

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #014

August 3, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on August 3, 2016 from 8:28 a.m. to 9:27 a.m.

PRESENT: Paul Ryan, Chairperson, Doug Kitowski, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Roy Avis

#### **1. Call to Order**

The meeting was called to order at 8:28 a.m.

#### **2. Disclosure of pecuniary interest and the general nature thereof**

None

#### **3. Approval of Previous Committee Minutes**

3.1 Minutes from the meeting of this Committee on July 6, 2016 - the minutes were approved as circulated.

#### **4. Non-agenda Items**

None

#### **5. Items Referred from Council**

5.1 Dragon Boat Festival Date Change Request - the new date for the event falls when the Marina will be closed for the season therefore there will be no washroom facilities or garbage receptical on site.

#### **6. New Business**

6.1 BIA Request to Remove a Tree in Front of 318 Scott Street - the request was denied. We want a maintenance agreement - when the sidewalk is removed the trees are coming out.

6.2 Airport Facility - private Hanger - Renewal of Hangar Lot Lease Rate with Mr. Eldon Mose for a Five Year Term commencing on July 1st, 2016 - the administration report was approved as recommended and will be forwarded to Council for approval.

6.3 June 2016 Drinking Water Systems Monthly Summary Report - the administration report was approved as recommended and will be forwarded to Council for approval.

6.4 Airport Facility - Lease of one (1) bay in the Maintenance Garage for storage by the Ministry of Natural Resources and Forestry - the administration report was approved as recommended and will be forwarded to Council for approval.

6.5 Sunny Cove Camp Inspection Report (July 12, 2016) - the administration report was approved as recommended and will be forwarded to Council for approval.

## **7. Information**

- 7.1 Maintenance of Trees at Point Park - Verbal Discussion - a verbal discussion took place and we would like to begin an open dialogue with Agency One to address the Trees at the Point Park.
- 7.2 Sewer and Water Data for 2016 - updated June 30, 2016 - the Spreadsheet for the Sewer and Water Data updated June 30, 2016 was reviewed and will be forwarded on to Council as information only. No action required.
- 7.3 2016 Tonnage at Landfill Site - updated July 12, 2016 - the Landfill report updated July 12, 2016 was reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Aircraft Landings and Fuel Sales 2016 - as of June 30, 2016 - the Airport Statistics spreadsheet as of June 30, 2016 was reviewed and will be forwarded to Council as information only. No action required.
- 7.5 Waste Water Treatment Plant Monthly Report for June 2016 - the Wastewater Treatment Plant report was reviewed for June 2016 and will be forwarded to Council as information only. No action required.

## **8. Adjourn / Next Meeting Date**

The meeting adjourned at 9:27 a.m.

Next meeting is scehdueled for September 7, 2016.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities