

REPORTCOMMITTEE OF THE  
WHOLEAugust 8, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on August 8, 2016 from 5:30 p.m. to 7:29 p.m.

PRESENT: Councillor D. Kitowski, Chairperson; Mayor R. Avis; Councillors P. Ryan, J. Caul, W. Brunetta and J. Albanese.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer (5:00-5:31pm and 7:13-7:29pm), J. Kabel, Manager of Community Services (7:13-7:29pm), A. Petrin, Human Resources Manager (5:00-6:17pm), T. Batiuk, Airport Manager (5:00-6:17pm), M. Strachan, Transportation Superintendent (5:00-6:17pm), T. Drysdale, RRFDC representative (6:32-6:55pm), R. McGee, National Servicing Representative CUPE, M. Ogden, Unit Chair CUPE Local 65 and D. Gill, CUPE member.

**1. Call to Order at 5:00pm**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

Mayor Avis requested an additional In Camera Item (Identifiable Individuals) to provide an update on local issues.

**3. Disclosure of pecuniary interest and the general nature thereof - None.**

**4. In-Camera:**

4.1 Personal Matters about an Identifiable Individual: Grievances (CUPE)

1) Public Works 2015-05-DG

- CUPE presentation made by Rod McGee, Marilyn Ogden and Dale Gill.
- Management presentation was made by A. Petrin, T. Batiuk and M. Strachan with additional input provided by D. Brown.

2) Public Works 1-12/21/2015

- CUPE presentation made by Rod McGee and Marilyn Ogden.
- Management presentation was made by A. Petrin and M. Strachan with additional input provided by D. Brown.

3) Public Works 2-12/21/2015

- CUPE presentation made by Rod McGee and Marilyn Ogden.
- Management presentation was made by A. Petrin, M. Strachan and T. Batiuk with additional input provided by D. Brown.

166 Ryan - Brunetta: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees, more specifically Item No. 4.1 Grievances (CUPE) and Item 4.5

Applications for Appointment to Boards/Committees and NonAgenda Item 4.6 Update Local Issues

- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item No. 4.2 Mowat Avenue, Item 4.3 Victoria Avenue and Item 4.4 Central Avenue

CARRIED

4.2 A proposed or pending Acquisition/Disposition of Land: Mowat Avenue

The CAO provided a verbal update. Council did not make any decision in regards to this

- 4.3 A proposed or pending Acquisition/Disposition of Land: Victoria Avenue  
A verbal update was provided by the CAO. Council gave direction to the CAO and Clerk.
- 4.4 A proposed or pending Acquisition/Disposition of Land: Central Avenue  
Verbal information was provided by the CAO and T. Drysdale, RRFDC. Council gave direction.
- 4.5 Identifiable Individuals: Applications for Appointment to Boards / Committees  
- Committee of Adjustment  
- Sister Kennedy Centre Board  
Council will consider resolutions for both vacancies during tonight's Council meeting.
- 4.6 Non-Agenda Item: Identifiable Individual - update local issues  
Mayor Avis provided a verbal update.

**5. Public Session Resumes in Council Chambers at 7:13 p.m.**

**6. Council Reports on Board & Committee Activity:**

- 6.1 Mayor Avis - No Verbal Update at this time.  
Councillor Kitowski - No Verbal Update at this time.  
Councillor Perry - Absent.  
Councillor Ryan - No Verbal Update at this time.

**7. Consent Agenda:**

- 7.1 Boundary Waters Dragon Boat Festival: Reschedule of Events to September 17, 2016  
- approval of this report will agree to the recommendations from the Administration & Finance Executive Committee, Operations & Facilities Executive Committee, Community Services Executive Committee and Planning & Development Executive Committee as outlined in the report.

- 167 Ryan - Caul: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11 and 7.12.

CARRIED

- 7.2 Policy Update - Sexual Violence and Harassment Action Plan Act (Bill 132)  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to adopt the proposed wording related to Sexual Violence and Harassment and further that the Manager of Human Resources be directed to include the wording as outlined in this report into the existing Town Workplace Harassment and Violence policy.
- 7.3 Records Retention Schedule  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to amend the records retention by-law for purposes of updating the schedule of records retention periods.
- 7.4 Request for Reconsideration M.O.S. re: 24 Armstrong Place (2016)  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located at 24 Armstrong Place in Fort Frances for the 2016 Taxation Year.

7.5 Officers & Signing Authority

- approval of this report will agree with the recommendation from the Administration & Finance Executive Committee to approve the list of Officers for the Corporation and the Signing Officers for the Corporation and further amend By-law 08/06 to reflect a name change for the Treasurer.

7.6 Airport Facility - Lease of one bay in the Maintenance Garage by MNRF for one Five (5) month term commencing November 1, 2016

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to renew the garage bay lease with Her Majesty the Queen in Right of Ontario for the storage of equipment for the Ministry of Natural Resources and forestry at \$101.81 per day or, based on 3 days per week, \$6719.47 per year for the next five months and further that the Mayor and Clerk be authorized to execute the updated lease agreement on behalf of the Corporation.

7.7 MOECC Inspection Report of the Sunny Cove Camp Drinking Water System

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the 2016 MOECC Inspection Report and further that the two non-compliance issues be addressed in accordance with the work plan contained in the report prepared by D. Herr, Environmental & Facilities Superintendent.

7.8 Airport Facility - Private Hangar Renewal of Hangar Lot Lease with Mr. E. Mose for a 5 year term Commencing July 1, 2016

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to renew the hangar lot lease with Mr. Mose at \$1.76 per square meter plus HST for the next five years and further that the Mayor and Clerk be authorized to execute the updated lease agreement on behalf of the Corporation.

7.9 BIA Request to remove tree in front of 318 Scott Street

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to deny the request from the BIA and further that a maintenance agreement be struck with the BIA to address these types of requests and further still, that the trees in the boulevard be removed during the rehabilitation of the sidewalks.

7.10 Seniors Community Grant - Age Friendly Community Committee

- approval of this report will agree to the recommendation of the Community Services Executive Committee to approve the grant agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister Responsible for Seniors Affairs, and further that the Mayor and Clerk be authorized to execute the agreement by by-law.

7.11 Kiwanis Sunny Cove Camp - Strategic Plan Item

- approval of this report will agree to the recommendation of the Community Services Executive Committee to accept the attached Sunny Cove planning discussion document as a completed strategic plan initiative.

7.12 Canada 150 Grant Applications

- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the two grant applications to the Canada 150 provincial grant opportunities available as presented.

**8. Planning and Development Division:**

8.1 Letter dated May 24, 2016 from C. Armstrong - Keeping of Chickens

- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to authorize two amendments to By-law 17/90, being a by-law for the keeping of certain animals within the Municipality as outlined in the report.

**9. Community Services Division:**

- 9.1 2016 Provincial Child Care Wage Enhancement Agreement  
- approval of this report will agree to the recommendation of the Community Services Division to endorse the agreement with the Rainy River District Social Services Administration Board as attached, and further that an authorizing by-law be prepared and considered at tonight's Council meeting.

**10. Operations and Facilities Division:**

- 10.1 Verbal Update on Capital Projects was provided by D. Brown, CAO

**11. Information:**

- 11.1 Committee of Adjustment: Notice of Decision  
Approved:  
A2/2016 - 820 King's Highway  
C1/2014 - 1411 Colonization Road West  
Approved with Conditions:  
B1/2016 - Roll 5912-010-001-10725  
B2/2016, B3/2016, B4/2016 - Roll 5912-010-001-10700  
Received.
- 11.2 Building Statistics - June 2016  
Received.
- 11.3 Complaint Register - June 2016 (Confidential)  
Received.
- 11.4 Administration & Finance Financial Statements as at June 30, 2016  
- General Fund (Operating)  
- Water Fund & Sewer Fund (Operating)  
- Capital Fund  
- Reserve Funds  
Received.
- 11.5 Administration & Finance Stats as at June 30, 2016  
Received.
- 11.6 Fort Frances Wastewater Treatment Facility June 2016 Monthly Report  
Received.
- 11.7 Aircraft Landings & Fuel Sales as of June 30, 2016  
Received.
- 11.8 Tonnage at Landfill Site as of July 12, 2016  
Received.
- 11.9 Sewer & Water Data updated June 30, 2016  
Received.

**12. Non-agenda items - None.**

**13. ADJOURNMENT**

- 13.1 The meeting adjourned at 7:29 p.m.

168 Albanese - Ryan: THAT this meeting of the Committee of Whole of Council of the

CARRIED

D. Kitowski, Chairperson

E. Slomke, Clerk