

TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - September 19, 2016 10:30 AM

MEETING - Memorial Sports Centre - '52 Canadians Meeting Room

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TOWN OF FORT FRANCES

MINUTES

SESSION NO. #033

August 2, 2016

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on August 2, 2016 from 10:30 a.m. to 11:47 a.m.

PRESENT: June Caul - Councillor, John Albanese - Councillor, Doug Brown - CAO, Jason Kabel - Manager of Community Services, Sherry George - Museum Curator

REGRETS: Ken Perry - Chairman, Roy Avis - Mayor

1 CALL TO ORDER (Session #033)

June Caul called the meeting to order at 10:29am.

2 APPROVAL OF AGENDA (Call for non-agenda items)

- Approved as circulated.

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee - July 4, 2016 - Approved
as circulated.

5 ITEMS REFERRED FROM COUNCIL

5.1 Dragon Boat Festival Rescheduled Event - There were not any concerns expressed by the committee but it was noted that the Marina will be closed for the season on the Labor Day Weekend and hence will not be open for the event.

6 NEW BUSINESS

6.1 Canada 150 Grants - Sherry George - The Committee recommended to Mayor & Council to apply to the Community Capital Program for a roof, front door wheelchair ramp, and accessible washroom for the Museum. It was also recommended to apply to the Community Celebration Program for July 1st events (fireworks, banners, and celebration-FITS) and winter carnival (early in 2016).

6.2 Sunny Cove Camp - Strategic Plan Initiative - The committee recommends to accept the

report as a completed strategic plan item.

- 6.3 Seniors Community Grant - Age Friendly Community - the Committee recommends to Mayor & Council to sanction the grant agreement as presented, execution by Mayor and Clerk, and forthcoming by-law.

7 IN-CAMERA

- 7.1 Appointment to Sister Kennedy Centre Board of Management - The Committee recommends to appoint Edward Haglund to the Sister Kennedy Centre Board for the remainder of the term (Nov 2016).

8 NON-AGENDA ITEMS

9 INFORMATION

- 9.1 Shaw GO Wifi

- 9.2 Next Meeting Date - Tuesday, September 6, 2016

- 9.3 Community Transportation

10 CLOSING

K. Perry, Executive Committee Chair

J. Kabel, Manager of Community Services

REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: Friday, September 16, 2016

RE: **Fort Frances Children's Complex Vehicle Tender 16-CS-13**

The Community Services Division undertook a call for tender (#16-CS13) for the capital purchase of an all-wheel drive vehicle at the Fort Frances Children's Complex as budgeted.

There were six tender submissions received by the tender closing deadline of Tuesday, September 6, 2016 – 2:00pm.

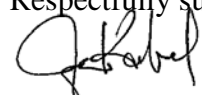
Below is a summary of the submissions:

Vendor	Vehicle	Spare Parts List Complete	Vehicle Specifications Complete	Price (HST Included)
Sunset Country Ford	2017 Ford Explorer 4x4	No	Yes	\$43,488.05
Dryden GM	2017 Equinox LT AWD V6	Yes	Yes	\$34,540.57
Dryden GM	2017 Equinox LS AWD 4cyl	Yes	No	\$27,768.48
Dryden GM	2017 Traverse LS	Yes	Yes	\$36,649.04
MacDonald Motors	2017 Equinox AWD 4cyl	Yes	No	\$27,349.39
MacDonald Motors	2017 Equinox AWD LT 3.6L	Yes	Yes	\$32,533.83

RECOMMENDATION

The Community Services Executive Committee recommends to Mayor & Council to award tender #16-CS-13 to MacDonald Motors for the 2017 Equinox AWD LT 3.6L for a cost of \$32,533.83 (including HST).

Respectfully submitted,



Jason Kabel

Council approval of this report will award tender #16-CS-13 to MacDonald Motors for the 2017 Equinox AWD LT 3.6L for a cost of \$32,533.83 (including HST).

REPORT

TO: Community Services Executive Committee

FROM: Jason Kabel, Manager of Community Services

DATE: Friday, September 16, 2016

RE: **Roller Guards in Memorial Sports Centre**

Preamble

In January of this year the Ontario Recreation Facilities Association (ORFA) released an alert (attached) regarding the use of wheeled footwear and other similar devices in public settings. The alert notes that any device that increases the speed of a person in a public space, increases the potential of injury to both the users and the unaware general public. Controlling the use of these devices and the use of personal protective equipment for the user will fall to the owner, and will be mandated under the Occupier Liability Act.

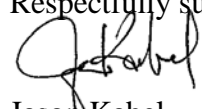
There has been growing popularity of wheeled skate-guards experienced in Memorial Sports Centre poses a risk similar to other wheeled devices that have come before (skateboards, wheeled shoes 'heelies', etc.) that have been prohibited in the facility.

The ORFA supports the restricted use of any wheeled footwear, or device indoors unless used as part of a structured program that is supported by trained competent persons. Further, the use of any wheeled footwear, or device on public property outdoors needs further risk evaluation to determine if controls are required in ensuring user and/or public safety. Any policy that can limit exposure to liability should be carefully considered.

RECOMMENDATION

The Community Services Division recommends to the Community Services Executive Committee to support the prohibition of roller guards at Memorial Sports Centre for the safety of all patrons of the facility.

Respectfully submitted,



Jason Kabel

Alert - January 18, 2016

Use of Wheeled Footwear and Other Similar Devices in Public Settings

In this section

Accessing Information and Resources - Just one of the benefits of Membership with the Ontario Recreation Facilities Association Inc. (ORFA)



The ORFA first notified members to consider the risks of allowing the use of roller shoe (Heelys) in recreation facilities through a Facility Alert in 2005. In 2016, the introduction of wheels on skate-guards are challenging today's recreation facility operations in a similar manner.

Over the years, many ORFA members have realized the risks associated with skate boards and made efforts to reduce the potential for liability and personal injury by creating dedicated skate-park facilities. The trend for using such devices on public stairs, railings and other grounds infrastructure was addressed by many municipalities in a new form of recreation infrastructure. In doing so, wear and tear on floor surfaces and other infrastructure assets was reduced. The development of

professionally designed skate board parks and programs to assist inexperienced skaters to develop their skills in an appropriate controlled environment helped ensure safety for both users and non-users.

Today, the introduction of wheeled skate-guards is just as risky as all other wheeled devices that have come before. Any device that increases the speed of a person in a public space, increases the potential of injury to both the users and the unaware general public. Controlling the use of these device and the use of personal protective equipment for the user will fall to the owner, and will be mandated under the Occupier Liability Act.

Any policy that can limit exposure to liability should be carefully considered. The ORFA supports the restricted use of any wheeled footwear, or device indoors unless used as part of a structured program that is supported by trained competent persons. Further, the use of any wheeled footwear, or device on public property outdoors needs further risk evaluation to determine if controls are required in ensuring user and/or public safety.

Sample Policy Statement: Any town, Ontario prohibits the use of any wheeled footwear or device in any public facility or property other than designated areas. Unless the area is posted as being acceptable for using such devices or are part of a structured, supervised program the public is advised that the use of such items is considered strictly prohibited.

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