

TOWN OF FORT FRANCES

AGENDA - September 12, 2016

MEETING - Council Chambers , Civic Centre

	Page
1. <u>COUNCIL MEETING</u> (Session No. 047) to immediately follow the Committee of the Whole	
1.1 Call to Order	
1.2 Prayer	
1.3 Non-agenda items identified to be considered later in this meeting	
1.4 Disclosure of pecuniary interest and the general nature thereof.	
2. <u>Delegations/Deputations:</u>	
2.1 Wayne Lundstrom, Resident: Use and Care of Pedestrians & Bicyclists	4
2.2 Rainy River Future Development Corporation (RRFDC) Activity Report for Enhanced Services for April to June 2016	5 - 10
2.3 Hearing to Consider Section 357/358 Application: 525 Portage Avenue	11 - 15
2.4 Hearing to Consider Section 357/358 Application: 618 Riverview Drive	16 - 20
3. <u>Consent Agenda:</u>	
3.1 Items Referred from Committee of the Whole	
3.2 Dialog Ontario Inc. - Encroachment Request - will be referred to the Planning & Development Executive Committee for recommendation	21 - 23
3.3 CUPE Ontario Division & Ontario Coalition for Better Child Care: Request Proclamation October 26, 2016 - will be advised of Council's proclamation	24 - 25
3.4 Royal Canadian Legion (MB and NWO Command): Request Proclamation for Legion Week September 18-24, 2016 - will be advised of Council's proclamation	26
3.5 Notice of Retirement from F. Sheppard, Fire Chief	27

- will be received with thanks for service

4. Approval of Council Minutes: *

4.1 Session Nos. 045 and 046, dated August 8, 2016 and August 29, 2016 respectively

5. Approval of Committee of the Whole Minutes: *

5.1 Session Nos. 067 and 068, dated August 8, 2016 and August 29, 2016 respectively

6. Resolutions from tonight's Committee meeting

7. By-Laws:

7.1 17/90-A Being a by-law to amend by-law 17/90, being a by-law for the keeping of certain animals within the Municipality. (prohibit roosters) 28

7.2 17/90-B Being a by-law to amend by-law 17/90, being a by-law for the keeping of certain animals within the Municipality. (establish guidelines for chickens) 29

7.3 07/15-A Being a by-law to amend a grant agreement for financial assistance under the Ontario Disaster Relief Assistance Program (ODRAP) with Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs. 30 - 32

7.4 47/16 Being a by-law to establish the retention periods for documents and records of the Town of Fort Frances. 33

8. New Business:

8.1 Notice of General Meeting of Rainy River District Municipal Association - September 28, 2016 34

9. Information Correspondence:

9.1 Letter dated July 15, 2016 from Northwestern Health Unit re: Public Health Report Card for 2015 35

9.2 Letter dated August 12, 2016 from MP Gallant, Renfrew-Nipissing-Pembroke re: Small Campground Taxation Issue 36 - 38

9.3 Notice dated August 19, 2016 from Ministry of Natural Resources and Forestry re: Crossroute Forest 2017-2020 Draft Contingency Plan 39 - 40

9.4 Letter dated August 19, 2016 from Minister McGarry, Ministry of Natural Resources and Forestry re: Thanks for participating 41

	Page
9.5 Letter dated August 30, 2016 from JW Tiernay, Executive Director, Ontario Good Roads Association re: OGRA Conference Feb-Mar 2017	42 - 43
9.6 Letter dated September 1, 2016 from Minister Thibeault, Ministry of Energy re: Door to Door Energy Sales update	44 - 45
9.7 AMO Communications - August 23, 2016 AMO Members Update - Federal Public Transit Infrastructure Funding	46 - 47
9.8 ROMA Conference Update - January 29-31, 2017	48 - 50
10. <u>Minutes:</u>	
10.1 Administration & Finance Executive Committee - August 2, 2016	51 - 53
10.2 Economic Development Advisory Committee - May 2, 2016, April 11, 2016 and January 11, 2016	54 - 60
10.3 Community Services Executive Committee - July 4, 2016	61 - 62
10.4 Planning & Development Executive Committee - August 2, 2016	63 - 64
10.5 Fort Frances Museum Advisory Committee Meeting	65 - 66
10.6 Operations & Facilities Executive Committee - August 3, 2016	67 - 69
11. <u>Non-agenda Items</u>	
12. <u>ADJOURNMENT</u>	
13. <u>* Previously distributed to Council</u>	
14. <u>** Items can be viewed by contacting the Clerk</u>	

September 2 2016



TOWN OF FORT FRANCES

COUNCIL BOARD

CIVIC CENTRE

Dear Council members

I Wayne Lundstrom request to be put on your Council meeting agenda for September 12 meeting.

This is regards to the use and care of predestines & bicyclists.

In the down town core it has become danger to seniors as well as the handicapped

Please may I opportunity to my view point as well as an offer, in how we as the town & public solve this serious issue.

Thank you

Yours Truly

A handwritten signature in blue ink, appearing to read 'Wayne Lundstrom'.

Wayne Lundstrom (res.)

(807) 276 5223

RRFDC ACTIVITY REPORT

April to June 2016

RAINY RIVER FUTURE DEVELOPMENT CORPORATION
601 MOWAT AVENUE, FORT FRANCES, ONTARIO P9A 1Z2
PH: 807-274-3276**FAX: 807-274-6989

Report to the Town of Fort Frances
April to June 2016

The RRFDC continued to move forward with the enhanced economic development project and “The Path Forward” action plan.

- Supported the Fort Frances Economic Development Office (FFEDO) with Economic Development Advisory Committee (EDAC) meetings and numerous projects.

Economic Development Activities :

Mining – Industrial and Residential Preparedness

The RRFDC’s pre-employment training program for First Nations and District residents to work at the New Gold mine has been completed. Report to follow.

The RRFDC is working with New Gold on another pre-employment training program for processing facility workers.

We continued to promote the District as a mining supply and services location and did a second more focussed mining supply and services mail out.

The RRFDC attended meetings with the Township of Chapple in their discussions on the creation of a Legacy Fund with royalties received from New Gold.

We continued to support the banners at the Thunder Bay airport.

The RRFDC is also looking into possible upgrade to the CN rail spur in Fort Frances as a result of mining supply and service needs.

We assisted an Emo developer in severing residential lots for mining related housing development.

Report to the Town of Fort Frances
April to June 2016

Forestry and Wood Products

The RRFDC met with FP Innovations to discuss the development of a work products cluster in the region. A meeting of business leaders is being planned for fall.

Canada Day

The RRFDC has planned and staged the Fort Frances Canada Day Parade.

The RRFDC also supplied the events tent to Emo for their Canada Day activities.

Branding/Digital Marketing

Chris Fields, formerly of Twist Marketing, came to Fort Frances in early April to give two presentations on the Fort Frances brand, and provided input into the priorities and needs.

The RRFDC employed Ferg Devins, who was here in the Fall of 2015 to do social media training to review our platforms and improve our performance. Online advertising (either paid or self-generated content) is where most people acquire news and information on destinations. It is important that we use the new mediums in a "social" way and put our best face on to tourists and interested future residents.

The RRFDC released the third of the Fort Frances "Boundless" marketing videos. This tourism video can be viewed at the Town of Fort Frances' Official Facebook page and was shown to Council at a previous meeting.

The RRFDC has placed ads in various trade literature such and Bearskin Magazine and Northern Miner.

Tourism Center

The Tourism Center opened in advance of the fishing opener. A small event for the community was held to reinforce the importance of tourism. This year the Center's glass panels on the roof were sun protected and the building has been repainted to remove the red and turquoises.

Report to the Town of Fort Frances
April to June 2016

Visitation is up with twice as many visitors to the Center in June 2014 versus 2015. Signage was improved, with billboards in the US and at Customs pointing to the Center.

Displays have been added featuring local souvenirs.

Information packages have been distributed to hotels to help staff “plan” a tour of Fort Frances, a few hours, half-day and one-day trips are highlighted.

Sports Tourism

A sports tourism expert was hired to consult with groups planning events in 2017. He will be in town to speak on September 21. A session was held in April with all the groups to determine how the Ec Dev department could help.

Rainy Lake Market Square

The final design is nearing completion but there are a few more details to work out. Construction has been delayed until the spring of 2017.

The RRFDC has been working on a business plan to make the square a destination that will encourage visitation to the downtown. This includes interviewing the farmer's market managers and determining best practices.

Small and Medium Enterprise (SME) Support

The RRFDC's market analysis of International Falls and Koochiching County, Minnesota was completed and sent to the Fort Frances Economic Development Committee.

Age Friendly

The RRFDC and Age Friendly Fort Frances continued the process of developing an Age Friendly survey for the community. In addition, the group received approval of their grant application.

Report to the Town of Fort Frances
April to June 2016

Telecommunications

TBay Tel is continuing to roll out this project which is expected to be completed by this fall.



Go Local Report: July 2016

Throughout the summer, Go Local has continued to maintain its strong membership with the community. Since the program's inception, Go Local businesses have issued over 1.6 million (1,629,595) loyalty rewards points to cardholders. Around 5000 Go Local cards are activated, with 3,511 registered.

As of July 6, 2016, Go Local has reinvested \$68,506.02 worth of gift cards back into the community. In the past month alone, Go Local issued 190 gift cards to members, totaling \$4,750.

Go Local is continuing to focus on expanding outside of Fort Frances. We are currently looking for potential businesses in both Fort Frances and Emo to join the program. Go Local will once again set up a booth at this year's Emo Agricultural Fair, and has had a presence at "Market Thursdays" in downtown Fort Frances throughout the summer.

Project Petunia 2016

Earlier this year, RRFDC took over Project Petunia from the Fort Frances Chamber of Commerce. RRFDC's first year at the helm of Project Petunia was a success. With a goal of selling 45 baskets, RRFDC sold 47 petunia baskets that now line King's Highway from Tim Horton's all the way to the Tourist Information Centre.

The petunias were grown by Lowey's Greenhouses, and RRFDC partnered with the town to hang and maintain the baskets.

The project was well-received by the community, as sponsors were able to "dedicate" flower baskets to family members, friends, loved ones, and important causes. Upon

Report to the Town of Fort Frances
April to June 2016

completion, Project Petunia placed an advertisement in the Fort Frances Times thanking its donors and recognizing those who had a basket in their honour. These graphics were also shared on social media, through The Town of Fort Frances' Facebook and Twitter accounts.

Those who donated to the project had the option of a one or two year commitment. Project Petunia already has 14 commitments for next year.

Agriculture

Land Clearing and Tile Drainage

The participants of the Land Clearing #1 project are moving ahead with their clearing and the RRFDC has made its first claim to the NOHFC.

The Tile Drainage #2 project is 50% and will be completed this coming summer. A third tile drainage project is currently being developed for submission to the NOHFC this summer.

The NOHFC has put the Land Clearing #2 project on hold until Land Clearing #1 is 90% complete.

Abattoir

RRFDC staff met with Rainy River District Regional Abattoir Board of Directors and funders to seek a path forward.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2016/74**

TO: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: September 6, 2016
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 525 Portage Avenue (2015) Roll # 5912-020-007-10800-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2015 taxes for 525 Portage Avenue as the building was previously a Motel and has changed to a retail with Residence. The valuation has been adjusted from an income approach to a cost approach until the renovation/repairs are completed. The property requires further/ongoing renovation before it can be used/occupied as intended at the time of inspection. The property will be changed to the income approach with MT tax class when the 2nd floor apartment renovations are completed.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, council shall hold a meeting at which the applicants may make presentations to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2015 was delivered to the applicant on August 19, 2016 indicating notification that the public hearing is scheduled for Monday, September 12, 2016.

Recommendation

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2015 taxes under Section 357/358 of the *Municipal Act* for property located at 525 Portage Avenue in Fort Frances.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2015 taxes under Section 357/358 of the *Municipal Act* for property located at 525 Portage Avenue in Fort Frances.

2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
TX0																
330 Days	2015	2.7.108	-178,961	CT	0.03316535	0.011190	-5,366.17					-1,925.42				-7,291.59
330 Days	2015	2.7.108	-12,800	RTES	0.01675018	0.00195	-193.84		-22.57							-216.41
							-5,560.01	0.00	-22.57	0.00	0.00	-1,925.42	0.00	0.00	0.00	-7,508.00
357 Application																

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



AGENDA ITEM #2.3
Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

August 19, 2016

Mark Howarth
Twyla Howarth
525 Portage Ave.
Fort Frances, Ontario
P9A 2A2

Dear Mr. & Mrs. Howarth:

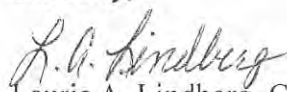
Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, September 12, 2016 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to property located at 525 Portage Avenue in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,


Laurie A. Lindberg, CMO
Treasurer

Enc.

SECTION 357/358 APPLICATION

Application/Appeal #

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year:

Municipality:

TOWN OF FORT FRANCES

Roll Number:

59-12-030-001, 108-00

Property Address:

525 PORTAGE AVE

Applicant Name:

MARK HEWARTH

Owner Name:

LESLIE MARK HEWARTH

Contact Number:

807-874-5944

Mailing Address:

525 PORTAGE AVE

Alternative Num:

807-875-9996

FF ON P94 042

Reason for Application: (Check one box only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a)
 ☐ Sickness or extreme poverty - 357(1)(d.1)
- ☐ Became exempt - 357(1)(c)
 ☐ Mobile unit removed - 357(1)(e)
- ☐ Razed by fire, demolition or otherwise - 357(1)(d)(i)
 ☐ Gross or manifest clerical/factual error - 357(1)(f)
- ☐ Damaged and substantially unusable - 357(1)(d)(ii)
 ☒ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason:

RENOVATIONS

Effective from:

02.05.15 to 12.31.15

Applicant Signature

M Hewarth

Date:

(MM/DD/YY)

ASSESSMENT REPORT:

MUNICIPALITY

ASSESSOR

Assessment Roll
As ReturnedRevised Since
Roll Return
☐

Enter Revisions Below

Assessment Report

School Bd:

☒ Eng

☐ Fr

☒ Other

☐ No Change in Assessment

☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CT			308,500				129,539	
RTS			82,000				9,200	

Revised:

Reason for Change (Assessor Comments):

Reason Original Assessment Revised:

Assessor Name:

Signature:

Date: 1/1/16

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy
CT	179,961	.04506535	330	7,291.59	13,902.66
RTS	18,800	.01842275	330	216.41	411.40

Recommended: ☐ No Adjustment
☒ Adjustment

☐ Cancellation

☐ Refund

Total Amount

7,508.00

Comments:

Treasury Position:

Treasurer

Signature:

L. Lindberg

Date:

08/19/16

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

09/12/16

☐ Approved
 ☐ Amended & Approved
 ☐ Not Approved
 ☐ Applicant Did Not Appear
 ☐ Application Abandoned

Reason:

Appeared for Applicant

Appeared for Municipality

Signature of Council/ARB Member

Name/Title

Application made under Sec 357/358/359 of the Municipal Act, 2001
MPAC'S RESPONSE

Taxing Authority:	TOWN OF FORT FRANCES	Application #:	9104217 REVISED
Roll #:	5912 020 007 10800	Application Reason:	357(1)(g) REPAIR/RENO PREVENTING USE
Address:	525 PORTAGE AVE	Tax Year:	2015
Claimed Relief Period:		From	FEB 5/15 To DEC 31/15

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Property Class	2012 CVA as returned or most recently revised for taxation year noted in application	2015 Phased-In Amount as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error. (CVA)	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations (CVA)	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations (CVA)	Assessment			
						2008 CVA	2012 CVA	2015 Phased-In Value Attributed to Value in (H)	2014 Phased-In Value Attributed to Value in (H)
FROM								0	0
CT	311,000	308,500		134,500		301,000	311,000	308,500	306,000
RT	22,000	22,000		9,500		52,000	22,000	22,000	22,000
TO								0	0
CT						128,757	129,800	129,539	129,279
RT						9,200	9,200	9,200	9,200
								0	0
								0	0

MPAC's Remarks:

MPAC inspected the property May 25/16. Valuation has been adjusted from an Income approach for previous Motel to Cost approach as a retail with Res until renovation/repairs are completed. REVISED Adjustment made to costing for state and condition of building Feb 2015. A 2016 357 application will be needed to adjust the valuation to state & condition for 2016 tax year. Property requires further/ongoing renovation before it can be used/occupied as intended at time of inspection. Property will be changed to Income approach with MT tax class when 2nd floor apartment renovations are completed.

Factor Methodology

Shown below is the CVA and classification that would have been returned for the taxation year of the application in order to reflect the physical circumstances and use set out in the application provided that those circumstances had existed at roll return.

Property Class	2008 CVA	2012 CVA	2015 Phased-In Value	2014 Phased-In Value	Factor Methodology Applied
CT	\$128,757	\$129,800	129,539	129,279	PSDF
RT	\$9,200	\$9,200	9,200	9,200	PSDF
			0	0	
			0	0	
			0	0	
			0	0	

MPAC Representative Name:	M. Cawston
MPAC Representative Signature:	
Date:	May 31/16



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2016/75**

TO: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: September 6, 2016
SUBJECT: 357/358 Applications for Tax Adjustment
 Re: 618 Riverview Drive (2016) Roll # 5912-010-002-02400-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2016 taxes for 618 Riverview Drive as building structures were demolished on or about April 20, 2016.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, council shall hold a meeting at which the applicants may make presentations to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2016 was delivered to the applicant on August 19, 2016 indicating notification that the public hearing is scheduled for Monday, September 12, 2016.

Recommendation

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2016 taxes under Section 357/358 of the *Municipal Act* for property located at 618 Riverview Drive in Fort Frances.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2016 taxes under Section 357/358 of the *Municipal Act* for property located at 618 Riverview Drive in Fort Frances.

2016 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
256 Days	2016	1.2.024	-34,500	RTES	0.01654275	0.00188	-399.20		-45.37	0.00	0.00	0.00	0.00	0.00	0.00	-444.57
357 Application							-399.20	0.00	-45.37	0.00	0.00	0.00	0.00	0.00	0.00	-444.57

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

August 19, 2016

Brent J. Tookenay
616 Riverview Drive
Fort Frances, Ontario
P9A 2W1

Dear Mr. Tookenay:

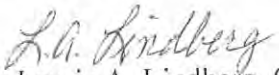
Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, September 12, 2016 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to property located at 618 Riverview Drive in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,


Laurie A. Lindberg, CMO
Treasurer

Enc.

Application made under Sec 357/358/359 of the Municipal Act, 2001
MPAC'S RESPONSE

Taxing Authority:	Town of Fort Frances	Application #:	9178352
Roll #:	5912 010 002 024 00	Application Reason:	Demolition
Address:	618 Riverview Dr	Tax Year:	2016
		Claimed Relief Period:	From Apr. 20 To Dec. 31

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)
Property Class	2012 CVA as returned or most recently revised for taxation year noted in application	2016 Tax Year Assessment as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error. (CVA)	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations (CVA)	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations (CVA)	Assessment			
						2008 CVA	2012 CVA	2016 Assessment Attributed to Value in (H)	2015 Phased-In Value Attributed to Value in (H)
FROM:								0	0
RT	68,000	64,000		34,500	29,500	68,000	64,000	64,000	64,000
								0	0
TO:								0	0
RT	29,500	29,500				31,344	29,500	29,500	29,500
								0	0
								0	0
								0	0

MPAC's Remarks:

MPAC has confirmed that the structures were demolished on or about April 20, 2016.

Factor Methodology

Shown below is the CVA and classification that would have been returned for the taxation year of the application in order to reflect the physical circumstances and use set out in the application provided that those circumstances had existed at roll return.

Property Class	2008 CVA	2012 CVA	2016 Assessment (same as 2012 CVA)	2015 Phased-In Value	Factor Methodology Applied
RT	\$31,344	\$29,500	29,500	29,500	PSDF
			0	0	
			0	0	
			0	0	
			0	0	
			0	0	

MPAC Representative Name:

Monte Ross

Date:

Apr. 29, 2016

SECTION 357/358 APPLICATION

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #

Taxation Year: 2016Municipality: TOWN OF FORT FRANCESRoll Number: 59.12.010.002.024.00Property Address: 618 RIVERVIEW DRApplicant Name: BRENT TOOKENAYOwner Name: BRENT TOOKENAYContact Number: 876-6837Mailing Address: 616 RIVERVIEW DR

Alternative Num: _____

FE ON PIA SWI

Reason for Application: (Check one box only)

☐

Ceases to be liable for tax at rate it was taxed - 357(1)(a)

☐

Sickness or extreme poverty - 357(1)(d.1)

☐

Became exempt - 357(1)(c)

☐

Mobile unit removed - 357(1)(e)

☒

Razed by fire, demolition or otherwise - 357(1)(d)(i)

☐

Gross or manifest clerical/factual error - 357(1)(f)

☐

Damaged and substantially unusable - 357(1)(d)(ii)

☐

Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: DEMO OF HOUSE & GARAGEEffective from: 04.20.16 to 12.31.16
(MM/DD/YY)Applicant Signature: [Signature]Date: 04.27.16
(MM/DD/YY)

ASSESSMENT REPORT:

MUNICIPALITY

ASSESSOR

Assessment Roll
As ReturnedRevised Since
Roll Return ☐

Enter Revisions Below

Assessment Report

School Bd: ☒ Eng ☐ Fr ☐ Other☐ No Change In Assessment☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTS</u>			<u>64,000</u>				<u>29,500</u>	

Revised:

Reason for Change (Assessor Comments):

Reason Original Assessment Revised: _____

Assessor Name: _____

Signature: _____

Date: 1-1-16

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy
<u>RTES</u>	<u>- 34,500</u>	<u>.01842275</u>	<u>256</u>	<u>- 444.57</u>	<u>1,179.06</u>

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount 444.57

Comments: _____

Treasury Position: TreasurerSignature: [Signature]Date: 09.19.16

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 09.12.16☐

Approved

☐

Amended & Approved

☐

Not Approved

☐

Applicant Did Not Appear

☐

Application Abandoned

Reason: _____

Appeared for Applicant _____

Appeared for Municipality _____

Signature of Council/ARB Member _____

Name/Title _____

September 7, 2016

Travis Rob – Interim Chief Building Official / Municipal Planner
Town of Fort Frances
Fort Frances, Ontario

Re: RBC Fort Frances
343 Scott Street Fort Frances, ON.
Encroachment agreement

Dear Travis,

Please find enclosed a letter from the Owner of the property as required for application for encroachment agreement.

Also attached is a Cad file of proposed ramp encroachment into municipal property, as support document.

We would like to have this application put onto next council meeting's agenda.

Please let me know if there are any further information you need to proceed further.

Should you have any questions in this regard, please feel free to contact the undersigned.

Sincerely,



Don Lee-Contract Administrator, DIALOG

c/c Dave Robson-JLL

Armstrong Investment Co. II

P.O. Box 818 FORT FRANCES, ON P9A 3N1

Phone: 807-274-3294 Fax: 807-274-8469

Tuesday September 6, 2016

“Mayor and Members of Council”

The Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Royal Bank of Canada wishes to modify their exterior accessibility ramp to provide improved access for their clients at their location at 343 Scott Street.

Modifications as detailed in their drawing SK-01 Partial Ground Floor Plan, revision dated August 22, 2016 includes both lengthening and widening the existing ramp. This work requires an encroachment onto Town property by approximately 4'-6" x 7'-6".

By submittal of this letter Royal Bank wishes to be placed on Council's agenda for an encroachment agreement.

Future correspondence on this matter can be directed to Royal Bank of Canada's agent JLL, to the attention of Dave Robson, Senior Project Manager 647-231-8374, and to Don Lee, Dialog Royal Bank's prime consultant 647-438-4217.

Please let me know if you have any questions. Thank you.

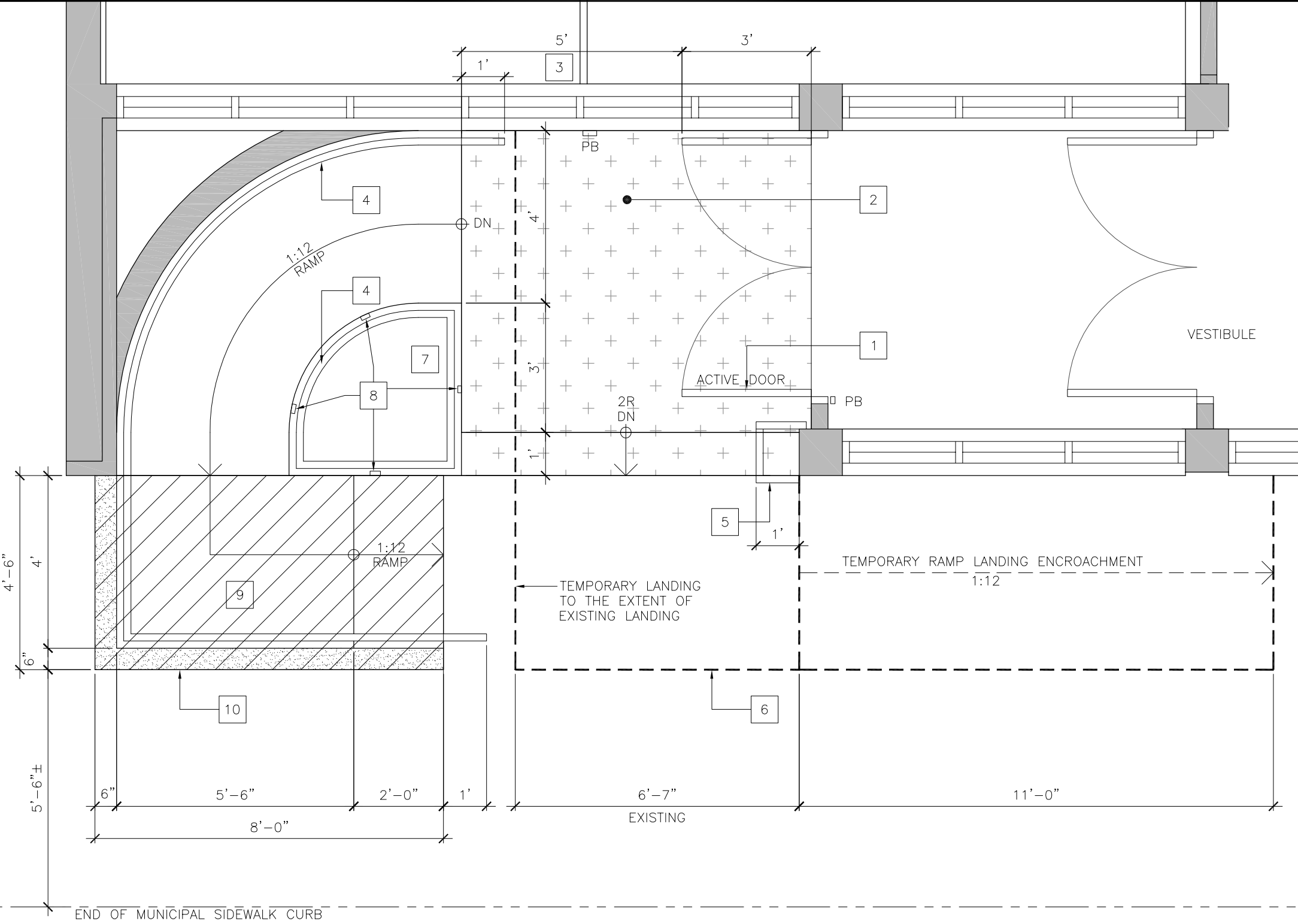
Regards:

A handwritten signature in black ink, appearing to read 'Larry Armstrong', with a large, stylized flourish extending from the end of the signature.

Larry Armstrong
Armstrong Inv. Co. II

KEY NOTES

- 1 EXISTING DOOR AND FRAME TO REMAIN
- 2 HATCHED AREA TO BE RAISED 1 1/2" TO OVERCOME LEVEL DIFFERENCE BETWEEN VESTIBULE AND CONCRETE LANDING. STEPS TO BE RAISED TO 6 1/4" FROM CURRENT 5 1/2" RISES.
- 3 NEW RAISED LANDING TO BE EXTENDED TO 5'-0" BEYOND THE EDGE OF ENTRANCE DOOR.
- 4 NEW STAINLESS STEEL HANDRAIL TO MEET OBC REQUIREMENTS
- 5 NEW S/S HANDRAIL AT ACTIVE DOOR.
- 6 BROKEN LINES INDICATE TEMPORARY RAMP CONSTRUCTED FOR DURATION OF RAMP MODIFICATION. ALL DETAILS TO MEET OBC REQUIREMENTS.
- 7 NEW RAISED CONCRETE PLATFORM 12" ABOVE TOP LANDING TO RECEIVE NEW HANDRAILS AND RECESSED NIGHT LIGHTS.
- 8 NEW NIGHT LIGHTS FOR RAMP AND STAIR RECESSED INTO CONCRETE PLATFORM.
- 9 NEW RAISED LANDING AND RAMP ENCROACHMENT INTO MUNICIPAL SIDEWALK. AREA OF ENCROACHMENT (36.4 SF)
- 10 6" CONCRETE CURB.



1 PARTIAL GROUND FLOOR PLAN - MAIN ENTRANCE EXTERIOR RAMP
SK-01 SCALE: 3/8" = 1'-0"

COALITION ONTARIENNE POUR
de meilleurs services
éducatifs à l'enfance



ONTARIO COALITION FOR
Better Child Care



August 1, 2016

Re: 16th Annual Child Care Worker and Early Childhood Educator Appreciation Day, October 26, 2016

To Ontario mayors and councils,

The Ontario Coalition for Better Child Care (OCBCC), the Canadian Union of Public Employees (CUPE) and other labour and community partners around Ontario have announced Wednesday, October 26, 2016 as the 16th annual Child Care Worker & Early Childhood Educator Appreciation Day, a day of recognition for the many people who work providing early learning and child care services in your community. **We are writing to ask that you and your Council consider proclaiming Child Care Worker & Early Childhood Educator Appreciation Day in your municipality. A sample proclamation is attached.**

This annual awareness day recognizes the education, skills, commitment and dedication of Early Childhood Educators (ECEs) and child care staff, and each year is proclaimed by municipalities and school boards across Ontario. Many groups are recognized by way of municipal resolution. Such a day allows us to acknowledge the important contributions of child care workers and ECEs.

Even if your council does not issue official proclamations, there are many ways for your municipality to participate in celebrating this special day:

- Your council could sponsor a public announcement;
- Display our posters and distribute our buttons;
- Many municipalities organize events and contests for the day or have councilors or the mayor participate in events hosted by child care centres within the municipality.
- A document of further ideas and examples is attached.

We would love to acknowledge those municipalities celebrating child care workers and ECEs across Ontario on October 26, 2016. Let us know how your municipality is participating in the recognition day and we will add your municipality to our list of proclamations and celebrations.

Please direct any correspondence on proclamations and/or celebration activities to the attention of Carolyn Ferns, by mail: Ontario Coalition for Better Child Care, 489 College St., Suite 206, Toronto, ON M6G 1A5, by fax at 416-538-6737, or by email at: carolyn@childcareontario.org.

Thank you for your consideration.

Sheila Olan-Maclean
President, Ontario Coalition for Better Child Care

Fred Hahn
President, CUPE Ontario Division

CHILD CARE WORKER & ECE APPRECIATION DAY 2016

16TH ANNIVERSARY – OCTOBER 26TH, 2016

*This year marks the 16th annual Child Care Worker & Early Childhood Educator Appreciation Day, which will be held on **Thursday October 26th 2016**. On this day we recognize the hard work, meaningful care and continuous learning these educators provide children every day. This year's theme is **SHAPING OUR FUTURE** in recognition of the essential role that educators play in the lives of our youngest learners.*

Ideas to celebrate the day!

Municipalities

- Place an ad in the local newspaper announcing Child Care Worker and ECE Appreciation Day.
- Take nominations from local child care centres for outstanding staff to be recognized by the Mayor through a letter, announcement or event.
- Encourage local councillors to tour child care centres to find out more about this important work. Event could also generate media coverage.
- Organize a community-wide celebration to recognize individual staff or centres and programs.

School Boards

- Insert the day on the monthly calendar of October.
- Arrange to have the day announced on the PA the morning on Thursday October 8th.
- Encourage classes of grade 7 and 8 students to visit the child care centre. Students may ask the educators about their role as an ECE.
- Insert the day on the monthly calendar of October.
- Set up a wall of fame where parents have the opportunity to say thank you to each staff.

Child care centres

- Host a pizza lunch for the staff. Give each staff member a certificate of appreciation.
- Have every staff in the centre vote on one child care champion of the year.
- Set up a board near the entrance of the centre where parents may write thank you notes.
- Have a sign on the door of the centre saying, "Today is the 16th annual Child Care Worker & Early Childhood Educator Appreciation Day".

Show ECEs your appreciation on social media

- Share photos of how you're celebrating Child Care Worker and ECE Appreciation Day.
- Use the hashtags **#CCWAD** or **#ECEAppreciation**
- Share an event prior to the date to raise awareness and get more people involved.
- Write a kind message about a child care provider you know.

Please contact the OCBCC to order posters and buttons.

Ontario Coalition for Better Child Care

Phone: 416-538-0628 x 2 / toll-free 1-800-594-7514 x 2

Email: campaigns@childcareontario.org

COALITION ONTARIENNE POUR
de meilleurs services
éducatifs à l'enfance



ONTARIO COALITION FOR
Better Child Care



Mel Willis
President

Manitoba and Northwestern Ontario Command
The Royal Canadian Legion

563 St. Mary's Road

Winnipeg, MB. R2M 3L6

Tele: (204) 233-3405 Fax : (204) 237-1775

Email: mblegion@mbnwo.ca



August 2016

To: All Branches

Dear Comrades,

RE: LEGION WEEK, SEPTEMBER 18 – 24, 2016 (INCLUSIVE)

The above noted dates have been proclaimed as Legion Week in the Provinces of Manitoba and Ontario.

Hopefully, all Branches will conduct a full week of events and activities during this period. Suggested events for the week which Branches found very successful last year included:

- | | | |
|----------|----|---------------------------------------------------------------------------|
| Seniors: | 1. | Special Bingos |
| | 2. | Picnics, Excursions, Dinners |
| | 3. | Housing Programs |
| | 4. | Entertainment |
| Youth: | 1. | Dinners, Barbecues |
| | 2. | Honours & Awards for sponsored Cadets, Scouts, Guides, Sports Teams, etc. |
| | 3. | Scholarship and Bursary Awards |

Branches are urged to get the Media involved to obtain maximum coverage so that the general public is made aware of the many worthwhile programs the Legion undertakes.

Yours fraternally,

Mel Willis
Chairman
Public Relations Committee

Lisa Slomke

From: Aaron Petrin
Sent: Thursday, September 08, 2016 10:26 AM
To: Lisa Slomke
Cc: Doug Brown
Subject: Notice of Retirement - Frank Sheppard

Dear Lisa,

Copied below is an excerpt from an email received from Frank Sheppard on July 29, 2016 regarding his intention to retire.

Respectfully,
Aaron

Aaron Petrin, CHRP
Human Resources Manager
The Corporation of the Town of Fort Frances

Good Afternoon Aaron:

Following our meeting of Wednesday morning I wanted to confirm that you can consider this my official notice of retirement, and that I am proposing that the date be effective as of October 31, 2016.

There are a number of items that are outstanding and I will endeavor to complete them to the best of my ability. That said, by my calculations I have three weeks of vacation credit left from this year and will have accrued an additional 233.33 hours or 29.16 days of holiday time up to the end of October of 2016. When adding that to the 15 days of vacation from this year and the two floater days, the total credit time left to take is 46.16 days. I am fine with rounding down to the 46 day time frame. I have included a proposed schedule for my days off until the end of October, and to let you know that I have some flexibility within that time frame should priorities occur.

Thank you

Frank Sheppard, Fire Chief/CEMC
Fort Frances Fire Rescue Service

TOWN OF FORT FRANCES

BY-LAW NO. 17/90 - A

(Being a by-law to amend by-law 17/90, being a by-law for the keeping of certain animals within the Municipality. The *Municipal Act, 2001*, S.O. 2001.

WHEREAS the Corporation of the Town of Fort Frances is authorized to the prohibiting or regulating the keeping of certain animals, or any class thereof.

AND WHEREAS on August 2nd, 2016, Council approved a report from the By-law Enforcement Department recommending an amendment to By-Law #17/90 – Prohibiting the Keeping of Certain Animals By-Law.

NOW THEREFORE the Municipal Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** the following:

By-Law 17/90

Schedule “A”

Being a list of animals the keeping of which is prohibited within the Town of Fort Frances:

All Gallus Gallus Domestics (such as Roosters or otherwise known as a male chicken, cock or chanticleer).

READ THREE TIMES and finally passed in open Council this 12th day of September 2016.

R. Avis, Mayor

E. Slomke, Clerk

TOWN OF FORT FRANCES

BY-LAW NO. 17/90 - B

(Being a by-law to amend by-law 17/90, being a by-law for the keeping of certain animals within the Municipality. The *Municipal Act, 2001*, S.O. 2001.

WHEREAS the Corporation of the Town of Fort Frances is authorized to the prohibiting or regulating the keeping of certain animals, or any class thereof.

AND WHEREAS on August 2nd, 2016, Council approved a report from the By-law Enforcement Department recommending an amendment to By-Law #17/90 – Prohibiting the Keeping of Certain Animals By-Law.

NOW THEREFORE the Municipal Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** the following:

By-Law 17/90

Schedule “C”

Definitions

“chickens” – means all gallus gallus domesticus birds such as chickens or otherwise known as domesticated fowl and which are the subspecies of the red jungle fowl.

“chicken coop” or “caged quarters” – means any chicken coop or caged quarters, including a ventilated structure with nesting and perch features for chickens, not roosters, within a fenced and roofed enclosure accessory to, and in the rear yard.

In this by-law:

1) The following animal(s) be permitted within the Town of Fort Frances:

All Gallus Gallus Domesticus (such as chickens or otherwise known as domesticated fowl and a subspecies of the red jungle fowl).

2) The above animal(s) are only permitted within the Town of Fort Frances if the following requirements have been met by the property owner:

- a) Establish a maximum area of .1 cubic metre for manure storage in an enclosed container.
- b) The slaughter of or euthanization of chickens within the Town limits is not permitted.
- c) A chicken coop must be located within the rear yard and must be a minimum of 3.0 m from any rear lot line or side lot line.
- d) The sale of eggs, meat, manure or other products derived from chickens is not permitted.
- e) The external storage of chicken feed must be kept in a rodent-proof container within the coop area.
- f) must comply with all other applicable legislation.

READ THREE TIMES and finally passed in open Council this 12th day of September 2016.

R. Avis, Mayor

E. Slomke, Clerk

TOWN OF FORT FRANCES

BY-LAW NO. 07/15 - A

(Being a by-law to amend a grant agreement for financial assistance under the Ontario Disaster Relief Assistance Program with Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs- the *Municipal Act, 2001*, S.O. 2001, c.25, subsection 302(2).)

WHEREAS on January 26, 2015, Council approved a report from the Clerk which recommends the Town of Fort Frances enter into an agreement with the Province of Ontario to provide financial assistance to the Town under the Ontario Disaster Relief Assistance Program,

AND WHEREAS on September 12, 2016, Council approved a report from the Clerk which recommends the Town of Fort Frances amend the agreement to extend the final deadline to have all necessary reporting submitted,

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the amending agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs in the form of Schedule “A” attached hereto and forming part of this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 12th day of September 2016.

R. Avis, MAYOR

E. Slomke, CLERK

AGREEMENT

THIS AMENDING AGREEMENT made in triplicate this day of , 2016.

BETWEEN:

**HER MAJESTY THE QUEEN
IN RIGHT OF ONTARIO AS REPRESENTED BY
THE MINISTER OF MUNICIPAL AFFAIRS
(referred to as "the Ministry")**

AND:

**THE CORPORATION OF THE TOWN OF FORT FRANCES
(referred to as "the Municipality")**

WHEREAS Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing and the Municipality entered into a grant agreement dated February 12, 2015 (hereinafter called the "Original Agreement");

AND WHEREAS section 6.2 of the Original Agreement required the Municipality to send the Ministry a final financial report on the use of the grant funds by April 29, 2016;

AND WHEREAS the Ministry of Municipal Affairs and the Ministry of Housing were created on June 13, 2016 to replace the Ministry of Municipal Affairs and Housing;

AND WHEREAS the Parties hereto wish to amend section 6.2 of the Original Agreement.

NOW THEREFORE the Parties agree as follows:

1. Section 6.2 of the Original Agreement, is amended by deleting the date "April 29, 2016" and replacing it with "December 31, 2017".

2. All other terms and conditions of the Original Agreement continue to be in effect except as amended by the first Amending Agreement and by this Amending Agreement.

IN WITNESS WHEREOF the Parties hereto have executed this Agreement.

**Her Majesty the Queen in Right of
Ontario** as represented by the Minister of
Municipal Affairs

Witness

The Honourable Bill Mauro
Minister of Municipal Affairs
Date:

**THE CORPORATION OF THE TOWN OF
FORT FRANCES**

Witness

Name: Roy Avis
Position: Mayor
Date:

Witness

Name: Elizabeth Slomke
Position: Town Clerk
Date:

TOWN OF FORT FRANCES

BY-LAW NO. xx/xx

(Being a by-law to establish the retention periods for documents and records of the Town of Fort Frances - the *Municipal Act, 2001*, S.O. 2001, c. 25, Sections 254 and 255.)

WHEREAS section 254 of the *Municipal Act, 2001* provides that a municipality shall retain and preserve the records of the municipality and its local boards in a secure and accessible manner and, despite the foregoing, a local board of the municipality that has ownership and control of its records shall retain and preserve the records in an accessible manner.

AND WHEREAS section 255 of the *Municipal Act, 2001* provides that a record of a municipality and a local board may be destroyed if a retention period for the record has been established under this section and the retention period has expired; and a municipality may, subject to the approval of the Municipal Auditor establish retention periods during which the records of the municipality and local boards of the municipality must be retained and preserved in accordance with section 254;

AND WHEREAS on August 8th, 2016, Council approved a report prepared by the Clerk which recommends the TOMRMS retention schedule be brought forward for consideration;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. Retention periods for records as set out in Schedule “A”, attached hereto and forming part of this By-Law, are hereby adopted.
2. Authority for establishing and amending retention periods for the records of the Corporation of the Town of Fort Frances shall be delegated to the Clerk, and as such the Clerk may implement amendments to Schedule “A” as necessary.
3. Upon the Clerk or his/her designate satisfying him/herself that the relevant retention period established by this By-Law has expired and that no reason exists for further retention and on approval of the respective Division Managers, the said Clerk or his/her designate may then order any receipt, voucher, instruments, roll or other document to be destroyed, or to be set aside for permanent retention in an archival facility designated by the Clerk or his/her designate.
4. This By-Law comes into force on the day it receives the approval of the Municipal Auditor.

MAYOR

CLERK

Lisa Slomke

From: glenn <glennwtreftlin@hotmail.com>
Sent: Thursday, September 08, 2016 10:57 AM
To: Kathy Lawson; Lisa Slomke; sue.bates@atikokan.ca; alberton; info; Town; lavalley; chapple; townshipofmorley; dawsontwp; lakeofthewoodstwp; rainyrivewr; townshipofemoca
Cc: dewald; townshipofmorley; dennisbrown; brrace; lakracer; KenMcKinnon; leekanthony; vpizey; alberton; jodoins@tbaytel.net; pspuzak.council@gmail.com
Subject: RRDMA General Meeting 7:00 pm September 28th, 2016 - Chapple Community Centre

There will be a General Meeting of the Rainy River District Municipal Association at 7:00 pm on Wednesday, September 28th, 2016 at the Chapple Community Centre in Barwick, Ontario.

An agenda for the meeting will follow within the next week.

Please share this with your municipal council.

Thank you.

Glenn W. Treftlin, Secretary-Treasurer
 Rainy River District Municipal Association
 919 Fifth Street East
 Fort Frances, ON P9A 1V3
 ph.: 807-274-8777 (home) 807-275-7311 (cell)
 email: glennwtreftlin@hotmail.com



July 15, 2016

Hello

Please find enclosed several copies of the Northwestern Health Unit's **Public Health Report Card for 2015**.

We have included enough copies for everyone on your municipal council. Please share the report with them.

The report card tells the community and our funders about the work of the health unit in the past year.

The public health report card includes information on key areas of public health work including chronic disease prevention, environmental health protection, child health, infectious disease prevention and control, sexual health and dental health. It also summarizes progress towards the targets set out for the health unit by the Ontario Ministry of Health and Long-Term Care and in our current strategic plan.

The Report Card is available at the Northwestern Health Unit Web site: <http://www.nwhu.on.ca>.

For more information about the **Public Health Report Card for 2015**, please feel free to contact either of us.

Dr Kit Young Hoon
Medical Officer of Health

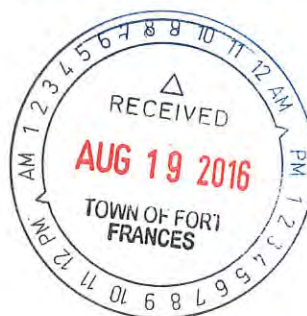
Mark Perrault
Chief Executive Officer

encl.



Cheryl Gallant

Member of Parliament
Renfrew-Nipissing-Pembroke
Member of Standing Committee on National Defence
Member of Standing Committee on Industry, Science and Technology



August 12th, 2016

CAO Mark McCaig
Town of Fort Frances
320 Portage Ave
Fort Frances, Ontario
P9A 3P9

Dear CAO McCaig:

RE: SMALL CAMPGROUND TAXATION ISSUE

In response to requests for information I have received from municipalities on behalf of family-owned campgrounds in their communities, please, find enclosed a copy of a proposed resolution I have drafted for consideration by your council.

As background, included is a copy of a Press Release I have issued to highlight the problem outlined in the draft resolution.

Should your Council choose to support small, mostly family operated campgrounds that are affected by this federal government policy, and pass this or a similar resolution, in addition to sending a copy to the Federal Minister of Finance, please, send me a copy of your resolution for my records.

If you have any questions, or require further details, please do not hesitate to contact my office.

Thank-you for your consideration.

Regards,

Cheryl Gallant, M.P.
Renfrew—Nipissing—Pembroke
CG:mm

ENCL

Sample Resolution for consideration by your Council:

Moved By:

Seconded By:

Whereas, Camping is about celebrating the great outdoors and is an integral part of our nation's history and our identity as Canadians;

Whereas nearly 5.8 million Canadians go camping each year, along with numerous international visitors who want to experience the natural wonder of our country;

Whereas Campgrounds are active, labour-intensive, recreational, hospitality businesses that provide affordable vacationing option for middle-class Canadian families and international visitors with many campgrounds in Canada being family-run small businesses that have been around for generations;

Whereas Campgrounds across Canada have begun receiving notices from the Federal Government warning them of reassessments as they are deemed to be TOO SMALL to qualify for the small business tax deduction, because many family-run campgrounds do not have the required number of employees to qualify for the small business tax rate;

Whereas some family-run campgrounds will now be taxed at triple the rate of other small businesses – rates higher than even Canada's BIGGEST BILLION DOLLAR BUSINESSES, with penalties and interest, back tax bills will be in the tens of thousands of dollars, crippling otherwise healthy businesses, and leading to ruin for others;

Whereas the 2016 Federal budget abruptly concluded a promised 2015 review of these tax rules;

Now Therefore the Council of _____ hereby respectfully urges the Federal government to set-aside these audits until the unclear and unfair application of these rules can be resolved.

And Further, to do that, we require the federal government to recognize small, mostly family-run campgrounds as small businesses, and pay the same tax rate as other small businesses.

NEWS RELEASE



**CHERYL
GALLANT** 
YOUR MEMBER OF PARLIAMENT
RENFREW-NIPISSING-PEMBROKE
www.cherylgallant.com

For Immediate Release

July 2016

MP Cheryl Gallant Questions Unfair Tax Treatment of Tourism Small Business

Sault Ste. Marie, Ontario... Cheryl Gallant, MP, Official Opposition Critic for FedNor, today questioned recently announced Federal Tourism funding when family campgrounds are struggling to stay in business as a result of unfair taxation.

"The federal government is throwing away hard-earned taxpayer dollars when it funds a promotional program to "enhance a visitor's experience" that will be out of business by the time potential visitors see the commercial," stated Federal Economic Development Initiative for Northern Ontario (FedNor) Critic Cheryl Gallant. "Tourism is an important part of the rural economy."

"Referring to the little noticed headline in the recent Liberal deficit budget, 'Enhanced Tax Collections,' Trudeau tax collectors have been sending out letters to family-owned campgrounds, telling them they are not considered a "small business" if they have less than 5 full-time employees," said Cheryl Gallant, MP.

"The decision to go after private, family-run campgrounds as a source of revenue to pay for out-of-control spending is a direct assault on middle class Canadians. Jobs in northern Ontario are scarce. This is another attack on rural Canada."

"Scattering a few crumbs at Northern Ontario ignores the real problem of unfair taxation."

"Small Campgrounds are asking to be treated like any other small business, which they are. By changing the way small campgrounds are taxed, they could be looking at a tax increase up to 50%, higher than many billion-dollar corporations. In Northern Ontario, camping is a seasonal business. Employing 5, full-time year-round employees is not realistic. This is penalizing children, seniors and working couples by taking away an affordable family vacation. Many international visitors come to Canada looking for an outdoor experience like an affordable campground holiday."

In addition to affecting the campground owners and the campers who use those campgrounds, the neighbouring businesses who service the campers will be adversely affected.

"Camping is a Canadian tradition. Not everyone can afford a cottage or a holiday property in the south of France like the current Finance Minister. He and the Prime Minister are out of touch with reality."

Camping is family time, getting kids off video games and out in nature and the great outdoors. Canadians are encouraged to be more active. These businesses need to be recognized for what they are, small family run businesses. Canada was built on an appreciation for the great outdoors. Stop the over taxing and support small business.

-30-

For more information contact MP Cheryl Gallant at 613-732-4404

Cheryl Gallant, M.P.
Constituency Office
84 Isabella St.
Pembroke, ON, K8A 5S5
(Tel) 613-732-4404
Fax 613-732-6969





Fort Frances District Office
922 Scott Street
Fort Frances, Ontario
P9A 1J4

Ministry of
Natural Resources and Forestry

Ministère des
Richesses naturelles et des forêts

Tel: (807)274-5337
Fax: (807)274-4438

AUGUST 19, 2016

Review

REVIEW OF DRAFT CONTINGENCY PLAN: CROSSROUTE FOREST 2017-2020 CONTINGENCY PLAN

Resolute FP Canada Inc, the Ontario Ministry of Natural Resources and Forestry (MNRF), the Fort Frances Natural Resource Advisory Committee (NRAC), and the Atikokan Resources Management Advisory Committee (RMAC) invite you to review and comment on the 2017-2020 Contingency Plan (CP) for the **Crossroute Forest**.

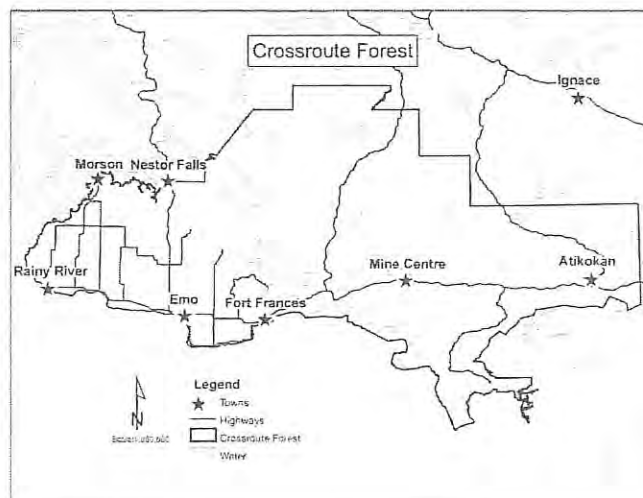
Why is a Contingency Plan Required?

The CP is required to enable the implementation of forest management operations until the 2020-2030 Forest Management Plan is completed and approved.

The purpose of this notice is to:

- Invite you to review and comment on the draft CP at the locations listed below, and
- Request contributions to the background information to be used in planning.

Comments will be considered in revisions to the draft CP.



How to Get Involved

The Draft CP will be available on the MNRF public website at ontario.ca/forestplans and at the Resolute FP Canada Inc. office in the Couchiching Healing Centre in Fort Frances and at the MNRF Fort Frances District office and the Atikokan Area Office, by appointment during normal office hours for a period of 30 days **from August 19 to September 19, 2016**. Comments on the draft CP for the Crossroute Forest must be received by Philip Cooze, MNRF Fort Frances District, or Beau Johnson, Resolute FP Canada Inc., by **September 19, 2016**.

The Ontario Government Information Centre in Toronto and ServiceOntario Locations in Fort Frances and Atikokan provide internet access.

The following information will be available:

- Draft CP, including supplementary documentation;
- MNRF's preliminary list of required alterations.

Meetings with representatives of the planning team and the Fort Frances NRAC can be requested at any time during the planning process. Reasonable opportunities to meet planning team members during non-business hours will be provided upon request. If you require more information or wish to discuss your interests with a planning team member, please contact one of the individuals listed below:

Philip Cooze R.P.F.
Management Forester
Ministry of Natural Resources
and Forestry
922 Scott St.
Fort Frances ON P9A1J4
807-274-8639
philip.cooze@ontario.ca

Beau Johnson R.P.F.
Plan Author
Resolute FP Canada Inc.
2001 Neebing Ave.
Thunder Bay ON P7E6S3
807-475-2030
Beau.Johnson@resolutefp.com

Ted Brown
Fort Frances NRAC
c/o Philip Cooze
Ministry of Natural Resources and Forestry
922 Scott St.
Fort Frances ON P9A1J4
807-274-8639

During the planning process there is an opportunity to make a written request to seek resolution of issues with the MNRF District Manager or the Regional Director using a process described in the *Forest Management Planning Manual (2009)*. The last possible date to seek issue resolution with the MNRF Regional Director is **October 12, 2016**.

Stay Involved

A final opportunity to inspect the approved CP before it is implemented will take place during the inspection of the MNRF-approved CP, which is tentatively scheduled for **November 2016**.

The Ministry of Natural Resources and Forestry is collecting your personal information and comments under the authority of the *Crown Forest Sustainability Act*. Any personal information you provide (address, name, telephone, etc.) will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*; however, your comments will become part of the public consultation process and may be shared with the general public. Your personal information may be used by the Ministry of Natural Resources and Forestry send you further information related to this forest management planning exercise. If you have questions about the use of your personal information, please contact Sydney Chalifoux at 807-274-8606.

Sincerely,



Greg Chapman
District Manager, Fort Frances
Ministry of Natural Resources and Forestry

**Ministry of Natural
Resources and Forestry**

Office of the Minister

Room 6630, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2301
Fax: 416-314-2216

**Ministère des Richesses
naturelles et des Forêts**

Bureau de la ministre

Édifice Whitney, bureau 6630
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2301
Téléc.: 416-314-2216



August 19, 2016



His Worship Roy Avis
Mayor
Town of Fort Frances
320 Portage Avenue
Fort Frances ON P9A 3P9

Dear Mayor Avis:

A handwritten signature in blue ink that reads "Roy".

I am writing to express my thanks to the Town of Fort Frances for taking part in the recent Association of Municipalities of Ontario (AMO) Annual Conference in Windsor.

As Ontario's new Minister of Natural Resources and Forestry, I found the delegation meetings valuable in hearing firsthand what is important to municipalities across the province. My Parliamentary Assistant Joe Dickson and I appreciate the discussions that were held during the AMO meetings that help reinforce our partnerships with communities like yours.

As we move ahead, I am looking forward to working with you and your colleagues.

Thank you again and please convey my appreciation and best wishes to everyone who helped make our delegation meeting possible.

Best,

A handwritten signature in blue ink that reads "Kathryn McGarry".

Kathryn McGarry
Minister of Natural Resources and Forestry

c: Joe Dickson, Parliamentary Assistant



ONTARIO GOOD ROADS ASSOCIATION

1525 CORNWALL ROAD, UNIT 22
OAKVILLE, ONTARIO L6J 0B2
TELEPHONE 289-291-6472
FAX 289-291-6477
www.ogra.org



August 30, 2016

Town of Fort Frances
320 Portage Avenue
Fort Frances ON P9A 3P9

Attention: Mayor & Members of Council

Re: OGRA Conference, February 26 – March 1, 2017, Fairmont Royal York Hotel

OGRA has received numerous letters from municipalities endorsing a resolution from the Township of South-West Oxford regarding ROMA's decision to end the OGRA/ROMA Combined Conference partnership. OGRA would like to take a moment to set the record straight.

The OGRA Board of Directors was surprised and disappointed by ROMA's unilateral decision to revert back to running a separate conference, thus ending a very productive, 17 year partnership that served Ontario municipalities well. The Combined Conference was a major success that strengthened both organizations. OGRA remains open to re-establish the Combined Conference partnership with ROMA because that is the best way for both organizations to serve their municipal members.

That said, we also want to take a moment to assure you that the 2017 OGRA Conference will continue to offer a diverse cutting edge program for our delegates. We can confirm that:

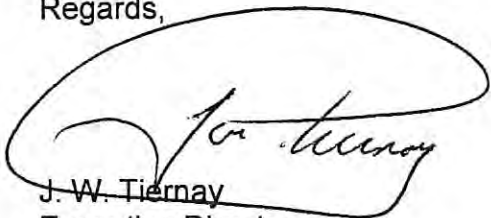
- A number of world class keynote speakers have confirmed their attendance;
- The concurrent sessions will cover the wide spectrum of municipal issues and will continue to be both thought-provoking and applicable to OGRA's municipal members;
- For the third consecutive year, OGRA will convene the Small Town Forum;
- OGRA's Emerging Municipal Leaders Forum will also be held for the third straight year;
- OGRA intends to hold a Ministers' Forum and are in discussions with the Ministry of Municipal Affairs regarding the scheduling of delegations during the

- conference. The fact that the OGRA Conference will be held later in February when the legislature is sitting, will no doubt facilitate Provincial participation;
- The trade show will be substantially enhanced;
- Additional meals will be included in the basic registration fee; and
- Registration fees will be unchanged from 2016 rates.

Should you or any members of your council have any questions, I would encourage to you contact us.

On behalf of the OGRA Board of Directors, we hope to see you at the 2017 OGRA Conference in Toronto, February 26th – March 1st, 2017.

Regards,



J. W. Tiernay
Executive Director

Ministry of Energy

Office of the Minister

4th Floor, Hearst Block
900 Bay Street
Toronto ON M7A 2E1
Tel.: 416-327-6758
Fax: 416-327-6754

Ministère de l'Énergie

Bureau du ministre

4^e étage, édifice Hearst
900, rue Bay
Toronto ON M7A 2E1
Tél. : 416 327-6758
Télec. : 416 327-6754



September 1, 2016

His Worship Roy Avis
Mayor
Town of Fort Frances
320 Portage Avenue
Fort Frances ON P9A 3P9

Dear Mayor Avis:

I wanted to take this opportunity to update you on changes to legislation that will help protect electricity consumers from door-to-door energy contract sales.

Amendments to the *Energy Consumer Protection Act* (ECPA), and the supporting regulation, provide increased protective measures for consumers when entering into energy contracts with electricity retailers and gas marketers. This includes measures aimed at protecting consumers against aggressive sales tactics and providing consumers with the ability to make more informed choices about energy purchases. Some of the key changes include:

- Banning door-to-door sales of retail energy contracts and creating rules to govern permissible marketing activity at the home of a consumer;
- Requiring that all retail energy contracts, including those entered into over the Internet, are subject to a standardized verification process;
- Authorizing the Ontario Energy Board (OEB), through its codes/rules, to require that prices offered by retailers and marketers be determined in accordance with specific requirements;
- Prohibiting sales agents selling energy retail contracts from being remunerated based on commission;
- New cancellation provisions that will also allow consumers to cancel an energy contract 30 days after receiving their second bill, with no cost; and
- Prohibiting auto-renewal for all energy contracts.

Provisions amending the ECPA will be proclaimed into force on January 1, 2017. Additionally, the amendments to O. Reg. 389/10 (General) made under the ECPA were filed with the Registrar of Regulations on June 24, 2016, with an effective date of January 1, 2017.

.../cont'd

-2-

The government works with the OEB to protect consumers. The OEB will update its codes of conduct and other regulatory documents to align with the amendments to the ECPA and O. Reg. 389/10.

To view the amendments to O. Reg. 389/10, as filed with the Registrar of Regulations, please visit www.ontario.ca/laws/regulation/r16241.

These measures were enacted to support and protect Ontario's ratepayers in light of an evolving energy sector. The banning of door-to-door energy contracts, together with limiting high-pressure sales tactics, will help ensure that electricity consumers are better protected.

Strengthening consumer protection in the energy sector is part of the government's plan to build Ontario up, and we are committed to improving policies and processes that impact the everyday lives of Ontarians.

I trust that this information is helpful. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read 'G. Thibeault', with a long horizontal flourish extending to the right.

Glenn Thibeault
Minister



AMO Communications
<communicate@amo.on.ca>

08/23/2016 10:51 AM

To "Islomke@fort-frances.com" <Islomke@fort-frances.com>

cc

bcc

Subject AMO MEMBERS UPDATE - Federal Public Transit
Infrastructure Funding

August 23, 2016

Federal Public Transit Infrastructure Funding Announced in Ontario

Today, Prime Minister Justin Trudeau and Premier Kathleen Wynne announced \$1.49 billion Phase 1 in federal Public Transit Infrastructure Fund (PTIF) support for municipal transit systems across the province.

The PTIF Phase 1 is allocated by a ridership share formula to municipal transit systems as provided for in the federal 2016 Budget. Ontario municipalities operate 61 conventional transit and 82 specialized transit systems. These municipal governments will need to put forward projects that meet eligibility criteria and they will be approved by the provincial and federal governments. Ministry of Infrastructure will provide these municipalities with information on how to submit projects and program design information, such as eligible costs. We also understand that in addition to projects announced today, an intake of identified projects from the other transit communities will occur in a couple of weeks.

These transit funds can be used for maintenance projects and those that increase the state of good repair of transit systems. These investments are to renew and expand transit systems, upgrade transit vehicles, create new public transit express routes and enhance accessibility. Projects are to be finished by the end of March 2018 with some limited exceptions.

This federal funding is in addition to the Province's future funding plan for municipal and Metrolinx transit systems, which alone includes \$16 billion for public transit in the Greater Toronto and Hamilton Area. Together, with municipal funding, transit projects that would not otherwise have taken place will help create new economic activity.

As the Premier said at the AMO Conference, her government is close to concluding discussion with the federal government on how to flow \$560 million in federal water, wastewater and stormwater funding (CWWF) to municipal governments. She said that funding would flow to municipalities through a transparent and fair formula allocation with additional provincial funding as required. Like Phase 1 PTIF, the CWWF is for capital projects that are related to rehabilitate and maintain these systems and can be completed by end of March 2018. AMO has been providing input to design and delivery and looks forward to how that advice is reflected.

For more information, please see:

<http://www.pm.gc.ca/eng/news/2016/08/23/prime-minister-canada-and-premier-ontario-announce-agreement-under-new-federal>.

Contact: Monika Turner, Director of Policy, mturner@amo.on.ca, 416-971-9856 ext. 318.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).





Program at a Glance

Sunday, January 29

10:00 am Registration Opens

1:00 pm Sunday Sessions Block A

- *ROMA Hears. ROMA Listens.* Sharing Best Practices
- From the Shadows to the Spotlight: Your Time as an Elected Partner (Spousal/Partner Session)
- What's Next with LAS: Focus Group Sessions
- Managing the Municipal Assessment Base

3:00 pm Coffee Break

3:30 pm Sunday Sessions Block B

- What's Next Ontario
- Bridging Communication Channels
- What's Next with LAS: Focus Group Sessions
- Social Media 101

5:00 pm Time with the Exhibitors

8:00 pm Welcome Reception

Monday, January 30

7:00 am Registration Opens & Breakfast

8:30 am O Canada and Welcome Remarks

8:45 am Opening Keynote: *13 Ways to Kill Your Community*
• Author, Doug Griffiths

9:35 am Remarks from ROMA Chair, Ron Holman

9:50 am Rural Economic Development: The Glass is not Empty
• Speaker: AL Lauzon, Acting Chair, School of Environmental Design and Rural Development

10:30 am Message from the Premier (invited)

10:45 am Coffee with the Exhibitors

11:15 am MicroSessions Block A

- The Future of Food in Rural Ontario
- Why You Should Care About Asset Management
- Ward vs At Large Elected Representatives – The Pros & Cons
- The Path and Trails to Healthy Rural Communities
- Shoreline Preservation and Restoration
- Sustainable Health Care in Rural Communities
- From CCACs to LHINs: What this means for Rural Communities
- Sequestering Boreal Carbon and Economic Development
- The Impact of the *Municipal Election Act* Changes
- The Ombudsman and Integrity Commissioners: Rules and Responsibilities
- Court Decisions Impacting Municipal Councils use of Social Media
- Growing Food Tourism in Rural Ontario
- The Impact of the *Waste Diversion Act* Changes

12:00 pm Lunch

1:00 pm Dessert with the Exhibitors

1:30 pm MicroSessions Block B (repeated from Block A)

- Sustainable Health Care in Rural Communities
- From CCACs to LHINs: What this means for Rural Communities
- Sequestering Boreal Carbon and Economic Development
- The Impact of the *Municipal Election Act* Changes
- The Ombudsman and Integrity Commissioners: Rules and Responsibilities
- Court Decisions Impacting Municipal Councils use of Social Media
- Growing Food Tourism in Rural Ontario
- The Impact of the *Waste Diversion Act* Changes

1:30 pm MicroSessions Block C (90-minute sessions)

- Community Hubs: Making Them Work for You
- The Future Impact of Energy on Rural Ontario
- From Broadband to Satellite – The Future of Communication Infrastructure in Rural Ontario
- Connecting the Community and Economy with Trails

2:25 pm MicroSessions Block D

- Silent Downloads: The Increasing Social Service Cost to DSSABs
- Stone, Sand, Gravel – What's Coming Out of Ontario
- Rail Safety
- Your Youth as Your Municipal Champions
- Closing the Legislative Gaps between Zoning By-Laws and Provincial Legislation
- The Effect of Climate Change and Carbon Tax on Rural Ontario
- Changes to the *Conservation Authorities Act*
- Municipal Wastewater Assets – How to Make Small Rural Systems Efficient

3:00 pm Coffee Break with the Exhibitors

3:30 pm Patrick Brown, Leader of the Opposition (invited)

3:45 pm ROMA AGM

3:55 pm Andrea Horwath, Leader of the Ontario NDP (invited)

4:10 pm Building Partnerships with First Nations

4:40 pm Ministers' Forum

Tuesday, January 31

7:00 am Registration Opens

8:00 am Sponsored Breakfast Sessions

- Details coming soon

9:00 am Bringing 'Rural' and 'Municipalities' Together

- Speakers: Honourable Jeff Leal, Minister, Ministry of Agriculture, Food and Rural Affairs (invited) and Honourable Bill Mauro, Minister, Ministry of Municipal Affairs (invited)

9:45 am Question Box

- Presented by Fred Dean and a panel of experts

10:45 am Strengthening the Human Condition in Rural Ontario

11:10 am Closing Keynote: *How Rural Speaks to Cities*

- Rex Murphy

11:40 am Closing Remarks and Wrap Up Prize Draw

Things to Note:

Guestrooms

Negotiated room rates for the Conference are in effect until December 16, 2016. Book your room today and save!

- Traditional guest rooms, single and double rate: \$209.00 limited availability, almost sold out.
- Deluxe guest rooms, single and double: \$249.00

Please note the following:

- There is a booking policy in effect for all rooms: A one night non-refundable deposit is required at time of booking. If cancelled outside of 30 days of December 29th, there will be one night cancellation applicable. If cancelled within 30 days of December 29th, all nights on the booking will be charged.
- The negotiated room rate is available from January 25th to February 3rd, 2017

Book Online:

<https://www.starwoodmeeting.com/Book/AA26AD>

Or contact the hotel at 416.361.1000 or 866.716.8101 and use booking code ROMA 2017

Travel to Toronto

Discounted conference rates on Via Rail, Porter Airlines and Air Canada can be found on the ROMA.on.ca site.

Registration

Conference registration is open. Register via fax or e-mail using the form on page three, or log in at roma.on.ca for online registration.

Don't forget to reserve your guestroom today.

Full details at roma.on.ca

*programming information subject to change.

Registration Form

Name: _____
 Title: _____
 Organization: _____
 Address: _____
 City, Province, Postal Code: _____
 Phone: _____ E-mail: _____

Registration Fees

Please check registration type below.		Early Bird Rate (until Aug 12, 2016)		Regular Rate (until January 28, 2017)		On Site Rate (January 29 - 31, 2017)	
		Member	Non Member	Member	Non Member	Member	Non Member
<input type="checkbox"/>	Full Registration	\$ 550	\$600	\$600	\$650	\$ 650	\$ 700
<input type="checkbox"/>	One Day - Monday	\$350	\$400	\$400	\$450	\$ 450	\$ 500
<input type="checkbox"/>	Half Day - Tuesday	\$200	\$250	\$250	\$300	\$ 300	\$ 350

Payment:

Completed forms with payment can be sent to ROMA via fax at 416.971.9372 or emailed to events@amo.on.ca or mailed to ROMA, 200 University Avenue, Suite 801, Toronto, ON, M5H 3C6

Please remit:

Registration Fee	\$
HST (13%)	\$
TOTAL TO BE REMITTED	\$

☐ Invoice Me (option only available to Member municipalities)

☐ Cheque made out to Rural Ontario Municipal Association

☐ MasterCard ☐ Visa

Credit Card # _____

Expiry Date _____

Signature _____

Name on Card _____

Things to Know:

- Rates listed do not include HST. Please ensure to include HST when submitting your payment.
- Confirmation will be sent after each registration, modifications or cancellation. Review your confirmation carefully for accuracy.
- All cancellations must be submitted in writing to ROMA via e-mail at events@amo.on.ca. Cancellations received prior to 4:30 pm ET, October 31, 2016 will be eligible for a refund less \$95.00 (plus HST) administration fee. Cancellations made after 4:30 pm are non-refundable. An alternate attendee name may be substituted at any time.

Additional Needs

Please list any dietary, accessibility or other needs:

TOWN OF FORT FRANCESMINUTESSESSION NO. #35Tuesday, August 2, 2016

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on Tuesday, August 2, 2016 at 12:00 p.m.

PRESENT: Councillor Paul Ryan and Councillor Wendy Brunetta

ALSO PRESENT: Doug Brown, CAO, Lisa Slomke, Clerk, Dawn Galusha, Deputy Treasurer

REGRETS: Councillor Ken Perry and Mayor Roy Avis

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
 - 4.1 The Committee considered the following resolution:
Ryan/Brunetta: That the minutes of the previous meeting held on Tuesday, July 5, 2016 be approved as presented. CARRIED.
5. **In-Camera**
6. **Items Referred from Council**
 - 6.1 Boundary Waters Dragon Boat Festival Reschedule of Events Request- The Committee recommended with input from all other divisions that Council agree to Item 2) Supply the International Boundary Waters Dragon Boat Festival with the necessary documents to facilitate closing the road to accommodate the needed team and public areas from the street side of the Sorting Gap Marina Building (allow all traffic access to the boat launch) to Butler Avenue: Co-ordinate through E. Slomke, Clerk. Also, to accept the recommendations and/or comments received from the Community Services Executive Committee, Operations & Facilities Executive Committee and the Planning & Development Executive Committee. Further, that the responsible entity for the International Boundary Water Dragon Boat Festival shall ensure adequate liability insurance for the waterfront site during their festival event and shall ensure Host Liquor Liability coverage if their event sells liquor and that certified Smart Serve bartenders are used for any liquor sales for their event planned for September 17, 2016.
7. **New Business**

- 7.1 Policy Update - Sexual Violence and Harassment Action Plan Act (Bill 132)- The Committee recommended updating the Harassment Policy in order to comply with the changes to the Occupational Health and Safety Act introduced by Ontario Bill 132: Sexual Violence and Harassment Action Plan Act.
- 7.2 Records Retention Schedule- The Committee recommended updating the schedule of records retention periods and amend the records retention by-law.
- 7.3 357/358 Applications for Tax Adjustment- The Committee recommended approval of the adjustment of 2015 taxes under Section 357/358 of the *Municipal Act* for the properties located at 714 Armit Ave. and 426 Victoria Ave. in Fort Frances.
- 7.4 Request for Reconsideration M.O.S.- The Committee recommended the Council receive the Minutes of Settlement for property located at 24 Armstrong Place for the 2016 taxation year.
- 7.5 Boundary Waters Dragon Boat Festival Reschedule of Events Requests
- 7.6 Officers & Signing Authority- The Committee recommends approval of the updated list of Officers of the Corporation of the Town of Fort Frances and those signing authorized to conduct financial transactions on behalf of the Corporation. Further that By-Law No. 08/06 be amended to reflect the Treasurer's name change.

8. Non-agenda Items

9. Outstanding Items

- 9.1 Couchiching First Nations Water & Sewer Agreement
- 9.2 Elected Officials Remuneration By-Law No. 02/10-C (Fall)

10. Information

- 10.1 General Fund (Operating) Financial Statement as at June 30, 2016
- 10.2 Water Fund & Sewer Fund Financial Statements as at June 30, 2016
- 10.3 Capital Fund Financial Statement as at June 30, 2016
- 10.4 Reserve Fund as at June 30, 2016
- 10.5 Administration & Finance Stats as at June 30, 2016

11. Adjourn / Next Meeting Date

11.1 Next Meeting Date: Tuesday, September 6, 2016

Executive Committee Chair

D. Brown, CAO

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

MINUTES

May 2nd, 2016

The meeting of Economic Development Advisory Committee of the Town of Fort Frances was held in the Committee Room on May 2nd, 2016 from 11:30 a.m. to 12:55 p.m.

PRESENT: G. Rogozinski, Chair, M. Caron, K. McCaig, K. Perry, M. McCaig, C. Mallory, E. Fagerdahl, J. McTaggart

ALSO PRESENT: J. Cumming, J. Kabel, G. Gillon, T. Drysdale, T. Allaire (RRFDC) and K. Lawson, Secretary

REGRETS: R. Avis, J. Lampi-Hughes, D. Fortes

1. Call to Order

2. Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting.

3. Disclosure of pecuniary interest and the general nature thereof

- 1) J. McTaggart re: Item 5.2 (Parking Meters).

4. New Business

4.1 International Falls Marketing Assessment review.

-Andrew Enns from NRG Research Group joined the meeting via telephone conference to provide an overview of the Rainy River Future Development Corporation Market Assessment Survey which was provided for committee members reference.

5. Standing Items

5.1 Sports Tourism Planning Session Update.

- Tara Allaire provided an overview of the information respecting the Sports Tourism Planning Session, which was facilitated by J. Cumming on April 13, 2016. The session was offered to provide a meaningful consultation with community partners and to gauge interest and needs with respect to the development of Sports Tourism initiatives. The RRFDC has offered to further assist by providing training to groups interested in growing their events.

5.2 Parking Meters. -J. McTaggart declared a pecuniary interest on this item. He stated that he is a business owner on Scott Street. He did not speak to the matter or vote on the resolution when it was considered.

- a discussion was held. Consensus was that most communities currently employ parking meters and voted to forward a resolution of support in favour of the Town's initiative to

consider installation of parking meters in the area of downtown Scott Street.

Mallory-Perry: THAT the Economic Development Advisory Committee supports the installation of parking meters in the area of Downtown Fort Frances.

CARRIED

6. Non-agenda Items

6.1 Fort Frances Tourist Information Centre - Business Plan 2016.

Tannis advised that the center is scheduled to reopen in May of 2016. There have been some improvements made to the building entrance with sun screening on the windows. This should further protect the moose and reduce utility costs for air conditioning. A new bench has been added to the front which advertises the moose.

She advised that the funding has been reduced for the operating costs of the building and requested a resolution be forwarded by EDAC for consideration by Town Council.

K. McCaig-Caron: THAT the Economic Development Advisory Committee recommends to Mayor and Council that the Town commence discussions with the Ministry of Infrastructure for consideration of the following requests

- 1) the securing of a reduced lease rate for operation of the facility; and
- 2) removal of the clause in the current lease agreement respecting the sublet or carrying on of other commercial activity within the current facilities to allow for new vendors.

CARRIED

7. Adjourn / Next Meeting Date - June 6, 2016

TOWN OF FORT FRANCESMINUTESApril 11, 2016

The meeting of Economic Development Advisory Committee of the Town of Fort Frances was held in the Committee Room on April 11, 2016 from 11:40 a.m. to 1:05p.m.

PRESENT: G. Rogozinski, Chair, E. Fagerdahl, D. Fortes, C. Mallory, J. Gillon, R. Avis, K. Perry

ALSO PRESENT: G. Gillon, RRFDC, A. Byrnes and P. Briere (By-Law Enforcement), J. Cumming and K. Lawson, Secretary.

REGRETS: M. McCaig, K. McCaig, J. Lampi-Hughes, J. McTaggart, M. Caron and T. Drysdale (RRFDC).

1. Call to Order - 11:40 a.m.

2. Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting.

2.1 1) Sports Tourism Update.

3. Disclosure of pecuniary interest and the general nature thereof

4. Items Referred from Council

4.1 "Fight the Blight" - Presentation from A. Byrnes and P. Briere, Town of Fort Frances By-Law Department.

- Arlene Byrnes and Patrick Briers provided an update on the "Fight The Blight" Initiative. They identified the dates where residents could place their bags or receptacles out without the use of a bag tag and are reminding residents that they still need to comply with the 40 pound weight limit. The free dump days are scheduled for May 14th and May 15th from 7:00 a.m. to 7:00 p.m. Residents should bring identification showing their residency. The Town Wide Clean Up is scheduled between May 16th and 19th. Please call the By-Law Department to schedule a pick up. They also extended an invitation to anyone who might be interested in volunteering. Mayor Avis and Mark McCaig expressed their appreciation for the hard work and efforts by both Ms. Byrnes and Mr. Briere.

4.2 Downtown Parking Issues - (Town of Fort Frances By-Law Department will be in attendance).

- Arlene Byrnes and Patrick Briere, By-Law Department provided members with an update on the feedback and options the Town is considering in dealing with the parking issues in the downtown core. The overall reaction from the downtown business owners

has been negative with respect to the implementation of parking meters. Committee members thanked Ms. Byrnes and Mr. Briere for their efforts to date.

5. New Business

5.1 Update re: International Falls Market Assessment Survey.

G. Gillon provided a brief update of the telephone survey undertaken by Andrew J. Enns, ENRG Research Group, of Koochiching County residents in hopes of gaining a better insight into the shopping and spending patterns of the cross-border travellers. Results of the survey will be made available at the next regular meeting of the committee.

5.2 Update re: April 6th Presentation from C. Fields

- G. Gillon provided an update on the presentation given by Senior Strategist Chris Fields of Rynic Communications respecting the planning workshop that was held April 6th, 2016 at La Place Rendez-Vous. Those in attendance felt the workshop provided greater clarity to the Boundless Branding, and its development going forward.

6. Non-agenda Items

6.1 J. Cumming re: Update on Sports Tourism.

-Mr. Cumming provided a brief verbal update on the Sports Tourism Planning Session planned for April 13th. Mr. Cumming will be facilitating the event. He will update further at the next regular meeting.

7. Adjourn / Next Meeting Date - May 2nd, 2016

Meeting Adjourned at 1:05 p.m.

TOWN OF FORT FRANCES

MINUTES

January 11, 2016

The meeting of Economic Development Advisory Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on January 11, 2016 from 11:30 a.m. to 1:25 p.m.

PRESENT: G. Rogozinski, R. Avis, M. McCaig, D. Fortes, C. Mallory, E. Fagerdahl, J. McTaggart, K. Perry, J. Gillon, K. McCaig, J. Cumming, M. Caron,

ALSO PRESENT: G. Gillon, T. Drysdale, T. Allaire (RRFDC), J. Kabel, Mgr. Community Services and K. Lawson

REGRETS: J. Lampi-Hughes

1. **Call to Order 11:45 a.m.**
2. **Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
None were declared.
4. **Approval of Previous Advisory Committee Minutes**

4.1 December 7, 2015.

Fortes-Mallory: THAT the minutes from the December 7, 2015 meeting be approved as circulated.

CARRIED

5. **In-Camera - None**
6. **Items Referred from Council**

6.1 **Strategic Plan Initiatives (continuing discussion).**

1) Town Beautification and Revitalization - Item No. 6 -*update on Project Petunia; Fight the Blight and Ditching at the East/West entrances to Town.* Mr. McCaig gave an update on the report going forward to Council for their consideration at the January 11th meeting of Council. 1) Project Petunia - The Town will continue to provide the same services as in previous years related to this initiative. Essentially, this involves the watering of the hanging flower baskets. RRFDC has advised that they will facilitate the preparation of the quotation for the supply, delivery, installation and removal of the baskets. In consideration of the FFCC's request that the Town assume responsibility of

this FFCC initiated project, the Town will be requesting that the FFCC provide the hanging baskets previously used for Project Petunia. One important element of the continuation of Project Petunia, is that the RRFDC will be implementing a community-based sponsorship program for the flower baskets. The Town will also be investigating the utilization of a new basket model that will reduce the frequency of watering requirements.

2) **Community Wide Clean-up** - The Town will facilitate a community wide cleanup in 2016 under a campaign known as "Fight the Blight". This cleanup will involve properties within the Town of Fort Frances. This effort will be organized by the By-Law Enforcement department in conjunction with all community stakeholders including the private sector, community service organizations and our citizens. This event is expected to occur sometime in May. More details will be forthcoming during the next few months. This initiative is an attempt to help re-invigorate civic pride by improving the overall appearance of our community. The Town hopes that its significant commitment of resources will be matched by an enthusiastic and committed response by all citizens and various sectors within the community; 3) **Ditching at East/West Entrances to Town** - the Town's workforce and equipment will be utilized to cut, on a regular basis, the road allowances along both entrances into the town. At a minimum, this will involve the cutting of the storm sewer ditches, near both entrances, twice a year.

2) **Sports Tourism Initiative - Item No. 11 - Target Date - September 2016** - *The Town will examine all aspects and potential opportunities related to sports tourism within the community, including the potential for expansion of existing services and event offerings. (J. Kabel, Community Services Manager was in attendance).* A discussion was had about what we currently do to develop sports tourism; and how we can enhance and grow sports tourism. Members agreed sports tournaments (hockey primarily); in addition to other tournaments were a tremendous economic driver. This item will be furthered over the next few meetings. Members agreed there was a need to create a feasibility report, but first a game plan must be formulated. Potential business sponsorship partnerships should be explored, and the need for creation and development of a sponsorship package template was discussed. Tannis advised that Tara Allaire was hired because of her background in sports and tourism marketing. Jason will speak to parents to find out where assistance in organizing tournaments was needed. This discussion was not meant to take anything away from the hard working parents who work tirelessly to put on tournaments; but instead to further assist groups. A working group will be formed at the next meeting.

3) **"Boundless Branding - Item No. 39 - Target Date - October 2016** - *The Town will ensure that a complete and effective implementation of the Town's recent branding initiative is implemented throughout the Community and its operations.* Tannis provided "Boundless" ads for members to look at. Division managers will be asked to look at them to see what might work for their divisions. Mr. McCaig advised that the Town is working towards integration of the Boundless brand on all their buildings shortly. He emphasized that the Chamber of Commerce and BIA should also undertake to integrate the branding, and there should be a physical integration of the branding by all community stakeholders. It may require enhanced education.

4) **Kiwanis Sunny Cove Camp - Item No. 25 - Target Date - November 2016** - *The Town will investigate the long-term use and potential of the camp for youth programming and economic development opportunities.*

5) **WiFi Expansion - Item No. 12 - Target Date - March 2017** - *The Town will*

investigate the viability of expanding free Wi-Fi offerings in the Community. - Shaw Cablesystems has approached the Town with a offer to provide WiFi services at Town owned locations. This offer will be considered by Council at a future meeting.

7. New Business - None

8. Standing Items

8.1 **Promotion of Tourism in Other Communities** - (review of tourism tours for review). Tannis provided the following information about tourism budgets and staffing in the communities of Kenora, Rainy River and Dryden.

8.2 **Community Foundation.** - nothing new to report.

9. Non-agenda Items - None

10. Adjourn / Next Meeting Date - February 8, 2016

TOWN OF FORT FRANCESMINUTESSESSION NO. # 032July 4, 2016

This meeting of the Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on July 4, 2016 from 10:30 a.m. to 11:02 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, June Caul - Councillor, Doug Brown - CAO, Jason Kabel - Manager of Community Services

1 CALL TO ORDER (Session # 032)

K. Perry called the meeting to order at 10:32 am.

2 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

3 APPROVAL OF PREVIOUS COMMITTEE MINUTES

3.1 Community Services Executive Committee - June 20, 2016 **- Approved as circulated.**

4 ITEMS REFERRED FROM COUNCIL

4.1 Multiuse Tennis Courts Committee Additional Funds Request - the Community Services Executive Committee feels that the lighting should not be cut from the scope of the project and is not willing to make a recommendation to Council to support further funding to the project. It was recommended to the Multiuse Tennis Courts Committee to pursue other fundraising endeavors to reach the required funding goal.

4.2 Watten Volunteer Fire Department Donation Request - The Committee agreed to endorse a \$300 donation to the Watten Fire Department's rental of Sunny Cove Camp as input to the Administration and Finance Executive Committee.

5 NEW BUSINESS

5.1 Sister Kennedy Centre Policies - After discussion and clarification, the committee made recommendation to adopt the three Sister Kennedy Centre Policies as presented.

6 NON-AGENDA ITEMS

- 6.1 Early Iron Car Delegation - J. Caul - If there is a request made by the car delegation that comes through town in July, the committee is in favor of having the Community Services Division assist with any request that may come forward.

7 IN-CAMERA
- NIL

8 INFORMATION

- 8.1 Next Meeting Date - August 2, 2016 - K. Perry noted that he would not be available for this meeting.

- 8.2 Outstanding Item - Community Transportation

9 CLOSING

- 9.1 There being no further items before the committee at this time, the meeting was closed at 11:02am.

K. Perry, Executive Committee Chair

J. Kabel, Manager of Community Services

TOWN OF FORT FRANCESMINUTESSESSION NO. #14August 2, 2016

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre on August 2, 2016 from 8:00 a.m. to 8:19 a.m.

PRESENT: W. Brunetta, Vice-Chair, J.Albanese, Councillor, R. Avis, Mayor.

ALSO PRESENT: T.Rob, CBO/Planner, D. Brown, CAO, L. Slomke, Clerk, A. Byrnes, By-Law Enforcement, P. Briere, Secretary.

1. Call to Order - 0800am

Session #14

2. Disclosure of pecuniary interest and the general nature thereof

None.

3. Approval of Previous Committee Minutes

- 3.1 Approval of the July 4, 2016 meeting minutes.
- Approved as circulated.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

None.

5. In-Camera

- 5.1 Personal matters - application for appointment to Committee of Adjustment.
- The Planning & Development Executive Committee recommends that the application be brought forward to Council and the application be approved.

Albanese-Avis: THAT the Planning & Development Executive Committee now meet in-camera in order to address a matter pertaining to:
personal matters about an identifiable individual, including municipal or local board employees; more specifically item 5.1 - application for appointment to Committee of Adjustment.

CARRIED

6. Items Referred from Council

- 6.1 Request dated June 27, 2016 from the Boundary Waters Dragon Boat Festival re:

Reschedule of Events to September 17, 2016.

- The Planning & Development Executive Committee had no concerns with this request, as no items pertained to this Committee. Follow-up will be sent to Administration & Finance Executive Committee as they are the lead Committee.

7. New Business

None.

8. Outstanding Items

- 8.1 Letter Dated May 24, 2016 from C. Armstrong - Change to Prohibited Animals By-Law.
 - The recommendation from the Planning & Development Executive Committee is to complete the amendments to the Prohibited Animals By-Law as presented.

9. Information

None.

10. Non-agenda Items

None.

11. Adjourn / Next Meeting Date - 0819am

September 6th, 2016, 0800am - Civic Centre - Committee Room.

Executive Committee Chair

P. Briere, Municipal Law Enforcement Officer

Fort Frances Museum Advisory Committee Meeting

Meeting: Tues Aug 23, 4:15 p.m.

Present: Debbie Ballard✓ Robert Schulz✓ Mary Hickling✓ Caren Fagerdahl
 Council representative: Paul Ryan✓ Committee Secretary: Sherry George✓ Guest:

Minutes from last meeting, July 26: accepted as sent.

Governance:

- Any further suggestions for recruiting another advisory committee member?
- Regional Museums fall meeting scheduled for Sept 28 in Dryden.

Finance: Town council has agreed to apply to Canada 150 grant funding. Sherry will apply for an infrastructure grant (\$150,000) through Trillium that will repair the roof, provide a ramp out front, and create a handicap accessible washroom from the two in the foyer. Grant is stackable, so a federal grant can also be applied to for additional funding. J.Kabel will apply for a celebration grant (\$25,000) that will cover events in the 2017 year. For winter event, Couchiching & Metis will partner.

Collections:

- On the conclusion of her internship, B.Waite has provided a report that summarizes our collection, its condition and any recommendations for culling, storage, etc.
- Students continuing with newspaper digitization. N.McManaman will continue through the winter.

Exhibitions:

- On conclusion of her internship, Julia Piskiewicz, has provided a report on the interactive programming initiative. Having worked closely with J.Hughes, report recommends procedures/technical requirements going forward with budget, complete with recorded content for initial start-up.
- Main floor — 75th Anniversary of Battle of Hong Kong – Sept/Oct – Marjorie Stintzi completed research.
- Fibre Arts Festival – Sept to Dec upstairs. Mary will set up display Aug 30th. Judging Sept 2nd.
- Threadworks: *Flashback* – Nov/Dec
- Canada 150 – planning underway. Advertised next meeting: Sept 1 at 6 p.m.

Interpretation & Education:

- 'Sip & Paint' *on silk*, workshop led by Cher Pruys. Second class will run Mon Sept 19, 5-9, \$35/person.
- Métis group will be running beading workshops on Wednesday afternoons: & a two-day capote-making workshop Sept 17 & 18. Will run the fibre arts class same afternoon through the winter.

- Notice sent to artist group re Saturday & Wed evening arts programming for this coming winter.
- Fabric donation for charity group. Suggestions? Will call Gail Govier and Janis Wright.

Research: William Hampden Tener for Canada 150 project. The Ontario Archives have agreed to digitize those slides (55) that are most sensitive to damage. Our contact (A.Cain) in Toronto will digitize the rest (334) using OA equipment. All digital images will be made available to both sides for use.

Conservation:

Physical Plant:

- Incident Aug 12: someone became locked in women's washroom. Had to break them out, which caused some damage to the door jamb. Filed report. E.Halvorsen has removed handle temporarily, so out of order.
- Looking at fall for work on the furnace room. Need alternate venting so chimney does not freeze up again.
- Looking at bringing in E.Halvorsen to bring us up to date with mtce issues identified in May 2015 inspection.

Community:

- Tea & Scones wraps up this Thursday. Although we experienced some slow days, overall it was a success.
- Confirmed with T.Drysdale that Adv Com was NOT in favour of changing blue signage, as reported.

Human Resources/Professional Development:

- Job posting for NOHFC intern position, Events & Programming Coordinator, deadline Aug 31. 8 applications.
- We may be losing volunteer, M.Hayes, as she's developed a personal life! Need to proceed with recruiting more volunteers; Max logged over 1,000 hours in 2015.
- Sherry attended risk management training.
- Summer students finish up prior to Labour Day weekend.

Numbers: July visitors: 685, (617 in 2015).

Follow-up: *Recommendations to be made to Executive Committee of Community Services....*

Meeting adjourned at 4:55 p.m.

Next meeting: Tues Sept 20 at 4:30 p.m? Will confirm day with Caren and send reminder.

TOWN OF FORT FRANCESMINUTESSESSION NO. #014August 3, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on August 3, 2016 from 8:28 a.m. to 9:27 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Roy Avis

1. Call to Order

The meeting was called to order at 8:28 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

3.1 Minutes from the meeting of this Committee on July 6, 2016 - the minutes were approved as circulated.

4. Non-agenda Items

None

5. Items Referred from Council

5.1 Dragon Boat Festival Date Change Request - the new date for the event falls when the Marina will be closed for the season therefore there will be no washroom facilities or garbage receptical on site.

6. New Business

6.1 BIA Request to Remove a Tree in Front of 318 Scott Street - the request was denied. We want a maintenance agreement - when the sidewalk is removed the trees are coming out.

6.2 Airport Facility - private Hanger - Renewal of Hangar Lot Lease Rate with Mr. Eldon

Mose for a Five Year Term commencing on July 1st, 2016 - the administration report was approved as recommended and will be forwarded to Council for approval.

- 6.3 June 2016 Drinking Water Systems Monthly Summary Report - the administration report was approved as recommended and will be forwarded to Council for approval.
- 6.4 Airport Facility - Lease of one (1) bay in the Maintenance Garage for storage by the Ministry of Natural Resources and Forestry - the administration report was approved as recommended and will be forwarded to Council for approval.
- 6.5 Sunny Cove Camp Inspection Report (July 12, 2016) - the administration report was approved as recommended and will be forwarded to Council for approval.

7. Information

- 7.1 Maintenance of Trees at Point Park - Verbal Discussion - a verbal discussion took place and we would like to begin an open dialogue with Agency One to address the Trees at the Point Park.
- 7.2 Sewer and Water Data for 2016 - updated June 30, 2016 - the Spreadsheet for the Sewer and Water Data updated June 30, 2016 was reviewed and will be forwarded on to Council as information only. No action required.
- 7.3 2016 Tonnage at Landfill Site - updated July 12, 2016 - the Landfill report updated July 12, 2016 was reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Aircraft Landings and Fuel Sales 2016 - as of June 30, 2016 - the Airport Statistics spreadsheet as of June 30, 2016 was reviewed and will be forwarded to Council as information only. No action required.
- 7.5 Waste Water Treatment Plant Monthly Report for June 2016 - the Wastewater Treatment Plant report was reviewed for June 2016 and will be forwarded to Council as information only. No action required.

8. Adjourn / Next Meeting Date

The meeting adjourned at 9:27 a.m.

Next meeting is scehdueled for September 7, 2016.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities