in Fort Frances, approximately 3,200.

Timelines

July 26, 2016 to March 31, 2017

SCHEDULE "B"

BUDGET

4. Project Costs and Grant Request	
Budget	Anticipated Costs \$
Consultant (\$2000 cash/kind)	\$4,800.00
Marketing (survey, local media promotion, web page)	\$2,200.00
Meeting expenses (room rental, lunch, 12 pp)	\$1,200.00
Staff hours	\$700.00
Administration	\$800.00
<div style="display: flex; justify-content: space-between; align-items: center;"> Add item (+) <div style="flex-grow: 1; border-bottom: 1px solid black;"></div> </div>	Total Project Costs - cannot exceed \$10,000 \$9,700.00
Less Contributions (Stream 2 only): Note: The total amount requested should represent no more than 80% of total project cost. You are required to have 20% of project costs provided through cash and/or in-kind contributions.	
Cash Contribution	\$1,000.00
In-kind Contributions	\$1,000.00
Other Contributions (specify below) ▼	
<div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<div style="display: flex; justify-content: space-between; align-items: center;"> Add Contribution (+) <div style="flex-grow: 1; border-bottom: 1px solid black;"></div> </div>	
Funding Requested (Total Project Costs – Contributions, if applicable)	\$7,700.00

SCHEDULE "C"

PAYMENT

PAYMENT DATE OR MILESTONE	AMOUNT
Initial Project Payment	\$6,160.00
Payment upon receipt of a satisfactory Project Final Report, no later than March 31, 2017	\$1,540.00

SCHEDULE "D"

REPORTS

Name of Report	Due Date
1. Project Final Report	Within 30 days of project completion

Report Details

Each Report will include the following items:

- (a) a update on the status and progress of the Project;
- (b) an indication of whether the objectives of the Project are being / were met;
- (c) a description of how the success of the Project is being / was measured;
- (d) a description of the level of community participation and response;
- (e) details of how the Province's support has been acknowledged;
- (f) an unaudited statement which accounts for Project revenue and expenditures; any other details that may be requested by the Province.

Schedule “E”
Seniors Community Grant 2016-2017
Grant Recipient Communications Protocol

Media and Promotion

- As part of the effort to build awareness of programs for seniors, the Government of Ontario may hold a media announcement.
- As a grant recipient, please notify the Ontario Seniors’ Secretariat if you plan to hold a media/launch event or public announcement. We would ask that grant recipients refrain from making local media announcements until the OSS has made a province-wide announcement about the program.
- We encourage you to involve local MPPs or other officials to your event or activity.
- All media and promotional/public materials must acknowledge funding from the Government of Ontario. If you are planning to issue a news release, please share it with us at least seven days in advance, and we will provide you with a Minister’s quote for insertion.

Marketing

- All marketing materials must acknowledge the support of the Government of Ontario.
- This means that all materials (i.e. brochures, reports, advertising, oral presentations and publicity relating to the projects) credit the support of the Government of Ontario by following the Government’s attached guidelines specifically related to the use of the Ontario logo as well as the use of mandatory wording “Funded by”. The logo should only be used on products directly related to the Seniors Community Grant.
- Please also share your marketing or promotional materials with us in advance for our information only.

We are happy to work with you to determine how this protocol will impact your communications outreach. If you have any questions, please contact the Ontario Seniors Secretariat at seniorscommunitygrant@ontario.ca.

TOWN OF FORT FRANCES

APPLICATION TO SERVE ON AN ADVISORY COMMITTEE OR A BOARD

Please See Additional Information on page 2 of this Form

Advisory Committee/Board applied for: SESTER KENNEDY CENTRE

Name in Full: WAYNE LUNDSTROM

Mailing Address

Address of Residence: _____

If not same as

Residence: 809 B VICTORIA AVE. JEFF

Postal Code: P9A 2E1

Business Phone # _____

Residence Phone # (CELL) 807 276 5223

Are you a Canadian citizen? YES

Are you now or will you be by December 1 of this year 18 years of age or older? YES

If you have not resided in Fort Frances for the past full year, on what date did you become a resident? _____

Additional information (personal interests, hobbies, community involvement): _____

PRESENTLY SERVING (6 YRS) ON FORT FRANCES
VOYAGEUR LEADS CLUB

Why do you want to be a member of this advisory committee or board? _____

(1) I ENJOY ACTIVITIES AT CENTRE
(2) I CAN BRING MY EXPERIENCE AS A CLUB
MEMBER

(3) I CARE ABOUT SENIORS
(4) I AM ACTIVE IN COMMUNITY

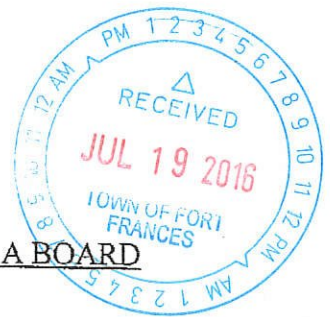
Date: July 15/2016

Signature: _____

PERSONAL INFORMATION ON THIS FORM IS COLLECTED UNDER THE AUTHORITY OF THE MUNICIPAL ACT, 2001, S.O. 2001, c. 25, AS AMENDED, AND WILL BE USED TO DETERMINE ELIGIBILITY FOR APPOINTMENT TO THE ADVISORY COMMITTEE/ BOARD APPLIED FOR. QUESTIONS ABOUT THIS COLLECTION OF PERSONAL INFORMATION SHOULD BE DIRECTED TO THE TOWN CLERK, 320 PORTAGE AVENUE, FORT FRANCES, ONTARIO P9A 3P9

TOWN OF FORT FRANCES

APPLICATION TO SERVE ON AN ADVISORY COMMITTEE OR A BOARD



Please See Additional Information on page 2 of this Form

Advisory Committee/Board applied for: SISTER KENNEDY CENTRE

Name in Full: EDWARD F HASLUND

Address of Residence: 409 COL. RD. E. Mailing Address
If not same as
Residence: _____

Postal Code: P9A 2R9

Business Phone # 274-5541 Residence Phone # _____

Are you a Canadian citizen? YES

Are you now or will you be by December 1 of this year 18 years of age or older?

If you have not resided in Fort Frances for the past full year, on what date did you become a resident? _____

Additional information (personal interests, hobbies, community involvement): _____

WOODS - LAKE - GARDEN -

Why do you want to be a member of this advisory committee or board? _____

BECAUSE I'M INTERESTED

Date: 19 July 2016

Signature: [Signature]

PERSONAL INFORMATION ON THIS FORM IS COLLECTED UNDER THE AUTHORITY OF THE MUNICIPAL ACT, 2001, S.O. 2001, c. 25, AS AMENDED, AND WILL BE USED TO DETERMINE ELIGIBILITY FOR APPOINTMENT TO THE ADVISORY COMMITTEE/BOARD APPLIED FOR. QUESTIONS ABOUT THIS COLLECTION OF PERSONAL INFORMATION SHOULD BE DIRECTED TO THE TOWN CLERK, 320 PORTAGE AVENUE, FORT FRANCES, ONTARIO P9A 3P9



Vic Ombrog
<Vic.Ombrog@sjrb.ca>
07/20/2016 12:08 PM

To "jkabel@fort-frances.com" <jkabel@fort-frances.com>
cc Ian Phillips <Ian.Phillips@sjrb.ca>
bcc
Subject Fort Frances - Municipal WiFi Deployment

Hey Jason,

It was a pleasure speaking with you today. Please find a review of what we discussed below:

The expectation is an RFDS Design will require approval for WiFi locations with an estimated 4 Hotspots/APs or more before deployment.

The 2 locations that fall under this category are the Memorial Sports Centre and the Townshend Theatre.

Each Hotspot/AP will be properly secured on most likely the ceiling and will provide a WiFi signal within a 25-meter radius from the Hotspot/AP.

The following locations are on net, and for the most part are less than 3 APs which makes it easy for quick install.

Location	Municipal Agreement Scope	Address	On/Off Net	Connection	Hotspot Estimate
Fort Frances Public Library & Technology Centre	Yes	501 Reid Ave	On Net	Coax	2
Memorial Sports Centre	Yes	740 Scott St	On Net	Coax	10
Fort Frances Museum	Yes	259 Scott St	Off Net	Coax	2
Sister Betty Kennedy Centre	Yes	401 Nelson St	On Net	Coax	2
Townshend Theatre	Yes	440 McIrvine Rd	On Net	Coax	4
Fort Frances Town Hall	Yes	320 Portage Ave	On Net	Coax	2

We do require Blue Prints for **Memorial Sports Centre** as well as **Townshend Theatre**, this is for Design requirements for our Engineering Team.

The following locations were discussed and a couple are under review while one is omitted.

Location	Municipal Agreement Scope	Address	On/Off Net	Connection	Hotspot Estimate	Review
Children's Complex	Yes	1150 Portage Ave	Off Net	Coax	2	Costing re-estim
Sorting Gap Marina	Yes	1011 Front St	Off Net	Coax	3	Omitted due to
East End Hall	Yes	1227 Fifth St	Off Net	Coax	1	Costing estimat

Upon completion we will be sending you a batch of marketing collateral to set up at your leisure to educate patrons of the WiFi available for use.

If there any other information that you require, please do let us know.

Vic Ombrog *BBA*

WiFi Deployment Specialist | TNO | Manitoba & Ontario Regions
Shaw Communications Inc. 36 Scurfield Blvd, Winnipeg, MB
T: 204-594-3814 W: Shaw.ca/WiFi E: vic.ombrog@sjrb.ca

 profile

Shaw) GoWiFi

It's easier than ever to connect to Shaw Go WiFi – Click [Here](#) to authenticated your device today!

This message is confidential and may contain privileged information. We ask that you not use or disclose this message other than with our consent. If you are not an intended recipient, please immediately notify us and delete this message. Thank-you