

TOWN OF FORT FRANCES

Administration & Finance Executive Committee

AGENDA - Tuesday, September 6, 2016 at 12:00 pm

MEETING - Committee Room

Session # 36

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| 1 | <u>Call to Order</u> | |
| 2 | <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u> | |
| 3 | <u>Disclosure of pecuniary interest and the general nature thereof</u> | |
| 4 | <u>Approval of Previous Committee Minutes</u> | |
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11.1 Tuesday, September 20, 2016	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #35

Tuesday, August 2, 2016

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on Tuesday, August 2, 2016 at 12:00 p.m.

PRESENT: Councillor Paul Ryan and Councillor Wendy Brunetta

ALSO PRESENT: Doug Brown, CAO, Lisa Slomke, Clerk, Dawn Galusha, Deputy Treasurer

REGRETS: Councillor Ken Perry and Mayor Roy Avis

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
 - 4.1 The Committee considered the following resolution:
Ryan/Brunetta: That the minutes of the previous meeting held on Tuesday, July 5, 2016 be approved as presented. CARRIED.
5. **In-Camera**
6. **Items Referred from Council**
 - 6.1 Boundary Waters Dragon Boat Festival Reschedule of Events Request- The Committee recommended with input from all other divisions that Council agree to Item 2) Supply the International Boundary Waters Dragon Boat Festival with the necessary documents to facilitate closing the road to accommodate the needed team and public areas from the street side of the Sorting Gap Marina Building (allow all traffic access to the boat launch) to Butler Avenue: Co-ordinate through E. Slomke, Clerk. Also, to accept the recommendations and/or comments received from the Community Services Executive Committee, Operations & Facilities Executive Committee and the Planning & Development Executive Committee. Further, that the responsible entity for the International Boundary Water Dragon Boat Festival shall ensure adequate liability insurance for the waterfront site during their festival event and shall ensure Host Liquor Liability coverage if their event sells liquor and that certified Smart Serve bartenders are used for any liquor sales for their event planned for September 17, 2016.
7. **New Business**
 - 7.1 Policy Update - Sexual Violence and Harassment Action Plan Act (Bill 132)- The Committee recommended updating the Harassment Policy in order to comply with the changes to the Occupational Health and Safety Act introduced by Ontario Bill 132: Sexual Violence and Harassment Action Plan Act.
 - 7.2 Records Retention Schedule- The Committee recommended updating the schedule of records retention periods and amend the records retention by-law.
 - 7.3 357/358 Applications for Tax Adjustment- The Committee recommended approval of the adjustment of 2015 taxes under Section 357/358 of the *Municipal Act* for the properties located at 714 Armit Ave. and 426 Victoria Ave. in Fort Frances.
 - 7.4 Request for Reconsideration M.O.S.- The Committee recommended the Council receive

the Minutes of Settlement for property located at 24 Armstrong Place for the 2016 taxation year.

7.5 Boundary Waters Dragon Boat Festival Reschedule of Events Requests

7.6 Officers & Signing Authority- The Committee recommends approval of the updated list of Officers of the Corporation of the Town of Fort Frances and those signing authorized to conduct financial transactions on behalf of the Corporation. Further that By-Law No. 08/06 be amended to reflect the Treasurer’s name change.

8. Non-agenda Items

9. Outstanding Items

9.1 Couchiching First Nations Water & Sewer Agreement

9.2 Elected Officials Remuneration By-Law No. 02/10-C (Fall)

10. Information

10.1 General Fund (Operating) Financial Statement as at June 30, 2016

10.2 Water Fund & Sewer Fund Financial Statements as at June 30, 2016

10.3 Capital Fund Financial Statement as at June 30, 2016

10.4 Reserve Fund as at June 30, 2016

10.5 Administration & Finance Stats as at June 30, 2016

11. Adjourn / Next Meeting Date

11.1 Next Meeting Date: Tuesday, September 6, 2016

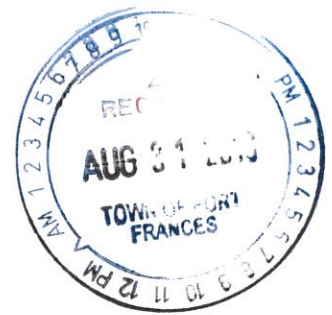
Executive Committee Chair

D. Brown, CAO

August 26, 2016

Report To: Administration and Finance Executive Committee

From: Travis Rob, Manager of Operations and Facilities



RE: Letter Dated July 7, 2016 from Mr. William Krag, owner of 800 Scott Street Fort Frances, Water Service Repair Invoice.

Please find attached the report dated August 24, 2016 from Mr. Doug Herr, Environmental and Facilities Superintendent outlining the events surrounding the repairs to the water services at 800 Scott Street and charges stemming from these works, which are being disputed.

As is the situation with any damages to Town infrastructure during private works, the property owner is responsible for cost to complete the repairs. The repairs of the damages completed during the works by Mr. Krag were completed by Town forces in accordance with all applicable regulations and standards and in a manner to not delay Mr. Krag's work. According to the TSSA Guideline for Excavation in the vicinity of Utility Lines, when digging within 1m on either side of a known piece of underground infrastructure you are required to dig by hand not by mechanical means to protect the infrastructure. Given that Mr. Krag notes in his letter that he pulled the water lines off of the respective curb stops, it is apparent that he was not digging in this area by hand which was likely the primary causal factor in the damage to the water services.

Based on the record of events report and the extent and type of damage to both water services It is the recommendation of the Operations and Facilities Executive Committee that the request for reconsideration of Mr. Krag's invoice be denied.

Respectfully Submitted

A handwritten signature in black ink, appearing to read "Travis Rob", with a stylized flourish at the end.

Travis Rob, EIT

Manager of Operations & Facilities

2016Augustbillkragletter

August 24, 2016

Report To: Travis Rob, Manager of Operations & Facilities

From: Douglas Herr, Environmental & Facilities Superintendent

**SUBJECT: Water Service Damage Repairs
800 Scott Street (White Pine Hotel)
Letter Dated: July 7, 2016 - Received July 15, 2016**

Find attached a letter from Bill Krag disputing the invoice in the amount of \$6,158.73 for repair costs as a result of the damage he caused to the existing water service into the above property.

I have outlined the chain of events that took place, see below:

- November 9, 2015 – Town received an email from Ontario One Call for a locate request at 800 Scott Street. Bill Krag made the request as he was arranging to complete some sewer work within his property.
- November 9, 2015 – Locate was completed by Trish Law. No one was on site to sign the locate form so she emailed a copy to him. (Email attached). The locate states that the water/sewer services are only marked to the property line, not mark on private property. In her email she specifically requests that the form be signed and a copy returned to the Public Works Office prior to work taking place. Failure to do so will invalidate the service locate. No signed copy has been received to date.
- In the mid to later part of November 2015 Mr. Krag came to the Public Works Office looking to purchase materials for his sanitary sewer installation. The Town sold him what he required. When he was here I talked with him. He wanted to know if the Town would install the sewer service for him. I told him that the Town does not do work on private property as there are a number of contractors that do this type of work.
- Another time Mr. Krag came in looking to know the depth of the sewer at the property line as he was going to tie into it. He was installing the sewer pipe from the building back to the sewer pipe at the property line. I told him I could only give him an estimated depth. I also told him that the general practice for installing sewers is to start at the low end, at the cleanout at the property line and work your way back to the building. This way you can maintain proper grade on the sewer pipe and adjust accordingly. If you were to go backwards there is a chance that your newly installed pipe may end up below where you want to tie in. I drew a sketch of what I meant by this, which if I recall he took with him. At no time do I recall discussing the service locates with Mr. Krag.
- November 30, 2015 – Mr. Krag had telephoned the Public Works Office sometime in the middle of the afternoon requesting an emergency turn off as he caught the existing water service on his property. A crew was dispatched to the site. Upon exposing the water service at the property line they found that the curb stop had been pulled off the service pipe. The service line was crimped and left for repair the next day.
- December 01, 2015 – Town crew arrived on site to repair the water service. In order to facilitate a safe repair the existing concrete sidewalk was removed. The existing service,

Town side had to be froze in order to complete the repair and to avoid shutting down the water main itself. A new curb stop, box and spindle were installed at the property line and a short piece of service pipe was installed on the Owner's side to keep the curb stop threads clean. The excavation was then backfilled. It was found that there were two water services going into this property, both were in the off position.

- December 2, 2015 – Mr. Krag telephoned the Public Works office a second time stating that he again needed an emergency water turn off as he snagged his water service. A crew was dispatched to the site and completed a temporary repair, similar to that done on December 01, 2015. The curb stop on this water service (second service) was also pulled off the service pipe.
- December 3, 2015 – Town crew arrived on site to repair the water service. The existing water service was repaired similar to the repair done to the service on December 01, 2015. The excavation was not backfilled as requested by the Owner, Mr. Krag as he had to connect to the services.
- An invoice for the work completed by the Public Works crew was sent to Mr. Krag in December 2015. It wasn't until May 9, 2016 that I received an email from Mr. Krag stating that he was in dispute of the invoice. I tried several times to get ahold of Mr. Krag and finally got a hold of him by telephone. I asked him why it took so long to come forward with the dispute and explained that he would have to write a letter to Council explaining his reasons why he is disputing the invoice. His response was he was very busy and time flew by and that he would write Council a letter. A letter was received Friday July 15, 2016.

In regards to Mr. Krag's letter he mentions that his property only requires one water service and that he should not be made to pay for something he neither asked for nor needs. The two water services were already in place when Mr. Krag purchased the property. Nothing was added since. If Mr. Krag wishes to have one of the service lines permanently terminated then he would have to make application to do so. I would go on to say why would Mr. Krag reconnect both services back up to his building? From what was observed within the building only one service was being used. The other one had been disconnected and capped inside. (This would depend on the present and future use of the property).

Respectfully Submitted,



Douglas Herr, Environmental & Facilities Supt.

Enclosed: Letter – Bill Krag
Locate (Email)
Pictures

Fort Frances Mayor and Council
Fort Frances Civic Center
Fort Frances ON

July 7 2016

William Krag
Owner of Property 800 Scott St
Fort Frances ON



Mayor and Council:

This letter is concerning invoice 0024472 in the amount of \$6,158.73.
I feel this invoice unwarranted and do not feel we should be responsible for the entire amount.

On Nov 30 2015 I was to begin digging a new sewer line into my property located at 800 Scott St. I had obtained the appropriate line locates required for this job. The sewer and water locate was quite vague, so I called the public works department for assistance but was not able to get anyone to come to the property. I went to the public works office and Doug Herr said they wouldn't be able to assist in this process but did provide me with a rudimentary drawing as to where dig to try and find the water line. I dug as best I could and found one water line that was leaking slightly. I called again and asked for someone to come and look at it. No one showed so I continued to dig and hooked the water line and pulled it out of the curb stop and water began to flow and fill the hole. I then called again there was no answer so I left a message about what happened. A crew showed up shortly and was able to stop the leak. Upon the finish of the clean up another old bent curb stop rod was noticed close to the one I was digging by. When asked about it I was told that that would be a dead line and not to worry about it. On Wednesday December 2 2015 I continued digging avoiding the "dead line" but it turned out that line looped around and under where I was digging and that one was also pulled off the curb stop and began filling hole with water I again called public works and was told a crew would be dispatched. I am not sure how long it was but it was quite a while before anyone showed up thus allowing the water to undermine the side walk.

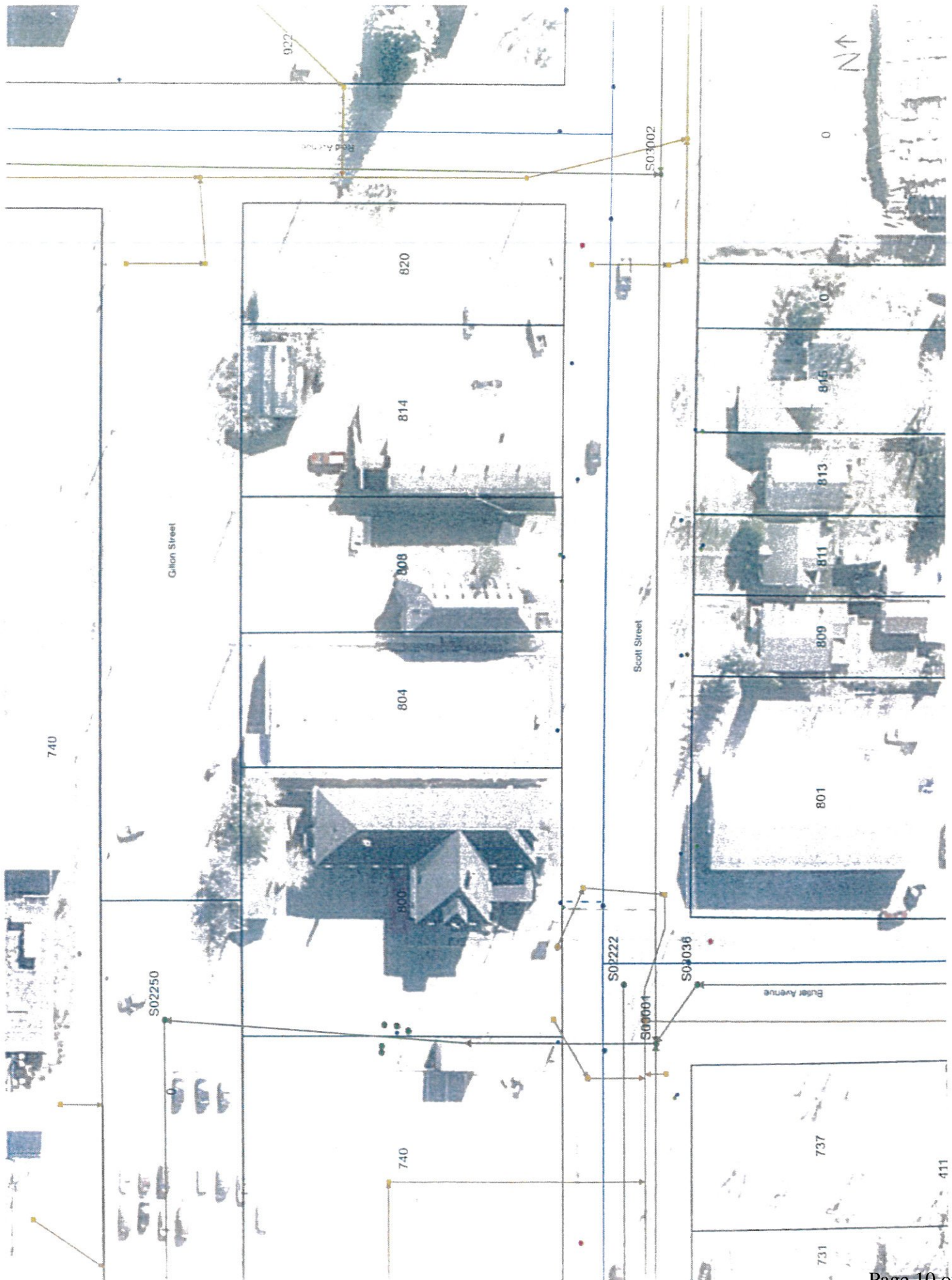
The line was repaired and I was able to finish with my work. There are other factors that created a lot of difficulty in finishing this project and cost me expenses and time to remedy. I do not believe I should be held responsible for any of the repairs as with assistance of town personnel these events would have been avoided. My property only requires one service and I should not be made to pay for something I neither asked for nor need.

I am responsible for the \$263.50 for Sewer Service Materials.

I would be happy to explain this further in person if you like. But this bill is not an unpaid bill it is a bill in dispute and should not be transferred to land taxes.

Sincerely ;
Bill Krag 807 275 9297 fssr@nwonet.net

FORT FRANCES OPERATIONS & FACILITIES DIVISION 274-9893		<h2 style="margin: 0;">RECORD OF LOCATE</h2> <p style="font-size: small; margin: 0;">Locate requests should be made at least 5 days prior to digging WE REQUEST 48 HOURS NOTICE ON ALL UTILITY LOCATIONS</p>		 THE TOWN OF FORT FRANCES	
Work Location 800 SCOTT STREET			REQUESTED BY: <input type="checkbox"/> Bel <input type="checkbox"/> Contractor <input type="checkbox"/> Hydro <input checked="" type="checkbox"/> Home Owner <input type="checkbox"/> Cable <input type="checkbox"/> FFPC <input type="checkbox"/> Gas <input type="checkbox"/> Other		
Nature of Work SEWER					
Other Information			Locator: LAW		
Name of Contractor LAKE SERVICES			Date Received: 9/11/2015		
Address of Contractor 2003 RR#2			Date Required: 16/11/2015		
FORT FRANCES, ON			Dispatcher: DANTONE CALL		
Locate Expiry Date 10/DEC/2015		Postal Code R9A3M3		Phone 275-9297	
Requested By B KRAG		Phone tsr@enw.net		Ticket # 2015461584	
<div style="display: flex; justify-content: space-between;"> <div> <p>CAUTION!</p> <p>NOTE!</p> </div> <div> <p style="font-size: x-small;">Before excavating commences please read the "Guidelines for Excavations in the Vicinity of Underground Utilities" printed on the reverse of this sheet.</p> <p style="font-size: x-small;">A new locate is required if any of the following occur: delays occur in acting on this locate beyond 30 days; this sketch and site markings do not coincide; the work location is changed; the nature of the work is changed, markings become unclear, or anything occurs which may indicate that a new or better locate is needed.</p> </div> </div>					
METHOD OF MARKING <input type="checkbox"/> Water Blue Paint <input type="checkbox"/> Sewer Green Paint <input type="checkbox"/> Property Orange Paint		REFERENCE MAPS NUMBERS: SEE ATTACHED MAP		Sketch not drawn to scale. <div style="text-align: center; font-size: 2em; margin-top: 10px;">+</div>	
LEGEND Hydrant Pole Manhole Property Bar (orange) P.B. Property Line PL Fence Line FL Catch Basin Face of Curb FC Curb Stop (Blue) Clean Out (green) Sewer Man (Green) SAN Water Man (Blue) WM Storm Sewer (Blue) STM Anchor Sidewalk SW Work Area Tree/Bush		<p>* WATER / SEWER SERVICES CONNECTED TO SCOTT ST MAINS (FRONT OF PROPERTY) - MARKED ONLY TO PROPERTY LINE, NOT MARKED ON PRIVATE PROPERTY</p> <p>- APPROX LOCATION MARKED (NOT TRACED), PROCEED WITH CAUTION</p> <p>* 300MM CSP STORM SEWER LOCATED @ 800 SCOTT ST WITH CB IN PARKING LOT ACROSS BLVD.</p>			
Exposed or damaged utilities must be reported to Fort Frances Operations & Facilities Division at 274-9893					
Locator's Signature <u>JKW</u> Date <u>9/11/2015</u>		"I acknowledge receipt of a copy of this report and have read and fully understood all instructions and the caution on the reverse side. I also understand that I and/or my Employer will be held responsible for any injury or damages that may occur as a result of negligence on my and/or my Employer's part in the completion of this excavation." <div style="display: flex; justify-content: space-between;"> <div> Print name and title of excavator's representative Contractor/Excavator to retain copy of locate on job site </div> <div> Representative's Signature </div> </div>			





Trish Law/Frances
11/10/2015 08:36 AM

To fssr@nwonet.net
cc
bcc
Subject locate ticket 2015461584

Bill:

Water/sewer/storm sewer locates for 800 Scott Street. Please sign and return one copy of the Record of Locate sheet (first page only) to my office prior to work taking place on site. Failure to do so will invalidate your service locates.

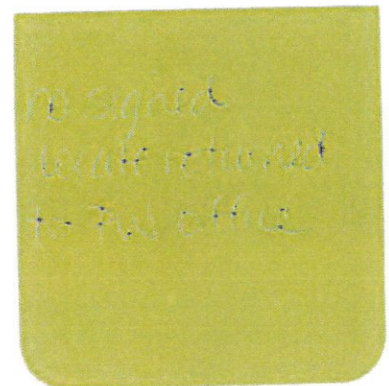
Regards,
Trisha

Trisha Law, B.Sc. (Geography), MGIS
GIS Expert
Town of Fort Frances Public Works
P: (807) 274-9893 ext. 304
F: (807) 274-7360
tlaw@fort-frances.com

PDF



2015461584.pdf





NOVEMBER 30, 2015 - 2:10 PM



NOVEMBER 30, 2015 - 2:10 PM



NOVEMBER 30, 2015 - 2:10 PM



NOVEMBER 30, 2015 - 2:51 PM

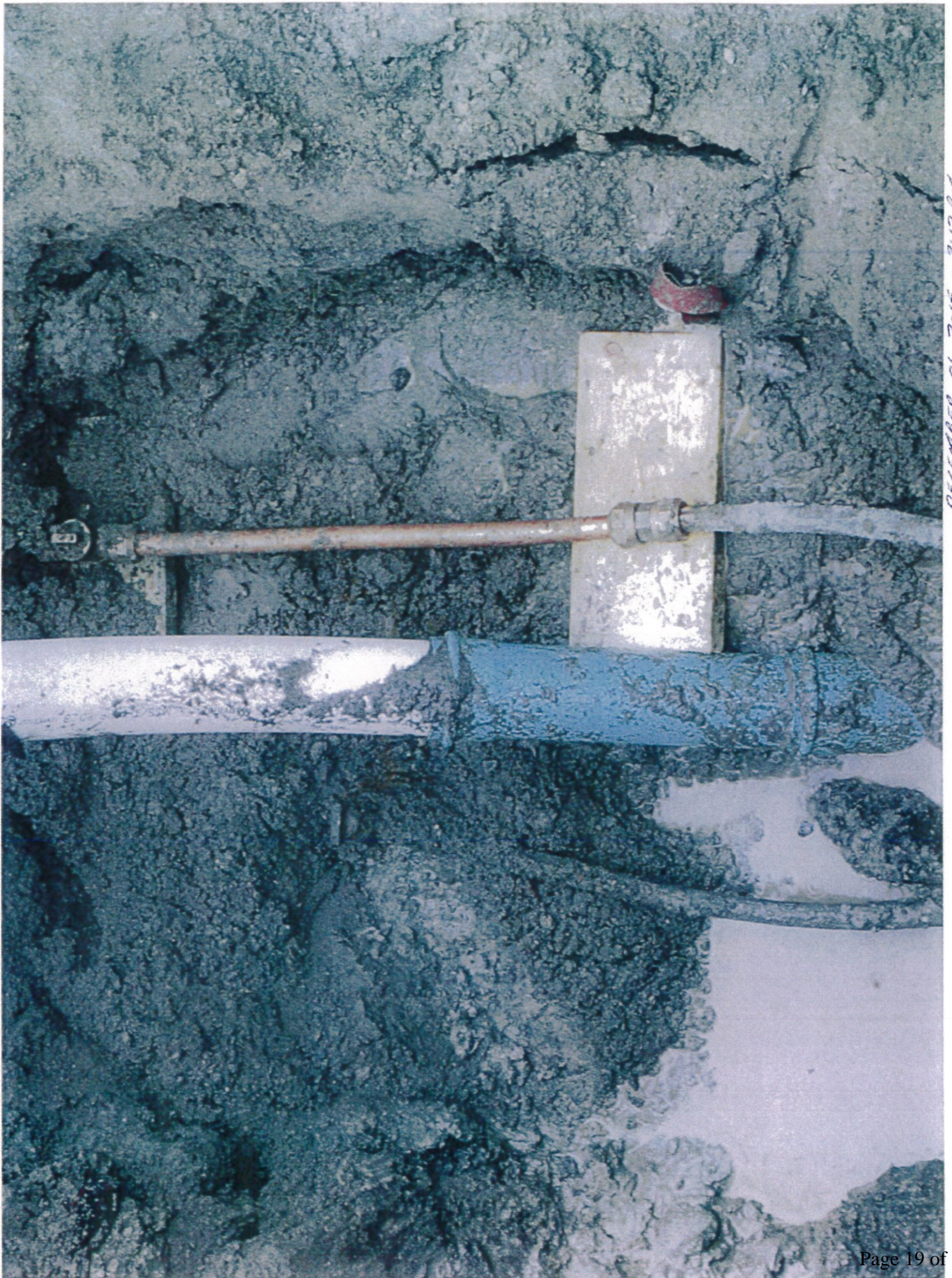


DECEMBER 01, 2015 - 11:20 AM





DECEMBER 01, 2015 - 2:48 PM



DECEMBER 01, 2015 - 3:13 PM



DECEMBER 01, 2015 - 4:55 PM



DECEMBER 02, 2015 - 3:31 PM.



DECEMBER 03, 2015 - 11:36 AM



DECEMBER 03, 2015 - 11:38 PM

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: August 31, 2016
SUBJECT: Northwest Ontario's Sunset Country Travel Association

BACKGROUND

At the August 8th, 2016 Council Meeting, the annual per capita marketing contribution request received from Northwest Ontario's Sunset Country Travel Association was referred to the Administration & Finance Executive Committee for their recommendation.

The Northwest Ontario's Sunset Country Travel Association annual membership supports tourism marketing and promotional advertising activities funded through per capita membership contributions. The Town of Fort Frances supported their marketing activities through per capita membership contributions since 2005. The 2016/17 membership request is for \$0.275 per capita for a total of \$2,187.63 plus HST based on the 2016 Ontario Municipal Directory population of 7,955.

13 July, 2016

Mayor Roy Avis and Council
Town of Fort Frances
Box 38
Fort Frances, ON P9A 3M5



Dear Mayor Avis & Council:

Re: Annual Per Capita Marketing Contribution – Sunset Country Travel Association

Sunset Country Travel Association has launched its annual membership drive and we are looking forward to working with Fort Frances again in 2016/17. The Town has been an important and valued marketing partner over the past years by providing the Association with a per capita contribution. Last year, Fort's contribution was 25 cents per capita. This rate has been the same for 7 consecutive years. After holding our rates for such an extended period of time, we are requesting that Council consider a nominal increase in the per capita allocation it provides to **27.5 cents** per capita for 2016/17. These investments Council makes through the Association contribute to the direct marketing expenditures we make including:

- A three-year, \$105,000.00 investment in the development of a new regional tourism website at www.visitsunsetcountry.com
- Maintenance of 5 Facebook social media pages – currently over 200,000 people follow these pages on Facebook. Maintaining and promoting these pages cost over \$30,000.00 in 2015/16
- Annual presence promoting the region at 5 consumer shows at a cost of over \$25,000.00
- Production, printing and distribution of 30,000 copies of the annual Sunset Country Guide and Map.
- In 2015/16, Sunset Country spent an additional \$150,000.00 in direct marketing expenditures on ads in magazines, newspapers, TV, radio and on the Internet..

As the figures above clearly show, tourism marketing is an expensive undertaking if it is to be done effectively and while private sector members of the Travel Association provide approximately 90% of the revenues we utilize in our marketing, the 10% that we do get from municipalities in the region is still very important. No other organization does more than Ontario's Sunset Country to make tourists aware of the vacation opportunities in Northwestern Ontario and then, to get them to actually visit here.

Tourism really does matter – many retail and service businesses as well as those in the hospitality sector that are located in your community could not survive without the seasonal boost in revenues they receive from tourists. This nominal allocation from your community is pooled with private sector contributions creating a large enough funding pot which can be used to make a real difference.

Enclosed is a copy of our 2016 Travel Guide that we produced. Thank you for considering our annual contribution request. Working together, we can ensure tourism makes a positive difference in our region and in our communities.

Respectfully yours,



Gerry Cariou
Executive Director

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: August 31, 2016
SUBJECT: Riverside Foundation Fundraising Gala Event

BACKGROUND

At the August 8th, 2016 Council Meeting the Riverside Foundation fundraising gala event request was referred to the Administration & Finance Executive committee for recommendation.

This year's Riverside Foundation for Health Care 'Mobsters & Dames' Gala fundraising event taking place on September 24, 2016 at the Fort Frances Curling Club. Attached is the fundraising event invitation to purchase tickets at a cost of \$55.00 each or to consider sponsorship of this event, which includes 8 tickets/reserved table, for Platinum - \$2,500, Gold - \$1,500, Silver - \$1,000 or Bronze -\$600. All proceeds from this year's Gala will support a huge 'refresh' to the Special Care Unit at Rainycrest.

In the past, Council has authorized the purchase of fundraising tickets and/or sponsorships to support the Riverside Foundation for Health Care's fundraising events. Council authorized a Bronze Sponsorship in 2015 in the amount of \$600.00.

MOBSTERS & DAMES

A LITTLE PARTY (AND FUNDRAISING) NEVER KILLED NOBODY!

Get ready to kick up your heels, knock back your drinks, and spend a clam or two in support of local health care.

Riverside Foundation for Health Care is excited to announce our Annual Fall Dinner **Mobsters and Dames** will be taking place **Saturday, September 24th at the Fort Frances Curling Club.**

"Mobsters and Dames" will transport guests back to the 1920's during the prohibition, when mobsters ruled the streets, and speakeasies were the bee's knees.

The evening will feature entertainment, a live and silent auction, a meal fit for mobsters, tasty "hooch", and of course all kinds of fun and exciting ways to donate to health care.

This significant event continues to grow, while selling out year after year. We would love to invite you to share in our success, while also giving back our community!

Sponsoring our event is a great way to gain exposure, and to promote your organization to residents and businesses of the Rainy River District.

Our committee is currently updating our sponsorship packages to better suit your needs. Sponsors can still expect to see platinum, gold, and silver packages. However, this year we hope to include a few more "exclusive" sponsorship opportunities.

We will be getting detailed packages out very shortly, and thank you for your patience. For now we would like to ask you to "save the date." If you are unable to sponsor this year we encourage you and your staff/co-workers to consider buying tickets to attend. It is sure to be an unforgettable evening, that you will not want to miss!

All proceed from this year's Gala will support a complete "refresh" to Rainycrest Long Term Care Home's Special Care Unit (SCU). The goal of this project is to make the SCU a homier place for residents to live. The project is expected to cost a minimum of \$30,000.

While complete plans are still underway, we know that the courtyard will be spruced up with landscaping while also addressing safety concerns. A new coat of paint along with wall hangings, murals and pictures will be specially selected and purchased. Comfortable chairs and couches will be brought in to meet Infection Control standards and the nooks at the Unit will be refreshed to provide quiet areas suitable for small games or reflection.

We thank you again for your time and consideration. We will be in touch shortly. For more information please do not hesitate to contact Samantha Manty, Foundation Director at 807-274-4803 or s.manty@rhcf.on.ca.

Sincerely,

Riverside Foundation Special Event Committee



RIVERSIDE FOUNDATION FOR HEALTH CARE
MOBSTERS & DAMES
SPONSORSHIP OPPORTUNITIES

Riverside Foundation for Health Care hopes to see you at our Annual Fall Dinner **Mobsters and Dames** which is taking place **Saturday, September 24th at the Fort Frances Curling Rink.**

This gala is guaranteed to be the bee's knees. The evening will feature entertainment, a live and silent auction, a meal fit for mobsters, tasty "hooch" and of course all kinds of new and exciting ways to donate to health care.

This event continues to grow and sell out year after year. This year we are expecting upwards of 300 guests. We would love to give you the opportunity to share in our success. Sponsoring this event is a great way to promote your business in our district, while also giving back to the community! The following sponsorship packages are available for this year's event:

.....

PLATINUM \$2,500

- PUBLIC RECOGNITION IN MEDIA • THANK YOU AD ON RADIO AND IN NEWSPAPER • YOUR LARGE BANNER DISPLAYED AT EVENT • LOGO ON PRINTED MATERIALS INCLUDING EVENT PROGRAMS & SOME ADVERTISEMENTS • RECOGNITION ON FOUNDATION WEBSITE & SOCIAL MEDIA PLATFORMS • PREMIUM SEATING • 8 COMPLEMENTARY TICKETS AND TABLE SIGN •

GOLD \$1,500

- PUBLIC RECOGNITION IN MEDIA • THANK YOU AD ON RADIO AND IN NEWSPAPER • YOUR BANNER DISPLAYED AT EVENT • NAME IN EVENT PROGRAM • RECOGNITION ON SOCIAL MEDIA PLATFORM • PREMIUM SEATING • 8 COMPLEMENTARY TICKETS AND TABLE SIGN •

SILVER \$1,000

- NAME IN EVENT PROGRAM • YOUR SMALL BANNER DISPLAYED AT EVENT •
- PREMIUM SEATING • 8 COMPLEMENTARY TICKETS AND TABLE SIGN •

BRONZE \$600

- NAME ON TABLE THANK YOU CARDS • 8 COMPLEMENTARY TICKETS AND TABLE SIGN •

.....

NEW!! Exclusive Sponsorship Opportunities are now available, and are a great way to gain extra recognition for your contribution. Please see back for more information.

All proceeds from this year's Gala will support a huge "Refresh" to the Special Care Unit at Rainycrest. The aim is to update the unit, making it safer and more comfortable for residents. The Courtyard will be spruced with landscaping, comfortable chairs and couches will be bought, the nooks at the Unit will be refreshed to provide quiet areas suitable for small games or reflection. A new coat of paint along with wall hangings, murals and pictures will be purchased, and much more. The projects are expected to cost over \$30,000. With your support I know we will reach our goal!

Individual tickets will be on sale mid-August for \$55.00.

We hope you are available to join us for a memorable evening in support of local health care.

Please contact Samantha at 274-4803 for tickets or to sponsor.

MOBSTERS & DAMES

EXCLUSIVE SPONSORSHIP OPPORTUNITIES:

WINE SPONSOR: \$1,500

YOUR COMPANY CAN SPONSOR WINE FOR EVERY TABLE

- IN RETURN WE WILL PLACE A LABEL ON EVERY WINE BOTTLE WITH YOUR LOGO •
- THANK YOU AD RADIO AND NEWSPAPER • RECOGNITION ON FOUNDATION WEBSITE & SOCIAL MEDIA PLATFORMS • BANNER AT EVENT • LOGO IN EVENT PROGRAM •

GRAND PRIZE SPONSOR: \$1,000

YOUR COMPANY CAN SPONSOR OUR GRAND PRIZE DRAW

- THANK YOU AD RADIO AND NEWSPAPER • RECOGNITION ON FOUNDATION WEBSITE & SOCIAL MEDIA PLATFORMS • EXCLUSIVE BANNER PLACEMENT • LOGO IN EVENT PROGRAM •

ANTIPASTO BAR SPONSOR: 2 x \$600

YOUR COMPANY CAN SPONSOR ONE OF TWO ANTIPASTO BARS

- IN RETURN YOUR LOGO WILL BE FEATURED ON ONE ANTIPASTO BAR •
- A SPOT TO DISPLAY BUSINESS CARDS • RECOGNITION ON SOCIAL MEDIA PLATFORMS • SMALL BANNER PLACEMENT • NAME IN EVENT PROGRAM •

ENTERTAINMENT SPONSOR: \$500

YOUR COMPANY CAN SPONSOR OUR GAMES AREA: FEATURING 4 "MOBSTER GAMES"

- IN RETURN GAIN AN EXCLUSIVE BANNER PLACEMENT • GAME AREA NAMED AFTER YOUR COMPANY • RECOGNITION ON SOCIAL MEDIA PLATFORMS • NAME IN EVENT PROGRAM •
- *SPEAK TO US ABOUT THE UNIQUE OPPORTUNITY FOR YOUR STAFF TO VOLUNTEER FOR GAMES – NOT MANDATORY

SWEETS BAR SPONSOR: 5 x \$100

YOUR COMPANY CAN SPONSOR OUR DELECTABLE DESSERT TABLE

- FRAMED ACKNOWLEDGEMENT ON SWEETS BAR • NAME FEATURED ON TABLE THANK YOU CARDS

PLEASE NOTE:

ADVERTISING RECEIPT WILL BE ISSUED WITH ALL SPONSORSHIPS
COMPLEMENTARY TICKETS NOT INCLUDED WITH EXCLUSIVE SPONSORSHIPS

For more information please contact
Samantha Manty
Foundation Director

807-274-4803
s.manty@rhcf.on.ca





August 18, 2016

REPORT TO: Administration & Finance Executive Committee
FROM: Elizabeth (Lisa) Slomke, Town Clerk
SUBJECT: Amendment to Agreement with Province (ODRAP)

Subsequent to our declared State of Emergency in 2014 due to flooding, Council of the Town of Fort Frances entered into a grant agreement (By-law 07/15) which provided funding from the Province to assist the Town to repair the damaged infrastructure back to pre-flood condition.

Many of the projects and repairs have taken longer to complete and therefore it was recommended by the Ministry representative that we amend the final date from April 29, 2016 to a more realistic date of December 31, 2017.

Once all the necessary work and submissions are complete, there is still a final audit report that needs to be completed and the extended final date will ensure that requirement is fulfilled.

<p>Council's approval of this report will bring forward an amending by-law to revise the end date within the grant agreement.</p>
--

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: August 19, 2016
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 525 Portage Avenue (2015) Roll # 5912-020-007-10800-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2015 taxes for 525 Portage Avenue as the building was previously a Motel and has changed to a retail with Residence. The valuation has been adjusted from an income approach to a cost approach until the renovation/repairs are completed. The property requires further/ongoing renovation before it can be used/occupied as intended at the time of inspection. The property will be changed to the income approach with MT tax class when the 2nd floor apartment renovations are completed.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, council shall hold a meeting at which the applicants may make presentations to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of

the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2015 was delivered to the applicant on August 19, 2016 indicating notification that the public hearing is scheduled for Monday, September 12, 2016.

2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
TX0																
330 Days	2015	2.7.108	-178,961	CT	0.03316535	0.01190	-5,366.17					-1,925.42				-7,291.59
330 Days	2015	2.7.108	-12,800	RTES	0.01675018	0.00195	-193.84		-22.57							-216.41
							-5,560.01	0.00	-22.57	0.00	0.00	-1,925.42	0.00	0.00	0.00	-7,508.00
357 Application																

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



FORTFRANCES
BOUNDLESS

Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

August 19, 2016

Mark Howarth
Twyla Howarth
525 Portage Ave.
Fort Frances, Ontario
P9A 2A2

Dear Mr. & Mrs. Howarth:

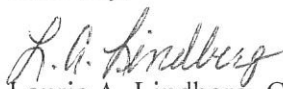
Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, September 12, 2016 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to property located at 525 Portage Avenue in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,


Laurie A. Lindberg, CMO
Treasurer

Enc.

SECTION 357/358 APPLICATION

Application/Appeal #

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year: 2015

Municipality: Town of Fort Frances Roll Number: 59-12-030-001, 108-00
 Property Address: 525 PORTAGE AVE Applicant Name: MARK HEWARTH
 Owner Name: LESLIE MARK HEWARTH Contact Number: 807-874-5944
 Mailing Address: 525 PORTAGE AVE Alternative Num: 807-875-9996
FF ON P94 042

Reason for Application: (Check one box only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)
☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)
☐ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☒ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: RENOVATIONS

Effective from: 02.05.15 to 12.31.15 Applicant Signature: [Signature] Date: 02.05.16
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report School Bd: <input checked="" type="checkbox"/> Eng <input type="checkbox"/> Fr <input checked="" type="checkbox"/> Other				
		Enter Revisions Below		<input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>CT</u>			<u>308,500</u>				<u>129,539</u>	
<u>RTS</u>			<u>82,000</u>				<u>9,200</u>	
Revised:				Reason for Change (Assessor Comments):				
Reason Original Assessment Revised:								
Assessor Name:				Signature:		Date: <u>1/1/16</u>		

TREASURER'S REPORT ON TAX LIABILITY					
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy
<u>CT</u>	<u>179,961</u>	<u>.04506535</u>	<u>330</u>	<u>7,291.59</u>	<u>13,902.66</u>
<u>RTS</u>	<u>18,800</u>	<u>.01842275</u>	<u>330</u>	<u>316.41</u>	<u>411.40</u>

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount 7,508.00

Comments:

Treasury Position: Treasurer Signature: [Signature] Date: 08.19.16

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): 09.12.16

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

2015-00012

**Application made under Sec 357/358/359 of the Municipal Act, 2001
MPAC'S RESPONSE**

Taxing Authority: TOWN OF FORT FRANCES Roll #: 5912 020 007 10800 Address: 525 PORTAGE AVE	Application #: 9104217 REVISED Application Reason: 357(1)(g) REPAIR/RENO PREVENTING USE Tax Year: 2015 Claimed Relief Period: From FEB 5/15 To DEC 31/15
---	---

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Property Class	2012 CVA as returned or most recently revised for taxation year noted in application	2015 Phased-In Amount as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error. (CVA)	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations (CVA)	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations (CVA)	Assessment			
						2008 CVA	2012 CVA	2015 Phased-In Value Attributed to Value in (H)	2014 Phased-In Value Attributed to Value in (H)
FROM								0	0
CT	311,000	308,500		134,500		301,000	311,000	308,500	306,000
RT	22,000	22,000		9,500		52,000	22,000	22,000	22,000
TO								0	0
CT						128,757	129,800	129,539	129,279
RT						9,200	9,200	9,200	9,200
								0	0
								0	0

MPAC's Remarks:

MPAC inspected the property May 25/16. Valuation has been adjusted from an Income approach for previous Motel to Cost approach as a retail with Res until renovation/repairs are completed. REVISED Adjustment made to costing for state and condition of building Feb 2015. A 2016 357 application will be needed to adjust the valuation to state & condition for 2016 tax year. Property requires further/ongoing renovation before it can be used/occupied as intended at time of inspection. Property will be changed to Income approach with MT tax class when 2nd floor apartment renovations are completed.

Factor Methodology

Shown below is the CVA and classification that would have been returned for the taxation year of the application in order to reflect the physical circumstances and use set out in the application provided that those circumstances had existed at roll return.

Property Class	2008 CVA	2012 CVA	2015 Phased-In Value	2014 Phased-In Value	Factor Methodology Applied
CT	\$128,757	\$129,800	129,539	129,279	PSDF
RT	\$9,200	\$9,200	9,200	9,200	PSDF
			0	0	
			0	0	
			0	0	
			0	0	

MPAC Representative Name:	M. Cawston
MPAC Representative Signature:	
Date:	May 31/16

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: August 19, 2016
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 618 Riverview Drive (2016) Roll # 5912-010-002-02400-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2016 taxes for 618 Riverview Drive as building structures were demolished on or about April 20, 2016.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, council shall hold a meeting at which the applicants may make presentations to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2016 was delivered to the applicant on August 19, 2016 indicating notification that the public hearing is scheduled for Monday, September 12, 2016.

2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
256 Days	2016	1.2.024	-34,500	RTES	0.01654275	0.00188	-399.20		-45.37							-444.57
357 Application							-399.20	0.00	-45.37	0.00	0.00	0.00	0.00	0.00	0.00	-444.57

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

August 19, 2016

Brent J. Tookenay
616 Riverview Drive
Fort Frances, Ontario
P9A 2W1

Dear Mr. Tookenay:

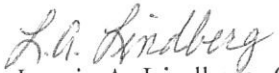
Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, September 12, 2016 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to property located at 618 Riverview Drive in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,


Laurie A. Lindberg, CMO
Treasurer

Enc.

442: 2016-00001

Application made under Sec 357/358/359 of the Municipal Act, 2001
MPAC'S RESPONSE

Taxing Authority:	Town of Fort Frances	Application #:	9178352
Roll #:	5912 010 002 024 00	Application Reason:	Demolition
Address:	618 Riverview Dr	Tax Year:	2016
		Claimed Relief Period:	From Apr. 20 To Dec. 31

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Property Class	2012 CVA as returned or most recently revised for taxation year noted in application	2016 Tax Year Assessment as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error. (CVA)	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations (CVA)	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations (CVA)	Assessment			
						2008 CVA	2012 CVA	2016 Assessment Attributed to Value in (H)	2015 Phased-In Value Attributed to Value in (H)
FROM:								0	0
RT	68,000	64,000		34,500	29,500	68,000	64,000	64,000	64,000
								0	0
TO:								0	0
RT	29,500	29,500				31,344	29,500	29,500	29,500
								0	0
								0	0
								0	0

MPAC's Remarks:

MPAC has confirmed that the structures were demolished on or about April 20, 2016.

Factor Methodology

Shown below is the CVA and classification that would have been returned for the taxation year of the application in order to reflect the physical circumstances and use set out in the application provided that those circumstances had existed at roll return.

Property Class	2008 CVA	2012 CVA	2016 Assessment (same as 2012 CVA)	2015 Phased-In Value	Factor Methodology Applied
RT	\$31,344	\$29,500	29,500	29,500	PSDF
			0	0	
			0	0	
			0	0	
			0	0	
			0	0	

MPAC Representative Name:

Monte Ross

Date:

Apr. 29, 2016

SECTION 357/358 APPLICATION

Application/Appeal #

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year: 2016Municipality: TOWN OF FORT FRANCESRoll Number: 59.12.010.002.024.00Property Address: 618 RIVERVIEW DRApplicant Name: BRENT TOOKENAYOwner Name: BRENT TOOKENAYContact Number: 876-6837Mailing Address: 616 RIVERVIEW DR

Alternative Num: _____

FE ON P9A SW1

Reason for Application: (Check one box only)

☐

Ceases to be liable for tax at rate it was taxed - 357(1)(a)

☐

Sickness or extreme poverty - 357(1)(d.1)

☐

Became exempt - 357(1)(c)

☐

Mobile unit removed - 357(1)(e)

☒

Razed by fire, demolition or otherwise - 357(1)(d)(i)

☐

Gross or manifest clerical/factual error - 357(1)(f)

☐

Damaged and substantially unusable - 357(1)(d)(ii)

☐

Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(q)

Details of Reason: DEM OF HOUSE & GARAGEEffective from: 04.20.16 to 12.31.16Applicant Signature: [Signature]Date: 04.27.16

ASSESSMENT REPORT:

MUNICIPALITY

ASSESSOR

Assessment Roll
As ReturnedRevised Since
Roll Return ☐

Enter Revisions Below

Assessment Report

School Bd: ☒ Eng ☐ Fr ☐ Other☐ No Change In Assessment☐ S357 Required for Next Year

RTC/RTQ

2005
Base-year
CVA2008
Base-year
CVACurrent
Phased
AssessmentRevised
RTC/RTQRevised 2005
Base-year
CVARevised 2008
Base-year
CVARevised
Current Phased
AssessmentChange to
Current Phased
AssessmentRTS64,00029,500

Revised:

Reason for Change (Assessor Comments):

Reason Original Assessment Revised:

Assessor Name: _____

Signature: _____

Date: 1/1/16

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	(Days/ Months)	Tax Adjustment	Original Levy
<u>RTES</u>	<u>- 34,500</u>	<u>.01842275</u>	<u>256</u>	<u>- 444.57</u>	<u>1,179.06</u>

Recommended: ☐ No Adjustment☒ Adjustment☐ Cancellation☐ RefundTotal Amount 444.57

Comments: _____

Treasury Position: TreasurerSignature: [Signature]Date: 03/19/16

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 09/12/16☐ Approved☐ Amended & Approved☐ Not Approved☐ Applicant Did Not Appear☐ Application Abandoned

Reason: _____

Appeared for Applicant _____

Appeared for Municipality _____

Signature of Council/ARB Member _____

Name/Title _____

TO: Administration & Finance Executive Committee

FROM: Laurie Lindberg, Treasurer

DATE: August 19, 2016

SUBJECT: Amended Property Assessment Notices

RE:	426 Victoria Ave.	(2016)	Roll# 5912-020-002-13700-0000
	714 Armit Ave	(2016)	# 5912-020-005-03300-0000
	525 Portage Ave.	(2016)	# 5912-020-007-10800-0000

BACKGROUND

Attached are the Amended Property Assessment Notices for the 2016 taxation years under the *Assessment Act* from MPAC resulting from correction of factual information regarding the properties has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2016.

1. **426 Victoria Ave – Commercial (CT) CVA of 81,000 change to Residential (RT) CVA of 81,000**
2. **714 Armit Ave – Commercial (CT) CVA of 120,000 change to Residential (RT) CVA of 120,000**
3. **525 Portage Ave. – Commercial (CT) CVA of 3111,000 and Residential (RT) CVA of 22,000 changed to Commercial (CT) CVA of 165,300 and Residential (RT) CVA of 11,700**

That total financial impact of the Amended Property Assessment Notices is \$11,933.88 consisting of a reduction of municipal revenue of \$8,201.34 and education revenue of \$3,732.54 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
	2016	2.2.137	-81,000	CT	0.03275463	0.01180	-2,653.13					-955.80				-3,608.93
	2016	2.2.137	81,000	RTEP	0.01654275	0.00188	1,339.96	152.28								1,492.24
							-1,313.17	152.28	0.00	0.00	0.00	-955.80	0.00	0.00	0.00	-2,116.69
	2016	2.5.033	-120,000	CT	0.03275463	0.01180	-3,930.56					-1,416.00				-5,346.56
	2016	2.5.033	120,000	RTEP	0.01654275	0.00188	1,985.13	225.60								2,210.73
							-1,945.43	225.60	0.00	0.00	0.00	-1,416.00	0.00	0.00	0.00	-3,135.83
	2016	2.7.108	-145,700	CT	0.03275463	0.01180	-4,772.35					-1,719.26				-6,491.61
	2016	2.7.108	-10,300	RTEP	0.01654275	0.00188	-170.39	-19.36								-189.75
							-4,942.74	-19.36	0.00	0.00	0.00	-1,719.26	0.00	0.00	0.00	-6,681.36
							-8,201.34	358.52	0.00	0.00	0.00	-4,091.06	0.00	0.00	0.00	-11,933.88
Amended Property Assessment																



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

Amended Property Assessment Notice for the 2016 property tax year

Questions?

Please include your roll number with your enquiry.

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.

Web www.mpac.ca

Fax 1 866 297-6703

Write P.O. Box 9808, Toronto, ON M1S 5T9

Visit Senic River Mall, 130 Second St E, Fort
Frances

Monday to Friday - 8 a.m. to 4:30 p.m.

If you have any accessibility needs, please
contact MPAC for assistance.



DG30000086 32 1/4 7/16 PRAN

METIS NATION OF ONTARIO
SECRETARIAT
500 OLD ST. PATRICK ST UNIT D
OTTAWA ON K1N 9G4

This Amended Property Assessment Notice is not a property tax bill.

Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2016.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

Property summary

Roll number	59 12 020 002 13700 0000
Property location and description	426 VICTORIA AVE PLAN ALB S PT LOT 366 RP 48R3724 PART 4 PCL 366-1
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Office use converted from house
Property information	Frontage: 33.00 feet Depth: 165.00 feet Lot area: 5,445.00 square feet

Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Commercial	\$80,000	\$81,000	\$81,000
Total	\$80,000	\$81,000	\$81,000

Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2008 and January 1, 2012 was phased in over four years, from 2013 to 2016. If there was no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remained the same and is effective for the 2016 property tax year. The assessed values for each separately classified portion of your property are shown in the table below.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Residential	\$71,906	\$81,000	\$81,000
Total	\$71,906	\$81,000	\$81,000

School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2016 ASSESSMENT
Residential	English-Public	\$81,000
Total		\$81,000



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

Amended Property Assessment Notice for the 2016 property tax year

Questions?

Please include your roll number with your enquiry.

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.
Web www.mpac.ca
Fax 1 866 297-6703
Write P.O. Box 9808, Toronto, ON M1S 5T9
Visit Senic River Mall, 130 Second St E, Fort
Frances
Monday to Friday - 8 a.m. to 4:30 p.m.
If you have any accessibility needs, please
contact MPAC for assistance.



DG30000086 32 3/4 7/16 PRAN

METIS NATION OF ONTARIO
SECRETARIAT
500 OLD ST. PATRICK ST UNIT D
OTTAWA ON K1N 9G4

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The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

Property summary

Roll number	59 12 020 005 03300 0000
Property location and description	714 ARMIT AVE PLAN SM2 BLK 3 LOT 1 TO 2 PLAN SM124 LOT 13 PCL 13-1
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Clubs - private, fraternal
Property information	Frontage: 88.20 feet Depth: 120.00 feet Lot area: 10,584.00 square feet

Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Commercial	\$130,000	\$120,000	\$120,000
Total	\$130,000	\$120,000	\$120,000

Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2008 and January 1, 2012 was phased in over four years, from 2013 to 2016. If there was no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remained the same and is effective for the 2016 property tax year. The assessed values for each separately classified portion of your property are shown in the table below.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Residential	\$106,527	\$120,000	\$120,000
Total	\$106,527	\$120,000	\$120,000

School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2016 ASSESSMENT
Residential	English-Public	\$120,000
Total		\$120,000



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

Amended Property Assessment Notice for the 2016 property tax year



DG10000530 32 1/2 7/16 PRAN

HOWARTH LESLIE MARK
HOWARTH TWYLA RUBY
525 PORTAGE AVE
FORT FRANCES ON P9A 2A2

Questions?

Please include your roll number with your enquiry.

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.

Web www.mpac.ca

Fax 1 866 297-6703

Write P.O. Box 9808, Toronto, ON M1S 5T9

Visit Senic River Mall, 130 Second St E, Fort
Frances

Monday to Friday - 8 a.m. to 4:30 p.m.

If you have any accessibility needs, please
contact MPAC for assistance.

This Amended Property Assessment Notice is not a property tax bill.

Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2016.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

Property summary

Roll number	59 12 020 007 10800 0000
Property location and description	525 PORTAGE AVE PSM61 LOT 43 TO 47 PCL 43-1
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Small retail or office with res. unit(s)
Property information	Frontage: 122.00 feet Depth: 152.34 feet Lot area: 18,585.00 square feet

Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Commercial	\$301,000	\$311,000	\$311,000
Residential	\$52,000	\$22,000	\$22,000
Total	\$353,000	\$333,000	\$333,000

Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2008 and January 1, 2012 was phased in over four years, from 2013 to 2016. If there was no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remained the same and is effective for the 2016 property tax year. The assessed values for each separately classified portion of your property are shown in the table below.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Commercial	\$159,985	\$165,300	\$165,300
Residential	\$27,655	\$11,700	\$11,700
Total	\$187,640	\$177,000	\$177,000

School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2016 ASSESSMENT
Commercial	Not Applicable	\$165,300
Residential	English-Public	\$11,700
Total		\$177,000

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: August 19, 2016
SUBJECT: Request for Reconsideration M.O.S.
RE: 323 Second Street E. (2016) Roll # 5912-020-003-01100-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2016 taxation years under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

323 Second Street E. – Residential (RT) CVA of 75,000 reduced to CVA of 37,500 for 2016 taxation year resulting in changed value due to condition of structure(s).

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is September 28, 2016.

That total financial impact of the Minutes of Settlement is \$690.85 consisting of a reduction of municipal revenue of \$620.35 and education revenue of \$70.50 as listed in the attached Write-offs/Tax Account Adjustment worksheet.



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

**Request for Reconsideration
Property Assessment Notice
Minutes of Settlement 2016 Tax Year**

Questions?

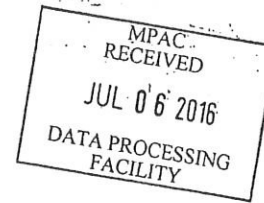
Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.
Web www.mpac.ca
Fax 1 866 297-6703
Write P.O. Box 9808 Toronto, ON M1S 5T9

DONALD JOHN MCBRIDE
JOAN ELIZABETH MCBRIDE
RR 2
EMO ON P0W 1E0

If you have any accessibility needs,
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number 59-12-020-003-01100-0000
Property location and description 323 SECOND ST E
PLAN M84 LOT 14 PCL 13-1
Municipality Town of Fort Frances



Current Property Assessment

Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years 2016
Residential (RT)	January 01, 2016	\$72,000	\$75,000	\$75,000
Total		\$72,000	\$75,000	\$75,000

Revised Property Assessment

Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years 2016
Residential (RT)	January 01, 2016	\$72,000	\$37,500	\$37,500
Total		\$72,000	\$37,500	\$37,500

Reason(s) why your property assessment changed

- Changed value due to condition of structure(s)

Please see reverse

Please check the appropriate box and sign below

☒ accept my revised assessment

or

☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by September 28, 2016.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X <i>Joan McBride</i> <i>Joan McBride</i>	Print Name X <i>DON MCBRIDE</i> <i>JOAN MCBRIDE</i>	Date (yyyy/mm/dd) <i>June 29/16</i> <i>JUNE 29, 2016</i>
--	---	--

Signature of MPAC representative X <i>Walter Veneruzzo</i>	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2016/06/20
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Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: October 27, 2016

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2016 Roll Number: 59-12-020-003-01100-0000

2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
	2016	2.3.011	-37,500	RTEP	0.01654275	0.00188	-620.35	-70.50								-690.85
Minutes of Settlement							-620.35	-70.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-690.85

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: August 31, 2016
SUBJECT: 2017 Budget Timetable

BACKGROUND

Early preparation and planning are critical components of an effective budget process. The budget timetable provides a logical process and ensures that all information is available when required. The attached proposed 2017 Budget Timetable has been prepared based on time lines and experience of previous years.

TOWN OF FORT FRANCES 2017 BUDGET TIMETABLE

DATE	RESPONSIBILITY	PURPOSE
September 12, 2016	Council	Approval of Timetable
September 26, 2016	Council	Public Meeting
October 3 - 7, 2016	Executive Committees	Review Information received at Public Meeting
November 21 - 25, 2016	Executive Committees	Review of Division Budgets and Recommendations
December 15, 2016	Administration	Documents to Treasurer
December 30, 2016	Treasurer	Consolidate Budget
January 11 – 13, 2017	Administration	Review
January 23, 2017	Committee of the Whole	Receive Preliminary Budget
January 24, 2017	Administration	Review
February 6, 2017	Special Committee of the Whole	Review/Revisions
February 7, 2017	Administration	Review
February 21, 2017	Special Committee of the Whole	Review/Revisions
February 22, 2017	Administration	Review
March 6, 2017	Special Committee of the Whole	Review/Revisions
March 7, 2017	Administration	Review
March 20, 2017	Special Committee of the Whole	Review/Revisions
March 21, 2017	Administration	Review
April 3, 2017	Special Committee of the Whole	Ratification
April 24, 2017	Council	Public Meeting
April 24, 2017	Council	Anticipated Passage

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: September 1, 2016
SUBJECT: Northwestern Ontario Sports Hall of Fame and Museum Financial Request

BACKGROUND

The attached letter received on August 22/16 from the Northwestern Ontario Sports Hall of Fame and Museum requesting advertising consideration for the 2016 inductees for Administration & Finance Executive Committee for recommendation.

On September 24, 2016, the Northwestern Ontario Sports Hall of Fame will be inducting its newest Honoured Members at the Valhalla Inn in Thunder Bay and are in the process of putting together their 35th Annual Induction Dinner Souvenir Program.

In prior years, the Town has placed ½ page advertisements for congratulatory messages in the souvenir programs for the Northwestern Ontario Sports Hall of Fame and Museum for inductees that were Fort Frances natives. This year Fort Frances native Jeff Treftlin is among those being honoured.



Northwestern Ontario Sports Hall of Fame and Museum

219 May Street South Thunder Bay Ontario P7E 1B5

Telephone (807) 622-2852 Fax (807) 622-2736

e-mail: nwosport@tbaytel.net www.nwosportshalloffame.com



August 18, 2016

Mayor Roy Avis
Town of Fort Frances
320 Portage Ave
Fort Frances ON P9A 3P9

Dear Mayor Avis & Council,

On Saturday September 24th, 2016, at the Valhalla Inn Ballroom, the Northwestern Ontario Sports Hall of Fame will be inducting it's newest Honoured Members. We have enclosed a listing of our 2016 Inductees for your review. We are in the process of putting together our commemorative **35th Annual Induction Dinner Souvenir Program** and are contacting the **Town of Fort Frances** to invite you to again be a part of it. The Souvenir Program is a keepsake for the Inductees, their families and friends and those patrons who attend the dinner.

Part of the Souvenir Program is used for congratulatory messages in the form of advertisements. As you may be aware, former Fort Frances resident **Jeff Treftlin** is among those being honoured. We thought you might be particularly interested in acknowledging Jeff and congratulating him upon his induction into the Hall of Fame. We currently have the following formats available and have enclosed samples of each for your review.

Full Page Advertisement - \$500

*opportunity to congratulate the 2016 Inductees with a full page advertisement

*acknowledgement of your support on the Induction Dinner Video

½ Page Advertisement - \$250

*opportunity to congratulate the 2016 Inductees with a ½ page advertisement

*acknowledgement of your support on the Induction Dinner Video

Don't miss this opportunity to congratulate the 2016 Inductees and show your support of our region's proud sports heritage. Reserve your spot by filling in the enclosed program advertisement form and returning it to our office. Thank you in advance for your consideration and support.

Sincerely,

Diane Imrie
Executive Director

Pride... Moments in Time... Memories...

Northwestern Ontario Sports Hall of Fame 35th Annual Induction Dinner & Ceremonies

"An evening in honour of sports excellence"

Saturday, September 24th, 2016 ~ Valhalla Inn Ballroom

Doors Open : 5:30 p.m.

Dinner : 6:30 p.m.

Athletes

Ron Busniuk - Hockey

Liam Parsons - Rowing

Jeff Treftlin - Football

Kathy Williams - Boxing

Builders

Todd Hinds - Wrestling

Jim Johnson - Hockey

Share in a celebration of our region's proud sports heritage. Reserve your tickets today ~ seating is limited.

Number of tickets required _____ @\$80 (\$40 Tax Deductible)

Amount enclosed \$ _____

Name: _____

Address: _____ Postal Code: _____

Phone: _____ E-mail: _____

Seating Request: _____

(Seating is pre-arranged, so please indicate your request and we will accommodate you as best we can.)

☐ Cheque

☐ MasterCard

☐ Visa

☐ Cash

Card Number _____ Card Expiry Date _____

Authorized Signature _____

Send orders to: Northwestern Ontario Sports Hall of Fame 219 May St S Thunder Bay ON P7E 1B5
Phone (807) 622-2852 / Fax (807) 622-2736 / e-mail: nwosport@tbaytel.net
www.nwosportshalloffame.com



Northwestern Ontario Sports Hall of Fame
35th Annual Induction Dinner
Saturday, September 24th, 2016

35th Annual Induction Dinner ~ Program Advertising

Town of Fort Frances
320 Portage Ave
Fort Frances ON P9A 3P9

Phone: _____

Fax: _____

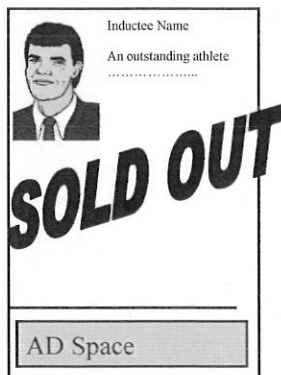
Email: _____

Contact Person: _____

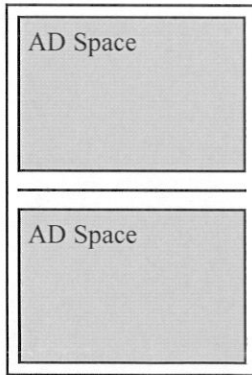
We have a variety of ways for you to congratulate the 2016 Hall of Fame Inductees, and show your support of our region's proud sports heritage....

Advertisement Options: please indicate your selection:

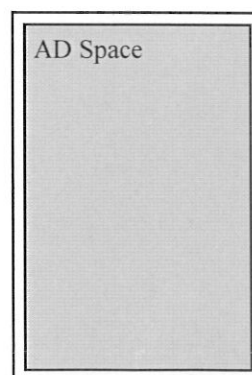
A INDUCTEE PAGE



B HALF PAGE



C FULL PAGE



n/a ~ Inductee Page (\$150)

___ ~ 1/2 Page (\$250)

___ ~ Full Page (\$500)

_____ *Please Invoice me at the address above*

_____ *Payment enclosed*

_____ *Logo and/or ad copy enclosed*

Please fill in and return to: **Northwestern Ontario Sports Hall of Fame**
219 May St S
Thunder Bay ON P7E 1B5

phone: (807) 622-2852 fax: (807) 622-2736 email: nwosport@tbaytel.net

Thank you for your support!

B

Dream. Do.

**Congratulations to all
2015 Inductees!**

dreamdo.ca    



THUNDER BAY, ONTARIO



FORTFRANCES
BOUNDLESS

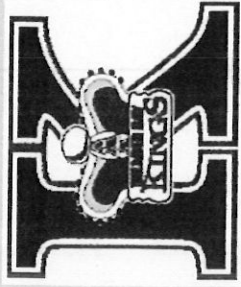
The citizens of Fort Frances proudly congratulate

Chris Lindberg

upon his induction into the
Northwestern Ontario Sports Hall of Fame

together with all of the
2015 Inductees

Congratulations



Thunder Bay Kings

AAA Hockey Association

PeeWee ~ Bantam ~ Minor Midget ~ Major Midget

proudly congratulates
all of the

2013 Hall of Fame Inductees

upon their induction into the

Northwestern Ontario
Sports Hall of Fame

www.thunderbaykings.com

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: September 1, 2016
SUBJECT: Request for Reconsideration M.O.S.
RE: 839 Christie Ave (2016) Roll # 5912-020-004-07600-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2016 taxation years under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

839 Christie Ave. – Residential (RT) CVA of 52,000 reduced to CVA of 8,800 for 2016 taxation year resulting from assessment changed to reflect sale price.

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is August 31, 2016.

That total financial impact of the Minutes of Settlement is \$795.87 consisting of a reduction of municipal revenue of \$714.65 and education revenue of \$81.22 as listed in the attached Write-offs/Tax Account Adjustment worksheet.



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

**Request for Reconsideration
Property Assessment Notice
Minutes of Settlement 2016 Tax Year**

RYAN ROBERT SCOTT
833 CHRISTIE AVE
FORT FRANCES ON P9A 2G2

Questions?

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.
Web www.mpac.ca
Fax 1 866 297-6703
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number 59-12-020-004-07600-0000

Property location and description 839 CHRISTIE AVE
PLAN SM34 BLK 13 LOT 12 TO 13 PT ST PCL 13-13-1, 13-11-1

Municipality Town of Fort Frances

Current Property Assessment

Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years 2016
Residential (RT)	January 01, 2016	\$49,000	\$52,000	\$52,000
Total		\$49,000	\$52,000	\$52,000

Revised Property Assessment

Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years 2016
Residential (RT)	January 01, 2016	\$49,000	\$8,800	\$8,800
Total		\$49,000	\$8,800	\$8,800

Reason(s) why your property assessment changed

- Assessment changed to reflect sale price

Please see reverse

Please check the appropriate box and sign below

☒ accept my revised assessment

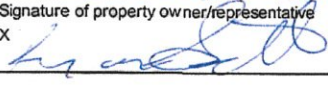
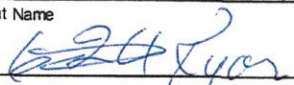
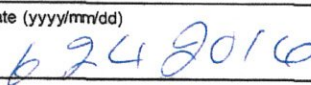
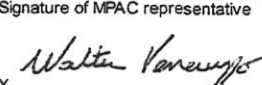
or

☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by August 31, 2016.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X 	Date (yyyy/mm/dd) 
Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2016/05/23
Objection by Municipality		
Municipal Signature X	Print Name X	Date (yyyy/mm/dd)

To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: November 30, 2016

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2016 Roll Number: 59-12-020-004-07600-0000

2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
	2016	2.4.076	-43.200	RTEP	0.01654275	0.00188	-714.65	-81.22								-795.87
Minutes of Settlement							-714.65	-81.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-795.87

TO: Administration & Finance Executive Committee
FROM: Laurie Lindberg, Treasurer
DATE: September 1, 2016
SUBJECT: Request for Reconsideration M.O.S.
RE: 1110 Second St E. (2016) Roll # 5912-030-007-00500-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2016 taxation years under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

1110 Second St. E. – Residential (RT) CVA of 98,000 reduced to CVA of 89,000 for 2016 taxation year resulting from updated structure data.

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is November 9, 2016.

That total financial impact of the Minutes of Settlement is \$165.80 consisting of a reduction of municipal revenue of \$148.88 and education revenue of \$16.92 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

2016-00004



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

Request for Reconsideration Property Assessment Notice Minutes of Settlement 2016 Tax Year

KURT ALVIN CARLSON
1110 SECOND ST E
FORT FRANCES ON P9A 1P2

Questions?

Call 1 866 296-MPAC (6722)
1 877 889-MPAC (6722) TTY
Monday to Friday - 8 a.m. to 5 p.m.
Web www.mpac.ca
Fax 1 866 297-6703
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number	59-12-030-007-00500-0000				
Property location and description	1110 SECOND ST E PLAN SM48 LOT 23 PCL 23-1 SEC SM48				
Municipality	Town of Fort Frances				
Current Property Assessment					
Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years 2016	
Residential (RT)	January 01, 2016	\$98,000	\$98,000	\$98,000	
Total		\$98,000	\$98,000	\$98,000	

Revised Property Assessment				
Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years 2016
Residential (RT)	January 01, 2016	\$98,000	\$89,000	\$89,000
Total		\$98,000	\$89,000	\$89,000

Reason(s) why your property assessment changed

- Updated structure data

Please see reverse

Please check the appropriate box and sign below

☒ accept my revised assessment

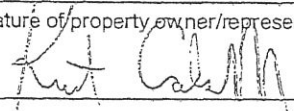
or

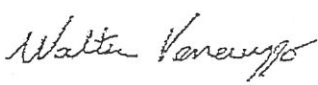
☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
 - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
 - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
 - my property assessment will remain unchanged for the current year; and
 - I have the option of appealing to the Assessment Review Board by November 09, 2016.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X KURT CARLSON	Date (yyyy/mm/dd) Aug-17-2016
---	------------------------------	----------------------------------

Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2016/08/01
--	--	---------------------------------

Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
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To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: November 22, 2016

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2016 Roll Number: 59-12-030-007-00500-0000

2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
	2016	3.7.005	-7,560	RTEP	0.01654275	0.00188	-125.06	-14.21								-139.27
	2016	3.7.005	-1,440	RTES	0.01654275	0.00188	-23.82	-2.71								-26.53
Minutes of Settlement							-148.88	-16.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-165.80

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: September 1, 2016
SUBJECT: Mayor Roy Avis – AMO Conference Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$675.00 and Schedule “B” Travel Expenses of \$1,302.72 to attend the AMO Conference held in Windsor, Ontario from August 13 - 17, 2016 as submitted by Mayor Roy Avis.

Conference Expenses

1.	Meals	\$315.00
2.	Ground Transportation	338.40
3.	Airfare (In-Lieu)	490.00
4.	Hotel Accommodations	159.32
5.	Per Diem (4 ½ days)	<u>675.00</u>
Total Per Diem & Travel Claims		<u>\$1,977.72</u>

The registration fee of \$791.00 and hotel accommodations of \$610.20 were paid by the Town resulting in the total cost of \$3,378.92 to attend the AMO Conference as authorized by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’.

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	Roy Avis							
2.	Conference/Seminar Attended	AMO CONFERENCE							
	Location (Facility and City)	WINDSOR ONTARIO							
	Dates	AUGUST 13, 14, 15, 16, 17							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation							159.32	159.32
	Transportation								
	Breakfast	15.00	15.00	15.00	15.00				60.00
	Lunch	20.00	20.00		20.00				60.00
	Dinner	40.00	40.00	40.00	35.00			40.00	195.00
	Per Diem								
	Other	AIRFARE (IN LIEU OF)							490.00
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	(No)	Reason	BEING USED				Total
	Mileage Claimed	720 KM x \$0.47 =			TO THUNDER BAY				338.40
6.	Approved					Total Expenses		1302.72	1143.40
						Advance Received			
						Balance Claimed			
						Balance Refunded			

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date August 22 2016

[Signature]
Employee Signature

Date _____

Supervisor Signature

Date _____

Division Manager Signature

Date	Treasurer	A / P	Cashier



P.O. BOX 351 W399 US 2 & 41 • Harris, Michigan 49845
(906) 466-2941

Avis, Roy

FOLIO NO.: 12I8JL
ROOM NO.: H3324 CLERK: AS
ARRIVE: 08/13/16
DEPART: 08/14/16
RATE/PACKAGE: 112.75
RATE/PACKAGE DESCRIPTION: HRRD
NO. IN PARTY: 2
DEPOSIT REC'D: 122.56

DATE	DESCRIPTION	CHARGES	PAYMENTS
08/13/16 PVI	1 XXXX7084 AS		122.56
	Subtotals	\$ 0.00	122.56
			122.56

CHANGE RATE : 1.3258

CND - \$159.32

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any or the full amount of these charges.

THANK YOU! WE HOPE YOU ENJOYED YOUR STAY!


Page 67 of 88

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	ROY AUK
Conference / Seminar Attended	AMO CONFERENCE
Location	WINDSOR ONTARIO
Dates	AUGUST 13, 14, 15, 16, 17

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	AUG 15	AUG 16	AUG 17			AUGUST 13	AUG 14	
Amount	150.00	150.00	150.00			75.00	150.00	675.00

Name (Please Print)	Signature
ROY AUK	
Approved	Date
	AUGUST 22 2016


To be submitted to Payroll for processing when approved by Council

TOWN OF FORT FRANCES - SCHEDULE "E"
TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) 	Signature 
Approved	Date August 13, 2016

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: September 6, 2016
SUBJECT: Councillor Paul Ryan – AMO Conference Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$675.00 and Schedule “B” Travel Expenses of \$984.33 to attend the AMO Conference held in Windsor, Ontario from August 13 - 17, 2016 as submitted by Councillor Paul Ryan.

Conference Expenses

1.	Meals	\$335.00
2.	Hotel Accommodations	159.33
3.	Airfare (In-Lieu)	490.00
4.	Per Diem (4 ½ days)	<u>675.00</u>
Total Per Diem & Travel Claims		<u>\$1,659.33</u>

The registration fee of \$791.00 and hotel accommodations of \$610.20 were paid by the Town resulting in the total cost of \$3,060.53 to attend the AMO Conference as authorised by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’.


**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	PAUL RYAN							
2.	Conference/Seminar Attended	ASSOCIATION OF MUNICIPALITIES OF ONTARIO 117 th ANNUAL GENERAL MEETING + CONFERENCE							
	Location (Facility and City)	CAESAR'S WINDSOR HOTEL - WINDSOR ONTARIO							
	Dates	AUGUST 13, 14, 15, 16, 17 / 2016							
3.		Sun. 14 th	Mon. 15 th	Tues. 16 th	Wed. 17 th	Thurs.	Fri.	Sat. 13 th	Total
	Accommodation							159.33	159.33
	Transportation								—
	Breakfast	15.00	15.00	15.00	15.00			0	60.00
	Lunch	20.00	20.00	20.00	20.00			0	80.00
	Dinner	40.00	40.00	40.00	35.00			40.00	195.00
	Per Diem								—
	Other								—
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
	By Town of Fort Frances	Yes		See Below		Room in Windsor Ont.		—	
5.	Town Used Vehicle	Yes	No	Reason	Travel in Ray's Private Vehicle				Total
	Mileage Claimed	KM x \$0.47 =				—			
	Claim Equivalent Air Fare - Thunder Bay to Windsor ON. + Return					490.00			
6.	Approved					Total Expenses			
						984.33			
						Advance Received			
						0			
						Balance Claimed			
						984.33			
						Balance Refunded			
						—			

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

August 22 / 2016
Date


Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier



P.O. BOX 351 W399 US 2 & 41 • Harris, Michigan 49845
(906) 466-2941

Ryan, Gordon
1226 5th St East
P9A1V9

FOLIO NO.: 12I8JN
ROOM NO.: H3320 CLERK: AS
ARRIVE: 08/13/16
DEPART: 08/14/16
RATE/PACKAGE: 112.75
RATE/PACKAGE DESCRIPTION: HRRD
NO. IN PARTY: 2
DEPOSIT REC'D: 122.56

DATE		DESCRIPTION	AS	CHARGES	PAYMENTS
08/13/16	PMC	1 XXXX1937			122.56
Subtotals				\$ 0.00	122.56
					122.56

Conversion TO CAN Currency:

$$122.56 \text{ us} \times 1.30\% = 159.33 \text{ CAN \$}$$

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association
to pay for any or the full amount of these charges.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	PAUL RYAN
Conference / Seminar Attended	ASSOCIATION OF MUNICIPALITIES OF ONTARIO 117 th ANNUAL GENERAL MEETING + CONFERENCE
Location	CAESAR'S WINDSOR HOTEL - WINDSOR ONTARIO
Dates	AUGUST 13, 14, 15, 16, 17 / 2016

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	Aug 15	Aug 16	Aug 17			Aug 13	Aug 14	—
Amount	150. ⁰⁰	150. ⁰⁰	150. ⁰⁰			75. ⁰⁰	150. ⁰⁰	675. ⁰⁰

Name (Please Print)	Signature
PAUL RYAN	As Paul Ryan
Approved	Date
	AUGUST 22 / 2016

To be submitted to Payroll for processing when approved by Council

TO: Administration & Finance Executive Committee
FROM: Laurie Witherspoon, Treasurer
DATE: September 1, 2016
SUBJECT: Councillor Wendy Brunetta – AMO Conference Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$600.00 and Schedule “B” Travel Expenses of \$426.96 to attend the AMO Conference held in Windsor, Ontario from August 14 - 17, 2016 as submitted by Councillor Wendy Brunetta. Councillor Brunetta attended as the Rainy River District Municipal Association representative.

Conference Expenses

1.	Meals	\$288.00
2.	Ground Transportation	90.21
3.	Airport Parking	48.75
4.	Per Diem (4 days)	<u>600.00</u>
Total Per Diem & Travel Claims		<u>\$1,026.96</u>

The registration fee of \$791.00 Airfare of \$682.83 were paid by the Town resulting in the total cost of \$2,500.79 to attend the AMO Conference. Councillor Brunetta’s Travel costs (\$1,900.79) will be invoiced to Rainy River District Municipal Association.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1. Attendee	WENDY BRUNETTA (on behalf of RRDMA*)							
2. Conference/Seminar Attended	AMO							
Location (Facility and City)	Caesars Windsor							
Dates	Aug. 14-17, 2016							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation	Shared with Councillor Caul							
Transportation								
Breakfast	12.00	15.00	15.00	15.00				57.00 *
Lunch	16.00	20.00	20.00	20.00				76.00 *
Dinner	40.00	40.00	40.00	35.00				155.00 *
Per Diem	150.00	150.00	150.00	150.00				600.00 *
Other								
4. Prepaid Expenses	Registration *		Air Travel *		Other			Total
5. Town Used Vehicle	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Reason: Rode with Councillor Caul					Total
Mileage Claimed	KM x \$0.47 =		Gas Receipts					98.58
			Parking - T. Bay Airport					48.75
6. Approved						Total Expenses		
						Advance Received		
						Balance Claimed		435.33
						Balance Refunded		1035.33

The agenda must be attached to process payment

426.96

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Aug. 26, 2016
Date

Wendy Brunetta
Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier

SHELL CANADA PRODUCTS
HWY 11 EAST
FORT FRANCES, ON P9A 3M3
(807) 274-2221

Tax Description	Qty	Amount
H Bronze No1		
34.416 L @ \$1.139/ L		\$39.20
AIR MILES	1	\$0.00
Sub Total		\$39.20
13.0% HST tax on	\$0.00	\$0.00
5.0% HST-F tax on	\$0.00	\$0.00
TOTAL		\$39.20
MASTERCARD:		\$39.20
Change		\$0.00

01 APPROVED - THANK YOU 001

MASTERCARD XXXXXXXXXXXXX4158
TERMINAL No. 89102381
PURCHASE C
INV No. 1023811856
APPROVAL No. 06344Z
MasterCard
AID A0000000041010
TVR 0000008000
TSI E800

VERIFIED BY PIN

IMPORTANT

retain this copy for your records

SHELL CANADA PRODUCTS
888 RED RIVER ROAD
THUNDER BAY, ON P7B 1K2
(807) 767-6071

Tax Description	Qty	Amount
H Bronze No5		
44.392 L @ \$1.149/ L		\$51.01
H HERSHEY MIX TUBE 56G	1	\$2.10
AIR-MILES	1	\$0.00
Sub Total		\$53.11
13.0% HST tax on	\$2.10	\$0.27
5.0% HST-F tax on	\$0.00	\$0.00
TOTAL		\$53.38
MASTERCARD:		\$53.38
Change		\$0.00

01 APPROVED - THANK YOU 001

MASTERCARD XXXXXXXXXXXXX4158
TERMINAL No. 89003982
PURCHASE C
INV No. 0039826138
APPROVAL No. 03977Z
MasterCard
AID A0000000041010
TVR 0000008000
TSI E800

VERIFIED BY PIN

IMPORTANT

retain this copy for your records

AEROPORT INTERNATIONAL
THUNDER BAY
INTERNATIONAL AIRPORT
www.tbairport.on.ca

**** TICKET ****
LANE/VOIE: West 1 Pay Station
Entered/Arrivee:
2016/08/14 11:27

Ticket/Billet#: 86676495
Dur/Duree: 78:39:48
Paid On/Paye Le:
2016/08/17 18:01

Paid/Paye: \$ **43.75**
Original Fee: \$ 43.75
HST: \$ 5.03

Change: \$ 0.00
MASTERCARD
SC: \$ 0.00


Merchant ID: 00351395
*****4158 Swiped
MASTER CARD
Purchase 16/08/17 18:01 Page 76 of 88
Seq# 000024 003
Auth# 033932

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	WENDY BRUNETTA
Conference / Seminar Attended	AMO
Location	Windsor, ON.
Dates	Aug 14-17, 2016

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	Aug 15	Aug 16	Aug 17				Aug 14	
Amount	150.00	150.00	150.00				150.00	\$600

Name (Please Print) Wendy Brunetta	Signature 
Approved	Date

To be submitted to Payroll for processing when approved by Council

Administration & Finance Department Stats
for the period ending July 31, 2016

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Revenue													
Tax Certificates	\$ 851.20	\$ 608.50	\$ 547.65	1,223.51	1,277.85	1,703.80	1,095.30						\$ 7,307.81
Business Licences	6,043.30	2,429.85	5,248.45	13,909.30	1,978.55	1,978.55	735.50						\$ 31,395.05
Lottery Licences	275.93	177.30	2,000.66	287.19	130.58	1,886.71	690.00						\$ 5,448.37
Fort Frances Portion of POA Fines				15,059.72									\$ 15,059.72
Nat Gas/Purchase Card Rebates													\$ -
WSIB Safety Group Rebate													\$ -
Death/Still Birth Registrations	64.00	544.00	446.00	0.00	416.00	416.00	352.00						\$ 2,238.00
Marriage Licences	280.00	280.00	700.00	280.00	420.00	1,120.00	1,540.00						\$ 4,620.00
Civil Marriage	327.35	327.35	1,309.40	327.35		327.35	763.60						\$ 3,382.40
Carly Copies	0.00	11.30	5.09	5.65		11.50							\$ 33.54
Commissioning Oaths/Affidavits	46.40	23.05	23.20	81.20	69.60	139.10	59.51						\$ 442.06
Investment Income	604.77	344.37	911.91	997.43	1,104.95	7,077.55	349.15						\$ 11,390.13
Sale of Land	6,055.13	18,000.00	0.00	1,000.00		54,727.80	269,556.59						\$ 349,339.52
Administration Service Charges	28.63	14,937.14	14,568.57	22,312.15	14,790.31	14,897.34	14,647.18						\$ 96,181.32
	\$ 14,576.71	\$ 37,682.86	\$ 25,760.93	\$ 55,483.50	\$ 20,187.84	\$ 83,357.25	\$ 289,786.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526,637.92

Accounts Receivable													
Balance Forward	309,751.09	261,316.22	172,797.21	221,048.23	191,012.18	150,415.09	119,187.90						
Invoices/Debits	66,508.60	124,816.83	189,834.92	161,277.48	151,941.30	123,058.26	118,060.71						
Payments/Credits	-116,695.77	-214,781.75	-142,566.48	-192,131.35	-193,480.35	-154,584.66	-170,516.80						
Interest Applied	1,752.30	1,445.91	982.58	817.82	941.96	299.21	120.28						
Total Amount Owning	\$ 261,316.22	\$ 172,797.21	\$ 221,048.23	\$ 191,012.18	\$ 150,415.09	\$ 119,187.90	\$ 66,852.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,360.06

A/R Invoices Processed													
General/By-Law/Planning/CBO	4	7	10	7	12	15	12						67
Daycare		79	81	84	84	83	99						510
Airport		12	18	14	11	16	11						82
Landfill	28	25	31	37	37	42	41						241
Public Works	1	3	2	2	4	5	6						23
Parks/Cemetery							2						2
Sewer	5	24	13	5	19	7	15						88
Water	1	13	5	34	6	14	12						85
Fire Department		13		0	0	1	0						14
Memorial Sports Centre		9	79	5	9	12	3						171
Fort Frances Power Corp	24	8	7	8	39	12	12						62
Invoices Issued by Month	69	193	246	196	221	207	213	0	0	0	0	0	1,345

NSF/Returned Payments													
Day Care	0	0	0	0	0	0	0						0
Memorial Sports Centre	0	0	0	0	0	0	0						0
Utilities	3	6	3	7	8	16	3						46
Taxation	0	0	1	0	0	0	0						2
Other	0	0	1	0	0	0	0						1

Taxes													
Balance Forward	789,235.47	6,483,623.46	2,813,246.06	\$ 1,095,226.11	\$ 926,189.54	827,260.28	6,771,753.31						
Tax Billings/Debits	6,090,585.65	13,466.86	13,020.49	378.72	1,666.08	5,983,617.57	3,351.21						
Payments/Credits	(407,218.84)	(3,694,324.78)	(1,743,779.61)	(183,357.63)	(112,853.14)	(50,571.80)	(3,717,974.19)						
Interest Applied	11,021.18	10,480.52	12,739.17	13,942.34	12,257.80	11,447.26	10,740.39						
Total Amount Owning	\$ 6,483,623.46	\$ 2,813,246.06	\$ 1,095,226.11	\$ 926,189.54	\$ 827,260.28	\$ 6,771,753.31	\$ 3,067,870.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,628.66

Tax Arrears Notices Mailed/Letters													
# of Properties in Arrears 3 years+	296	181	330	237	214	198	359						1,815
# of Properties in Arrears 3 years+ with no payment plans	58	52	43	38	34	29	26						
# Tax Sale Registrations	35	23	16	14	12	12	11						
# Write offs (MOS/357 Applications)	0	0	0	0	0	0	0						0
Write-off - Municipal Portion	-	-	-	-	-	-	-						\$0.00
# of Charity Rebates	0	0	0	0	0	2	0						2

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Charity Rebates - Municipal Portion						\$ 12,442.89	\$ -						\$12,442.89
# Vacancy Rebates	0	0	0	0	0	7	0						7
Vacancy Rebates - Municipal Portion			\$ -	-	\$ -	\$ 13,722.29	-						\$13,722.29
E.D. Financial Incentive Plan													0
# Of Applications Receiving Rebate	0	0	0	1	0	1	0						
Demolition Grant	\$ -	\$ -	\$ -	\$ 1,102.40	\$ -	\$ 482.64	\$ -						\$1,585.04
Grant-In-Lieu of Taxes													0.00
Water & Sewer													
Balance Forward	\$ 1,203,619.92	\$ 418,432.79	\$ 322,394.53	\$ 601,650.71	\$ 324,047.61	\$ 571,106.13	\$ 482,838.68						
W/S Billings/Debits	233.71	3,230.82	943,628.13	6,241.77	921,283.76	9,129.33	894,185.32						
Payments/Credits	(785,920.26)	(100,844.55)	(664,921.52)	(287,775.04)	(674,717.66)	(100,893.60)	(685,158.20)						
Interest Applied	499.42	1,575.47	549.57	3,930.17	492.42	3,496.62	2,475.98						
Total Amount Owning	\$ 418,432.79	\$ 322,394.53	\$ 601,650.71	\$ 324,047.61	\$ 571,106.13	\$ 482,838.68	\$ 694,341.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,019.95
Bi-Monthly Water/Sewer Bills Issued													
Final Billings Issued	3,346		3,375		3,394		3,426						13,541
Late Notices Mailed		19		16		41							76
Registered Letters		469		444		452							1,365
Disconnects		47		49		49							138
Reconnections		0		0		0							0
		0		0		0							0
		0		0		0							0
Provincial Offences													
Fines Paid	\$ 24,352.00	\$ 30,951.00	\$ 31,942.00	\$ 51,152.00	\$ 223,451.00	\$ 38,429.00							\$ 400,277.00
Outstanding Fines (pre & post transfer)	\$ 2,267,997.00	\$ 2,279,710.00	\$ 2,298,074.00	\$ 2,303,996.00	\$ 2,145,443.00	\$ 2,159,461.00							
IQOR Collections (pretransfer)		\$ 23.18	\$ -			\$ 332.52							\$ 23.18
IQOR Collections (post-transfer)		\$ 547.46	\$ 375.42	\$ 5,105.40	\$ 135.00	\$ 332.52							\$ 6,495.80
Total IQOR Collected		\$ 570.64	\$ 375.42	\$ 5,105.40	\$ 135.00	\$ 332.52							\$ 6,518.98
Notice of Default - mailed out	73	38	46	49	70	47							323
New Charges Filed	153	264	205	275	315	240							1,452
Court Room Operating Hours	3	6	3	4	4	4							24.0
Charges Disposed (Before or at Trial)													
Failed to Attend - Convicted	38	31	30	75	50	139							363
Plead Guilty	17	21	28	30	42	27							165
Withdrawn	16	0	5	5	14	7							47
Quashed	0	2	1	2	5	2							12
Stayed	0	0	0	0	0	0							0
Dismissed/Acquitted	0	0	0	0	1	0							1
Plead Not Guilty - Convicted	2	2	2	3	6	5							20
Other	0	0	0	0	0	0							0
Total	73	56	66	115	118	180	0	0	0	0	0	0	608

**Town of Fort Frances
General Fund (Operating)
Actuals as at July 31, 2016**

		Actuals to Date	2016 Draft Budget	Variance
CORPORATE				
050	Municipal Tax Levy	(10,607,431.85)	(10,617,884.00)	(10,452.15)
051	Education Tax Levy	(1,737,167.43)	(1,731,821.00)	5,346.43
052	Supp/Omit Municipal Tax Levy	(27,662.39)		27,662.39
053	Supp/Omit Education Tax Levy	(7,196.86)		7,196.86
056	W/O Municipal	13,722.29	254,755.00	241,032.71
057	W/O Education	7,750.48	24,980.00	17,229.52
061	OMPF	(2,200,575.00)	(2,934,100.00)	(733,525.00)
062	Payments-in-Lieu	(405,986.70)	(782,001.00)	(376,014.30)
070	Contribution from Reserve Funds (Tax Rate Stab.)		(242,250.00)	(242,250.00)
110	Mayor & Council	157,829.80	717,598.00	559,768.20
112	Contribution to Reserves & Reserve Funds		1,375,000.00	1,375,000.00
113	Long Term Debt	318,696.98	640,120.00	321,423.02
115	Election		-	-
161	Riverside Health Care/Dr Recruitment	68,000.00	69,000.00	1,000.00
161	Clinic Financing Interest		8,500.00	8,500.00
162	RR DSSAB	998,451.28	1,878,859.00	880,407.72
163	Rainycrest	35,366.24	60,628.00	25,261.76
164	Northwestern Health Unit	215,141.15	368,814.00	153,672.85
820	Economic Development	71,173.77	166,435.00	95,261.23
821	Travel Information Centre	10,333.97	10,770.00	436.03
830	Solar Panel Project	(9,260.77)	(25,270.00)	(16,009.23)
991	English Public School Board	717,285.88	1,413,758.00	696,472.12
992	English Separate School Board	146,223.69	288,281.00	142,057.31
993	French Public School Board	689.46	1,379.00	689.54
994	French Separate School Board	1,711.55	3,423.00	1,711.45
Total Corporate		(12,232,904.46)	(9,051,026.00)	3,181,878.46
ADMINISTRATION AND FINANCE				
070	Other Unassigned Revenue	(508,931.16)	(321,500.00)	187,431.16
120	Administration	191,196.93	297,065.00	105,868.07
121	Admin Vehicle	2,018.24	5,608.00	3,589.76
122	Municipal Buildings	8,368.41	30,005.00	21,636.59
125	HR Department	106,374.08	95,000.00	(11,374.08)
130	Clerk	100,653.05	172,189.00	71,535.95
140	Treasury	280,327.21	387,734.00	107,406.79
910	PUC Administration	42,012.42	95,170.00	53,157.58
Total Administration and Finance		222,019.18	761,271.00	539,251.82
EMERGENCY SERVICES				
211	Emergency Services	460,703.83	915,913.00	455,209.17
227	Emergency Measures	6,191.07	19,849.00	13,657.93
228	911 Service	16,008.27	13,800.00	(2,208.27)
231	Police Revenue	(18,419.63)	(24,000.00)	(5,580.37)
232	Police Services Board	9,767.07	21,350.00	11,582.93
233	Police Administration	1,359,245.23	2,332,588.00	973,342.77
Total Emergency Services		1,833,495.84	3,279,500.00	1,446,004.16
COMMUNITY SERVICES				

**Town of Fort Frances
General Fund (Operating)
Actuals as at July 31, 2016**

		Actuals to Date	2016 Draft Budget	Variance
622	Sister Kennedy Centre	34,060.30	34,600.00	539.70
641	Fort Frances Children's Complex	27,316.65	6,045.00	(21,271.65)
643	Best Start Hub/Resource Centre	(12,649.56)	668.00	13,317.56
644	Day Care Resource Teacher	397.73	833.00	435.27
653	Handi-Transit System	71,023.99	90,302.00	19,278.01
713	Townshend Theatre	(7,478.54)	-	7,478.54
722	Recreation Facilities	358,532.48	627,806.00	269,273.52
725	Recreation Programs	42,948.91	111,079.00	68,130.09
732	Community Services	69,110.51	132,683.00	63,572.49
740	Sunny Cove Camp	11,352.54	14,327.00	2,974.46
781	Fort Frances Public Library	284,516.35	493,191.00	208,674.65
784	Library School Co-op Fund	(27,702.19)		27,702.19
791	Museum	94,840.49	146,810.00	51,969.51
817	Waterfront Development/Marina	(2,329.00)	47,739.00	50,068.00
Total Community Services		943,940.66	1,706,083.00	762,142.34

OPERATIONS AND FACILITIES

310	PW Administration	(96,468.20)	(102,217.00)	(5,748.80)
311	PW Buildings & Yards	72,933.83	118,672.00	45,738.17
313	Municipal Roads	604,331.77	1,284,156.00	679,824.23
318	Public Parking Lots	11,374.39	15,980.00	4,605.61
320	Sidewalks	56,411.02	107,954.00	51,542.98
330	Private Works Charges	4,780.70	32,668.00	27,887.30
331	Private Crossing Charges	2,091.74	18,367.00	16,275.26
333	PW Vehicles	91,831.59	219,790.00	127,958.41
334	PW Equipment	112,449.79	248,329.00	135,879.21
344	PW Stores	53,225.00	63,236.00	10,011.00
345	Traffic Signal Maintenance	3,813.76	7,779.00	3,965.24
346	Streetlight Maintenance	32,308.39	53,317.00	21,008.61
350	Garbage Collection	(50,292.02)	(167,172.00)	(116,879.98)
351	Recycling Services	92,914.97	192,448.00	99,533.03
352	Sanitary Landfill	(67,717.91)	(25,276.00)	42,441.91
360	Engineering	17,312.85	27,904.00	10,591.15
390	Airport	10,652.93	(29,762.00)	(40,414.93)
391	Airport Building Maintenance	24,129.03	45,295.00	21,165.97
393	Airport Grounds Maintenance	27,477.65	63,670.00	36,192.35
580	Parks & Cemeteries Admin.	84,957.47	196,473.00	111,515.53
582	Fort Frances Cemetery	34,543.65	89,281.00	54,737.35
583	Riverview Cemetery	90,702.02	172,375.00	81,672.98
584	Point Park	(2,174.17)	29,188.00	31,362.17
585	Parks - Outdoor Facilities	157,712.51	230,684.00	72,971.49
586	Lions Millennium Park	1,571.55	12,196.00	10,624.45
Total Operations and Facilities		1,370,874.31	2,905,335.00	1,534,460.69

PLANNING AND DEVELOPMENT

150	Civic Centre	44,019.30	78,394.00	34,374.70
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**Town of Fort Frances
General Fund (Operating)
Actuals as at July 31, 2016**

		Actuals to Date	2016 Draft Budget	Variance
271	By-Law Enforcement	77,312.25	142,572.00	65,259.75
272	Animal Shelter	3,345.77	10,144.00	6,798.23
275	Fight the Blight Campaign	31,506.02		
813	Building Official	40,396.60	59,104.00	18,707.40
815	Planning & Zoning	42,231.63	108,623.00	66,391.37
	Total Planning and Development	238,811.57	398,837.00	191,531.45
	Sub-Total General Fund (Operating)	(7,623,762.90)	-	7,655,268.92
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(7,623,762.90)	-	7,655,268.92
	TOTAL BUDGET - Revenue	(18,111,751.55)	(21,604,520.00)	(3,492,768.45)
	TOTAL BUDGET - Expenditures	10,488,178.65	21,604,520.00	11,116,341.35
		(7,623,572.90)	0.00	7,623,572.90

Water and Sewer Fund (Operating)
Actuals to July 31, 2016

WATER		Actuals to Date	2016 Budget	Variance
961	Waterworks Administration	-918,242.96	(669,471.00)	248,771.96
965	Water Treatment Plant	277,923.00	539,114.00	261,191.00
966	Water Storage Facility	16,353.36	130,357.00	114,003.64
		-623,966.60	0.00	623,966.60
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-623,966.60	0.00	623,966.60

SEWER		Actual to Date	2016 Budget	Variance
410	Sanitary Sewer Administration	-804,127.05	(748,247.00)	55,880.05
413	Sewage Treatment Plant	409,310.56	748,247.00	338,936.44
		-394,816.49	0.00	394,816.49
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-394,816.49	0.00	394,816.49

Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2016

	Actual to Date	2016 Budget	Variance
Administration			
C-110-0490-0952 Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-140-0490-0952 Contribution from Reserve Funds		(100,000.00)	(100,000.00)
C-110-9109-0000 iCompass Computers/iPads	5,023.59	10,000.00	4,976.41
C-140-9109-1523 Financial Software (Windows Version)	300.32	75,000.00	74,699.68
C-140-9109-0000 Computer/Network Upgrades	20,341.86	25,000.00	4,658.14
Total Revenue	-	(110,000.00)	(110,000.00)
Total Expenditures	25,665.77	110,000.00	84,334.23
TOTAL ADMINISTRATION	25,665.77	-	(25,665.77)
Honeywell Project			
C-105-0490-0490 OPA/FFPC Grants			-
C-105-0490-0589 Expense Recoveries	(40.00)		40.00
C-105-0490-0952 Contribution from Reserve Fund		(17,855.00)	(17,855.00)
C-105-9280-0000 Honeywell Improvement Project - Museum Controls		17,855.00	17,855.00
Total Revenue	(40.00)	(17,855.00)	(17,815.00)
Total Expenditures	-	17,855.00	17,855.00
TOTAL CIVIC CENTRE	(40.00)	-	40.00
EMERGENCY SERVICES			
C-211-0490-0952 Contribution from Reserve Funds		(40,425.00)	(40,425.00)
C-211-9122-0000 SCBA & Air Cylinders		3,900.00	3,900.00
C-211-9123-1471 GIS Capital Update		1,525.00	1,525.00
C-211-9133-0000 Fire Truck Replacement (Suburban)		32,000.00	32,000.00
C-211-9239-1431 Fire Hose Replacement		3,000.00	3,000.00
C-232-0490-0952 Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-232-9278-1471 2 - Permanent Speed Signs		10,000.00	10,000.00
Total Revenue	-	(50,425.00)	(50,425.00)
Total Expenditures	-	50,425.00	50,425.00
TOTAL EMERGENCY SERVICES	-	-	-
PUBLIC WORKS			
<u>Transportation</u>			
C-310-0490-0952 Contribution from Reserve Funds		(72,695.00)	(72,695.00)
C-334-0490-0952 Contribution from Reserve Funds		(558,414.00)	(558,414.00)
C-313-9110-1523 Contributions from Reserve Funds (Water & Sewer)		(708,272.00)	(708,272.00)
C-313-0490-0412 Provincial Grant	(124,205.50)	(175,606.00)	(51,400.50)
C-313-0490-0952 Contribution from Reserve Funds		(25,000.00)	(25,000.00)
C-316-0490-0412 Provincial Grant		(2,172,618.00)	(2,172,618.00)
C-316-0490-0952 Contribution from Reserve Funds		(4,526.00)	(4,526.00)
C-316-0490-0400 Federal Gas Tax Reserve (Federal Funding)		(472,268.00)	(472,268.00)
C-320-0490-0400 Federal Gas Tax Reserve (Federal Funding)		(404,036.00)	(404,036.00)
C-345-0490-0952 Contribution from Reserve Funds		(16,200.00)	(16,200.00)
C-310-9105-1471 Small Equipment Purchases	268.81	8,000.00	7,731.19
C-310-9127-0000 PW Garage Furnace & Air Conditioning Unit	8,390.13	10,000.00	1,609.87
C-310-9127-1471 PW Renovations	30,800.88	27,405.00	(3,395.88)
C-310-9300-1471 PW Garage Hoist		25,000.00	25,000.00
<u>Roads</u>			
C-313-9110-1523 Portage Avenue Storm Sewer Wet Sump Pumps		25,000.00	25,000.00
C-313-9271-1523 Phair Ave from 3rd - 6th Streets (200 m)	125,715.61	753,847.00	628,131.39
C-313-9272-1523 Nelson Street - Storm Sewer	106,162.41	120,031.00	13,868.59

Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2016

	Actual to Date	2016 Budget	Variance
C-313-9279-1523 Calder Drive Surface Treatment		10,000.00	10,000.00
C-316-9273-1523 Connecting Link - Kings Hwy 11-71 From Wright to York	127,277.30	541,300.00	414,022.70
C-316-9277-1523 Connecting Link - Colonization Rd E from Scott - 5th St	258,867.27	2,062,859.00	1,803,991.73
C-316-9303-1523 Connecting Link - Mill Rd Overpass Engineering		45,253.00	45,253.00
C-320-9271-1523 Sidewalks - Phair Ave from 3rd St - 6th St	61,638.87	104,036.00	42,397.13
C-320-9272-1523 Sidewalks - Nelson St	7,929.95		(7,929.95)
C-320-9273-1523 Sidewalks - Kings Hwy - Wright to York	86.59		(86.59)
C-320-9299-1523 Scott Street - 200 Block Interlocking Brick	4,701.32	300,000.00	295,298.68
C-334-9230-1471 Sidewalk Machine c/w Blower Attachment	155,660.01	156,660.00	999.99
C-334-9292-1471 Street Sweeper	310,175.27	316,754.00	6,578.73
C-334-9298-1471 BobCat with Track w/c Bucket & Landscaping Equip		85,000.00	85,000.00
C-345-9135-1471 Pole Replacement	3,956.67	8,000.00	4,043.33
C-345-9301-1471 Traffic Light Poles Central Ave & Scott Street	4,965.94	8,200.00	3,234.06
C-360-9123-1471 GIS Capital Upgrades		2,290.00	2,290.00
<u>Airport</u>			
C-390-0490-0952 Contribution from Reserve Funds		(60,000.00)	(60,000.00)
C-390-9302-1523 Groundwater Well & Treatment System	334.18	60,000.00	59,665.82
<u>Waste Mangement System</u>			
C-351-0490-0952 Contribution from Reserve Funds		(13,255.00)	(13,255.00)
C-351-9128-1471 Transfer Station Upgrades & Distributed Salary/Ben/Equip	2,645.25	13,255.00	10,609.75
<u>Parks</u>			
C-580-0490-0589 Lawn Tractor Trade-In		(4,000.00)	(4,000.00)
C-580-0490-0632 Cemetery Trust Donation		(8,944.00)	(8,944.00)
C-580-0490-0952 Contribution from Reserve Funds		(54,000.00)	(54,000.00)
C-586-0430-0632 Lions Millennium Park- Donations	(3,235.78)		3,235.78
C-580-9105-1471 Small Equipment Replacement	2,256.68	5,000.00	2,743.32
C-580-9133-1471 4x4 Truck c/w Snow Plow		49,000.00	49,000.00
C-580-9174-1471 Cemetery 2-John Deere Lawn Tractors	9,158.42	12,944.00	3,785.58
C-586-9232-1523 Lion'S Park Contracted Works	605.47		
Total Revenue	(127,441.28)	(4,749,834.00)	(4,622,392.72)
Total Expenditures	1,221,597.03	4,749,834.00	3,528,842.44
TOTAL PUBLIC WORKS	1,094,155.75	-	(1,093,550.28)
FORT FRANCES CHILDREN'S COMPLEX			
C-641-0490-0432 RRDSSAB Grant			-
C-641-0490-0436 Health & Safety Grant (DSSAB)		(17,000.00)	(17,000.00)
C-641-0490-0952 Contribution from Reserve Funds		(35,000.00)	(35,000.00)
C-641-9106-0000 Vent Hood/Air Handling System for Hood		17,000.00	17,000.00
C-641-9127-1523 Contracted Works	10,291.80		(10,291.80)
C-641-9133-1471 Vehicle Replacement		35,000.00	35,000.00
Total Revenue	-	(52,000.00)	(52,000.00)
Total Expenditures	10,291.80	52,000.00	41,708.20
TOTAL FFCC	10,291.80	-	(10,291.80)
SISTER KENNEDY CENTRE			
C-622-0490-0448 Provincial Grant			-
C-622-0490-0952 Contribution from Reserve Funds			-
C-622-9105-0000 Small Capital Purchases			-
C-622-9108-1523 Centre Upgrades (Roof Replacement).			-
C-622-9133-0000 Enabling Accessibility Van			-
Total Revenue	-	-	-
Total Expenditures	-	-	-

Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2016

	Actual to Date	2016 Budget	Variance
TOTAL SKC	-	-	-
Handivan			
C-653-0490-0952 Contribution from Reserve Funds		(85,000.00)	(85,000.00)
C-653-9133-0000 Handivan Bus Replacement		85,000.00	85,000.00
Total Revenue	-	(85,000.00)	(85,000.00)
Total Expenditures	-	85,000.00	85,000.00
TOTAL SKC	-	-	-
<u>MSC/Recreation</u>			
C-720-0490-0952 Contribution from Reserve Funds		(112,000.00)	(112,000.00)
C-720-0490-0412 Provincial Grant	(135,000.00)	(112,000.00)	23,000.00
C-722-0490-0952 Contribution from Reserve Funds		(96,100.00)	(96,100.00)
C-725-0490-0448 One Time Grant	(1,800.00)		1,800.00
C-725-0490-0952 Contribution from Reserve Funds		(38,300.00)	(38,300.00)
C-740-0490-0448 One Time Grant - Moffat Fund	(10,000.00)		10,000.00
C-740-0490-0952 Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-720-9294-1523 Tennis Courts	455.70	224,000.00	223,544.30
C-722-9105-1471 Floor Scrubber		8,000.00	8,000.00
C-722-9219-1471 Stage	23,944.38	24,000.00	55.62
C-722-9630-1523 52 Cnd Rink North Entrance Overhead Doors		4,500.00	4,500.00
C-722-9631-1471 52 Cnd Rink North Dehumidifier		23,000.00	23,000.00
C-722-9632-1523 Asbestos Tilte Removal in 52 Cnd Rink		5,000.00	5,000.00
C-722-9633-1471 IFK Rink Compressor Software		31,600.00	31,600.00
C-725-9624-0000 Fitness Equipment	2,774.47	3,000.00	225.53
C-725-9624-1495 Treadmill	6,759.00	7,000.00	241.00
C-725-9634-1471 Pool Motor & Pump	4,873.20	8,300.00	3,426.80
C-725-9635-1523 Door to Pool Hallway		3,000.00	3,000.00
C-725-9636-1471 Pool Natural Gas Heater	15,177.15	17,000.00	1,822.85
C-740-9108-1523 Sunny Cove Upgrades Windows & Doors		8,000.00	8,000.00
Total Revenue	(146,800.00)	(366,400.00)	(219,600.00)
Total Expenditures	53,983.90	366,400.00	312,416.10
TOTAL MSC	(92,816.10)	-	92,816.10
<u>LIBRARY</u>			
C-781-0490-0400 Federal Grant (CAPP)			-
C-781-0490-0412 Provincial Grant			-
C-781-0490-0952 Contribution from Reserve Funds		(30,000.00)	(30,000.00)
C-781-0490-0954 Contribution from Revenue Fund	(10,418.93)		10,418.93
C-781-9105-1471 Make Space Equipment	1,135.09	10,000.00	8,864.91
C-781-9109-0000 Computer Equipment	3,101.25	15,000.00	11,898.75
C-781-9132-0000 Office Furniture	1,738.87	-	(1,738.87)
C-781-9165-1471 Materials	6,513.17		(6,513.17)
C-781-9210-1527 Tech Equipment Contracted Services	2,770.67		(2,770.67)
C-781-9220-1471 Surveillance Upgrade		5,000.00	5,000.00
Total Revenue	(10,418.93)	(30,000.00)	(19,581.07)
Total Expenditures	15,259.05	30,000.00	14,740.95
TOTAL LIBRARY	4,840.12	-	(4,840.12)
<u>MUSEUM</u>			
C-791-0490-0400 Federal Grant			-

Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2016

	Actual to Date	2016 Budget	Variance
C-791-0490-0412 Provincial Grant			-
C-791-0490-0632 Donations	(19,105.13)		19,105.13
C-791-0490-0952 Contribution from Reserve Funds			-
C-791-9109-0000 Computer/Scanner & Photo Studio Lighting			-
Museum Roof			-
Total Revenue	(19,105.13)	-	19,105.13
Total Expenditures	-	-	-
TOTAL MUSEUM	(19,105.13)	-	19,105.13
PLANNING & DEVELOPMENT			
C-122-0490-0400 Federal Grant	(155,581.01)	(503,949.00)	(348,367.99)
C-122-0490-0412 Provincial Grant	(11,025.68)	(781,528.00)	(770,502.32)
C-122-0490-0437 Other Sources of Revenue (BIA)	(30,000.00)	(130,000.00)	(100,000.00)
C-122-0490-0952 Contributions from Reserve Fund		(370,000.00)	(370,000.00)
C-122-0490-0954 Contribution from Reveune Fund (In-Kind)		(22,580.00)	(22,580.00)
C-150-0490-0952 Contributions from Reserve Fund		(142,000.00)	(142,000.00)
C-815-0490-0952 Contributions from Reserve Fund		(2,290.00)	(2,290.00)
C-122-9124-0000 Phone System Replacement	58,843.84	250,000.00	191,156.16
C-122-9286-1523 Rainy Lake Hotel Demolition/Market Square	53,465.73	1,558,057.00	1,504,591.27
C-150-9107-1471 Air Conditioner in Server Room		15,000.00	15,000.00
C-150-9127-1471 Mag Locks & Access Control - Main Entry		10,000.00	10,000.00
C-150-9127-1523 Replace Metal Cladding & Insulation Addition	225.23	65,000.00	64,774.77
C-150-9208-1523 Civic Centre Painting		10,000.00	10,000.00
C-150-9232-1523 Civic Centre Front Walkway/Sidewalk	940.26	42,000.00	41,059.74
C-815-9109-0000 Planning & Development GIS Capital		2,290.00	2,290.00
Total Revenue	(196,606.69)	(1,952,347.00)	(1,755,740.31)
Total Expenditures	113,475.06	1,952,347.00	1,838,871.94
TOTAL PLANNING & DEVELOPMENT	(83,131.63)	-	83,131.63
SANITARY SEWER			
C-410-0490-0952 Contribution from Reserve Funds			-
C-410-0490-0954 Contribution from Revenue Funds		(622,841.00)	(622,841.00)
C-410-9105-1471 Sanitary Sewer Small Tools & Equipment	1,522.26	12,000.00	10,477.74
C-410-9123-1471 GIS Capital Upgrades		2,290.00	2,290.00
C-410-9138-1523 Refurbishing Sanitary Manholes		50,000.00	50,000.00
C-410-9238-1523 Design for Infrastructure Renewal Project for 2017		37,500.00	37,500.00
C-410-9271-1523 Phair Ave from 3rd - 6th Streets (395 meters Sanitary Main)	226,075.19	435,188.00	209,112.81
C-410-9272-1523 Nelson Street - Butler to Shevlin	275.47		(275.47)
C-410-9273-1523 King's Hwy Wright to York	449.71		(449.71)
C-410-9277-1523 Colonization Road East from Scott to North of 5th Street	5,513.56	85,863.00	80,349.44
Total Revenue	-	(622,841.00)	(622,841.00)
Total Expenditures	233,836.19	622,841.00	389,004.81
TOTAL SANITARY SEWER	233,836.19	-	(233,836.19)
SEWAGE TREATMENT PLANT			
C-413-0490-0412 Provincial Grant	1.00		(1.00)
C-413-0490-0490 ON Power Authority-ERIP Grant		(32,568.00)	(32,568.00)
C-413-0490-0954 Contribution from Revenue Fund		(277,819.00)	(277,819.00)
C-413-0490-0952 Contribution from Reserve Funds		(2,459,752.00)	(2,459,752.00)
C-413-9105-1471 Small Miscellaneous Capital	18,145.62	120,000.00	101,854.38
C-413-9108-1471 STP Repairs Materials	3,536.17		(3,536.17)
C-413-9280-1523 Honeywell Improvements - Paring Lot Lights		66,256.00	66,256.00
C-413-9290-1523 Sludge Dewatering Equipment	858,387.29	2,583,883.00	1,725,495.71

Town of Fort Frances
Capital Fund Budget vs Actual
as at July 31, 2016

	Actual to Date	2016 Budget	Variance
Total Revenue	1.00	(2,770,139.00)	(2,770,140.00)
Total Expenditures	880,069.08	2,770,139.00	1,890,069.92
TOTAL STP	880,070.08	-	(880,070.08)
WATERWORKS ADMINISTRATION			
C-961-0330-0589 Expense Recovery			-
C-961-0490-0412 Provincial Grants			-
C-961-0490-0952 Contribution from Reserve Funds		(970,970.00)	(970,970.00)
C-961-0490-0954 Contribution from Revenue Fund		(327,130.00)	(327,130.00)
C-961-9105-1471 Miscellaneous Tools/Equipment	3,337.57	12,000.00	8,662.43
C-961-9123-1471 GIS Capital Upgrades		4,580.00	4,580.00
C-961-9137-1523 Replacing Main Line Water Valves/Hydrants	94,012.99	100,000.00	5,987.01
C-961-9236-1523 8th Street York to East Contracted Works	42.49		(42.49)
C-961-9238-1523 Design for Infrastructure Renewal Project for 2017		37,500.00	37,500.00
C-961-9271-1523 Phair Ave from 3rd - 6th Streets (395 meters Sanitary Main)	217,111.57	497,124.00	280,012.43
C-961-9272-1523 Nelson Street - Butler to Shevlin	182.61		(182.61)
C-961-9273-1523 King's Hwy Wright to York	1,129.03		(1,129.03)
C-961-9277-1523 Colonization Road East from Scott to North of 5th Street	267,246.06	646,896.00	379,649.94
Total Revenue	-	(1,298,100.00)	(1,298,100.00)
Total Expenditures	583,062.32	1,298,100.00	715,037.68
TOTAL WATERWORKS ADMIN	583,062.32	-	(583,062.32)
WATER TREATMENT PLANT			
C-965-0490-0954 Contribution from Revenue Fund		(60,000.00)	(60,000.00)
C-965-9105-1471 Misc. Small Capital	13,100.78	60,000.00	46,899.22
Total Revenue	-	(60,000.00)	(60,000.00)
Total Expenditures	13,100.78	60,000.00	46,899.22
TOTAL WTP	13,100.78	-	(13,100.78)
TOTAL REVENUE	(500,411.03)	(12,164,941.00)	(11,664,529.97)
TOTAL EXPENDITURES	3,150,340.98	12,164,941.00	9,015,205.49
TOTAL CAPITAL	2,649,929.95	-	(2,649,324.48)