

# TOWN OF FORT FRANCES

AGENDA - September 12, 2016

## COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 069) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
  - 4.1 Litigation or potential Litigation, including matters before administrative tribunals, affecting the municipality or local board:  
Agency One Negotiations Update
  - 4.2 A Proposed or Pending Acquisition or Disposition of Land by the municipality: Land Rental Inquiry
  - 4.3 Advice that is subject to solicitor-client privilege, including communication necessary for that purpose: Pre-trial update
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
  - 6.1 Mayor Avis - verbal update  
Councillor Albanese - verbal update  
Councillor Brunetta - verbal update  
Councillor Caul - verbal update
7. **Consent Agenda:**
  - 7.1 Request for amendment to Land Use Agreement at 353 Scott Street - Salvation Army 5  
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to deny the request to amend the land use agreement.
  - 7.2 Amendment to Agreement with Province (Ontario Disaster Relief Assistance Program) 6  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to bring forward an

		Page
	amending by-law to revise the end date within the grant agreement.	
7.3	Northwest Ontario's Sunset Country Travel Association - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Northwest Ontario's Sunset Country Travel Association annual per capita request in the amount of \$2187.63 plus HST.	7
7.4	Riverside Foundation for Health Care Annual Fall Dinner (Mobsters & Dames) - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a Bronze sponsorship in the amount of \$600.00 for the event taking place on September 24, 2016.	8
7.5	Amended Property Assessment Notices - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the amended property assessment notices for properties located at 426 Victoria Avenue, 714 Armit Avenue and 525 Portage Avenue in Fort Frances for the 2016 taxation year.	9 - 13
7.6	2017 Budget Timeline - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the timetable as presented.	14 - 15
7.7	Northwestern Ontario Sports Hall of Fame and Museum - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a half page advertisement in the Northwestern Ontario Sports Hall of Fame and Museum's 35th Annual Induction Dinner Souvenir Program in the amount of \$250.00 plus applicable taxes.	16
7.8	Request for Reconsideration M.O.S. - 323 Second Street East - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located at 323 Second Street E. in Fort Frances for the 2016 taxation year.	17 - 20
7.9	Request for Reconsideration M.O.S. - 839 Christie Avenue - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located at 839 Christie Ave. in Fort Frances	21 - 24

	Page
for the 2016 taxation year.	
7.10 Request for Reconsideration M.O.S. - 1110 Second Street East - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located at 1110 Second Street East in Fort Frances for the 2016 taxation year.	25 - 28
7.11 D. Brown, CAO - AMO AGM & Annual Conference Travel Claim - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the travel expense claim in the total amount of \$464.02 as submitted by D. Brown, CAO for his attendance at the AMO AGM & Annual Conference in Windsor, ON from August 13-17, 2016.	29 - 32
7.12 July 2016 Drinking Water Systems Monthly Summary Report - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the July 2016 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.	33
7.13 Selection of Capital Projects for Ontario Community Infrastructure Fund (OCIF) Application - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to endorse the reconstruction of Colonization Road from 1302 to 1452 under the OCIF top up component for completion in the 2017 construction season, and further that administration submit necessary application before the October 21, 2016 deadline.	34 - 35
<b>8. <u>Administration and Finance Division:</u></b>	
8.1 Mayor Avis - AMO Conference Travel and Per Diem Claims - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claim in the total amount of \$1977.72 as submitted by Mayor Avis for his attendance at the AMO Conference held in Windsor, ON from August 13-17, 2016.	36 - 40
8.2 Councillor Ryan - AMO Conference Travel and Per Diem Claims - approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claim in the total amount of \$1659.33 as submitted by Councillor Ryan for his attendance at the AMO	41 - 44

	Page
Conference held in Windsor, ON from August 13-17, 2016.	
8.3 Councillor Brunetta - AMO Conference Travel and Per Diem Claims	45 - 48
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claim in the total amount of \$1026.76 as submitted by Councillor Brunetta for her attendance at the AMO Conference held in Windsor, ON from August 14-17, 2016.	
8.4 Moffat Family Fund Final Reports	49
- approval of this report will endorse the recommendation of the Moffat Family Fund Steering Committee to approve the final reports of successful recipients of this grant in 2015.	
<b>9. <u>Operations and Facilities Division:</u></b>	
9.1 Verbal Update on Capital Projects	
<b>10. <u>General:</u></b>	
10.1 Signage at Entrances	50 - 52
- approval of this report will agree with the recommendation of the Economic Development Advisory Committee to approve the addition of 'Welcome' to our entrance signs as directed.	
<b>11. <u>Information:</u></b>	
11.1 By-law Enforcement Quarterly Activity Report	53 - 56
11.2 Building Statistics - July 2016 & August 2016	57 - 62
11.3 O&F Public Works Area - Statistics May 2016	63 - 66
11.4 O&F Environmental Area Statistics July 2016	67 - 70
11.5 Aircraft Landings as of Sept 1 2016 (updated July & August)	71 - 72
11.6 Administration & Finance Department	73 - 83
- Statistics as of July 31, 2016	
- General Fund Financial Statement as of July 31, 2016	
- Water & Sewer Fund Financial Statement as of July 31, 2016	
- Capital Fund Financial Statement as of July 31, 2016	
<b>12. <u>Non-agenda items:</u></b>	
<b>13. <u>ADJOURNMENT</u></b>	

August 26, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Request for amendment to Land Use Agreement – 353 Scott Street – Salvation Army**

---

In January 2016 a report was brought through the Planning and Development Executive Committee to enter into a land use agreement with the Salvation Army for 353 Scott Street for the purposes of being able to construct an accessibility ramp on the Town road right of way. At the time of application, the Architecture firm had submitted drawings of the proposed ramp to be constructed, which showed the ramp to be of a similar style to those other ramps already existing on Scott Street. These plans became part of the agreement and as such dictated the ramp construction. Upon receiving drawings for a building permit on August 27, 2016 it was noted that the design had changed from having an open tubular railing to a cast in place concrete wall. Upon review of these drawings, I informed the contractor and designer that the design does not meet the requirements of the land use agreement and that the design would have to be changed, or the agreement would have to be amended. Please find the original agreement and plans attached to this report.

On August 26, 2016 I received an application From Agar Little Architects requesting an amendment to the land use agreement to allow for the construction of a concrete wall as an alternative to the tubular railing elsewhere on Scott Street. It is the recommendation of administration that the request for amendment be denied and the construction of the ramp be in accordance with the original design submittals and the other similar ramps currently installed on Scott Street. The matter was discussed at the September 9, 2016 meeting of the Planning and Development Executive Committee and it was the recommendation of that committee that the request be denied as the other ramps encroaching along Scott Street are all of similar design and construction therefore this installation shall fit with the same style.

Respectfully Submitted



Travis Rob, EIT

Manager of Operations and Facilities

<p><b>Council Approval of this report will agree with the recommendation of the Planning and Development Executive Committee that the request for amendment to the land use agreement be denied.</b></p>
--



September 7, 2016

REPORT TO: Mayor & Council

FROM: Elizabeth (Lisa) Slomke, Town Clerk

SUBJECT: Amendment to Agreement with Province (ODRAP)

---

Subsequent to our declared State of Emergency in 2014 due to flooding, Council of the Town of Fort Frances entered into a grant agreement (By-law 07/15) which provided funding from the Province to assist the Town to repair the damaged infrastructure back to pre-flood condition.

Many of the projects and repairs have taken longer to complete and therefore it was recommended by the Ministry representative that we amend the final date from April 29, 2016 to a more realistic date of December 31, 2017.

Once all the necessary work and submissions are complete, there is still a final audit report that needs to be completed and the extended final date will ensure that requirement is fulfilled.

The Administration & Finance Executive Committee considered this matter at the September 6, 2016 meeting and recommended bringing the amending by-law forward at the next Council meeting.

<p><b>Council's approval of this report</b> will bring forward an amending by-law to revise the end date within the grant agreement.</p>
--



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/80**

**TO: Mayor Avis & Members of Council**  
**FROM: Laurie Lindberg, Treasurer**  
**DATE: September 6, 2016**  
**SUBJECT: Northwest Ontario's Sunset Country Travel Association**

---

## **BACKGROUND**

At the August 8<sup>th</sup>, 2016 Council Meeting, the annual per capita marketing contribution request received from Northwest Ontario's Sunset Country Travel Association was referred to the Administration & Finance Executive Committee for their recommendation.

The Northwest Ontario's Sunset Country Travel Association annual membership supports tourism marketing and promotional advertising activities funded through per capita membership contributions. The Town of Fort Frances supported their marketing activities through per capita membership contributions since 2005. The 2016/17 membership request is for \$0.275 per capita for a total of \$2,187.63 plus HST based on the 2016 Ontario Municipal Directory population of 7,955.

## **RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council approve the Northwest Ontario's Sunset Country Travel Association annual capita request in the amount of \$2,187.63 plus HST.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the Northwest Ontario's Sunset Country Travel Association annual capita request in the amount of \$2,187.63 plus HST.



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/81**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Lindberg, Treasurer  
**DATE:** September 6, 2016  
**SUBJECT:** Riverside Foundation Fundraising Gala Event

---

## **BACKGROUND**

At the August 8<sup>th</sup>, 2016 Council Meeting the Riverside Foundation fundraising gala event request was referred to the Administration & Finance Executive Committee for recommendation.

This year's Riverside Foundation for Health Care 'Mobsters & Dames' Gala fundraising event taking place on September 24, 2016 at the Fort Frances Curling Club. Attached is the fundraising event invitation to purchase tickets at a cost of \$55.00 each or to consider sponsorship of this event, which includes 8 tickets/reserved table, for Platinum - \$2,500, Gold - \$1,500, Silver - \$1,000 or Bronze - \$600. All proceeds from this year's Gala will support a huge 'refresh' to the Special Care Unit at Rainycrest.

In the past, Council has authorized the purchase of fundraising tickets and/or sponsorships to support the Riverside Foundation for Health Care's fundraising events. Council authorized a Bronze Sponsorship in 2015 in the amount of \$600.00.

## **RECOMMENDATION**

The Administration and Finance Executive Committee recommends that Council approve Bronze Sponsorship for the Riverside Foundation for Health Care Mobsters & Dames Gala event taking place on September 24, 2016 in the amount of \$600.00.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve a Bronze Sponsorship in the amount of \$600.00 for the Riverside Foundation for Health Care Mobsters & Dames Gala event taking place on September 24, 2016.





**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/76**

**TO:** Mayor Avis & Members of Council

**FROM:** Laurie Lindberg, Treasurer

**DATE:** September 6, 2016

**SUBJECT:** Amended Property Assessment Notices

<b>RE:</b>	<b>426 Victoria Ave. (2016)</b>	<b>Roll# 5912-020-002-13700-0000</b>
	<b>714 Armit Ave (2016)</b>	<b># 5912-020-005-03300-0000</b>
	<b>525 Portage Ave. (2016)</b>	<b># 5912-020-007-10800-0000</b>

## **BACKGROUND**

Attached are the Amended Property Assessment Notices for the 2016 taxation years under the *Assessment Act* from MPAC resulting from correction of factual information regarding the properties has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2016.

1. **426 Victoria Ave – Commercial (CT) CVA of 81,000 change to Residential (RT) CVA of 81,000**
2. **714 Armit Ave – Commercial (CT) CVA of 120,000 change to Residential (RT) CVA of 120,000**
3. **525 Portage Ave. – Commercial (CT) CVA of 311,000 and Residential (RT) CVA of 22,000 changed to Commercial (CT) CVA of 165,300 and Residential (RT) CVA of 11,700**

That total financial impact of the Amended Property Assessment Notices is \$11,933.88 consisting of a reduction of municipal revenue of \$8,201.34 and education revenue of \$3,732.54 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

## **RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council receive the Amended Property Assessment Notice for properties located at 426 Victoria Avenue, 714 Armit Avenue and 525 Portage Avenue in Fort Frances for the 2016 taxation year.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to receive the Amended Property Assessment Notice for properties located at 426 Victoria Avenue, 714 Armit Avenue and 525 Portage Avenue in Fort Frances for the 2016 taxation year.

## 2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
	2016	2.2.137	-81,000	CT	0.03275463	0.01180	-2,653.13					-955.80				-3,608.93
	2016	2.2.137	81,000	RTEP	0.01654275	0.00188	1,339.96	152.28								1,492.24
							-1,313.17	152.28	0.00	0.00	0.00	-955.80	0.00	0.00	0.00	-2,116.69
	2016	2.5.033	-120,000	CT	0.03275463	0.01180	-3,930.56					-1,416.00				-5,346.56
	2016	2.5.033	120,000	RTEP	0.01654275	0.00188	1,985.13	225.60								2,210.73
							-1,945.43	225.60	0.00	0.00	0.00	-1,416.00	0.00	0.00	0.00	-3,135.83
	2016	2.7.108	-145,700	CT	0.03275463	0.01180	-4,772.35					-1,719.26				-6,491.61
	2016	2.7.108	-10,300	RTEP	0.01654275	0.00188	-170.39	-19.36								-189.75
							-4,942.74	-19.36	0.00	0.00	0.00	-1,719.26	0.00	0.00	0.00	-6,681.36
							-8,201.34	358.52	0.00	0.00	0.00	-4,091.06	0.00	0.00	0.00	-11,933.88
Amended Property Assessment																



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

## Amended Property Assessment Notice for the 2016 property tax year

### Questions?

**Please include your roll number with your enquiry.**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808, Toronto, ON M1S 5T9  
Visit Senic River Mall, 130 Second St E, Fort  
Frances  
Monday to Friday - 8 a.m. to 4:30 p.m.

If you have any accessibility needs, please  
contact MPAC for assistance.

**This Amended Property Assessment Notice is not a property tax bill.**

### Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2016.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

### Property summary

Roll number	59 12 020 002 13700 0000
Property location and description	426 VICTORIA AVE PLAN ALB S PT LOT 366 RP 48R3724 PART 4 PCL 366-1
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Office use converted from house
Property information	Frontage: 33.00 feet Depth: 165.00 feet Lot area: 5,445.00 square feet

### Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Commercial	\$80,000	\$81,000	\$81,000
<b>Total</b>	<b>\$80,000</b>	<b>\$81,000</b>	<b>\$81,000</b>

### Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2008 and January 1, 2012 was phased in over four years, from 2013 to 2016. If there was no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remained the same and is effective for the 2016 property tax year. The assessed values for each separately classified portion of your property are shown in the table below.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Residential	\$71,906	\$81,000	\$81,000
<b>Total</b>	<b>\$71,906</b>	<b>\$81,000</b>	<b>\$81,000</b>

### School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2016 ASSESSMENT
Residential	English-Public	\$81,000
<b>Total</b>		<b>\$81,000</b>





MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

## Amended Property Assessment Notice for the 2016 property tax year

### Questions?

**Please include your roll number with your enquiry.**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808, Toronto, ON M1S 5T9  
Visit Senic River Mall, 130 Second St E, Fort  
Frances  
Monday to Friday - 8 a.m. to 4:30 p.m.

If you have any accessibility needs, please  
contact MPAC for assistance.

### This Amended Property Assessment Notice is not a property tax bill.

### Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2016.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

### Property summary

Roll number	59 12 020 005 03300 0000
Property location and description	714 ARMIT AVE PLAN SM2 BLK 3 LOT 1 TO 2 PLAN SM124 LOT 13 PCL 13-1
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Clubs - private, fraternal
Property information	Frontage: 88.20 feet Depth: 120.00 feet Lot area: 10,584.00 square feet

### Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Commercial	\$130,000	\$120,000	\$120,000
<b>Total</b>	<b>\$130,000</b>	<b>\$120,000</b>	<b>\$120,000</b>

### Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2008 and January 1, 2012 was phased in over four years, from 2013 to 2016. If there was no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remained the same and is effective for the 2016 property tax year. The assessed values for each separately classified portion of your property are shown in the table below.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Residential	\$106,527	\$120,000	\$120,000
<b>Total</b>	<b>\$106,527</b>	<b>\$120,000</b>	<b>\$120,000</b>

### School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2016 ASSESSMENT
Residential	English-Public	\$120,000
<b>Total</b>		<b>\$120,000</b>



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

## Amended Property Assessment Notice for the 2016 property tax year



DG10000530 32 1/2 7/16 PRAN

HOWARTH LESLIE MARK  
HOWARTH TWYLA RUBY  
525 PORTAGE AVE  
FORT FRANCES ON P9A 2A2

### Questions?

**Please include your roll number with your enquiry.**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.

Web [www.mpac.ca](http://www.mpac.ca)

Fax 1 866 297-6703

Write P.O. Box 9808, Toronto, ON M1S 5T9

Visit Senic River Mall, 130 Second St E, Fort  
Frances

Monday to Friday - 8 a.m. to 4:30 p.m.

If you have any accessibility needs, please  
contact MPAC for assistance.

### This Amended Property Assessment Notice is not a property tax bill.

### Why you are receiving this Amended Property Assessment Notice

You are receiving this Notice because the correction of factual information regarding this property has resulted in a change to the assessment and/or classification. This change is effective for taxation beginning January 1, 2016.

The assessed value of your property is used as the basis for calculating your property taxes. MPAC's role is to accurately value and classify properties in Ontario. Your municipality/local taxing authority is responsible for setting property tax rates. For questions about your property taxes, contact your municipality/local taxing authority. To learn how MPAC assesses properties or for details about the Reconsideration and Appeal processes, see the enclosed insert. Please keep a copy of this Notice for your records.

### Property summary

Roll number	59 12 020 007 10800 0000
Property location and description	525 PORTAGE AVE PSM61 LOT 43 TO 47 PCL 43-1
Municipality/Local taxing authority	FORT FRANCES TOWN
Property type	Small retail or office with res. unit(s)
Property information	Frontage: 122.00 feet Depth: 152.34 feet Lot area: 18,585.00 square feet

### Previous assessment information

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Commercial	\$301,000	\$311,000	\$311,000
Residential	\$52,000	\$22,000	\$22,000
<b>Total</b>	<b>\$353,000</b>	<b>\$333,000</b>	<b>\$333,000</b>

### Amended assessment information

Under the *Assessment Act*, an increase in the assessed value of each separately classified portion of your property between January 1, 2008 and January 1, 2012 was phased in over four years, from 2013 to 2016. If there was no change, or a decrease in the assessed value of any portion of the property, the assessed value of that portion remained the same and is effective for the 2016 property tax year. The assessed values for each separately classified portion of your property are shown in the table below.

PROPERTY CLASSIFICATION	VALUE AS OF JAN 1, 2008	VALUE AS OF JAN 1, 2012	ASSESSED VALUE FOR TAX YEAR 2016
Commercial	\$159,985	\$165,300	\$165,300
Residential	\$27,655	\$11,700	\$11,700
<b>Total</b>	<b>\$187,640</b>	<b>\$177,000</b>	<b>\$177,000</b>

### School support

PROPERTY CLASSIFICATION	SCHOOL SUPPORT	2016 ASSESSMENT
Commercial	Not Applicable	\$165,300
Residential	English-Public	\$11,700
<b>Total</b>		<b>\$177,000</b>



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/78**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Lindberg, Treasurer  
**DATE:** September 6, 2016  
**SUBJECT:** 2017 Budget Timetable

---

**BACKGROUND**

Early preparation and planning are critical components of an effective budget process. The budget timetable provides a logical process and ensures that all information is available when required. The attached proposed 2017 Budget Timetable has been prepared based on time lines and experience of previous years.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council approve the 2017 Budget Timetable as presented.

Council Approval of This Report Will Agree to Administration & Finance Executive Committee recommendation to approve the 2017 Budget Timetable as presented.
--

## TOWN OF FORT FRANCES 2017 BUDGET TIMETABLE

<b>DATE</b>	<b>RESPONSIBILITY</b>	<b>PURPOSE</b>
September 12, 2016	Council	Approval of Timetable
September 26, 2016	Council	Public Meeting
October 3 - 7, 2016	Executive Committees	Review Information received at Public Meeting
November 21 - 25, 2016	Executive Committees	Review of Division Budgets and Recommendations
December 15, 2016	Administration	Documents to Treasurer
December 30, 2016	Treasurer	Consolidate Budget
January 11 – 13, 2017	Administration	Review
January 23, 2017	Committee of the Whole	Receive Preliminary Budget
January 24, 2017	Administration	Review
February 6, 2017	Special Committee of the Whole	Review/Revisions
February 7, 2017	Administration	Review
February 21, 2017	Special Committee of the Whole	Review/Revisions
February 22, 2017	Administration	Review
March 6, 2017	Special Committee of the Whole	Review/Revisions
March 7, 2017	Administration	Review
March 20, 2017	Special Committee of the Whole	Review/Revisions
March 21, 2017	Administration	Review
April 3, 2017	Special Committee of the Whole	Ratification
April 24, 2017	Council	Public Meeting
April 24, 2017	Council	Anticipated Passage





**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/82**

**TO:** Mayor Avis & Members of Council

**FROM:** Laurie Lindberg, Treasurer

**DATE:** September 6, 2016

**SUBJECT:** Northwestern Ontario Sports Hall of Fame and Museum Financial Request

---

**BACKGROUND**

The attached letter received on August 22/16 from the Northwestern Ontario Sports Hall of Fame and Museum requesting advertising consideration for the 2016 inductees for Administration & Finance Executive Committee for recommendation.

On September 24, 2016, the Northwestern Ontario Sports Hall of Fame will be inducting its newest Honoured Members at the Valhalla Inn in Thunder Bay and are in the process of putting together their 35<sup>th</sup> Annual Induction Dinner Souvenir Program.

In prior years, the Town has placed ½ page advertisements for congratulatory messages in the souvenir programs for the Northwestern Ontario Sports Hall of Fame and Museum for inductees that were Fort Frances natives. This year Fort Frances native Jeff Treftlin is among those being honoured.

**RECOMMENDATION**

The Administration and Finance Executive Committee recommend that Council approve a ½ page advertisement in the amount of \$250.00 plus applicable taxes in the Northwestern Ontario Sports Hall of Fame and Museum's 35<sup>th</sup> Annual Induction Dinner Souvenir Program.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve a half page advertisement in the Northwestern Ontario Sports Hall of Fame and Museum's 35<sup>th</sup> Annual Induction Dinner Souvenir Program in the amount of \$250.00 plus applicable taxes.





**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/77**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Lindberg, Treasurer  
**DATE:** September 6, 2016  
**SUBJECT:** Request for Reconsideration M.O.S.  
**RE:** 323 Second Street E. (2016) Roll # 5912-020-003-01100-0000

---

### **BACKGROUND**

Attached are the Minutes of Settlement for the 2016 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

**323 Second Street E. – Residential (RT) CVA of 75,000 reduced to CVA of 37,500 for 2016 taxation year resulting in changed value due to condition of structure(s).**

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is September 28, 2016.

That total financial impact of the Minutes of Settlement is \$690.85 consisting of a reduction of municipal revenue of \$620.35 and education revenue of \$70.50 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

The Chief Building Official has no concerns as the house has been under extensive renovations.

### **RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council receive the Minutes of Settlement for property located at 323 Second Street E. for the 2016 taxation year.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to receive the Minutes of Settlement for property located at 323 Second Street E. in Fort Frances for the 2016 taxation year.



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

**Request for Reconsideration  
Property Assessment Notice  
Minutes of Settlement 2016 Tax Year**

MOS - 2016-07705  
AGENDA ITEM #7.8

DONALD JOHN MCBRIDE  
JOAN ELIZABETH MCBRIDE  
RR 2  
EMO ON P0W 1E0

**Questions?**

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web www.mpac.ca  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RIR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

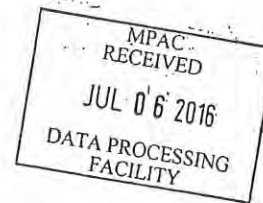
**Roll number** 59-12-020-003-01100-0000

**Property location and description** 323 SECOND ST E  
PLAN M84 LOT 14 PCL 13-1

**Municipality** Town of Fort Frances

**Current Property Assessment**

Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years
				2016
Residential (RT)	January 01, 2016	\$72,000	\$75,000	\$75,000
Total		\$72,000	\$75,000	\$75,000



**Revised Property Assessment**

Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years
				2016
Residential (RT)	January 01, 2016	\$72,000	\$37,500	\$37,500
Total		\$72,000	\$37,500	\$37,500

**Reason(s) why your property assessment changed**

- Changed value due to condition of structure(s)

Please see reverse

Please check the appropriate box and sign below

☒ accept my revised assessment

or

☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by September 28, 2016.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X <i>Joan McBride</i> <i>Joan McBride</i>	Print Name X <i>DON MCBRIDE</i> <i>JOAN MCBRIDE</i>	Date (yyyy/mm/dd) <i>June 29/16</i> <i>JUNE 29, 2016</i>
Signature of MPAC representative X <i>Walter Veneruzzo</i>	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2016/06/20
Objection by Municipality		
Municipal Signature X	Print Name X	Date (yyyy/mm/dd)

To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: October 27, 2016

**PLEASE NOTE:** If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2016 Roll Number: 59-12-020-003-01100-0000

## 2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/ Interest	BIA	TOTAL
	2016	2.3.011	-37,500	RTEP	0.01654275	0.00188	-620.35	-70.50								-690.85
Minutes of Settlement							-620.35	-70.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-690.85



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/83**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Lindberg, Treasurer  
**DATE:** September 6, 2016  
**SUBJECT:** Request for Reconsideration M.O.S.  
**RE:** 839 Christie Ave (2016) Roll # 5912-020-004-07600-0000

---

### **BACKGROUND**

Attached are the Minutes of Settlement for the 2016 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

**839 Christie Ave. – Residential (RT) CVA of 52,000 reduced to CVA of 8,800 for 2016 taxation year resulting from assessment changed to reflect sale price.**

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is August 31, 2016.

That total financial impact of the Minutes of Settlement is \$795.87 consisting of a reduction of municipal revenue of \$714.65 and education revenue of \$81.22 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

The Chief Building had no concerns as there was a demolition permit that took place on this property.

### **RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council receive the Minutes of Settlement for property located at 839 Christie Ave. for the 2016 taxation year.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to receive the Minutes of Settlement for property located at 839 Christie Ave. in Fort Frances for the 2016 taxation year.



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

## Request for Reconsideration Property Assessment Notice Minutes of Settlement 2016 Tax Year

RYAN ROBERT SCOTT  
833 CHRISTIE AVE  
FORT FRANCES ON P9A 2G2

### Questions?

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

**Roll number** 59-12-020-004-07600-0000

**Property location and description** 839 CHRISTIE AVE  
PLAN SM34 BLK 13 LOT 12 TO 13 PT ST PCL 13-13-1, 13-11-1

**Municipality** Town of Fort Frances

### Current Property Assessment

Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years 2016
Residential (RT)	January 01, 2016	\$49,000	\$52,000	\$52,000
Total		\$49,000	\$52,000	\$52,000

### Revised Property Assessment

Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years 2016
Residential (RT)	January 01, 2016	\$49,000	\$8,800	\$8,800
Total		\$49,000	\$8,800	\$8,800

### Reason(s) why your property assessment changed

- Assessment changed to reflect sale price

Please see reverse



Please check the appropriate box and sign below

I ☒ **accept** my revised assessment

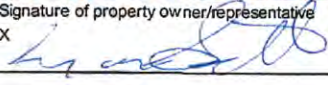
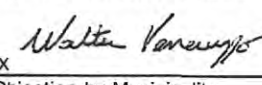
or

I ☐ **reject** my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by August 31, 2016.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X <b>Walter Veneruzzo</b>	Date (yyyy/mm/dd) <b>6/24/2016</b>
Signature of MPAC representative X 		Walter Veneruzzo, Director, Valuation and Customer Relations Date (yyyy/mm/dd) 2016/05/23
Objection by Municipality		
Municipal Signature X	Print Name X	Date (yyyy/mm/dd)

To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: November 30, 2016

**PLEASE NOTE:** If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2016 Roll Number: 59-12-020-004-07600-0000

## 2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
	2016	2.4.076	-43,200	RTEP	0.01654275	0.00188	-714.65	-81.22								-795.87
Minutes of Settlement							-714.65	-81.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-795.87





**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/84**

**TO:** Mayor Avis & Members of Council  
**FROM:** Laurie Lindberg, Treasurer  
**DATE:** September 6, 2016  
**SUBJECT:** Request for Reconsideration M.O.S.  
**RE:** 1110 Second St E. (2016) Roll # 5912-030-007-00500-0000

---

## **BACKGROUND**

Attached are the Minutes of Settlement for the 2016 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

**1110 Second St. E. – Residential (RT) CVA of 98,000 reduced to CVA of 89,000 for 2016 taxation year resulting from updated structure data.**

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Last date for a municipal appeal is November 9, 2016.

That total financial impact of the Minutes of Settlement is \$165.80 consisting of a reduction of municipal revenue of \$148.88 and education revenue of \$16.92 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

The Chief Building Official has no concerns with the assessment reduction.

## **RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council receive the Minutes of Settlement for property located at 1110 Second Street E. for the 2016 taxation year.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to receive the Minutes of Settlement for property located at 1110 Second Street E. in Fort Frances for the 2016 taxation year.



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

# Request for Reconsideration Property Assessment Notice Minutes of Settlement 2016 Tax Year

KURT ALVIN CARLSON  
1110 SECOND ST E  
FORT FRANCES ON P9A 1P2

## Questions?

Call 1 866 296-MPAC (6722)  
1 877 889-MPAC (6722) TTY  
Monday to Friday - 8 a.m. to 5 p.m.  
Web [www.mpac.ca](http://www.mpac.ca)  
Fax 1 866 297-6703  
Write P.O. Box 9808 Toronto, ON M1S 5T9

If you have any accessibility needs,  
please contact MPAC for assistance.

The Municipal Property Assessment Corporation (MPAC) received a Request for Reconsideration (RfR) for the property identified below. As a result of MPAC's review, we recommend your property assessment be revised according to the settlement shown below.

Roll number	59-12-030-007-00500-0000				
Property location and description	1110 SECOND ST E PLAN SM48 LOT 23 PCL 23-1 SEC SM48				
Municipality	Town of Fort Frances				
Current Property Assessment					
Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years 2016	
Residential (RT)	January 01, 2016	\$98,000	\$98,000	\$98,000	
Total		\$98,000	\$98,000	\$98,000	

Revised Property Assessment				
Property Classification	Effective Date	2008 Assessed value	2012 Assessed value	Phase-In Assessment for Taxation Years 2016
Residential (RT)	January 01, 2016	\$98,000	\$89,000	\$89,000
Total		\$98,000	\$89,000	\$89,000

Reason(s) why your property assessment changed

- Updated structure data

Please see reverse

Please check the appropriate box and sign below

☒ accept my revised assessment

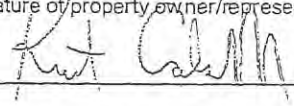
or

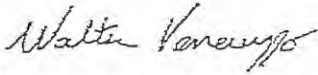
☐ reject my revised assessment.

By signing, I agree the Request for Reconsideration (RfR) process is completed.

- I understand that if I accept the recommendation;
  - the revised phased-in assessments will be used by my municipality to adjust my property taxes; and
  - if I have already filed an Appeal to the Assessment Review Board (ARB), my Appeal is withdrawn.
- I understand that if I reject the recommendation;
  - my property assessment will remain unchanged for the current year; and
  - I have the option of appealing to the Assessment Review Board by November 09, 2016.
- I understand that a supplementary or omitted assessment may be made for any changes to the property not yet assessed.

You must sign and return this form for the change to take effect this year.

Signature of property owner/representative X 	Print Name X KURT CARLSON	Date (yyyy/mm/dd) Aug-17-2016
---	------------------------------	----------------------------------

Signature of MPAC representative X 	Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2016/08/01
--	--	---------------------------------

Objection by Municipality

Municipal Signature X	Print Name X	Date (yyyy/mm/dd)
--------------------------	-----------------	-------------------

To finalize your RfR, your signed Minutes can be mailed in the prepaid envelope provided or faxed to 1 866 297-6703.

Last date for a Municipal Appeal: November 22, 2016

PLEASE NOTE: If there is any change in the law that affects the determination of the adjusted 2008 CVA used as the starting point to determine the phased-in assessments in these Minutes of Settlement, MPAC reserves the right to re-state the phase-in amounts included in the Settlement to comply with the statutory or regulatory change.

Tax Year: 2016 Roll Number: 59-12-030-007-00500-0000

## 2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
	2016	3.7.005	-7,560	RTEP	0.01654275	0.00188	-125.06	-14.21								-139.27
	2016	3.7.005	-1,440	RTES	0.01654275	0.00188	-23.82	-2.71								-26.53
Minutes of Settlement							-148.88	-16.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-165.80



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/79**

**To: Mayor Avis & Members of Council**  
**FROM: Laurie Lindberg, Treasurer**  
**DATE: September 6, 2016**  
**Subject: D. Brown AMO AGM & Annual Conference Travel Claim**

---

**BACKGROUND**

Attached is a copy of the Town of Fort Frances Schedule “B” Travel Expense Statement in the amount of \$464.02 as submitted by Doug Brown, CAO for his attendance and travel August 3 – 17, 2016 to the AMO AGM & Annual Conference held in Windsor, Ontario.

Summary of Travel Expense Claim

1.	Meals	\$340.00
2.	Ground Transportation (Windsor)	10.00
3.	Shared Travel Expenses (Fuel & Bridge Tolls)	74.02
4.	Per Diem – Employee	<u>40.00</u>
	Total Travel Claim	<u><u>\$464.02</u></u>

Travel claim is in compliance with Travel Policy Number 3.11.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the Travel Expense claim in the total amount of \$464.02 as submitted by Doug Brown, CAO for his attendance at the AMO AGM & Annual Conference held in Windsor, Ontario from August 13 – 17, 2016.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense claim in the total amount of \$464.02 as submitted by Doug Brown, CAO for his attendance at the AMO AGM & Annual Conference held in Windsor, Ontario from August 13 – 17, 2016.

**TOWN OF FORT FRANCES - SCHEDULE "B"**  
**TRAVEL EXPENSE STATEMENT**

1. Attendee	Doug Brown						
2. Conference/Seminar Attended	2016 AMO AGM & Annual Conference						
Location (Facility and City)	Windsor Ontario						
Dates	Saturday Aug 13 to Wednesday Aug 17/16						
	14	15	16	17		13	
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.
Accommodation	203.40	203.40	203.40				122.56
Transportation		10.00	Taxi	74.02	← travel costs		USA 84.02
Breakfast	15.00	15.00	15.00	15.00			60
Lunch	20.00	20.00	0	20.00			80
Dinner	40.00	40.00	40.00	40.00			40
Per Diem	10	10	10	5			5
Other							
4. Prepaid Expenses	Registration		Air Travel		Other		Total
	\$791		0				791
5. Town Used Vehicle	Yes	<del>No</del>	Reason				Total
Mileage Claimed	KM x \$0.47 =						n.a.
6. Approved	Total Expenses						1987.78
	Advance Received						0
	Balance Claimed						464.02
	Balance Refunded						464.02

USA \$  
+ 122.56

**The agenda must be attached to process payment**

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date Aug 19/16

Doug Brown  
Employee Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Supervisor Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Division Manager Signature

Date	Treasurer	A / P	Cashier

VETERAN CAB COMPANY  
350 TUSCARORA ST  
WINDSOR ON N9A 3L7  
519-256-2621

DATE: 2016/08/15  
PICK-UP TIME: 09:00  
DROP-OFF TIME: 09:04  
LOCATION: 021000-4537109992  
CAR NUMBER: 0126  
AUTH: PAY OK

FARE (\$): 10.00  
EXTRA (\$): 0.00  
SUBTTL (\$): 10.00

TIP (\$): \_\_\_\_\_

TOTAL (\$): \_\_\_\_\_

THANK YOU FOR USING VETERAN CAB  
HAVE A NICE DAY

CUSTOMER'S COPY



FUEL & TOLL TO WINDSOR & RETURN

08/13/16 HARRIS MI 33.88

08/14/16 GRAYLING MI 19.65

08/17/16 WAKEFIELD MI 37.73

08/18/16 INTERNATIONAL FALLS MI 34.49

TOTAL FUEL 147.39 U.S

 $147.39 \times 1.3258 = 195.40 \text{ CDN}$ BRIDGE TOLL

MACKINAC 4.00

DETROIT/WINDSOR 5.00

AMBASSADOR 5.00

MACKINAC 4.00

INTERNATIONAL FALLS 2.80

18.00 U.S

 $18.00 \times 1.3258 = 23.86 \text{ CDN}$ 

IF FALLS 2.80 CDN

26.66

COST PER PERSON :  $222.06 \div 3 = 74.02$



August 22, 2016

Report To: Mayor & Council

From: Travis Rob, Manager of Operations & Facilities

**SUBJECT: July 2016 Drinking Water Systems Monthly Summary Report**

Please find attached the July 2016 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the July 2016 report as presented.

Respectfully submitted,  
Operations & Facilities Division

Travis Rob, E.I.T.  
Manager of Operations & Facilities

<p><b>Council approval of this report will</b> accept the July 2016 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.</p>
--

c.c. – Doug Herr, Environmental & Facilities Supt.  
Randy White, Senior WTP Operator

03CouncilwaterreportMarch 2015

August 30, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Selection of capital project for application to the Ontario Community Improvement Fund (OCIF) Top-Up Component**

---

In early summer of 2016 the Ministry of Agriculture, food and rural affairs announced an expansion to the Ontario Community Improvement Fund (OCIF) program whereby the program will provide annual stable formula based funding with the application based portion being seen as a “top up” allowing smaller municipalities with critical infrastructure projects to submit proposals to bring their total OCIF funding up to \$2 Million over 2 years. The Application for the top up portion of the funding has to be submitted no later than October 21, 2016.

In 2014 the reconstruction of Highway 11/71 from just east of Cornwall Avenue to Wright Avenue was submitted and \$2 million in funding was secured. For the 2016 application the two highest priority road works projects to be considered for application are Colonization Road West from 1302 to 1452 Colonization Road West and Reconstruction of Sinclair Avenue from Armit Avenue to Victoria Avenue.

The Colonization Road project was the subject of an application to the Small, Rural and Northern Infrastructure Fund (SRNIF) in early 2014 due to the number of failures of the 2-bolt connections in the water main. The project includes 500m of total road reconstruction. The watermain is 1967 vintage ductile Iron with 2-bolt joint connections, the sanitary sewer is 1964 Asbestos Cement and the storm sewer is 1989 mix of PVC and corrugated steel pipe. The road surface is also 1989 vintage but is in extremely poor condition due to the number of spot repairs to the water main along this section. For this project, the Engineering work has already been completed by Hatch and it is deemed ‘construction ready’. The construction cost estimate for this work in 2015 was \$1,774,802.52 plus applicable taxes.

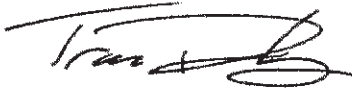
The Sinclair Avenue project consists of approximately 220m of total road reconstruction. The water main is 1916 vintage cast iron and clay tile sanitary sewer installed in 1932. There is minimal storm sewer along this entire stretch of roadway, what is there is corrugated steel pipe installed in 2000. The road surface was installed in 1968, has poor grading and a few patches from spot repairs. The water main on this stretch of roadway services the hospital. For this project, the Engineering work has already been completed by Hatch and it is also deemed ‘construction ready’. The 2015 cost estimate for this work was 1,219,418.30 plus applicable taxes.

Both of these projects have been utilized in past funding applications, and both have been denied. The 2017 top up portion is only available for those municipalities who did not receive OCIF Funds in 2016, the Town’s application for 2016 was denied. The total eligible funding for the Town of Fort Frances in 2017 is \$1,278,494.00 based on the Town’s formula allocation which can be used to fund a maximum of 90% of the project costs.

Given the above information, it is the recommendation of the Operations and Facilities Executive Committee that:

1. The reconstruction of Colonization Road West from 1302 to 1452 be submitted under the Ontario Community Infrastructure Improvement Fund top up component for completion in the 2017 construction season.
2. That administration submit the application to the OCIF program to the Ministry of Agriculture, Food and Rural Affairs before the October 21, 2016 Deadline.

Respectfully Submitted



Travis Rob, EIT  
Manager of Operations & Facilities

**Council Approval of this report will ensure the following:**

1. That Council endorses the reconstruction of Colonization Road West from 1302 to 1452 be submitted under the Ontario Community Infrastructure Improvement Fund top up component for completion in the 2017 construction season.
2. That administration submit the application to the OCIF program to the Ministry of Agriculture, Food and Rural Affairs before the October 21, 2016 Deadline.

2016AugOCIFapplicationsites

RECOMMENDED

SEP 06 2016

DIV. MNG.

EXECUTIVE COMM.



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/85**

**TO: Mayor Avis & Members of Council**  
**FROM: Laurie Witherspoon, Treasurer**  
**DATE: September 6, 2016**  
**SUBJECT: Mayor Roy Avis – AMO Conference Travel & Per Diem Claims**

---

**BACKGROUND**

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$675.00 and Schedule “B” Travel Expenses of \$1,302.72 to attend the AMO Conference held in Windsor, Ontario from August 13 - 17, 2016 as submitted by Mayor Roy Avis.

Conference Expenses

1. Meals	\$315.00
2. Ground Transportation	338.40
3. Airfare (In-Lieu)	490.00
4. Hotel Accommodations	159.32
5. Per Diem (4 ½ days)	<u>675.00</u>
Total Per Diem & Travel Claims	<u>\$1,977.72</u>

The registration fee of \$791.00 and hotel accommodations of \$610.20 were paid by the Town resulting in the total cost of \$3,378.92 to attend the AMO Conference as authorised by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$1,977.72 as submitted by Mayor Roy Avis for his attendance at the AMO Conference held in Windsor, Ontario.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$1,977.72 as submitted by Mayor Roy Avis for his attendance at the AMO Conference held in Windsor, Ontario from August 13 - 17, 2016.

### TOWN OF FORT FRANCES - SCHEDULE "B" TRAVEL EXPENSE STATEMENT

1.	Attendee	<i>Roy Avis</i>							
2.	Conference/Seminar Attended	<i>AMO CONFERENCE</i>							
	Location (Facility and City)	<i>WINDSOR ONTARIO</i>							
	Dates	<i>AUGUST 13, 14, 15, 16, 17</i>							
3.		<i>14th</i> Sun.	<i>15th</i> Mon.	<i>16th</i> Tues.	<i>17th</i> Wed.	<i>18th</i> Thurs.	<i>19th</i> Fri.	<i>20th</i> Sat.	Total
	Accommodation							<i>159.32</i>	<i>159.32</i>
	Transportation								
	Breakfast	<i>15.00</i>	<i>15.00</i>	<i>15.00</i>	<i>15.00</i>				<i>60.00</i>
	Lunch	<i>20.00</i>	<i>20.00</i>		<i>20.00</i>				<i>60.00</i>
	Dinner	<i>40.00</i>	<i>40.00</i>	<i>40.00</i>	<i>35.00</i>			<i>40.00</i>	<i>195.00</i>
	Per Diem								
	Other	<i>AIRFARE (IN LIEU OF)</i>							<i>490.00</i>
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	<input checked="" type="radio"/> No	Reason				Total	
	Mileage Claimed	<i>720 KM x \$0.47 =</i>				<i>BEING USED TO THUNDER BAY</i>		<i>338.40</i>	
6.	Approved								
		<i>Total Expenses 1302.72</i>							<i>1143.40</i>
		<i>Advance Received</i>							
		<i>Balance Claimed</i>							
		<i>Balance Refunded</i>							

**The agenda must be attached to process payment**

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

*August 22 2016*  
Date

*[Signature]*  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Division Manager Signature

Date	Treasurer	A / P	Cashier



P.O. BOX 351 W399 US 2 & 41 • Harris, Michigan 49845  
(906) 466-2941

Avis, Roy

FOLIO NO.: 12I8JL  
ROOM NO.: H3324 CLERK: AS  
ARRIVE: 08/13/16  
DEPART: 08/14/16  
RATE/PACKAGE: 112.75  
RATE/PACKAGE DESCRIPTION: HRRD  
NO. IN PARTY: 2  
DEPOSIT REC'D: 122.56

DATE	DESCRIPTION	CHARGES	PAYMENTS
08/13/16 PVI	1 XXXX7084 AS		122.56
	Subtotals	\$ 0.00	122.56
			122.56

YCHANGE RATE : 1.3258

CND - \$159.32

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any or the full amount of these charges.



**TOWN OF FORT FRANCES - SCHEDULE "F"**  
**TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM**

Attendee	ROY AUK
Conference / Seminar Attended	AMO CONFERENCE
Location	WINDSOR ONTARIO
Dates	AUGUST 13, 14, 15, 16, 17

**Details of Per Diem**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	AUG 15	AUG 16	AUG 17			AUGUST 13	AUG 14	
Amount	150.00	150.00	150.00			75.00	150.00	675.00

Name (Please Print)	Signature
ROY AUK	
Approved	Date
	AUGUST 22 2016

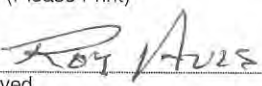
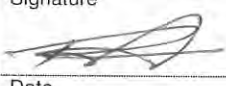
To be submitted to Payroll for processing when approved by Council

### TOWN OF FORT FRANCES - SCHEDULE "E" TRAVEL WAIVER OF LIABILITY FORM

The Town of Fort Frances carries "Non-Owned Automobile" coverage for liability only. This coverage is for the situation where a liability claim exceeds the vehicle owner's liability insurance and does not include coverage for damages to the individual's vehicle.

Therefore, the undersigned acknowledges that:

- They have read and understood the above particularly with regards to insurance.
- The Town and its insurers will not be responsible for any damages, claims, deductibles or expenses (other than mileage or fuel costs as provided for in the Travel Policy) resulting from the use of one's own vehicle other than that provided for by the Non-Owned Automobile coverage.
- The Town will not be responsible for any additional insurance cost resulting from any claim(s) submitted to an individual's insurers.

Name (Please Print) 	Signature 
Approved	Date August 13, 2016





**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/86**

**TO: Mayor Avis & Members of Council**  
**FROM: Laurie Witherspoon, Treasurer**  
**DATE: September 6, 2016**  
**SUBJECT: Councillor Paul Ryan – AMO Conference Travel & Per Diem Claims**

---

**BACKGROUND**

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$675.00 and Schedule “B” Travel Expenses of \$984.33 to attend the AMO Conference held in Windsor, Ontario from August 13 - 17, 2016 as submitted by Councillor Paul Ryan.

Conference Expenses

1. Meals	\$335.00
2. Hotel Accommodations	159.33
3. Airfare (In-Lieu)	490.00
4. Per Diem (4 ½ days)	<u>675.00</u>
Total Per Diem & Travel Claims	<u>\$1,659.33</u>

The registration fee of \$791.00 and hotel accommodations of \$610.20 were paid by the Town resulting in the total cost of \$3,060.53 to attend the AMO Conference as authorized by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$1,659.33 as submitted by Councillor Paul Ryan for his attendance at the AMO Conference held in Windsor, Ontario.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$1,659.33 as submitted by Councillor Paul Ryan for his attendance at the AMO Conference held in Windsor, Ontario from August 13 - 17, 2016.

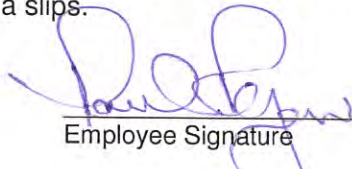
### TOWN OF FORT FRANCES - SCHEDULE "B" TRAVEL EXPENSE STATEMENT

1.	Attendee	PAUL RYAN							
2.	Conference/Seminar Attended	ASSOCIATION OF MUNICIPALITIES OF ONTARIO 117 <sup>th</sup> ANNUAL General Meeting + Conference							
	Location (Facility and City)	Caesar's Windsor Hotel - Windsor Ontario							
	Dates	August 13, 14, 15, 16, 17 / 2016							
3.		Sun. 14 <sup>th</sup>	Mon. 15 <sup>th</sup>	Tues. 16 <sup>th</sup>	Wed. 17 <sup>th</sup>	Thurs.	Fri.	Sat. 13 <sup>th</sup>	Total
	Accommodation							159.33	159.33
	Transportation								—
	Breakfast	15.00	15.00	15.00	15.00			0	60.00
	Lunch	20.00	20.00	20.00	20.00			0	80.00
	Dinner	40.00	40.00	40.00	35.00			40.00	195.00
	Per Diem								—
	Other								—
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
	By Town of Fort Frances	Yes		See Below		Room in Windsor Ont.		—	
5.	Town Used Vehicle	Yes	No	Reason	Travel in Roy's Private Vehicle				Total
	Mileage Claimed	KM x \$0.47 =				—			
	Claim Equivalent Air Fare - Thunder Bay to Windsor Ont. + Return					490.00			
6.	Approved					Total Expenses			
						984.33			
						Advance Received			
						0			
						Balance Claimed			
						984.33			
						Balance Refunded			
						—			

**The agenda must be attached to process payment**

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

August 22 / 2016  
Date

  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Division Manager Signature

Date	Treasurer	A / P	Cashier



P.O. BOX 351 W399 US 2 & 41 • Harris, Michigan 49845  
(906) 466-2941

Ryan, Gordon  
1226 5th St East  
P9A1V9

FOLIO NO.: 12I8JN  
ROOM NO.: H3320 CLERK: AS  
ARRIVE: 08/13/16  
DEPART: 08/14/16  
RATE/PACKAGE: 112.75  
RATE/PACKAGE DESCRIPTION: HRRD  
NO. IN PARTY: 2  
DEPOSIT REC'D: 122.56

DATE	DESCRIPTION	CHARGES	PAYMENTS
08/13/16 PMC	1 XXXX1937		122.56
	Subtotals	\$ 0.00	122.56
			122.56

Conversion TO CAN Currency:

$$122.56 \text{ us} \times 1.30\% = 159.33 \text{ CAN \$}$$

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or association  
to pay for any or the full amount of these charges.



**TOWN OF FORT FRANCES - SCHEDULE "F"**  
**TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM**

Attendee	PAUL RYAN
Conference / Seminar Attended	ASSOCIATION OF MUNICIPALITIES OF ONTARIO 117 <sup>th</sup> ANNUAL GENERAL MEETING + CONFERENCE
Location	CAESAR'S WINDSOR HOTEL - WINDSOR ONTARIO
Dates	AUGUST 13, 14, 15, 16, 17 / 2016

**Details of Per Diem**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	AUG 15	AUG 16	AUG 17			AUG 13	AUG 14	—
Amount	150. <sup>00</sup>	150. <sup>00</sup>	150. <sup>00</sup>			75. <sup>00</sup>	150. <sup>00</sup>	675. <sup>00</sup>

Name (Please Print)	Signature
PAUL RYAN	As Paul Ryan
Approved	Date
	AUGUST 22 / 2016

To be submitted to Payroll for processing when approved by Council



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2016/87**

**TO: Mayor Avis & Members of Council**  
**FROM: Laurie Witherspoon, Treasurer**  
**DATE: September 6, 2016**  
**SUBJECT: Councillor Wendy Brunetta – AMO Conference Travel & Per Diem Claims**

---

**BACKGROUND**

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$600.00 and Schedule “B” Travel Expenses of \$426.96 to attend the AMO Conference held in Windsor, Ontario from August 14 - 17, 2016 as submitted by Councillor Wendy Brunetta. Councillor Brunetta attended as the Rainy River District Municipal Association representative.

Conference Expenses

1. Meals	\$288.00
2. Ground Transportation	90.21
3. Airport Parking	48.75
4. Per Diem (4 days)	<u>600.00</u>
Total Per Diem & Travel Claims	<u>\$1,026.96</u>

The registration fee of \$791.00 Airfare of \$682.83 were paid by the Town resulting in the total cost of \$2,500.79 to attend the AMO Conference. Councillor Brunetta’s Travel costs (\$1,900.79) will be invoiced to Rainy River District Municipal Association.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$1,026.96 as submitted by Councillor Wendy Brunetta for his attendance at the AMO Conference held in Windsor, Ontario.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$1,026.76 as submitted by Councillor Wendy Brunetta for her attendance at the AMO Conference held in Windsor, Ontario from August 14 - 17, 2016.

**TOWN OF FORT FRANCES - SCHEDULE "B"**  
**TRAVEL EXPENSE STATEMENT**

1. Attendee	WENDY BRUNETTA (on behalf of RRDMA*)							
2. Conference/Seminar Attended	AMO							
Location (Facility and City)	Caesars Windsor							
Dates	Aug. 14-17, 2016							
3.	Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
Accommodation	Shared with Councillor Caul							
Transportation								
Breakfast	12.00	15.00	15.00	15.00				57.00 *
Lunch	16.00	20.00	20.00	20.00				76.00 *
Dinner	40.00	40.00	40.00	35.00				155.00 *
Per Diem	150.00	150.00	150.00	150.00				600.00 *
Other								
4. Prepaid Expenses	Registration *		Air Travel *		Other			Total
5. Town Used Vehicle	<input checked="" type="radio"/> Yes	<input type="radio"/> No	Reason: Rode with Councillor Caul					Total
Mileage Claimed	KM x \$0.47 =		Gas Receipts					98.58
			Parking - T. Bay Airport					48.75
6. Approved						Total Expenses		
						Advance Received		
						Balance Claimed		435.33
						Balance Refunded		1035.33

**The agenda must be attached to process payment**

426.96

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Aug. 26, 2016  
Date

Wendy Brunetta  
Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier



SHELL CANADA PRODUCTS  
HWY 11 EAST  
FORT FRANCES, ON P3A 3M3  
(807) 274-2221

Tax Description	Qty	Amount
H Bronze No1		
34.416 L @ \$1.139/ L		\$39.20
AIR MILES	1	\$0.00
Sub Total		\$39.20
13.0% HST tax on	\$0.00	\$0.00
5.0% HST-F tax on	\$0.00	\$0.00
<b>TOTAL</b>		<b>\$39.20</b>
MASTERCARD:		\$39.20
Change		\$0.00

01 APPROVED - THANK YOU 001

MASTERCARD XXXXXXXXXXXXX4158  
TERMINAL No. 89102381  
C  
PURCHASE  
INV No. 1023811856  
APPROVAL No. 06344Z  
MasterCard  
AID A0000000041010  
TVR 0000008000  
TSI E800

VERIFIED BY PIN

IMPORTANT

retain this copy for your records

SHELL CANADA PRODUCTS  
888 RED RIVER ROAD  
THUNDER BAY, ON P7B 1K2  
(807) 767-6071

Tax Description	Qty	Amount
H Bronze No5		
44.392 L @ \$1.143/ L		\$51.01
H HERSHEY MIX TUBE 56G	1	\$2.10
AIR MILES	1	\$0.00
Sub Total		\$53.11
13.0% HST tax on	\$2.10	\$0.27
5.0% HST-F tax on	\$0.00	\$0.00
<b>TOTAL</b>		<b>\$53.38</b>
MASTERCARD:		\$53.38
Change		\$0.00

01 APPROVED - THANK YOU 001

MASTERCARD XXXXXXXXXXXXX4158  
TERMINAL No. 89003982  
C  
PURCHASE  
INV No. 0039826138  
APPROVAL No. 03977Z  
MasterCard  
AID A0000000041010  
TVR 0000008000  
TSI E800

VERIFIED BY PIN

IMPORTANT

retain this copy for your records

AEROPORT INTERNATIONAL  
THUNDER BAY  
INTERNATIONAL AIRPORT  
www.tbairport.on.ca

\*\*\*\* TICKET \*\*\*\*  
LANE/VOIE: West 1 Pay Station  
Entered/Arrivee:  
2816/08/14 11:27

Ticket/Billet#: 86676495  
Dur/Duree: 78:38:48  
Paid On/Paye Le:  
2816/08/17 18:01

Paid/Paye: \$ 43.75  
Original Fee: \$ 43.75  
HST: \$ 5.03

Change: \$ 0.00  
MASTERCARD  
SC: \$ 0.00

Merchant ID: 00351395  
\*\*\*\*\*4158 Swiped  
MASTER CARD  
Purchase 16/08/17 18:01:14  
Seq# 000024 003  
Auth# 033932



**TOWN OF FORT FRANCES - SCHEDULE "F"**  
**TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM**

Attendee	WENDY BRUNETTA
Conference / Seminar Attended	AMO
Location	Windsor, ON.
Dates	Aug 14-17, 2016

**Details of Per Diem**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	Aug 15	Aug 16	Aug 17				Aug 14	
Amount	150.00	150.00	150.00				150.00	\$600

Name (Please Print) Wendy Brunetta	Signature 
Approved	Date

To be submitted to Payroll for processing when approved by Council



## Report to Council

---

**TO:** Mayor Avis & Council

**FROM:** Aaron Petrin, Human Resources Manager

**DATE:** September 8, 2016

**SUBJECT:** Moffat Family Fund Final Reports

---

In 2015, the Moffat Family Council granted \$50,000 in funding to be allocated by the Corporation of the Town of Fort Frances, and distributed to qualifying organizations whose project goals reflect the Moffat Family Fund mandate, which is to support and advance the economic, social, physical and intellectual well-being of children and families.

The ten (10) successful applicants were advised in writing on June 22, 2015 that upon project completion, the Corporation would require a short report commenting on its impact, with details of financial expenditures and supporting receipts enclosed.

The final reporting criteria is a firm requirement of the organization responsible for granting the Moffat Family Fund to our community.

To meet this requirement, copies of the 2015 final reports were made available to all members of the Moffat Family Fund Steering Committee for their review on July 15, 2016.

There was no dissent heard from the Steering Committee, and on its behalf, I would recommend to Council that the final reports received from successful 2015 Moffat Family Fund recipients be approved.

<p><b>COUNCIL APPROVAL OF THIS REPORT</b> will endorse the recommendation of the Moffat Family Fund Steering Committee to approve the final reports of successful recipients of this grant in 2015.</p>
---

**Report to Council**

RE: Signage at Entrances

From Tannis Drysdale RRFDC

September 7, 2016

**Background:**

In February 2015 Council approved the replacement of entrance signage with signage as shown below with the addition of the word BOUNDLESS.

Current Concept Drawing:



Actual Sign:



At the recent EDAC meeting, the committee voted to put forth to Council for their consideration the addition of the word "Welcome" on the entrance sign

Two Options are presented here – one as described in the original choices and a second that incorporates changeable messages to welcome visitors. The cost of adding Welcome or making a series of hanging signs will be less than \$1,500 and funded by the existing Economic Development Budget. The bases have holes already drilled from the signs that were previously used on the bases with the previous Amik signs.

Options

(this would now also include the Boundless word)





Date: August 30, 2016

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

Re: Update on Activities for by-Law Enforcement Department.

---

As per direction from D. Brown, CAO, to ensure that the Planning & Development Executive Committee is aware of the activities of the By-Law Enforcement Department on a quarterly basis, please see the below information for the months July & August's activities thus far for this department.

### **July 2016**

#### **Shelter Statistics**

Impounded Dogs	0
Impounded Cats	2
After Hours Visits	1
Total Shelter Visits for Month	10

#### **Parking Statistics**

Downtown Core Total Tickets Issued	39
Breakdown of Tickets Issued Per Day	July 14 – 12 tickets
	July 15 – 5 tickets
	July 18 – 7 tickets
	July 19 – 5 tickets
	July 21 – 0 tickets
	July 22 – 6 tickets
	July 25 – 1 ticket
	July 26 – 0 tickets
	July 28 – 3 tickets

Rest of Month Statistics Attached to Report.

#### **Other Activities for Month**

- Property Standards – 1214 3<sup>rd</sup> St. E.
- Property Standards – 335 3<sup>rd</sup> St. W.
- #66 Faith Housing (RRDSSAB Property) – Tenant feeding deer.
- Resident Complaint Overgrown trees obstruct laneway.

- Resident Complaint excess garbage in laneway.
- Downtown Parking Enforcement
- Complaint in regards to illegal water/sewer connections.
- Nugget Pawn Daily Inspections.
- Handicap Stalls & Fire Lane implementation at FFPLTC.
- P. Briere, received OMMI Certifications & Designations.
- Resident complaint about dead animal in yard.
- Business Licensing By-Law Review Process.
- Property Standards - 137 4<sup>th</sup> St. W.
- Property Standards - 1504 Col. Rd. W.
- Property Standards - 700 Stewart St.
- Resident complaint dog running at large.
- Resident complaint - Resolute FP Tree at wood yard.
- Annual Trees/Hedge Trimming Letters.
- Property Standards – 1030 2<sup>nd</sup> St. E.
- Resident complaint- Dog Excessive barking.
- Resident complaint – Vehicle’s blocking laneway.
- OPP Summer Students assisting By-Law.
- PDEC Secretary Duties.
- Resident complaint – Camper parked on roadway.
- Resident complaint – illegally parked vehicle Emo Rd.
- Taxi Inspections/Meter Seals.
- Property Standards – 224 3<sup>rd</sup> St. W.

### **August 2016**

#### Shelter Statistics

Impounded Dogs	3
Impounded Cats	7
After Hours Visits	9
Total Shelter Visits for Month	36

#### Parking Statistics

Downtown Core Total Tickets Issued	25
Breakdown of Tickets Issued Per Day	August 2 – 3 tickets
	August 3 – 1 ticket
	August 4 – 1 ticket
	August 5 – 1 ticket
	August 8 – 1 ticket
	August 9 – 0 tickets
	August 10 – 0 tickets
	August 11 – 1 ticket
	August 12 – 1 ticket



August 15 – 1 ticket  
 August 16 – 12 tickets  
 August 17 – 3 tickets

Rest of Month Statistics Attached to Report.

#### Other Activities for Month

- 990 Scott Street - Garbage Collection Issues.
- Nugget Pawn Daily Inspections.
- Property Standards – 228 3<sup>rd</sup> St. E.
- Resident concerns - Injured Goose at Point Park.
- Resident complaint – Dead beaver at 7 Oaks.
- Business Licensing Review Process.
- Resident Complaint – Fence obstruction.
- Property Standards – 403 Mosher Ave.
- Resident Info request – Constructing a Fence.
- Business License Application Processing.
- Property Standards – 814 Scott St.
- PDEC Secretary Duties.
- Downtown Parking Enforcement.
- Taxi Meter Inspection/Meter Sealing.
- Preparing for OAPSO Chapter meeting.
- Bike pick-up for OPP.
- Animal complaint – 532 3<sup>rd</sup> St. W.
- Resident complaint – Dog at large.
- Resident complaint – Noise Violation.
- Resident complaint – Over height fence.
- Missing Dog concern 239 4<sup>th</sup> St. W.
- Sign Permits Issued
- Moving Permits Issued.
- OPP vicious dog call for assistance.
- Abandoned vehicle 300 BLK 3<sup>rd</sup> St. E.
- Resident complaint – Vehicle’s obstructing laneway.
- Resident complaint – Fence construction issues.
- Property Standards – 408 Crowe Ave.
- Property Standards – Wahnkaihanun Eighth Street Property.
- Resident complaint – Cat at large.
- Resident complaint – 228 3<sup>rd</sup> St. W.
- Kiss N Ride & School Zone Parking Enforcement.

The month of September will be added into the 4<sup>th</sup> quarter report. We wanted to ensure that the Planning & development Executive Committee was made aware of the activities of the department specifically the downtown parking statistics.

Respectfully submitted,

Original Signed By

Patrick Briere, CMM I, Property Standards Professional  
MLEO/Public Information Officer, Planning & Development Division  
PH: 1-807-274-5323 ext. 1218  
[pbriere@fort-frances.com](mailto:pbriere@fort-frances.com)

Statistics Canada Report - TOWN OF FORT FRANCES

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:07-01-2016 - 07-31-2016

Municipality	Fort Frances																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																		
--------------	--------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:07-01-2016 - 07-31-2016

2016061	59-12-010-005-07900-0000	FORT FRANCES ON P9A 2T6	1411 COLONIZATION RD W	Construct a new 24 x 30 garden suite			\$60,000.00
			<b>Legal Description:</b> RIVER RANGE PT LOT 45 RP,48R2553 PART 1 PCL 17103	<b>Stat's Canada Codes</b> Building: 0 Work: 01	2	66.89	
2016055	59-12-010-007-15700-0000	FORT FRANCES ON P9A 1R1	<b>Legal Description:</b> PT HB RES PCL 12532	Construct a new single family dwelling			\$287,500.00
		<del>BEHRTERRACON DUST</del> P9A 1R1		<b>Stat's Canada Codes</b> Building: 110 Work: 01	1		
2016060	59-12-020-002-03800-0000	Richard Ferraton 1811 St. Matthews Ave	303 SCOTT ST	Reconfigure the retail area of the post office to allow for the image upgrade for Canada Post			\$40,000.00
			<b>Legal Description:</b> PLAN ALB LOT 356 PT LOT 355;PCL 5033	<b>Stat's Canada Codes</b> Building: 520 Work: 03	1	80	
2016054	59-12-020-004-02400-0000	Winnipeg R3H OAT7	424 SECOND ST E	Construct a new uncovered deck at the rear of the structure			\$1,000.00
		<del>1811 St. Matthews Ave</del> R3H OAT7		<b>Stat's Canada Codes</b> Building: 0 Work: 02			
		<del>St Matthews</del> Street East	<b>Legal Description:</b> PLAN M69 BLK 1 LOT 11 PCL,1-11-3	Demolish and remove from site existing accessory use building. Construct a new 14 x 22 accessory use building on existing slab on grade			\$9,000.00
2016059	59-12-020-006-14900-0000	Fort Frances Ontario	921 ARMIT AVE N				
			<b>Legal Description:</b> PLAN SM133 LOT 19 TO 21 & PT,ARMIT AVE PCLS 19-1,21-1 &:ST-3	<b>Stat's Canada Codes</b> Building: 450 Work: 01	1	29.716	
2016058	59-12-030-001-00401-0000	FORT FRANCES ON P9A 2I8	FRONT ST	Erect a Special Events tent for the 2016 Fort Frances Canadian Bass Championship July 15 to July 25			\$0.00
		Jim Cuthbertson Site 204-17 RR#2		<b>Stat's Canada Codes</b> Building: 0 Work: 01	1		
		<del>Site 204-17 RR#2</del> P9A 3M3	<b>Legal Description:</b> MCI R VINE RIVER RANGE PT LOTS;22 AND 23 RP 48R3001 PARTS 3;TO 5 7 PCLS 25323 25324				

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:07-01-2016 - 07-31-2016

2016051		BROCK HERBERT							
59-12-030-001-01400-0000			703 NELSON ST	Construct a 17 x 24 addition to the existing accessory use building				\$12,000.00	
			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>					
		FORT FRANCES ON	PALB W PT LOT 155 PCL 155-1	Building: 450			1		
		P9A 1B8		Work: 02					
2016063			626 NELSON ST	Construct a new 14 x 16 unattached, uncovered deck				\$1,500.00	
59-12-030-001-02400-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>					
		FORT FRANCES ON	PALB E PT LOT 177 E PT LOT;178 PCL 177-1	Building: 0		24.5	1		
		P9A 1B7		Work: 01					
2016053		Dan Thurber Fort Frances	710 CHURCH ST	Construct a new 36 x 40 accessory use building				\$43,000.00	
59-12-030-001-07500-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>					
		FORT FRANCES ON	PLAN ALB TOWN PLOT LOT 297;PCL 24883	Building: 450		133.78	1		
		P9A 1E8		Work: 01					
2016056		JOHN DEGAGNE	622 THIRD ST E	Construct a new 16 x 24 accessory use building				\$10,000.00	
59-12-030-003-03500-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>					
		750 Fifth Street	PLAN SM65 LOT 27 TO 28;PCL13376 & STREET 4 SEC SM;65	Building: 450			1		
		Fort Frances		Work: 01					
2016052		Bay City Contracting Thunder Bay	917 PHAIR AVE	Replace existing water and sewer services				\$1,000.00	
59-12-030-003-09500-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>					
		Fort Frances	PSM159 E PT LOT 10 PCL 20445	Building: 110			1		
		ontario		Work: 03					
2016044		BROCK HERBERT Fort Frances	831 FRENETTE AVE	Demolish and remove from site existing accessory building and construct a new 30 x 40 accessory building.				\$45,000.00	
59-12-030-003-13700-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>					
		FORT FRANCES ON	PLAN SM64 LOT 41 TO 42 &.W7FT	Building: 450		111.48	1		
		P9A 2N4	AVE PCL 41-1 SEC SM64	Work: 01					
Sum			Summary (16 detail records)				16	\$551,500.00	
Grand Total			Summary (16 detail records)				16	\$551,500.00	

Statistics Canada Report - TOWN OF FORT FRANCES

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:08-01-2016 - 08-31-2016

Municipality		Fort Frances				
Permit						Value
RollNo	Applicant		Contractors	Property Address	Work Descriptiton	Units / Area
2016076	522 SECOND ST E		CJ Contracting	475 KEATING AVE	Remove From site existing protable classroom and restore site	\$0.00
59-12-010-004-12900-0000				Legal Description:	Stat's Canada Codes	2
	FORT FRANCES ON P9A 1N4			PLAN SM193 BLK M RR23 PART 7;PCL 16373	Building: 622 Work: 16	
2016066	1505 COLONIZATION RD W			1505 COLONIZATION RD W	Demolish and remove from site existing Accessory Use Building Construct a new 32 x 32 accessory use building with 10 x 24 carport on the east side	\$25,000.00
59-12-010-005-08200-0000				Legal Description:	Stat's Canada Codes	1
	FORT FRANCES ON P9A 2T6		FORT FRANCES (3005) COLONIZATION RD W 2T6	PT RIV R LOT 45 LOT 46 PCL;18427	Building: 450 Work: 01	
2016067	1036 COLONIZATION RD W			1036 COLONIZATION RD W	Remove existing front deck and replace with a new 8 x 16 unattached deck and accessibility ramp	\$1,000.00
59-12-010-005-10600-0000				Legal Description:	Stat's Canada Codes	1
	FORT FRANCES ON P9A 2T4			RP 48R890 PART 1 PLAN SM255;PART 15 PCL12349	Building: 0 Work: 02	
2016070	1345 Emo Road			1345 EMO RD	Construct a 5.5 x 16 deck extension and screen room	\$1,000.00
59-12-010-006-04403-0000				Legal Description:	Stat's Canada Codes	1
	Fort Frances	Ontario	FORT FRANCES 1345 Emo Road	PLAN SM51 W60FT LOT 1 PCL;22309	Building: 450 Work: 01	
2016062	560 Squire Pl		Brent Dyczko	353 SCOTT ST	Convert existing retal store into assembly hall/retail store/office space	\$765,000.00
59-12-020-002-04600-0000				Legal Description:	Stat's Canada Codes	1
	Thunder Bay	ontario	FORT FRANCES 1345 Emo Road	PLAN SM163 LOT 4 TO 5 PCLS;4-1 & 5- 1	Building: 512 Work: 03	450

2016068	840 POLE LINE ROAD	SYNCOR CONTRACTING LTD	625 NELSON ST	Construct a 5 unti townhouse development	\$800,000.00
59-12-030-001-00100-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>	5
	MURILLO	ONTARIO	PLAN ALB LOT 153 TO 154 PCL;153-1	Building: 330	585.3
	P7K 0T8	<del>840 POLE LINE ROAD</del> P7K 0T8		Work: 01	
2016064	703 NELSON ST	BROCK HERBERT	703 NELSON ST	Construct a 16 x 16 addition to the existing deck partially covered and partially uncovered.	\$0.00
59-12-030-001-01400-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>	1
	FORT FRANCES ON		PALB W PT LOT 155 PCL 155-1	Building: 0	
	P9A 1B8			Work: 02	
2016069	612 NELSON ST	Kyle Glowsky Fort Frances	612 NELSON ST	Construct a new 52 x 30 accessory use building	\$50,000.00
59-12-030-001-01800-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>	1
	FORT FRANCES ON		PLAN ALB LOT 181 PCL9719	Building: 450	144.92
	P9A 1B7			Work: 01	
2016072	723 CHURCH ST		723 CHURCH ST	Install a new patio door in place of existing window	\$1,000.00
59-12-030-001-05300-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>	1
	FORT FRANCES ON		PLAN ALB E40FT LOT 278 PCL;12707	Building: 110	
	P9A 1E9			Work: 02	
2016071	700 Church Street	Justin Rodger	700 CHURCH ST	Remove existing wall panelling and insulation. Install new insulation, vapor barrier and drywall to front portion of house	\$1,000.00
59-12-030-001-07100-0000		<del>Fort Frances</del> Street	<b>Legal Description:</b>	<b>Stat's Canada Codes</b>	1
	Fort Frances	ontario	PLAN SM25 LOT 1 PCL 1-2	Building: 110	
				Work: 03	
2016074	828 Phair Avenue	Dave Plett	828 PHAIR AVE	Construct a 20 x 22 addition to the existing garage	\$13,000.00
59-12-030-003-11500-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>	1
	Fort Frances	Ontario	PLAN SM64 LOT 4 S10FT 3 N PT;LOT 5 PT AVE PCL 3-1	Building: 450	41.35
				Work: 02	
2016073	950 PHAIR AVE	Dave Broman Fort Frances	950 PHAIR AVE	Construct a new 28 x 36 accessory use building	\$20,000.00
59-12-030-003-12800-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>	1
	FORT FRANCES	ONTARIO	PLAN SM159 LOT 16 PCL 16-1	Building: 450	
	P9A 2M7			Work: 01	



2016075	1116 THIRD ST E		1116 THIRD ST E	Demolish and remove from site existing garage	\$0.00
59-12-030-007-06000-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>	0
	FORT FRANCES ON P9A 1S5		PLAN SM50 LOT 131 W9FT LANE;PCL 9016	Building: <b>450</b> Work: <b>16</b>	
2016077		Pete Veldhuisen	1287 IDYLVILD DR	Construct a 20 x 22 bonous room over the existing attached garage	\$25,000.00
59-12-030-007-18800-0000			<b>Legal Description:</b>	<b>Stat's Canada Codes</b>	1
	1287 IDYLVILD DR SITE 204-13				
	RR 2 STN MAIN FORT FRANCES ON P9A 3M3		PSM88 LOT 15 DEED 3194	Building: <b>110</b> Work: <b>02</b>	
Sum			Summary (14 detail records)	18	\$1,702,000.00
Grand Total			Summary (14 detail records)	18	\$1,702,000.00

**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**May 2016**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	2015	2016
WSIB	0.00	0.00
WI/LTD	0.00	5.00
SICK DAYS	6.00	6.25
COMPASSIONATE LEAVE	0.00	1.00
FLOATERS	4.00	3.00
VACATION	37.00	19.00
BANKED TIME USED	8.25	11.69
OFF	0.75	1.25
STATUTORY HOLIDAYS	25.00	27.00
<b>TOTAL</b>	<b>81.00</b>	<b>74.19</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	2015	2016	2015	2016
	May	May	Year To	Year To
			Date	Date
FIGHT THE BLIGHT	0.00	142.50	0.00	142.50
TRAVEL	48.00	0.00	0.00	2.50
ENGINEERING	0.00	4.00	4.00	8.00
INTERDEPARTMENTAL	6.00	0.00	7.50	9.00
PRIVATE WORK	79.75	0.00	0.00	8.00
RECYCLE/GARBAGE	1.50	0.00	2.25	21.50
ROADS	24.00	0.00	202.50	166.75
SEWER COLLECTION	174.50	18.25	186.00	142.50
SIDEWALKS	0.00	0.00	18.75	3.00
STORES	0.00	0.00	24.00	30.00
VEHICLE & EQUIPMENT	0.00	0.00	27.00	4.00
WATER TREATMENT PLANT	8.00	30.50	217.00	192.25
WATER DISTRIBUTION	55.75	62.50	204.25	296.25
WATER TOWER	4.00	0.00	4.00	0.00
<b>TOTAL</b>	<b>401.50</b>	<b>257.75</b>	<b>897.25</b>	<b>1026.25</b>

## **TRANSPORTATION REPORT**

### **May 2016**

#### **ROADS:**

##### **Storm Water Management – Urban:**

- Continued flushing storm sewer laterals and cleaning catch basin pumps

##### **Storm Water Management - Rural:**

- Cleaned up debris from ditches and boulevards along both Town entrances on the Highway
- Removed a culvert at Point Park that was not draining any water
- Removed beaver dams as required.

##### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Continued with the initial sweep of all streets
- Repaired or replaced curb and gutters from winter digs and other areas in need of repair.

##### **Loose Top Maintenance:**

- Graded loose top roads twice
- Graded all lanes

##### **Roadside Maintenance:**

- Cleaned up branches and debris along boulevards that accumulated over the winter

##### **Winter Control:**

- Cleaned up debris left at piles on lane entrances from winter operations

##### **Traffic Operations:**

- Repaired and replaced signs as required.

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required.
- Cut grass around Public Works building and in all yards

**Private Work:**

- Completed landscaping at 446 Third Street East
- Installed a 5 foot extension to the culvert at 950 Fifth Street West to widen private crossing
- Installed a new 14 foot culvert for a private crossing at 421 Sixth Street West.

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept winter sand off of sidewalks and islands
- Swept winter sand and cleaned debris from Underpass sidewalk
- Swept sidewalk and bike path along Waterfront
- Replaced sidewalk from Winter digs
- Replaced sidewalk in areas identified for repairs

**Vehicles and Equipment:**

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sportsplex, Day Care, Handi-Van and Civic Centre vehicles as required.

**Public Relations:**

- Provided two (2) crews of 6 employees to participate in the Town cleanup ( Flight the Blight) on May 16, 17, 18 and 19.
- Installed a concrete pad for a Memorial Bench on the Waterfront

**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.
- Flushed dead end sanitary sewer mains.

**Interdepartmental:**

- Installed bike rack at Civic Centre on May 5<sup>th</sup>
- Hauled ice from the Ice for Kids rink to the snow dump on May 10<sup>th</sup>
- Prepared Sorting Gap Marina for summer operations on May 11<sup>th</sup>
- Cathy Westover provided coverage for vacation May 7 & 8 and again on May 27, 28 and 29<sup>th</sup>.

**Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Exchanged recycling bins as required
- Cleaned up around Public Bin and Yard

**Training:**

- Dan Mattson, Dave Martin and Curtis Wickstrom attended Supervisory Training at La Place Rendezvous on May 5<sup>th</sup>.

**Health & Safety:**

- Student orientation and small equipment training was completed May 2<sup>nd</sup> and 3<sup>rd</sup>.

Milt Strachan,  
Superintendent of Transportation

**TOWN OF FORT FRANCES**  
**Operations and Facilities Division - Environmental Area - Operations Statistics**  
**(July 2016)**

**STAFFING:**

See Operations Statistics (July) 2016 prepared by M. Strachan, Superintendent of Transportation

**OVERTIME HOURS - Equivalent Straight Time Hours**

See Operations Statistics (July) 2016 prepared by M. Strachan, Superintendent of Transportation

**WATER DISTRIBUTION:**Water Main Breaks:

- Number of water main breaks: None

Hydrant Repairs:

- Number of hydrant repairs: None

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: None

Main Valve Replacements:

- Number of water main valve replacements: None

Water Service Breaks:

- Number of water service breaks: One (1)
  - Point Park

Water Service Repairs:

- Number of water service repairs: Three (3)
  - 930 Third St. E., 906 Second St. E. and 238 Second St. E.

Water Service Installations (NEW):

- Number of water service installations: Five (5)
  - Nelson Street (600 blk.) - Town House (Five Services)

Water Service Replacements:

- Number of water service replacements: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Two (2)
  - 862 King's Hwy. and 714 Victoria Ave.

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: One (1)
  - 400 Eight St. E.

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: One (1)
  - 400 Eight St. E.

Backflow Prevention - Testing:

- Number of backflow preventers tested: Two (2)
  - 400 Eight St. E. and 555 Flinder's Ave.

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Recorded locations of curb stops at various locations.
- Performed connection inspection of water service at 844 Huffman Crt.
- Continued with locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Continued with the valve exercising program (Area 5)
- Worked in conjunction with Bay City Contracting to disinfect and test water quality before putting the new water main back into service (Phair Avenue - Third St. E. to Sixth St. E.).
- Worked in conjunction with Makkinga Contracting to disinfect and test water quality before putting the new water main back into service (Colonization Rd. E. - Third St. E. to Fifth St. E.).

**WATER TREATMENT PLANT:**

- July, 2016 - In receipt of the Water Treatment Facility Monthly Report.

**SEWERAGE COLLECTION:**Wastewater Main Backups:

- Number of wastewater main backup: None

Wastewater Main Repairs:

- Number of wastewater main repairs: None

Wastewater Manhole Repairs:

- Number of wastewater manhole repairs: One (1)
  - In front of 732 Church St.



Sewer Service Breaks:

- Number of sewer service breaks: Two (2)
- 626 Church St. and 953 Russell Bay

Sewer Service Repairs:

- Number of sewer service repairs: One (1)
- 1311 Emo Rd.

Sewer Service Installations (NEW):

- Number of sewer service installations: Five (5)
- Nelson Street (600 blk.) - Town House (Five Services)

Sewer Service Terminations:

- Number of water service terminations: None

Other Information:

- Cleaned nine (9) plugged sewer services at the following locations:
  - 626 Church St. (2), 720 Nelson St., 413 Mosher Ave., 631 Church St., 925 Phair Ave., 544 Webster Ave.
  - 831 Phair Ave. and 316 Second St. E.
- CCTV inspected various building sewer services.
- Performed connection inspection of sanitary service at 844 Huffman Crt.
- Traced various building sewer services.
- Completed locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Recorded locations of cleanouts at various locations.

**WASTE-WATER TREATMENT FACILITY:**

- July, 2016 - In receipt of the Wastewater Treatment Facility Monthly Report
- Kingdom Construction Ltd. on site - Dewatering and screen upgrades.

**WASTE MANAGEMENT:**Garbage Collection:

- Number of complaints regarding garbage collection:
  - Town - 0 complaints, Asselin's - 4 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
  - 208,560 kgs (206.65 tonnes)
- Amount of ICI waste delivered to the landfill:
  - 400,730 kgs (400.73 tonnes)
- July, 2016 - Hauled material from construction project to landfill - cover garbage.

Recycling:

- Number of complaints regarding recycled materials:
  - Town - 0 complaints, Asselin's - 1 complaint
- Amount of recycled waste diverted from the landfill:
  - No Data - Emterra Environmental

Prepared By: \_\_\_\_\_ Environmental & Facilities Superintendent

Date: \_\_\_\_\_

Aircraft Landings 2016  
As of September 1, 2016 Statistics - Page 1/2

Month	Bearskin Flights			Bearskin- Passengers			Government			Private			Med-I-vacs			International			Commercial			Totals			Variance
	2016	2015	2014	2016	2015	2014	2016	2015	2014	2016	2015	2014	2016	2015	2014	2016	2015	2014	2016	2015	2014	2016	2015	2014	2016-2015
January	70	76	79	261	256	311	1	6	0	3	6	5	30	43	41	3	4	2	36	42	67	143	177	194	-34
February	69	67	74	233	241	308	1	2	0	1	7	5	35	36	22	1	3	5	49	40	50	156	155	156	1
March	69	78	82	199	341	346		5	3	17	30	10	34	36	40	3	5	0	55	38	52	178	192	187	-14
1/4 Total	208	221	235	693	838	965	2	13	3	21	43	20	99	115	103	7	12	7	140	120	169	477	524	537	-47
April	81	81	74	288	330	276	7	1	2	8	23	18	47	41	22	3	2	1	40	53	47	186	201	164	-15
May	88	82	81	309	365	308	4	1	6	9	28	24	37	37	23	32	34	30	59	77	76	229	259	240	-30
June	76	80	77	273	322	292	0	11	7	30	36	37	38	31	35	77	74	89	52	96	69	273	328	314	-55
1/2 Total	453	464	467	1563	1855	1841	13	26	18	68	130	99	221	224	183	119	122	127	291	346	361	1165	1312	1255	-147
July	72	81	75	221	297	230	2	8	7	48	40	35	51	35	18	66	83	59	47	77	59	286	324	253	-38
August	84	79	71	256	297	241	6	4	3	42	39	37	66	31	26	71	73	65	53	87	57	322	313	259	9
September		76	73		328	254		0	1		17	22		36	37		44	32		76	65	0	249	230	-249
3/4 Total	609	700	686	2040	2777	2566	21	38	29	158	226	193	338	326	264	256	322	283	391	586	542	1773	2198	1997	-425
October		83	76		309	309		4	3		20	24		47	42		9	12		51	51	0	214	208	-214
November		68	80		260	286		0	3		9	8		30	28		1	3		38	39	0	146	161	-146
December		68	52		200	203		0	0		4	4		31	25		2	1		34	29	0	139	111	-139
Total	609	919	894	2040	3546	3364	21	42	35	158	259	229	338	434	359	256	334	299	391	709	661	1773	2697	2477	-924

Fort Frances Airport- Page 2/2 - Fuel Sales - As of September 1, 2016																			
Fuel Sales Recap - 2016									2015	2014	2013	2012	2011	2010	2009	2008	2007	9 year	Variance 2016-2015
Month	100LL		Jet Trk		Jet Cab		Month	Year	per	per	per	per	per	per	per	per	per	Average	per month
	Liters	Total	Liters	Total	Liters	Total	Total	Total	month	month	month	month	month	month	month	month	month	2015 to 2007	month
January	126	126	7,402	7,402	0	0	7,528	7,528	8,692	11,543	7,216	10,252	7,308	10,971	15,989	29,926	16,283	13,131	-1,164
February	509	635	11,395	18,797	0	0	11,904	19,432	11,231	12,304	6,197	6,918	3,687	5,782	13,135	21,134	11,782	10,241	673
March	342	977	12,913	31,710	0	0	13,255	32,687	17,795	10,508	12,077	9,329	10,390	15,539	9,612	27,435	19,969	14,739	-4,540
April	744	1,721	7,848	39,558	0	0	8,592	41,279	13,219	8,377	4,453	8,251	5,294	24,825	10,676	22,466	28,609	14,019	-4,627
May	1,905	3,626	22,776	62,334	0	0	24,681	65,960	16,161	29,753	18,350	21,891	19,790	25,375	24,033	30,287	47,258	25,878	8,520
June	4,068	7,694	21,947	84,281	0	0	26,015	91,975	45,698	30,789	22,786	23,537	25,723	27,768	22,395	35,995	40,736	30,603	-19,683
July	4,418	12,112	24,584	108,865	0	0	29,002	120,977	28,150	14,441	19,232	32,650	19,124	30,455	24,925	33,390	44,875	27,471	852
August	3,990	16,102	17,129	125,994	0	0	21,119	142,096	36,638	20,450	20,075	30,783	21,467	33,139	28,250	40,177	41,630	30,290	-15,519
September		16,102		125,994		0	0	142,096	24,238	21,837	18,005	19,431	22,511	23,363	18,937	28,822	30,341	23,054	-24,238
October		16,102		125,994		0	0	142,096	8,216	15,472	13,109	11,325	13,677	15,033	21,304	16,631	28,020	15,865	-8,216
November		16,102		125,994		0	0	142,096	11,616	7,238	6,398	8,170	6,785	17,747	10,754	16,951	16,842	11,389	-11,616
December		16,102		125,994		0	0	142,096	7,592	6,849	2,028	8,179	2,446	7,641	7,596	13,083	14,733	7,794	-7,592
Total	16,102		125,994		0		142,096		229,246	189,561	149,926	190,716	158,202	237,638	207,606	316,297	341,078	224,474	-87,150
							Jan to June		112,796	103,274	71,079	80,178	72,192	110,260	95,840	167,243	164,637	108,611	1,138

Lowest month in last 9 years

Highest month in last 9 years

Highest month

lowest month

**Administration & Finance Department Stats**  
for the period ending July 31, 2016

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
<b>Revenue</b>													
Tax Certificates	\$ 851.20	\$ 608.50	\$ 547.65	1,223.51	1,277.85	1,703.80	1,095.30						\$ 7,307.81
Business Licences	6,043.30	2,429.85	5,248.45	13,908.30	1,978.55	1,050.10	735.50						\$ 31,395.05
Lottery Licences	275.93	177.30	2,000.66	287.19	130.58	1,886.71	690.00						\$ 5,448.37
Fort Frances Portion of POA Fines				15,059.72									\$ 15,059.72
Nat Gas/Purchase Card Rebates													\$ -
WSIB Safety Group Rebate													\$ -
Death/Still Birth Registrations	64.00	544.00	446.00	0.00	416.00	416.00	352.00						\$ 2,238.00
Marriage Licences	280.00	280.00	700.00	280.00	420.00	1,120.00	1,540.00						\$ 4,620.00
Civil Marriage	327.35	327.35	1,309.40	327.35		327.35	763.80						\$ 3,382.40
Birth Certificates	0.00	11.30	5.09	5.65		11.50							\$ 33.54
Commissioning Oaths/Affidavits	46.40	23.05	23.20	81.20	69.60	139.10	59.51						\$ 442.06
Investment Income	604.77	344.37	911.91	997.43	1,104.95	7,077.55	349.15						\$ 11,390.13
Sale of Land	6,055.13	18,000.00	0.00	1,000.00		54,727.80	269,556.59						\$ 349,339.52
Administration Service Charges	28.63	14,937.14	14,568.57	22,312.15	14,790.31	14,897.34	14,647.18						\$ 96,181.32
	\$ 14,576.71	\$ 37,682.86	\$ 25,760.93	\$ 55,483.50	\$ 20,187.84	\$ 83,357.25	\$ 289,786.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 526,637.92

<b>Accounts Receivable</b>													
Balance Forward	309,751.09	281,316.22	172,797.21	221,048.23	191,012.18	150,415.09	119,187.90						
Invoices/Debits	66,508.60	124,816.83	189,834.92	161,277.48	151,941.30	123,058.26	118,060.71						
Payments/Credits	-116,695.77	-214,781.75	-142,566.48	-192,131.35	-193,480.35	-154,584.66	-170,516.80						
Interest Applied	1,752.30	1,445.91	982.58	817.82	941.96	299.21	120.28						
Total Amount Owning	\$ 261,316.22	\$ 172,797.21	\$ 221,048.23	\$ 191,012.18	\$ 150,415.09	\$ 119,187.90	\$ 66,852.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,360.06

<b>A/R Invoices Processed</b>													
General By-Law/Planning/CBO	4	7	10	7	12	15	12						67
Daycare		79	81	84	84	83	99						510
Airport		12	18	14	11	16	11						82
Landfill	28	25	31	37	37	42	41						241
Public Works	1	3	2	2	4	5	6						23
Parks/Cemetery							2						2
Sewer	5	24	13	5	19	7	15						88
Water	1	13	5	34	6	14	12						85
Fire Department		13	0	0	0	1	0						14
Memorial Sports Centre													
Fort Frances Power Corp	24	9	79	5	39	12	3						171
Invoices Issued by Month	6	8	7	8	9	12	12						62
	69	193	246	196	221	207	213	0	0	0	0	0	1,315

<b>NSF/Returned Payments</b>													
Day Care	0	0	0	0	0	0	0						0
Memorial Sports Centre	0	0	0	0	0	0	0						0
Utilities	3	6	3	7	8	16	3						46
Taxation	0	0	1	1	0	0	0						2
Other	0	0	1	0	0	0	0						1

<b>Taxes</b>													
Balance Forward	769,235.47	6,483,623.46	2,813,246.06	\$ 1,095,226.11	\$ 926,189.54	827,260.28	6,771,753.31						
Tax Billings/Debits	6,090,585.65	13,466.86	13,020.49	378.72	1,666.08	5,983,617.57	3,351.21						
Payments/Credits	(407,218.84)	(3,694,324.78)	(1,743,779.61)	(183,357.63)	(112,853.14)	(50,571.80)	(3,717,974.19)						
Interest Applied	11,021.18	10,480.52	12,739.17	13,942.34	12,257.80	11,447.26	10,740.39						
Total Amount Owning	\$ 6,483,623.46	\$ 2,813,246.06	\$ 1,095,226.11	\$ 926,189.54	\$ 827,260.28	\$ 6,771,753.31	\$ 3,067,870.72	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 82,628.66

<b>Tax Arrears Notices Mailed/Letters</b>													
# of Properties in Arrears 3 years+	296	181	330	237	214	198	359						1,815
# of Properties in Arrears 3 years+ with no payment plans	58	52	43	38	34	29	26						
# Tax Sale Registrations	35	23	16	14	12	12	11						
# Write offs (MOS/357 Applications)	0	0	0	0	0	0	0						0
Write-off - Municipal Portion	-	-	-	-	-	-	-						\$0.00
# of Charity Rebates	0	0	0	0	0	2	0						2

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Charity Rebates - Municipal Portion	0	0	0	0	0	\$ 12,442.89	\$ -						\$12,442.89
# Vacancy Rebates						7	0						7
Vacancy Rebates - Municipal Portion			\$ -	-		\$ 13,722.29	-						\$13,722.29
<b>E.D. Financial Incentive Plan</b>													0
# Of Applications Receiving Rebate	0	0	0	1	0	1	0						
Demolition Grant	\$ -	\$ -	\$ -	\$ 1,102.40	\$ -	\$ 482.64	\$ -						\$1,585.04
Grant-In-Lieu of Taxes													0.00
<b>Water &amp; Sewer</b>													
Balance Forward	\$ 1,203,619.92	\$ 418,432.79	\$ 322,394.53	\$ 601,650.71	\$ 324,047.61	\$ 571,106.13	\$ 482,838.68						
W/S Billings/Debits	233.71	3,230.82	943,628.13	6,241.77	921,283.76	9,129.33	894,185.32						
Payments/Credits	(785,920.26)	(100,844.55)	(664,921.52)	(287,775.04)	(674,717.66)	(100,893.60)	(685,158.20)						
Interest Applied	499.42	1,575.47	549.57	3,930.17	492.42	3,496.62	2,475.98						
Total Amount Owning	\$ 418,432.79	\$ 322,394.53	\$ 601,650.71	\$ 324,047.61	\$ 571,106.13	\$ 482,838.68	\$ 694,341.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,019.85
<b>Bi-Monthly Water/Sewer Bills Issued</b>	3,346		3,375		3,394		3,426						13,541
Final Billings Issued		19		16		41							76
Late Notices Mailed		469		444		452							1,385
Registered Letters		47		42		49							138
Disconnects		0		0		0							0
Reconnections		0		0		0							0
<b>Provincial Offences</b>													
Fines Paid	\$ 24,352.00	\$ 30,951.00	\$ 31,942.00	\$ 51,152.00	\$ 223,451.00	\$ 38,429.00							\$ 400,277.00
Outstanding Fines (pre & post transfer)	\$ 2,267,997.00	\$ 2,279,710.00	\$ 2,296,074.00	\$ 2,303,996.00	\$ 2,145,443.00	\$ 2,159,461.00							
<b>IQOR Collections (pretransfer)</b>		\$ 23.18	\$ -			\$ 332.52							\$ 23.18
<b>IQOR Collections (post-transfer)</b>		\$ 547.46	\$ 375.42	\$ 5,105.40	\$ 135.00	\$ 332.52							\$ 6,495.80
<b>Total IQOR Collected</b>		\$ 570.64	\$ 375.42	\$ 5,105.40	\$ 135.00	\$ 332.52							\$ 6,518.98
<b>Notice of Default - mailed out</b>	73	38	46	49	70	47							323
<b>New Charges Filed</b>	153	264	205	275	315	240							1,452
<b>Court Room Operating Hours</b>	3	6	3	4	4	4							24.0
<b>Charges Disposed (Before or at Trial)</b>													
Failed to Attend - Convicted	38	31	30	75	50	139							363
Plead Guilty	17	21	28	30	42	27							165
Withdrawn	16	0	5	5	14	7							47
Quashed	0	2	1	2	5	2							12
Stayed	0	0	0	0	0	0							0
Dismissed/Acquitted	0	0	0	0	1	0							1
Plead Not Guilty - Convicted	2	2	2	3	6	5							20
Other	0	0	0	0	0	0							0
<b>Total</b>	73	56	66	115	118	180	0	0	0	0	0	0	608

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at July 31, 2016**

		Actuals to Date	2016 Draft Budget	Variance
<b>CORPORATE</b>				
050	Municipal Tax Levy	(10,607,431.85)	(10,617,884.00)	(10,452.15)
051	Education Tax Levy	(1,737,167.43)	(1,731,821.00)	5,346.43
052	Supp/Omit Municipal Tax Levy	(27,662.39)		27,662.39
053	Supp/Omit Education Tax Levy	(7,196.86)		7,196.86
056	W/O Municipal	13,722.29	254,755.00	241,032.71
057	W/O Education	7,750.48	24,980.00	17,229.52
061	OMPF	(2,200,575.00)	(2,934,100.00)	(733,525.00)
062	Payments-in-Lieu	(405,986.70)	(782,001.00)	(376,014.30)
070	Contribution from Reserve Funds (Tax Rate Stab.)		(242,250.00)	(242,250.00)
110	Mayor & Council	157,829.80	717,598.00	559,768.20
112	Contribution to Reserves & Reserve Funds		1,375,000.00	1,375,000.00
113	Long Term Debt	318,696.98	640,120.00	321,423.02
115	Election		-	-
161	Riverside Health Care/Dr Recruitment	68,000.00	69,000.00	1,000.00
161	Clinic Financing Interest		8,500.00	8,500.00
162	RR DSSAB	998,451.28	1,878,859.00	880,407.72
163	Rainycrest	35,366.24	60,628.00	25,261.76
164	Northwestern Health Unit	215,141.15	368,814.00	153,672.85
820	Economic Development	71,173.77	166,435.00	95,261.23
821	Travel Information Centre	10,333.97	10,770.00	436.03
830	Solar Panel Project	(9,260.77)	(25,270.00)	(16,009.23)
991	English Public School Board	717,285.88	1,413,758.00	696,472.12
992	English Separate School Board	146,223.69	288,281.00	142,057.31
993	French Public School Board	689.46	1,379.00	689.54
994	French Separate School Board	1,711.55	3,423.00	1,711.45
<b>Total Corporate</b>		<b>(12,232,904.46)</b>	<b>(9,051,026.00)</b>	<b>3,181,878.46</b>
<b>ADMINISTRATION AND FINANCE</b>				
070	Other Unassigned Revenue	(508,931.16)	(321,500.00)	187,431.16
120	Administration	191,196.93	297,065.00	105,868.07
121	Admin Vehicle	2,018.24	5,608.00	3,589.76
122	Municipal Buildings	8,368.41	30,005.00	21,636.59
125	HR Department	106,374.08	95,000.00	(11,374.08)
130	Clerk	100,653.05	172,189.00	71,535.95
140	Treasury	280,327.21	387,734.00	107,406.79
910	PUC Administration	42,012.42	95,170.00	53,157.58
<b>Total Administration and Finance</b>		<b>222,019.18</b>	<b>761,271.00</b>	<b>539,251.82</b>
<b>EMERGENCY SERVICES</b>				
211	Emergency Services	460,703.83	915,913.00	455,209.17
227	Emergency Measures	6,191.07	19,849.00	13,657.93
228	911 Service	16,008.27	13,800.00	(2,208.27)
231	Police Revenue	(18,419.63)	(24,000.00)	(5,580.37)
232	Police Services Board	9,767.07	21,350.00	11,582.93
233	Police Administration	1,359,245.23	2,332,588.00	973,342.77
<b>Total Emergency Services</b>		<b>1,833,495.84</b>	<b>3,279,500.00</b>	<b>1,446,004.16</b>
<b>COMMUNITY SERVICES</b>				

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at July 31, 2016**

		Actuals to Date	2016 Draft Budget	Variance
622	Sister Kennedy Centre	34,060.30	34,600.00	539.70
641	Fort Frances Children's Complex	27,316.65	6,045.00	(21,271.65)
643	Best Start Hub/Resource Centre	(12,649.56)	668.00	13,317.56
644	Day Care Resource Teacher	397.73	833.00	435.27
653	Handi-Transit System	71,023.99	90,302.00	19,278.01
713	Townshend Theatre	(7,478.54)	-	7,478.54
722	Recreation Facilities	358,532.48	627,806.00	269,273.52
725	Recreation Programs	42,948.91	111,079.00	68,130.09
732	Community Services	69,110.51	132,683.00	63,572.49
740	Sunny Cove Camp	11,352.54	14,327.00	2,974.46
781	Fort Frances Public Library	284,516.35	493,191.00	208,674.65
784	Library School Co-op Fund	(27,702.19)		27,702.19
791	Museum	94,840.49	146,810.00	51,969.51
817	Waterfront Development/Marina	(2,329.00)	47,739.00	50,068.00
<b>Total Community Services</b>		<b>943,940.66</b>	<b>1,706,083.00</b>	<b>762,142.34</b>

**OPERATIONS AND FACILITIES**

310	PW Administration	(96,468.20)	(102,217.00)	(5,748.80)
311	PW Buildings & Yards	72,933.83	118,672.00	45,738.17
313	Municipal Roads	604,331.77	1,284,156.00	679,824.23
318	Public Parking Lots	11,374.39	15,980.00	4,605.61
320	Sidewalks	56,411.02	107,954.00	51,542.98
330	Private Works Charges	4,780.70	32,668.00	27,887.30
331	Private Crossing Charges	2,091.74	18,367.00	16,275.26
333	PW Vehicles	91,831.59	219,790.00	127,958.41
334	PW Equipment	112,449.79	248,329.00	135,879.21
344	PW Stores	53,225.00	63,236.00	10,011.00
345	Traffic Signal Maintenance	3,813.76	7,779.00	3,965.24
346	Streetlight Maintenance	32,308.39	53,317.00	21,008.61
350	Garbage Collection	(50,292.02)	(167,172.00)	(116,879.98)
351	Recycling Services	92,914.97	192,448.00	99,533.03
352	Sanitary Landfill	(67,717.91)	(25,276.00)	42,441.91
360	Engineering	17,312.85	27,904.00	10,591.15
390	Airport	10,652.93	(29,762.00)	(40,414.93)
391	Airport Building Maintenance	24,129.03	45,295.00	21,165.97
393	Airport Grounds Maintenance	27,477.65	63,670.00	36,192.35
580	Parks & Cemeteries Admin.	84,957.47	196,473.00	111,515.53
582	Fort Frances Cemetery	34,543.65	89,281.00	54,737.35
583	Riverview Cemetery	90,702.02	172,375.00	81,672.98
584	Point Park	(2,174.17)	29,188.00	31,362.17
585	Parks - Outdoor Facilities	157,712.51	230,684.00	72,971.49
586	Lions Millennium Park	1,571.55	12,196.00	10,624.45
<b>Total Operations and Facilities</b>		<b>1,370,874.31</b>	<b>2,905,335.00</b>	<b>1,534,460.69</b>

**PLANNING AND DEVELOPMENT**

150	Civic Centre	44,019.30	78,394.00	34,374.70
-----	--------------	-----------	-----------	-----------



**Town of Fort Frances  
General Fund (Operating)  
Actuals as at July 31, 2016**

		Actuals to Date	2016 Draft Budget	Variance
271	By-Law Enforcement	77,312.25	142,572.00	65,259.75
272	Animal Shelter	3,345.77	10,144.00	6,798.23
275	Fight the Blight Campaign	31,506.02		
813	Building Official	40,396.60	59,104.00	18,707.40
815	Planning & Zoning	42,231.63	108,623.00	66,391.37
	<b>Total Planning and Development</b>	<b>238,811.57</b>	<b>398,837.00</b>	<b>191,531.45</b>
	<b>Sub-Total General Fund (Operating)</b>	<b>(7,623,762.90)</b>	<b>-</b>	<b>7,655,268.92</b>
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	<b>(7,623,762.90)</b>	<b>-</b>	<b>7,655,268.92</b>
	<b>TOTAL BUDGET - Revenue</b>	<b>( 18,111,751.55)</b>	<b>( 21,604,520.00)</b>	<b>( 3,492,768.45)</b>
	<b>TOTAL BUDGET - Expenditures</b>	<b>10,488,178.65</b>	<b>21,604,520.00</b>	<b>11,116,341.35</b>
		<b>( 7,623,572.90)</b>	<b>0.00</b>	<b>7,623,572.90</b>

**Water and Sewer Fund (Operating)**  
**Actuals to July 31, 2016**

<b>WATER</b>		<b>Actuals to Date</b>	<b>2016 Budget</b>	<b>Variance</b>
961	Waterworks Administration	-918,242.96	( 669,471.00)	248,771.96
965	Water Treatment Plant	277,923.00	539,114.00	261,191.00
966	Water Storage Facility	16,353.36	130,357.00	114,003.64
		-623,966.60	0.00	623,966.60
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		<b>-623,966.60</b>	<b>0.00</b>	<b>623,966.60</b>

<b>SEWER</b>		<b>Actual to Date</b>	<b>2016 Budget</b>	<b>Variance</b>
410	Sanitary Sewer Administration	-804,127.05	( 748,247.00)	55,880.05
413	Sewage Treatment Plant	409,310.56	748,247.00	338,936.44
		-394,816.49	0.00	394,816.49
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		<b>-394,816.49</b>	<b>0.00</b>	<b>394,816.49</b>

**Town of Fort Frances**  
**Capital Fund Budget vs Actual**  
**as at July 31, 2016**

	Actual to Date	2016 Budget	Variance
<b>Administration</b>			
C-110-0490-0952 Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-140-0490-0952 Contribution from Reserve Funds		(100,000.00)	(100,000.00)
C-110-9109-0000 iCompass Computers/iPads	5,023.59	10,000.00	4,976.41
C-140-9109-1523 Financial Software (Windows Version)	300.32	75,000.00	74,699.68
C-140-9109-0000 Computer/Network Upgrades	20,341.86	25,000.00	4,658.14
Total Revenue	-	(110,000.00)	(110,000.00)
Total Expenditures	25,665.77	110,000.00	84,334.23
<b>TOTAL ADMINISTRATION</b>	<b>25,665.77</b>	<b>-</b>	<b>(25,665.77)</b>
<b>Honeywell Project</b>			
C-105-0490-0490 OPA/FFPC Grants			-
C-105-0490-0589 Expense Recoveries	(40.00)		40.00
C-105-0490-0952 Contribution from Reserve Fund		(17,855.00)	(17,855.00)
C-105-9280-0000 Honeywell Improvement Project - Museum Controls		17,855.00	17,855.00
Total Revenue	(40.00)	(17,855.00)	(17,815.00)
Total Expenditures	-	17,855.00	17,855.00
<b>TOTAL CIVIC CENTRE</b>	<b>(40.00)</b>	<b>-</b>	<b>40.00</b>
<b>EMERGENCY SERVICES</b>			
C-211-0490-0952 Contribution from Reserve Funds		(40,425.00)	(40,425.00)
C-211-9122-0000 SCBA & Air Cylinders		3,900.00	3,900.00
C-211-9123-1471 GIS Capital Update		1,525.00	1,525.00
C-211-9133-0000 Fire Truck Replacement (Suburban)		32,000.00	32,000.00
C-211-9239-1431 Fire Hose Replacement		3,000.00	3,000.00
C-232-0490-0952 Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-232-9278-1471 2 - Permanent Speed Signs		10,000.00	10,000.00
Total Revenue	-	(50,425.00)	(50,425.00)
Total Expenditures	-	50,425.00	50,425.00
<b>TOTAL EMERGENCY SERVICES</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PUBLIC WORKS</b>			
<b><u>Transportation</u></b>			
C-310-0490-0952 Contribution from Reserve Funds		(72,695.00)	(72,695.00)
C-334-0490-0952 Contribution from Reserve Funds		(558,414.00)	(558,414.00)
C-313-9110-1523 Contributions from Reserve Funds (Water & Sewer)		(708,272.00)	(708,272.00)
C-313-0490-0412 Provincial Grant	(124,205.50)	(175,606.00)	(51,400.50)
C-313-0490-0952 Contribution from Reserve Funds		(25,000.00)	(25,000.00)
C-316-0490-0412 Provincial Grant		(2,172,618.00)	(2,172,618.00)
C-316-0490-0952 Contribution from Reserve Funds		(4,526.00)	(4,526.00)
C-316-0490-0400 Federal Gas Tax Reserve (Federal Funding)		(472,268.00)	(472,268.00)
C-320-0490-0400 Federal Gas Tax Reserve (Federal Funding)		(404,036.00)	(404,036.00)
C-345-0490-0952 Contribution from Reserve Funds		(16,200.00)	(16,200.00)
C-310-9105-1471 Small Equipment Purchases	268.81	8,000.00	7,731.19
C-310-9127-0000 PW Garage Furnace & Air Conditioning Unit	8,390.13	10,000.00	1,609.87
C-310-9127-1471 PW Renovations	30,800.88	27,405.00	(3,395.88)
C-310-9300-1471 PW Garage Hoist		25,000.00	25,000.00
<b><u>Roads</u></b>			
C-313-9110-1523 Portage Avenue Storm Sewer Wet Sump Pumps		25,000.00	25,000.00
C-313-9271-1523 Phair Ave from 3rd - 6th Streets (200 m)	125,715.61	753,847.00	628,131.39
C-313-9272-1523 Nelson Street - Storm Sewer	106,162.41	120,031.00	13,868.59

**Town of Fort Frances  
Capital Fund Budget vs Actual  
as at July 31, 2016**

	Actual to Date	2016 Budget	Variance
C-313-9279-1523 Calder Drive Surface Treatment		10,000.00	10,000.00
C-316-9273-1523 Connecting Link - Kings Hwy 11-71 From Wright to York	127,277.30	541,300.00	414,022.70
C-316-9277-1523 Connecting Link - Colonization Rd E from Scott - 5th St	258,867.27	2,062,859.00	1,803,991.73
C-316-9303-1523 Connecting Link - Mill Rd Overpass Engineering		45,253.00	45,253.00
C-320-9271-1523 Sidewalks - Phair Ave from 3rd St - 6th St	61,638.87	104,036.00	42,397.13
C-320-9272-1523 Sidewalks - Nelson St	7,929.95		(7,929.95)
C-320-9273-1523 Sidewalks - Kings Hwy - Wright to York	86.59		(86.59)
C-320-9299-1523 Scott Street - 200 Block Interlocking Brick	4,701.32	300,000.00	295,298.68
C-334-9230-1471 Sidewalk Machine c/w Blower Attachment	155,660.01	156,660.00	999.99
C-334-9292-1471 Street Sweeper	310,175.27	316,754.00	6,578.73
C-334-9298-1471 BobCat with Track w/c Bucket & Landscaping Equip		85,000.00	85,000.00
C-345-9135-1471 Pole Replacement	3,956.67	8,000.00	4,043.33
C-345-9301-1471 Traffic Light Poles Central Ave & Scott Street	4,965.94	8,200.00	3,234.06
C-360-9123-1471 GIS Capital Upgrades		2,290.00	2,290.00
<b><u>Airport</u></b>			
C-390-0490-0952 Contribution from Reserve Funds		(60,000.00)	(60,000.00)
C-390-9302-1523 Groundwater Well & Treatment System	334.18	60,000.00	59,665.82
<b><u>Waste Mangement System</u></b>			
C-351-0490-0952 Contribution from Reserve Funds		(13,255.00)	(13,255.00)
C-351-9128-1471 Transfer Station Upgrades & Distributed Salary/Ben/Equip	2,645.25	13,255.00	10,609.75
<b><u>Parks</u></b>			
C-580-0490-0589 Lawn Tractor Trade-In		(4,000.00)	(4,000.00)
C-580-0490-0632 Cemetery Trust Donation		(8,944.00)	(8,944.00)
C-580-0490-0952 Contribution from Reserve Funds		(54,000.00)	(54,000.00)
C-586-0430-0632 Lions Millennium Park- Donations	(3,235.78)		3,235.78
C-580-9105-1471 Small Equipment Replacement	2,256.68	5,000.00	2,743.32
C-580-9133-1471 4x4 Truck c/w Snow Plow		49,000.00	49,000.00
C-580-9174-1471 Cemetery 2-John Deere Lawn Tractors	9,158.42	12,944.00	3,785.58
C-586-9232-1523 Lion'S Park Contracted Works	605.47		
Total Revenue	(127,441.28)	(4,749,834.00)	(4,622,392.72)
Total Expenditures	1,221,597.03	4,749,834.00	3,528,842.44
<b>TOTAL PUBLIC WORKS</b>	<b>1,094,155.75</b>	<b>-</b>	<b>(1,093,550.28)</b>
<b>FORT FRANCES CHILDREN'S COMPLEX</b>			
C-641-0490-0432 RRDSSAB Grant			-
C-641-0490-0436 Health & Safety Grant (DSSAB)		(17,000.00)	(17,000.00)
C-641-0490-0952 Contribution from Reserve Funds		(35,000.00)	(35,000.00)
C-641-9106-0000 Vent Hood/Air Handling System for Hood		17,000.00	17,000.00
C-641-9127-1523 Contracted Works	10,291.80		(10,291.80)
C-641-9133-1471 Vehicle Replacement		35,000.00	35,000.00
Total Revenue	-	(52,000.00)	(52,000.00)
Total Expenditures	10,291.80	52,000.00	41,708.20
<b>TOTAL FFCC</b>	<b>10,291.80</b>	<b>-</b>	<b>(10,291.80)</b>
<b>SISTER KENNEDY CENTRE</b>			
C-622-0490-0448 Provincial Grant			-
C-622-0490-0952 Contribution from Reserve Funds			-
C-622-9105-0000 Small Capital Purchases			-
C-622-9108-1523 Centre Upgrades (Roof Replacement).			-
C-622-9133-0000 Enabling Accessibility Van			-
Total Revenue	-	-	-
Total Expenditures	-	-	-

**Town of Fort Frances**  
**Capital Fund Budget vs Actual**  
**as at July 31, 2016**

	Actual to Date	2016 Budget	Variance
<b>TOTAL SKC</b>	-	-	-
<b>Handivan</b>			
C-653-0490-0952 Contribution from Reserve Funds		(85,000.00)	(85,000.00)
C-653-9133-0000 Handivan Bus Replacement		85,000.00	85,000.00
Total Revenue	-	(85,000.00)	(85,000.00)
Total Expenditures	-	85,000.00	85,000.00
<b>TOTAL SKC</b>	-	-	-
<b><u>MSC/Recreation</u></b>			
C-720-0490-0952 Contribution from Reserve Funds		(112,000.00)	(112,000.00)
C-720-0490-0412 Provincial Grant	(135,000.00)	(112,000.00)	23,000.00
C-722-0490-0952 Contribution from Reserve Funds		(96,100.00)	(96,100.00)
C-725-0490-0448 One Time Grant	(1,800.00)		1,800.00
C-725-0490-0952 Contribution from Reserve Funds		(38,300.00)	(38,300.00)
C-740-0490-0448 One Time Grant - Moffat Fund	(10,000.00)		10,000.00
C-740-0490-0952 Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-720-9294-1523 Tennis Courts	455.70	224,000.00	223,544.30
C-722-9105-1471 Floor Scrubber		8,000.00	8,000.00
C-722-9219-1471 Stage	23,944.38	24,000.00	55.62
C-722-9630-1523 52 Cnd Rink North Entrance Overhead Doors		4,500.00	4,500.00
C-722-9631-1471 52 Cnd Rink North Dehumidifier		23,000.00	23,000.00
C-722-9632-1523 Asbestos Tilte Removal in 52 Cnd Rink		5,000.00	5,000.00
C-722-9633-1471 IFK Rink Compressor Software		31,600.00	31,600.00
C-725-9624-0000 Fitness Equipment	2,774.47	3,000.00	225.53
C-725-9624-1495 Treadmill	6,759.00	7,000.00	241.00
C-725-9634-1471 Pool Motor & Pump	4,873.20	8,300.00	3,426.80
C-725-9635-1523 Door to Pool Hallway		3,000.00	3,000.00
C-725-9636-1471 Pool Natural Gas Heater	15,177.15	17,000.00	1,822.85
C-740-9108-1523 Sunny Cove Upgrades Windows & Doors		8,000.00	8,000.00
Total Revenue	(146,800.00)	(366,400.00)	(219,600.00)
Total Expenditures	53,983.90	366,400.00	312,416.10
<b>TOTAL MSC</b>	<b>(92,816.10)</b>	<b>-</b>	<b>92,816.10</b>
<b><u>LIBRARY</u></b>			
C-781-0490-0400 Federal Grant (CAPP)			-
C-781-0490-0412 Provincial Grant			-
C-781-0490-0952 Contribution from Reserve Funds		(30,000.00)	(30,000.00)
C-781-0490-0954 Contribution from Revenue Fund	(10,418.93)		10,418.93
C-781-9105-1471 Make Space Equipment	1,135.09	10,000.00	8,864.91
C-781-9109-0000 Computer Equipment	3,101.25	15,000.00	11,898.75
C-781-9132-0000 Office Furniture	1,738.87	-	(1,738.87)
C-781-9165-1471 Materials	6,513.17		(6,513.17)
C-781-9210-1527 Tech Equipment Contracted Services	2,770.67		(2,770.67)
C-781-9220-1471 Surveillance Upgrade		5,000.00	5,000.00
Total Revenue	(10,418.93)	(30,000.00)	(19,581.07)
Total Expenditures	15,259.05	30,000.00	14,740.95
<b>TOTAL LIBRARY</b>	<b>4,840.12</b>	<b>-</b>	<b>(4,840.12)</b>
<b><u>MUSEUM</u></b>			
C-791-0490-0400 Federal Grant			-

**Town of Fort Frances**  
**Capital Fund Budget vs Actual**  
**as at July 31, 2016**

	Actual to Date	2016 Budget	Variance
C-791-0490-0412 Provincial Grant			-
C-791-0490-0632 Donations	(19,105.13)		19,105.13
C-791-0490-0952 Contribution from Reserve Funds			-
C-791-9109-0000 Computer/Scanner & Photo Studio Lighting			-
Museum Roof			-
Total Revenue	(19,105.13)	-	19,105.13
Total Expenditures	-	-	-
<b>TOTAL MUSEUM</b>	<b>(19,105.13)</b>	<b>-</b>	<b>19,105.13</b>
<b>PLANNING &amp; DEVELOPMENT</b>			
C-122-0490-0400 Federal Grant	(155,581.01)	(503,949.00)	(348,367.99)
C-122-0490-0412 Provincial Grant	(11,025.68)	(781,528.00)	(770,502.32)
C-122-0490-0437 Other Sources of Revenue (BIA)	(30,000.00)	(130,000.00)	(100,000.00)
C-122-0490-0952 Contributions from Reserve Fund		(370,000.00)	(370,000.00)
C-122-0490-0954 Contribution from Reveune Fund (In-Kind)		(22,580.00)	(22,580.00)
C-150-0490-0952 Contributions from Reserve Fund		(142,000.00)	(142,000.00)
C-815-0490-0952 Contributions from Reserve Fund		( 2,290.00)	( 2,290.00)
C-122-9124-0000 Phone System Replacement	58,843.84	250,000.00	191,156.16
C-122-9286-1523 Rainy Lake Hotel Demolition/Market Square	53,465.73	1,558,057.00	1,504,591.27
C-150-9107-1471 Air Conditioner in Server Room		15,000.00	15,000.00
C-150-9127-1471 Mag Locks & Access Control - Main Entry		10,000.00	10,000.00
C-150-9127-1523 Replace Metal Cladding & Insulation Addition	225.23	65,000.00	64,774.77
C-150-9208-1523 Civic Centre Painting		10,000.00	10,000.00
C-150-9232-1523 Civic Centre Front Walkway/Sidewalk	940.26	42,000.00	41,059.74
C-815-9109-0000 Planning & Development GIS Capital		2,290.00	2,290.00
Total Revenue	(196,606.69)	(1,952,347.00)	(1,755,740.31)
Total Expenditures	113,475.06	1,952,347.00	1,838,871.94
<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>(83,131.63)</b>	<b>-</b>	<b>83,131.63</b>
<b>SANITARY SEWER</b>			
C-410-0490-0952 Contribution from Reserve Funds			-
C-410-0490-0954 Contribution from Revenue Funds		(622,841.00)	(622,841.00)
C-410-9105-1471 Sanitary Sewer Small Tools & Equipment	1,522.26	12,000.00	10,477.74
C-410-9123-1471 GIS Capital Upgrades		2,290.00	2,290.00
C-410-9138-1523 Refurbishing Sanitary Manholes		50,000.00	50,000.00
C-410-9238-1523 Design for Infrastructure Renewal Project for 2017		37,500.00	37,500.00
C-410-9271-1523 Phair Ave from 3rd - 6th Streets (395 meters Sanitary Main)	226,075.19	435,188.00	209,112.81
C-410-9272-1523 Nelson Street - Butler to Shevlin	275.47		(275.47)
C-410-9273-1523 King's Hwy Wright to York	449.71		(449.71)
C-410-9277-1523 Colonization Road East from Scott to North of 5th Street	5,513.56	85,863.00	80,349.44
Total Revenue	-	(622,841.00)	(622,841.00)
Total Expenditures	233,836.19	622,841.00	389,004.81
<b>TOTAL SANITARY SEWER</b>	<b>233,836.19</b>	<b>-</b>	<b>(233,836.19)</b>
<b>SEWAGE TREATMENT PLANT</b>			
C-413-0490-0412 Provincial Grant	1.00		(1.00)
C-413-0490-0490 ON Power Authority-ERIP Grant		(32,568.00)	(32,568.00)
C-413-0490-0954 Contribution from Revenue Fund		(277,819.00)	(277,819.00)
C-413-0490-0952 Contribution from Reserve Funds		(2,459,752.00)	(2,459,752.00)
C-413-9105-1471 Small Miscellaneous Capital	18,145.62	120,000.00	101,854.38
C-413-9108-1471 STP Repairs Materials	3,536.17		(3,536.17)
C-413-9280-1523 Honeywell Improvements - Paring Lot Lights		66,256.00	66,256.00
C-413-9290-1523 Sludge Dewatering Equipment	858,387.29	2,583,883.00	1,725,495.71



**Town of Fort Frances**  
**Capital Fund Budget vs Actual**  
**as at July 31, 2016**

	Actual to Date	2016 Budget	Variance
Total Revenue	1.00	(2,770,139.00)	(2,770,140.00)
Total Expenditures	880,069.08	2,770,139.00	1,890,069.92
<b>TOTAL STP</b>	<b>880,070.08</b>	<b>-</b>	<b>(880,070.08)</b>
<b>WATERWORKS ADMINISTRATION</b>			
C-961-0330-0589 Expense Recovery			-
C-961-0490-0412 Provincial Grants			-
C-961-0490-0952 Contribution from Reserve Funds		(970,970.00)	(970,970.00)
C-961-0490-0954 Contribution from Revenue Fund		(327,130.00)	(327,130.00)
C-961-9105-1471 Miscellaneous Tools/Equipment	3,337.57	12,000.00	8,662.43
C-961-9123-1471 GIS Capital Upgrades		4,580.00	4,580.00
C-961-9137-1523 Replacing Main Line Water Valves/Hydrants	94,012.99	100,000.00	5,987.01
C-961-9236-1523 8th Street York to East Contracted Works	42.49		(42.49)
C-961-9238-1523 Design for Infrastructure Renewal Project for 2017		37,500.00	37,500.00
C-961-9271-1523 Phair Ave from 3rd - 6th Streets (395 meters Sanitary Main)	217,111.57	497,124.00	280,012.43
C-961-9272-1523 Nelson Street - Butler to Shevlin	182.61		(182.61)
C-961-9273-1523 King's Hwy Wright to York	1,129.03		(1,129.03)
C-961-9277-1523 Colonization Road East from Scott to North of 5th Street	267,246.06	646,896.00	379,649.94
Total Revenue	-	(1,298,100.00)	(1,298,100.00)
Total Expenditures	583,062.32	1,298,100.00	715,037.68
<b>TOTAL WATERWORKS ADMIN</b>	<b>583,062.32</b>	<b>-</b>	<b>(583,062.32)</b>
<b>WATER TREATMENT PLANT</b>			
C-965-0490-0954 Contribution from Revenue Fund		(60,000.00)	(60,000.00)
C-965-9105-1471 Misc. Small Capital	13,100.78	60,000.00	46,899.22
Total Revenue	-	(60,000.00)	(60,000.00)
Total Expenditures	13,100.78	60,000.00	46,899.22
<b>TOTAL WTP</b>	<b>13,100.78</b>	<b>-</b>	<b>(13,100.78)</b>
<b>TOTAL REVENUE</b>	<b>(500,411.03)</b>	<b>(12,164,941.00)</b>	<b>(11,664,529.97)</b>
<b>TOTAL EXPENDITURES</b>	<b>3,150,340.98</b>	<b>12,164,941.00</b>	<b>9,015,205.49</b>
<b>TOTAL CAPITAL</b>	<b>2,649,929.95</b>	<b>-</b>	<b>(2,649,324.48)</b>