

TOWN OF FORT FRANCES

AGENDA - September 26, 2016

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 070) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 Labour Relations or Employee Negotiations: FFPFFA negotiations update
 - 4.2 Labour Relations or Employee Negotiations: CUPE negotiations update
 - 4.3 Personal Matters about an identifiable individual, including municipal or local board employees: Hiring of Fire Chief / CEMC
 - 4.4 A proposed or pending Acquisition or Disposition of land by the Municipality or Local Board: Property Matter - for referral to Planning & Development Executive Committee for recommendation.
 - 4.5 Litigation or Potential Litigation, including matters before administrative tribunals, affecting the municipality or local board: Damage Claim - for referral to the Operations & Facilities Executive Committee for recommendation.
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Mayor Avis - Verbal Update
Councillor Kitowski - Verbal Update
Councillor Perry - Verbal Update
Councillor Ryan - Verbal Update
7. **Consent Agenda:**
 - 7.1 Surplus Equipment - Wastewater Treatment Plant and Public Works Shop.

4 - 6

		Page
	-approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the items, as outlined in the report be declared surplus and further that the items are advertised for sale and sold by way of a sealed bid submission.	
7.2	Airport Property - Land Lease Private Aircraft Hangar (Pruys-Pope). -approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to terminate the current land lease agreement for a 300 square meter hangar lot with Mr. W. Pruis effective September 7, 2016 and further that the Town enter into a 25 year land lease agreement with Mr. S. Pope for a 300 square meter hangar lot effective September 7, 2016 and that Mayor and Clerk be authorized to execute the agreement.	7 - 10
7.3	Airport Property - Land Lease Private Aircraft Hangar - (Tetu-Laugheed). - approval of this report will agree with the recommendations of the Operations and Facilities Executive Committee to terminate the current land lease agreement with Mr. E. Tetu for a 300 square meter private hangar lot effective March 31, 2017 and further that the Town enter into a 25 year land lease agreement with Mr. T. Laugheed for a 300 square meter private hangar lot effective April 1, 2017 and that Mayor and Clerk be authorized to execute the agreement.	11 - 14
7.4	Deputation by Mr. W. Lundstrom - Use and Care of Pedestrians and Bicyclists. -approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to refer the request from Mr. Wayne Lundstrom to the Police Services Board for further consideration and further to not revisit the traffic control by-law provisions surrounding cyclists, and not install signage within the Downtown core at this time.	15 - 17
7.5	Fort Frances Children's Complex Vehicle Tender 16-CS-13. -approval of this report will agree with the recommendation of the Community Services Executive Committee to award Tender 16-CS-13 to MacDonald Motors for the 2017 Equinox AWD LT 3.6L at a total cost of \$32,533.83 plus hst.	18
7.6	Museum Intern Funding Agreement - NOHFC. -approval of this report will agree to the recommendation of the Community Services Executive Committee to proceed with the Northern Ontario Heritage Fund Corporation (NOHFC) agreement to have a Museum intern for one year with funding up to a maximum of	19 - 20

	Page
\$34,944.00 and further that the cost to the Museum for the budget years 2016-2017 is estimated to range from \$7,884.00 to \$10,570.00.	
8. <u>Administration and Finance Division:</u>	
8.1 Councillor June Caul - AMO Conference Travel & Per Diem Claims. -Council approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approval the Travel Statement -Mayor/Council Honorarium per diem and travel expense claim in the total amount of \$853.00 as submitted by Councillor June Caul and further amended for her attendance at the AMO Conference - August 14-17, 2016 in Windsor.	21 - 23
9. <u>Operations and Facilities Division:</u>	
9.1 Verbal Update on Capital Projects	
10. <u>General:</u>	
10.1 ROMA Conference - January 29-31st, 2017 - Toronto - Resolution to Authorize Attendance.	24
10.2 AMO Conference - August 13-16, 2017 - Ottawa. - Resolution to Authorize Attendance.	25 - 27
11. <u>Information:</u>	
11.1 Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - July 2016 Monthly Report*.	28 - 33
11.2 Operations and Facilities - Sewer and Water Data for 2016 - updated September 12, 2016*.	34
11.3 Administration & Finance Stats - August 31, 2016 General Fund Financials as at August 31, 2016 Water & Sewer Fund Financials as at August 31, 2016 Capital Fund Financials as at August 31, 2016	35 - 45
12. <u>Non-agenda items:</u>	
13. <u>ADJOURNMENT</u>	

September 16, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operations & Facilities

RE: Surplus Equipment – Wastewater Treatment Plant and Public Works Shop

Under the Town procurement policy all materials no longer needed by the Town of Fort Frances shall be declared surplus and sold by suitable means. Please find attached to this report a report from Doug Herr, Environmental and Facilities Superintendent regarding the dewatering equipment removed from the waste water Treatment Plant through the capital upgrades on going at that site. Also please find attached to this report a report from Milt Strachan, Transportation Superintendent regarding the vehicle hoist removed from the Public Works Shop. All items are in fairly good condition and could be utilized by others, however have to be removed from the site and protected from the weather in a short timeline which is why these items are being sold outside a typical surplus asset sale. These items will be advertised and sold via sealed bid process.

It is the recommendation of the Operations and Facilities Executive Committee that the items, as outlined in the attached reports be declared surplus and further the items are advertised for sale and sold by way of a sealed bid submission.

Respectfully Submitted



Travis Rob, EIT

Manager of Operations & Facilities

2016SeptemberSurplusItems

<p>Council Approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the items, as outlined in the attached reports be declared surplus and further the items are advertised for sale and sold by way of a sealed bid submission.</p>

September 16, 2016

Report To: Travis Rob, Manager of Operations & Facilities

From: Douglas Herr, Environmental & Facilities Superintendent

SUBJECT: Surplus Equipment – Wastewater Treatment Plant

The Town has retained Kingdom Construction Ltd. to replace the Screen and Biosolids Dewatering Equipment at the Wastewater Treatment Plant. The equipment being replaced is still in fairly good condition and can potentially be used by another plant. In order to sale off this equipment the Town will have to deem it as surplus equipment. These are the pieces of equipment:

Sludge Pump: "Seepex" sludge pump – S/N: DFV160M4BN15NR

Screen/Compactor: "ARLAT" – Model SCS 390

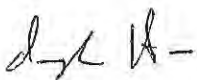
Polymer System: "AccuRate" Bulk Solids Metering – S/N: 23292-01A-580

Gravity Belt Thickner (GBT): "ANDRITZ" - Machine No. 1.0GBT 9619

All have some associated piping and electrical components.

If you have any questions please contact the undersigned.

Respectfully submitted,



Doug Herr
Environmental & Facilities Supt.

September 19, 2016

Report To: Travis Rob, Manager of Operations and Facilities

From: Milt Strachan, Transportation Superintendent

SUBJECT: Surplus Equipment – Public Works

The Town has purchased a new Rotary Lift Vehicle Hoist Model #SM18L with 18,000 pound capacity from Stephenson Equipment Ltd. out of Winnipeg, Manitoba.

The equipment being replaced can be refurbished and used in a private shop or as parts for a similar model already in use.

This piece of equipment is as follows:

Rotary Light Vehicle Hoist
Model Number SM121
12,000 Pound Lift Capacity

If you have any questions please contact the undersigned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Milt Strachan', written over a horizontal line.

Milt Strachan
Transportation Superintendent

September 16, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operations & Facilities

SUBJECT: Airport Property – Land Lease Private Aircraft Hangars

Please find attached written notice from Mr. William Pruys where he wants to cancel his private land lease for a private hangar as of September 7, 2016. Mr. Pruys's lease was renewed on April 2, 2014 where the annual lease fee was \$1.70 per square meter plus HST. The current rate for hangar leases are 1.76 per square meter plus HST.

Also please find attached a report from Tom Batiuk, Airport supervisor stating that Mr. Pruys has sold his hangar to Mr. Shane Pope who is requesting to enter into a land lease agreement for a private hangar (previous hangar lot leased by Mr. William Pruys). The new lease would be charged at the current 2016 rate beginning on January 1, 2017.

The Operations & Facilities Executive Committee recommends the following;

- 1) That the Town terminate the land lease agreement with Mr. William Pruys for a 300 square meter private hangar lot as of September 7, 2016.
- 2) That the Town enter into a 25 year land lease agreement with Mr. Shane Pope for a 300 square meter hangar lot as of September 8, 2016.
- 3) That the Mayor and Clerk be authorized to execute the land lease agreement with Mr. Shane Pope on behalf of the Corporation of the Town of Fort Frances.

Respectfully submitted,
Operations & Facilities Division



Travis Rob, EIT
Manager of Operations & Facilities

Council Approval of this report will ensure the following:

- 1) That the Town terminate the land lease agreement with Mr. William Pruys for a 300 square meter private hangar lot as of September 7, 2016.
- 2) That the Town enter into a 25 year land lease agreement with Mr. Shane Pope for a 300 square meter hangar lot as of September 8, 2016.
- 3) That the Mayor and Clerk be authorized to execute the land lease agreement with Mr. Shane Pope on behalf of the Corporation of the Town of Fort Frances.

2016SeptairportlandleaseagreementsPope

RECOMMENDED

SEP 21 2016

DR. MNG

EXECUTIVE COMM.

August 30, 2016

To: Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario P9A 3P9

ATTENTION: Tom Batiuk

From: William Pruys
RMB 253, Hill Road
Fort Frances, Ontario P9A 3M2

Re: Hangar Lot Lease – Slip #6489

Please be advised that I have sold my hangar located at the Fort Frances Airport on the above site. I am requesting that the name on the land lease agreement between the Town of Fort Frances and myself be changed to "Town of Fort Frances and Shane Pope" as soon as possible.


William J Pruys

2016-09-16

To: Travis Rob, O&F Facilities Manager

From: Tom Batiuk, Airport Supervisor

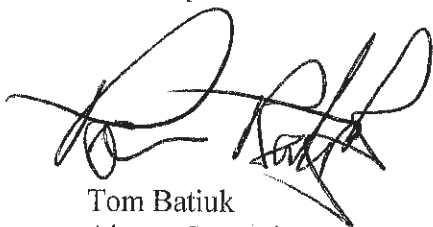
Re: 2017 Lease changes with Shane Pope and William Pruys

Under section 3.05 in the lease document with William Pruys it states:

3.05 TERMINATION

The parties hereto agree that the Lessee may terminate this Lease Agreement upon giving the Lessor **one year's written notice** provided such notice will be effective as of the First (1st) day of January in the next year following.

Since we have a new tenant that is willing to take over the lease with no loss in revenue to the Town. It is my recommendation to Town Council that we waive this portion of the lease with William Pruys and that Town Council considers his lease terminated with no further actions required. Please see attached new lease documents for Shane Pope in a private lease with a letter from William Pruys requesting that his lease be terminated. William Pruys' lease is paid to December 31st, 2016. Shane Pope's lease will commence on January 1st, 2017 assessed at the 2016 rate for a period of 5 years. This has to be completed in this format as ownership is changing hands later this month even though the lease is paid for the rest of the year. Thank you,

A handwritten signature in black ink, appearing to read 'Tom Batiuk', is written over a horizontal line.

Tom Batiuk
Airport Supervisor

September 19, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operations & Facilities

SUBJECT: Airport Property – Land Lease Private Aircraft Hangars

Please find attached written notice from Mr. Ed Tetu where he wants to cancel his private land lease for a private hangar as of March 31, 2017. Mr. Tetu's lease was renewed on April 2015 where the annual lease fee was \$1.74 per square meter plus HST. The current rate for hangar leases are 1.76 per square meter plus HST.

Also please find attached a report from Tom Batiuk, Airport supervisor stating that Mr. Tetu has sold his hangar to Mr. Todd Laugheed who is requesting to enter into a land lease agreement for a private hangar (previous hangar lot leased by Mr. Ed Tetu). The new lease would be charged at the current 2016 rate beginning on April 1, 2017.

The Operations & Facilities Executive Committee recommends the following;

- 1) That the Town terminate the land lease agreement with Mr. Ed Tetu for a 300 square meter private hangar lot as of March 31, 2017.
- 2) That the Town enter into a 25 year land lease agreement with Mr. Todd Laugheed for a 300 square meter hangar lot as of April 1, 2017.
- 3) That the Mayor and Clerk be authorized to execute the land lease agreement with Mr. Todd Laugheed on behalf of the Corporation of the Town of Fort Frances.

Respectfully submitted,
Operations & Facilities Division



Travis Rob, EIT
Manager of Operations & Facilities

Council Approval of this report will ensure the following:

- 1) That the Town terminate the land lease agreement with Mr. Ed Tetu for a 300 square meter private hangar lot as of March 31, 2017.
- 2) That the Town enter into a 25 year land lease agreement with Mr. Todd Laugheed for a 300 square meter hangar lot as of April 1, 2017.
- 3) That the Mayor and Clerk be authorized to execute the land lease agreement with Mr. Todd Laugheed on behalf of the Corporation of the Town of Fort Frances.

2016SeptairportlandleaseagreementsLaugheed

RECOMMENDED

SEP 21 2016

DIV. MNG.

EXECUTIVE COMM.

2016-09-16

To: Travis Rob, O&F Facilities Manager

From: Tom Batiuk, Airport Supervisor

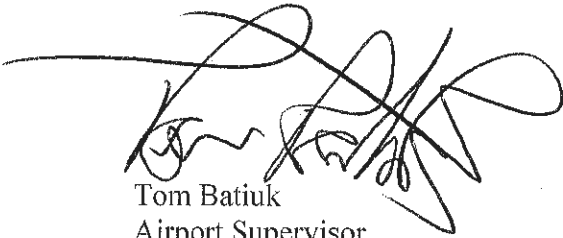
Re: 2017 Lease changes with Todd Lougheed and Ed Tetu

Under section 3.05 in the lease document with Ed Tetu it states:

3.05 TERMINATION

The parties hereto agree that the Lessee may terminate this Lease Agreement upon giving the Lessor **one year's written notice** provided such notice will be effective as of the First (1st) day of January in the next year following.

Since we have a new tenant that is willing to take over the lease with no loss in revenue to the Town. It is my recommendation to Town Council that we waive this portion of the lease with Ed Tetu and that Town Council considers his lease terminated with no further actions required. Please see attached new lease documents for Todd Lougheed in a private lease with a letter from Ed Tetu requesting that his lease be terminated. Ed Tetu's lease is paid to March 31st, 2017. Todd Lougheed's lease will commence on April 1st, 2017 assessed at the 2016 rate for a period of 5 years. This has to be completed in this format as ownership is changing hands in June of 2016 even though the lease is paid for the rest of the year. Thank you,



Tom Batiuk
Airport Supervisor

G.E. Tetu
PO Box 52
Stratton, ON P0W 1N0
April 4, 2016

Tom Batiuk
Airport Supervisor
Fort Frances Airport
1300 Frog Creek Road
Fort Frances, ON.

Dear Tom:

As per our telephone conversation this morning, I have sold the hanger to Todd
Lougheed of Nestor Falls.

Apparently, his plan is to move one of his aircraft to Fort Frances in order to have access
to a hard surface runway that is maintained and available all year.

As discussed, please have the lease transferred to his name. I have paid for this year and
he has reimbursed me.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Ed Tetu', written in dark ink.

Ed Tetu

September 16, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Deputation by Mr. W. Lundstrom – Use and Care of Pedestrians and Bicyclists

At the September 12, 2016 meeting of Council Mr. Lundstrom made a presentation regarding the interaction of pedestrians and cyclists on the sidewalks in Fort Frances, particularly within the Downtown Core. Mr. Lundstrom discussed the laws and by-laws surrounding the use of sidewalks by cyclists and requested that the by-laws be reviewed and strengthened. Mr. Lundstrom also brought forward the signs on the waterfront walking path that say 'Walking Path Only' thereby directing cyclists onto the bicycle path.

I spoke with members of the By-Law Enforcement department about the Traffic Control By-Law and cyclists on sidewalks. Section 5.3 Driving on Sidewalks, Curb or Boulevard states, in part, that no person shall drive a bicycle within any sidewalk area or on a curb. However the real guidelines for cyclists comes under the Highway Traffic Act. This act outlines the 'rules of the road' for all vehicles including cyclists. This act is enforced by the Ontario Provincial Police. The Municipal By-Law Enforcement officers are not permitted to stop vehicles therefore stronger wording in the traffic control by-law will not make a change to the ability of the municipality to enforce what is currently in place. Under the current OPP Service Agreement, the traffic control by-law is currently enforced by the OPP as well as The Highway traffic act. Furthermore the OPP have periodic 'Bicycle Rodeo' events where they educate youth on the rules surrounding the safe operation of Bicycles which could be a tool to alleviate this issue.

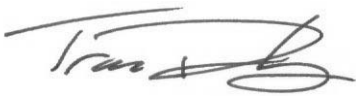
The Signs on the water front directing cyclists to the bicycle path are affixed to the walkway lighting poles. Signs of this type, stating 'No Bicycles on Sidewalk' could be purchased for the downtown core and placed on the street lighting poles. The cost of the signs is approximately \$35.00 per sign and to provide suitable coverage to the 100, 200 and 300 blocks of Scott Street, 16 would have to be purchased at a total cost of \$560.00 plus brackets and bands for installation. The issue with taking this approach in the Downtown core is that we do not have a bicycle path to direct cyclists to. This would increase the interaction of cyclists and vehicular traffic, coupled with the fact that Scott Street is a truck route.

In 2011 the Town of Fort Frances in partnership with the Northwestern Health unit underwent a study and subsequent plan looking at the active transportation network and future opportunities for improvement within the Town of Fort Frances. The recommendations were widely varying from new sidewalks and off road bike paths to on road bike lanes. The major stumbling block that impacted the installation of on road bike lanes was the reality that, under the Highway Traffic Act, one lane would have to be constructed in each direction. This coupled with the width of our existing roadways meant that one of the parking lanes would have to be

abandoned to shift the traffic to accommodate the two bike lanes. Given the parking issues in the Downtown core currently, the ability to construct a bike path in this area is not realistic.

Given the ability of the OPP to stop a bicycle, the current regulations and the OPP's frequent public engagement and information sessions, the current provisions within the Traffic Control By-Law, and the public safety issues with forcing cyclists onto the roadway in the downtown core; It is the recommendation of the Operations and Facilities Executive Committee to refer the request from Mr. Wayne Lundstrom to the Police Services Board for further consideration. And further to not revisit the traffic control by-law provisions surrounding cyclists, and further, not install signage within the Downtown core at this time.

Respectively Submitted

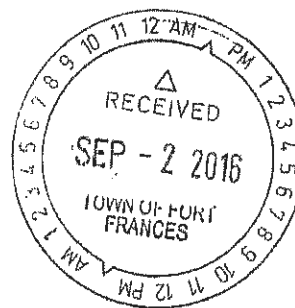
A handwritten signature in black ink, appearing to read 'Travis Rob', with a stylized flourish at the end.

Travis Rob, EIT
Manager of Operations& Facilities

2016SeptBicycleDeputation

Council Approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to refer the request from Mr. Wayne Lundstrom to the Police Services Board for further consideration. And further to not revisit the traffic control by-law provisions surrounding cyclists, and further, not install signage within the Downtown core at this time.

September 2 2016



TOWN OF FORT FRANCES

COUNCIL BOARD

CIVIC CENTRE

Dear Council members

I Wayne Lundstrom request to be put on your Council meeting agenda for September 12 meeting.

This is regards to the use and care of predestines & bicyclists.

In the down town core it has become danger to seniors as well as the handicapped

Please may I opportunity to my view point as well as an offer, in how we as the town & public solve this serious issue.

Thank you

Yours Truly

A handwritten signature in cursive script, appearing to read "Wayne Lundstrom".

Wayne Lundstrom (res.)

(807) 276 5223



REPORT

TO: Mayor Avis & Council

FROM: Jason Kabel, Manager of Community Services

DATE: Friday, September 16, 2016

RE: **Fort Frances Children's Complex Vehicle Tender 16-CS-13**

The Community Services Division undertook a call for tender (#16-CS13) for the capital purchase of an all-wheel drive vehicle at the Fort Frances Children's Complex as budgeted.

There were six tender submissions received by the tender closing deadline of Tuesday, September 6, 2016 – 2:00pm.

Below is a summary of the submissions:

Vendor	Vehicle	Spare Parts List Complete	Vehicle Specifications Complete	Price (HST Included)
Sunset Country Ford	2017 Ford Explorer 4x4	No	Yes	\$43,488.05
Dryden GM	2017 Equinox LT AWD V6	Yes	Yes	\$34,540.57
Dryden GM	2017 Equinox LS AWD 4cyl	Yes	No	\$27,768.48
Dryden GM	2017 Traverse LS	Yes	Yes	\$36,649.04
MacDonald Motors	2017 Equinox AWD 4cyl	Yes	No	\$27,349.39
MacDonald Motors	2017 Equinox AWD LT 3.6L	Yes	Yes	\$32,533.83

RECOMMENDATION

The Community Services Executive Committee recommends to Mayor & Council to award tender #16-CS-13 to MacDonald Motors for the 2017 Equinox AWD LT 3.6L for a cost of \$32,533.83 (including HST).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Kabel".

Jason Kabel

Council approval of this report will award tender #16-CS-13 to MacDonald Motors for the 2017 Equinox AWD LT 3.6L for a cost of \$32,533.83 (including HST).



REPORT

TO: Mayor & Council

FROM: Jason Kabel, Manager of Community Services

DATE: September 2016

RE: Museum Intern Funding Agreement - NOHFC

Museum intern position

At the regular meeting of Council on April 25, 2016, Council approved an application to the Northern Ontario Heritage Fund Corporation for an intern position, as requested by Museum curator, Sherry George. NOHFC has since approved the application for a one-year Events & Programming Coordinator.

Budget for intern

The Northern Ontario Heritage Fund Corporation (NOHFC) pays 90% funding up to a maximum of \$31,500. This provides wages of \$34,944 at \$19.20 per hour.

Similar to what was paid to last year's intern, we are suggesting that wages be set at \$20.50 per hour for the position to attract the best candidate possible similar to what was done in 2015-16.

	<u>At \$19.20/hr</u>	<u>At \$20.50/hr</u>
Wages	\$34,944	\$37,310
Benefits	\$4,389	\$4,710
Total Expenses	\$39,330	\$42,020
NOHFC Contribution (approved amount)	\$31,449.60	\$31,449.60
Amount Outstanding	\$7,884	\$10,570
TOFF Contribution Required 2016 (Oct-Dec.)	\$1,971	\$2,643
TOFF Contribution Required 2017 (Jan-Sept)	\$5,913	\$7,928

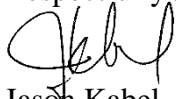
As this is a one-year position, the Town of Fort Frances contributions are budgeted over two years, thus little investment for a full-time position that would be tremendous support to the Museum during the Canada 150 year.

The Museum is requesting permission to proceed with the hiring to capitalize on the NOHFC program at no more than \$20.50/hr to attract the best candidate possible to the Museum. The required Town contribution in 2016 and 2017 would be \$2,643 and \$7,928 respectively.

Recommendation

The Community Services Executive Committee recommends to Mayor and Council to authorize the Museum to proceed with the Northern Ontario Heritage Fund Corporation (NOHFC) agreement to hire a Museum intern for one-year that will be funded 90% up to a maximum of \$34,944. The cost to the Museum for two budget years (2016-2017) is estimated to range from \$7,884 to \$10,570.

Respectfully Submitted,


Jason Kabel

Council approval of this report will authorize the Museum to proceed with the Northern Ontario Heritage Fund Corporation (NOHFC) agreement to have a Museum intern for one-year that will be funded 90% up to a maximum of \$34,944. The cost to the Museum for two budget years (2016-2017) is estimated to range from \$7,884 to \$10,570.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2016/88**

TO: Mayor Avis & Members of Council
FROM: Dawn Galusha, Deputy Treasurer
DATE: September 20, 2016
SUBJECT: Councillor June Caul – AMO Conference Travel & Per Diem Claims

BACKGROUND

Attached is a copy of the Travel Statement – Mayor/Council Honorarium per diem in the amount of \$600.00 and amended Schedule “B” Travel Expenses of \$253.00 (per direction of the A&F Executive Committee) to attend the AMO Conference held in Windsor, Ontario from August 14 - 17, 2016 as submitted by Councillor June Caul.

Conference Expenses

1. Meals	\$253.00
2. Per Diem (4 days)	<u>600.00</u>
Total Per Diem & Travel Claims	<u>\$853.00</u>

The registration fee of \$791.00, air flight of \$682.83 and hotel accommodations of \$610.20 were paid by the Town resulting in the total cost of \$2,937.03 to attend the AMO Conference as authorized by Council.

The travel expenses and per diem claim is in compliance with Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-B Schedule ‘A’.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$853.00 as submitted by Councillor June Caul and amended by the committee for her attendance at the AMO Conference held in Windsor, Ontario.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Statement – Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$853.00 as submitted by Councillor June Caul and amended by the committee for her attendance at the AMO Conference held in Windsor, Ontario from August 14 - 17, 2016.

TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT

1.	Attendee	June Caul							
2.	Conference/Seminar Attended	AMO							
	Location (Facility and City)	Windsor, ON							
	Dates	Aug. 14 to 17, 2016							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast	12.00	15.00	15.00	15.00				45.00
	Lunch	20.00	20.00	20.00	20.00				80.00
	Dinner	40.00	40.00	40.00	40.00				120.00
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other			Total
									245.00
5.	Town Used Vehicle	Yes	No	Reason					Total
	Mileage Claimed	KM x \$0.47 =							
6.	Approved								Total Expenses
									245.00
									Advance Received
									Balance Claimed
									Balance Refunded

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Sept. 7, 2016
 Date

June Caul
 Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	June Caul
Conference / Seminar Attended	AMO
Location	Windsor, ON
Dates	Aug. 14, 15, 16, 17

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date	Aug. 15	Aug. 16	Aug. 17				Aug. 14	
Amount	150.00	150.00	150.00				150.00	600.00

Name (Please Print)	Signature
June Caul	June Caul
Approved	Date

To be submitted to Payroll for processing when approved by Council

2017 ROMA AGM and Annual Conference

Sheraton Centre Toronto Hotel | January 29 - 31, 2017

Registration Form

Name: _____

Title: _____

Organization: _____

Address: _____

City, Province, Postal Code: _____

Phone: _____ E-mail: _____

Registration Fees

Please check registration type below.		Early Bird Rate (until August 12, 2016)		Regular Rate (until January 28, 2017)		On Site Rate (January 29 - 31, 2017)	
		Member	Non Member	Member	Non Member	Member	Non Member
<input type="checkbox"/>	Full Registration	\$ 550	\$600	\$600	\$650	\$ 650	\$ 700
<input type="checkbox"/>	One Day - Monday	\$350	\$400	\$400	\$450	\$ 450	\$ 500
<input type="checkbox"/>	Half Day - Tuesday	\$200	\$250	\$250	\$300	\$ 300	\$ 350

Payment:

Completed forms with payment can be sent to ROMA via fax at 416.971.9372 or emailed to events@amo.on.ca or mailed to ROMA, 200 University Avenue, Suite 801, Toronto, ON, M5H 3C6

Please remit:

Registration Fee	\$
HST (13%)	\$
TOTAL TO BE REMITTED	\$

☐ Invoice Me (option only available to Member municipalities)

☐ Cheque made out to Rural Ontario Municipal Association

☐ MasterCard ☐ Visa

Credit Card # _____

Expiry Date _____

Signature _____

Name on Card _____

Things to Know:

- Rates listed do not include HST. Please ensure to include HST when submitting your payment.
- Confirmation will be sent after each registration, modifications or cancellation. Review your confirmation carefully for accuracy.
- All cancellations must be submitted in writing to ROMA via e-mail at events@amo.on.ca. Cancellations received prior to 4:30 pm ET, October 31, 2016 will be eligible for a refund less \$95.00 (plus HST) administration fee. Cancellations made after 4:30 pm are non-refundable. An alternate attendee name may be substituted at any time.

Additional Needs

Please list any dietary, accessibility or other needs:

Kathy Lawson

From: Doug Brown
Sent: September-19-16 8:50 PM
To: Kathy Lawson
Subject: FW: Must Read Notice: AMO Guestroom Booking Date Moved to Oct 3
Attachments: 2017GRBookingPolicyE.pdf; ~WRD000.jpg

From: AMO Communications [mailto:communicate@amo.on.ca]
Sent: Monday, September 19, 2016 5:07 PM
To: Doug Brown <dbrown@fortfrances.ca>
Subject: Must Read Notice: AMO Guestroom Booking Date Moved to Oct 3

Attention: To those who book for and attend the AMO AGM Annual Conference

Ottawa will be hosting a number of events in 2017 in celebration of Canada's 150th, including the AMO AGM & Annual Conference. As their calendar books up, so do hotel rooms in Ottawa. In order to manage a potential run on hotel rooms, and ensure that our delegates are able to book rooms in Ottawa, AMO is moving up the hotel booking date to **Monday, October 3 at 10 am**.

I encourage you to read the attached guest room booking policy in full prior to making any bookings at either the primary hotel or any of the secondary hotels. Rates, distance from the venue and cancellation policies are outlined both in the policy and on the booking sites of the individual hotels.

To help you plan your stay, note that the conference will be held at the Shaw Convention Centre and the Westin Hotel. It will run from Sunday, August 13 to Wednesday, August 17, with programming on Sunday generally starting after 2:00 pm, concluding on Wednesday before noon.

If you have any questions or concerns about this change or about bookings in general please do not hesitate to contact me, Nav Dhaliwal at ndhaliwal@amo.on.ca, or at 416.971.9856 ext. 330.

Thank you

AMO Events

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these MIDAS email communications from AMO please [Click Here](#).



The 2017 AMO AGM/Conference will be held at The Shaw Centre and Westin Ottawa. The City of Ottawa has a number of accommodations available to AMO delegates. AMO has secured the Westin Ottawa as the main conference hotel, where this booking policy will apply. Rates have also been negotiated for AMO delegates at the following hotels.

Hotel	Location	AMO Room Rate (starting at)	Distance from Conference
Westin Ottawa*	11 Colonel By Drive	\$ 251/night plus taxes	n/a
Fairmont Chateau Laurier	1 Rideau St	\$ 255/night plus taxes	300 metres
Les Suites Hotel Ottawa	130 Besserer St	\$ 199/night plus taxes	500 metres
Novotel Ottawa	33 Nicholas St	\$ 175/night plus taxes	500 metres
Lord Elgin Hotel	100 Elgin St	\$ 174/night plus taxes	700 metres
Delta Ottawa City Centre	101 rue Lyon Street	\$ 200/night plus taxes	2.2 km

* Primary Conference Hotel

As in previous years, the AMO room blocks will not be released for booking until:

Monday, October 3rd, 2016 @ 10:00 a.m.

Also, a non-refundable cancellation fee is in place at the Westin Hotel for guest room reservations in order to deter the practice of overbooking guest rooms. Cancellation policies are in effect at the five secondary hotels; please refer to their websites and/or your confirmation notice for details.

The Booking Process

The 2017 block of guest rooms at the main conference hotels will be released for booking on October 3rd, 2016 at 10:00 a.m. Municipalities will be given the opportunity to make individual bookings at this time. All guest rooms must be booked using a credit card and must be assigned individual names, any multiple bookings under one guest name will not be allowed. We are therefore requesting your co-operation with the 2017 booking process.

- All reservations may be made either online through the AMO Group Links that will be available on **October 3rd, 2016 starting at 10:00 a.m.** on the AMO website (www.amo.on.ca), or by phone, unless otherwise indicated please identify yourself as part of the Association of Municipalities of Ontario (AMO) block:
 - **Westin Ottawa*:**
 - Group Block Code: RTH10A or AMO 2017
 - Reservations by calling 613.560.7000 or 866.716.8101 or using the web link available online
 - Cut off date is July 10, 2017
 - Please note the Westin will request a three-night deposit at time of booking. Full details* below.
 - **Fairmont Chateau Laurier:**
 - Group Block Code: AMO0817 or AMO Conference
 - Reservations can be made by calling 1.800.441.1414 or using the web link available online
 - Cut off date is July 13, 2017
 - **Les Suites Hotel:**
 - Group Block Code: AMO2017
 - Reservations can be made by calling 1.800.267.1989 (US & Canada) 1.613.232.3000 (International)
 - Cut off date is June 30, 2017

- **Novotel Ottawa:**
 - Group Block Code:
 - Reservations can be made by calling 1.855.677.3033 or 613.230.3033 or using the web link available online
 - Cut off date is July 14, 2017
 - Please note the Novotel will request a one-night deposit at time of booking.
- **Lord Elgin Hotel:**
 - Group Block Code: AMO Conference
 - Reservations can be made by calling 1.800.267.4298 or using the web link available online
 - Cut off date is July 13, 2017
- **Delta Ottawa City Centre:**
 - Group Block Code: 0817AMO
 - Reservations can be made by calling 613.237.3600 ext 6200 or 1.855.330.5360 or using the web link available online
 - Cut off date is June 20, 2017

*** Please note the following booking policy applies only to the Westin Hotel.**

- At time of booking the hotel will charge a deposit that will guarantee your stay. Hotels will charge up to three-nights on all reservations, securing rooms over the peak conference dates of August 13 - 16, 2017.
- Should you wish to reduce the number of nights you are staying, the hotel has the discretion to consider this a cancellation and rebooking for a shorter duration, and may choose not to refund the cancelled night(s).
- Should you cancel your reservation between the date of booking your reservation and the hotel cut-off date listed you will be charged a one night non-refundable cancellation fee and have the remainder of the deposit in excess of one-night credited back to your credit card.
- After the hotel cut off date listed above if you cancel the guest room reservation or reduce the number of nights you plan on staying at the hotel then **none** of the deposit will be refunded.
- You may change names on the reservation without penalty at any time.
- Please review the confirmation notice sent to you by the hotel as soon as you receive it to ensure the information is correct.

We hope that this process will encourage municipalities to book only those guest rooms that are actually needed so that more delegates will have the opportunity to stay at the official conference hotels. If you have any questions about this policy, please contact Navneet Dhaliwal at 416.971.9856 ext. 330, toll free 1.877.426.6527 or by email at ndhaliwal@amo.on.ca.

To Recap

- Bookings open on October 3rd, 2016 at 10 am.
- Bookings made will be secured to a credit card.
- A deposit in the full amount of the booking will be taken at this time.
- If you cancel your booking before June 26, 2017 you will lose the equivalent to one-night accommodation.
- Any changes or cancellations made after June 26, 2017 will not be refunded. Any concessions on this are at the discretion of the hotel you have contracted your accommodations with.
- Please review the confirmation notice from the hotel as soon as it is received to ensure the details are correct.



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Fort Frances WPCP
200 McIrvine Rd
Fort Frances, Ontario
P9A 3S3
Tel: 807-274-3121
Fax: 807-274-8381

August 18, 2016

Town of Fort Frances
320 Portage Avenue
Fort Frances Ontario
P9A 3M5

Attention: Mr. Doug Herr
Environmental and Facilities Superintendent

Dear Doug:

**Re: Fort Frances Wastewater Treatment Facility
July 2016 Monthly Report**

As per the operating agreement, the attached document is the July 2016 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Operations Manager.

Yours truly,

A handwritten signature in black ink, appearing to read 'Kelly C', written over a light blue circular stamp.

Kelly Cunningham
Senior Operator

For Larry Wachter
Operations Manager

**The Corporation of the Town of Fort Frances
Wastewater Treatment Plant
(Sewage Plant)
July 2016 Monthly Operations Report**

INTRODUCTION

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of July 2016; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

DESCRIPTION OF WORKS

Capacity of Works	9000 m ³ /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant operates under *Environmental Compliance Approval Number 6786-A44PWG*. The ECA outlines the terms and conditions, and the report captures these terms and conditions in the following sections.

LABORATORY

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

JULY 2016 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD ₅	2.0 mg/L	25 mg/L	15 mg/L	15.2 kg/d	225 kg/d	135 kg/d
Total Suspended Solids	4.0 mg/L	25 mg/L	15 mg/L	32.0 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.18 mg/L	1.0 mg/L	0.9 mg/L	1.5 kg/d	9 kg/d	8.1 kg/d
Total Nitrogen Nitrate Nitrogen	8.38 mg/L 7.04 mg/L					
Total Cl ₂ Residual		<0.01 mg/L (when in use)				
E-Coli		6.3 count/100 ml (geometric mean)		200 count/100ml (geometric mean)		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH				pH range 7.6 to 8.0; average pH was 7.8		
Temperature degrees C				Temperatures ranged from 13.0 to 16.0 C; average temperature of effluent was 14.7 C		

Compliance criteria are mandatory requirements of the ECA and performance objectives are a goal to be achieved using best reasonable efforts.

WASTEWATER LIQUID PROCESS

The average daily flow for July was 8142.5 m³/day. This represents 90% of the design average flow. Total treated flow for the month was 252416 m³.

The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Environmental Compliance Approval.

INVENTORY

Chemical	End of Month Status	Units
Hypochlorite	830 +/- @ 7.0% + 410 @ 12%	Litres
Alum	9.8 +/- @ 60 %	Cubic meters
Polymer	2 Bags (50 kg)	Bags (25 kg/bag)

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows:

Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased GBT, mechanical bar screen and grit snail. Lubricated drive chain on grit snail and bar screen
- Regular cleaning of head works EW basket strainer
- Regular cleaning of seal water strainer TFP 9-5
- Pumped out sump in digester valve chamber
- Removed rag ball from clarifier 2 inlet weir
- Cleaned polymer fittings and hoses
- Removed 1 link from clarifier 1 longitudinal drive chain
- Hosed and swept UV banks
- Cleaned DO probes
- Replaced shear pin longitudinal collector drive 1
- Replaced UV bulbs and acid washed sleeves bank B (2)
- Installed new level sensor old digester
- Replaced the pressure relief valve blower 4
- Installed a battery box on small dump trailer

Pump Stations:

- Ran gensets
- Changed seal water strainers
- Cleaned bar screens
- Pulled and cleaned pump 1 Boundary Road lift station
- Replaced generator battery Fifth Street lift station

OPERATIONAL ISSUES

There were no operational issues in the report period.

SLUDGE SUMMARY

Asselin Transportation and Storage Limited hauled a total of 227.5 m³ of thickened digested sludge to the Town of Fort Frances landfill site.

COMPLAINTS

There were no complaints during the report period.

BYPASS REPORT(S)

There were no bypass events in the report period.

COMMENTS

Plant power consumption for the month was 732 (x 180 multiplier) kWh.
Screen and Dewatering Upgrades at the FFWWTP have been under way since May 30, 2016.
The Arlat filter screen was locked out and removed July 26th.
All influent samples were grabbed on the hour after July 26th.

REPORTS

ALS – Environmental Analytical Reports (on-file at plant)
Fort Frances WPCP Equipment Run Time Report (on-file at plant)
Bypass Report (on-file at plant as per occurrence)
Incident Report (on-file at plant as per occurrence)



Month	Sewage Flows Year 2016					Usage	Sludge	Removal Efficiency		
	Avg. Day Flow m3	Max Day Flow m3	Total Treated Volume ML	Total ByPass Volume ML	Total Volume ML			CBOD5	Suspended Solids	Total Phosphorus
January	5668.1	5900	175712		175712	63%	249.9			
February	5417.8	5665	157117		157117	60%	251.7			
March	7463.4	12988	231365		231365	83%	212.7			
April	8462.4	10027	253871		253871	94%	228.3			
May	6785.5	8276	210352		210352	75%	241.2			
June	9140.5	18874	274216	1306	275522	102%	217.4			
July	8142.5	11184	252416		252416	90%	227.5			
August						0%				
September						0%				
October						0%				
November						0%				
December						0%				
Sum				1306	1556355		1628.7			
Average	7297		222150		222336	80%	232.7			
Max		18874	274216		275522					
C of A	9000	18000								

Month	CBOD5			Suspended Solids			Total Phosphorus			Nitrogen		E. Coli
	Avg. Raw BOD (mg/L)	Avg. Eff. CBOD (mg/L)	Avg. Load CBOD (kg/day)	Avg. Raw S.S (mg/L)	Avg. Eff. S.S (mg/L)	Avg. Load S.S (kg/day)	Avg. Raw T.P (mg/L)	Avg. Eff. T.P (mg/L)	Avg. Load T.P (kg/day)	Avg. Raw TKN (mg/L)	Avg. Eff. Total N (mg/L)	
January	87.0	2.4	13.5	142.4	6.0	34.7	2.41	0.15	0.83			23.7
February	74.3	3.5	18.5	132.5	4.3	23.2	2.12	0.11	0.57	17.3	8.9	19.3
March	65.2	2.3	16.1	112.4	5.7	47.7	1.87	0.11	0.94	15.1	9.7	21.4
April	57.5	2.4	20.2	110.8	5.6	47.1	1.54	0.13	1.11	12.0	9.7	9.3
May	68.8	2.5	17.2	125.8	4.1	27.8	2.0	0.15	3.19	14.9	10.0	14.4
June	50.5	2.0	18.5	148.1	3.9	40.0	1.4	0.19	1.81	11.8	8.6	19.3
July	49.9	2.0	15.2	124.2	4.0	32.0	1.3	0.18	1.50	11.6	8.4	6.3
August												
September												
October												
November												
December												
Sum												
Average	64.7	2.4	17.0	128.0	4.8	36.1	1.8	0.15	1.42	13.8	9.2	16.2
Max	87	3.5	20.2	148.1	6	47.7	2.4	0.19	3.19	17.3	10	23.7
C of A		25	225		25	225		0.9	8.1	200	6.0	200

Sewer & Water Data for 2016
up-dated September 15, 2016

Month	Days per month	2016				2016				2016				2016-2015				2016	
		Total STP	Couch. Sewage	Couch. Meters	Couch. Sewage	Couch. Meters	Couch. Sewage	Couch. Meters	Couch. Sewage	Total Treated WTP	Couch. 2 Water	Couch. Meters	Couch. Water	Total Treated WTP	daily Treated WTP	Diff	Wastewater STP	Difference STP-WTP	2016 daily average
January	31	176710	5700.32	7600	245.16	4.30%	118110.0	3810.0	16818.5	542.5	14.24%	121570	3922	-3460.0	15348.0	58600.0	1890.3		
February	29	157117	5417.83	7638	263.38	4.86%	110250.0	3801.7	16818.5	579.9	15.25%	107690	3713	2560.0	16880.0	46867.0	1616.1		
March	31	231365	7463.39	9648	311.23	4.17%	118060.0	3808.4	15056.0	485.7	12.75%	126450	4079	-8390.0	57500.0	113305.0	3655.0		
April	30	253871	8462.37	10565	352.17	4.16%	106740.0	3558.0	15056.0	501.9	14.11%	112830	3761	-6090.0	85006.0	147131.0	4904.4		
May	31	210253	6782.35	9803	316.23	4.66%	118580.0	3825.2	10579.5	341.3	8.92%	120100	3874	-1520.0	-32616.0	91673.0	2957.2		
June	30	274216	9140.53	13144	438.13	4.79%	120190.0	4006.3	10579.5	352.7	8.80%	116430	3881	3760.0	55443.0	154026.0	5134.2		
July	31	252416	8142.45	12761	411.65	5.06%	126030.0	4065.5	9565.0	308.5	7.59%	134840	4350	-8810.0	72447.0	126386.0	4077.0		
August	31		0.00		0.00			0.0		0.0		129900	4190	-129900.0	-183529.0	0.0	0.0		
September	30		0.00		0.00			0.0		0.0		121920	4064	-121920.0	-163113.0	0.0	0.0		
October	31		0.00		0.00			0.0		0.0		123450	3982	-123450.0	-159808.0	0.0	0.0		
November	30		0.00		0.00			0.0		0.0		102560	3419	-102560.0	-188990.0	0.0	0.0		
December	31		0.00		0.00			0.0		0.0		107110	3455	-107110.0	-189403.0	0.0	0.0		
Total	366	1555948		71159			817960		94473			1424850	46690	-606890.0	-614835.0	737988.0	2016.4		
Monthly Average												118737.5	3890.9	-50574.2	-51236.3	61499.0	2019.5		
daily Average															3668.77				

Administration & Finance Department Stats
for the period ending August 31, 2016

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Revenue													
Tax Certificates	\$ 851.20	\$ 608.50	\$ 547.65	1,223.51	1,277.85	1,703.80	1,095.30	851.90					\$ 8,159.71
Business Licences	6,043.30	2,429.85	5,248.45	13,909.30	1,978.55	1,050.10	344.15	334.70					\$ 31,338.40
Lottery Licences	275.93	177.30	2,000.66	287.19	130.58	1,886.71	690.00	1,969.35					\$ 7,417.72
Fort Frances Portion of POA Fines				15,059.72				73,685.16					\$ 88,744.88
Nat Gas/Purchase Card Rebates													\$ -
WSIB Safety Group Rebate													\$ -
Death/Still Birth Registrations	64.00	544.00	446.00	0.00	416.00	416.00	352.00	416.00					\$ 2,654.00
Marriage Licences	280.00	280.00	700.00	280.00	420.00	1,120.00	1,540.00	1,960.00					\$ 6,580.00
Civil Marriage	327.35	327.35	1,309.40	327.35		327.35	763.60	381.80					\$ 3,764.20
Certify Copies	0.00	11.30	5.09	5.65		11.50							\$ 33.54
Commissioning Oaths/Affidavits	46.40	23.05	23.20	81.20	69.60	139.10	59.51	150.60					\$ 592.66
Investment Income	604.77	344.37	911.91	997.43	1,104.95	7,077.55	349.15	778.99					\$ 12,169.12
Sale of Land	6,055.13	18,000.00	0.00	1,000.00		54,727.80	269,556.59	1,175.98					\$ 350,515.50
Administration Service Charges	28.63	14,937.14	14,568.57	22,312.15	14,790.31	14,897.34	14,647.18	37,066.35					\$ 133,247.67
	\$ 14,576.71	\$ 37,682.86	\$ 25,760.93	\$ 55,483.50	\$ 20,187.84	\$ 83,357.25	\$ 289,397.48	\$ 118,770.83	\$ -	\$ -	\$ -	\$ -	\$ 645,217.40

Accounts Receivable

Balance Forward	309,751.09	261,316.22	172,797.21	221,048.23	191,012.18	150,415.09	119,187.90	66,852.09					
Invoices/Debits	66,508.60	124,816.83	189,834.92	161,277.48	151,941.30	123,058.26	118,060.71	137,009.42					
Payments/Credits	-116,695.77	-214,781.75	-142,566.48	-192,131.35	-193,480.35	-154,584.66	-170,516.80	-124,311.84					
Interest Applied	1,752.30	1,445.91	982.58	817.82	941.96	299.21	120.28	88.61					\$ 6,448.67
Total Amount Owning	\$ 261,316.22	\$ 172,797.21	\$ 221,048.23	\$ 191,012.18	\$ 150,415.09	\$ 119,187.90	\$ 66,852.09	\$ 79,638.28	\$ -	\$ -	\$ -	\$ -	\$ 6,448.67

A/R Invoices Processed

General/By-Law/Planning/CBO	4	7	10	7	12	15	12	11					78
Daycare		79	81	84	84	83	99	75					585
Airport		12	18	14	11	16	11	11					93
Landfill	28	25	31	37	37	42	41	37					278
Public Works	1	3	2	2	4	5	6	1					24
Parks/Cemetery							2						2
Sewer	5	24	13	5	19	7	15	8					96
Water	1	13	5	34	6	14	12	11					96
Fire Department		13	0	0		1	0	0					14
Memorial Sports Centre	24	9	79	5	39	12	3	9					180
Fort Frances Power Corp	6	8	7	8	9	12	12	6					68
Invoices Issued by Month	69	193	246	196	221	207	213	169	0	0	0	0	1,514

NSF/Returned Payments

Day Care	0	0	0	0	0	0	0	0					0
Memorial Sports Centre	0	0	0	0	0	0	0	0					0
Utilities	3	6	3	7	8	16	3	2					48
Taxation	0	0	1	1	0	0	0	0					2
Other	0	0	1	0	0	0	0	1					2

Taxes

Balance Forward	789,235.47	6,483,623.46	2,813,246.06	\$ 1,095,226.11	\$ 926,189.54	827,260.28	6,771,753.31	3,067,870.72					
Tax Billings/Debits	6,090,585.65	13,466.86	13,020.49	378.72	1,666.08	5,983,617.57	3,351.21	15,114.59					
Payments/Credits	(407,218.84)	(3,694,324.78)	(1,743,779.61)	(183,357.63)	(112,853.14)	(50,571.80)	(3,717,974.19)	(1,876,375.11)					
Interest Applied	11,021.18	10,480.52	12,739.17	13,942.34	12,257.80	11,447.26	10,740.39	13,485.28					96,113.94
Total Amount Owning	\$ 6,483,623.46	\$ 2,813,246.06	\$ 1,095,226.11	\$ 926,189.54	\$ 827,260.28	\$ 6,771,753.31	\$ 3,067,870.72	\$ 1,220,095.48	\$ -	\$ -	\$ -	\$ -	\$ 96,113.94

Tax Arrears Notices Mailed/Letters	296	181	330	237	214	198	214	359					2,029
# of Properties in Arrears 3 years+	58	52	43	38	34	33	33	25					
# of Properties in Arrears 3 years+ with no payment plans	35	23	16	14	12	12	12	11					
# Tax Sale Registrations	0	0	0	0	0	0	0	0					
# Write offs (MOS/357 Applications)	0	0	0	0	0	0	0	3					3
Write-off - Municipal Portion	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3,642.65					\$3,642.65
# of Charity Rebates	0	0	0	0	0	2	0	0					2

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Charity Rebates - Municipal Portion					\$	12,442.89	\$	-	\$	-			\$12,442.89
# Vacancy Rebates	0	0	0	0	0	7	0	0					7
Vacancy Rebates - Municipal Portion			\$	-	\$	13,722.29	\$	-	\$	-			\$13,722.29
E.D. Financial Incentive Plan													0
# Of Applications Receiving Rebate	0	0	0	1	0	1	0	0					
Demolition Grant	\$ -	\$ -	\$ -	\$ 1,102.40	\$ -	\$ 482.64	\$ -	\$ -					\$1,585.04
Grant-In-Lieu of Taxes													0.00
Water & Sewer													
Balance Forward	\$ 1,203,619.92	\$ 418,432.79	\$ 322,394.53	601,650.71	324,047.61	571,106.13	482,838.68	694,341.78					
W/S Billings/Debits	233.71	3,230.82	943,628.13	6,241.77	921,283.76	9,129.33	894,185.32	11,692.78					
Payments/Credits	(785,920.26)	(100,844.55)	(664,921.52)	(287,775.04)	(674,717.66)	(100,893.60)	(685,158.20)	(383,274.14)					
Interest Applied	499.42	1,575.47	549.57	3,930.17	492.42	3,496.82	2,475.98	5,000.65					18,020.50
Total Amount Owing	\$ 418,432.79	\$ 322,394.53	\$ 601,650.71	\$ 324,047.61	\$ 571,106.13	\$ 482,838.68	\$ 694,341.78	\$ 327,761.07	\$ -	\$ -	\$ -	\$ -	\$ 18,020.50
Bi-Monthly Water/Sewer Bills Issued	3,346		3,375		3,394		3,426						13,541
Final Billings Issued		19		16		41		28					104
Late Notices Mailed		469		444		452		488					1,853
Registered Letters		47		42		49		49					187
Disconnects		0		0		0		1					1
Reconnections		0		0		0		0					0
Provincial Offences													
Fines Paid	\$ 24,352.00	\$ 30,951.00	\$ 31,942.00	\$ 51,152.00	\$ 223,451.00	\$ 38,429.00							\$ 400,277.00
Outstanding Fines (pre & post transfer)	\$ 2,267,997.00	\$ 2,279,710.00	\$ 2,298,074.00	\$ 2,303,996.00	\$ 2,145,443.00	\$ 2,159,461.00							
IQOR Collections (pretransfer)	\$	23.18	\$ -										\$ 23.18
IQOR Collections (post-transfer)	\$	547.46	\$ 375.42	\$ 5,105.40	\$ 135.00	\$ 332.52							\$ 6,495.80
Total IQOR Collected	\$ -	\$ 570.64	\$ 375.42	\$ 5,105.40	\$ 135.00	\$ 332.52							\$ 6,518.98
Notice of Default - mailed out	73	38	46	49	70	47							323
New Charges Filed	153	264	205	275	315	240							1,452
Court Room Operating Hours	3	6	3	4	4	4							24.0
Charges Disposed (Before or at Trial)													
Failed to Attend - Convicted	38	31	30	75	50	139							363
Plead Guilty	17	21	28	30	42	27							165
Withdrawn	16	0	5	5	14	7							47
Quashed	0	2	1	2	5	2							12
Stayed	0	0	0	0	0	0							0
Dismissed/Acquitted	0	0	0	0	1	0							1
Plead Not Guilty - Convicted	2	2	2	3	6	5							20
Other	0	0	0	0	0	0							0
Total	73	56	66	115	118	180	0	0	0	0	0	0	608

**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2016**

		Actuals to Date	2016 Draft Budget	Variance
CORPORATE				
050	Municipal Tax Levy	(10,617,884.88)	(10,617,884.00)	0.88
051	Education Tax Levy	(1,726,714.40)	(1,731,821.00)	(5,106.60)
052	Supp/Omit Municipal Tax Levy	(27,662.39)		27,662.39
053	Supp/Omit Education Tax Levy	(7,196.86)		7,196.86
056	W/O Municipal	17,364.94	254,755.00	237,390.06
057	W/O Education	9,387.42	24,980.00	15,592.58
061	OMPF	(2,200,575.00)	(2,934,100.00)	(733,525.00)
062	Payments-in-Lieu	(759,301.48)	(782,001.00)	(22,699.52)
070	Sale of Land	(350,515.50)		350,515.50
070	Contribution from Reserve Funds (Tax Rate Stab.)		(242,250.00)	(242,250.00)
110	Mayor & Council	183,721.23	717,598.00	533,876.77
112	Contribution to Reserves & Reserve Funds		1,375,000.00	1,375,000.00
113	Long Term Debt	359,259.37	640,120.00	280,860.63
115	Election		-	-
161	Riverside Health Care/Dr Recruitment	68,000.00	69,000.00	1,000.00
161	Clinic Financing Interest		8,500.00	8,500.00
162	RR DSSAB	1,174,532.73	1,878,859.00	704,326.27
163	Rainycrest	40,418.56	60,628.00	20,209.44
164	Northwestern Health Unit	276,610.05	368,814.00	92,203.95
820	Economic Development	71,419.52	166,435.00	95,015.48
821	Travel Information Centre	11,254.04	10,770.00	(484.04)
830	Solar Panel Project	(15,176.83)	(25,270.00)	(10,093.17)
991	English Public School Board	717,285.88	1,413,758.00	696,472.12
992	English Separate School Board	146,223.69	288,281.00	142,057.31
993	French Public School Board	689.46	1,379.00	689.54
994	French Separate School Board	1,711.55	3,423.00	1,711.45
Total Corporate		(12,627,148.90)	(9,051,026.00)	3,576,122.90
ADMINISTRATION AND FINANCE				
070	Other Unassigned Revenue	(250,392.11)	(321,500.00)	(71,107.89)
120	Administration	211,088.04	297,065.00	85,976.96
121	Admin Vehicle	2,048.76	5,608.00	3,559.24
122	Municipal Buildings	32,577.26	30,005.00	(2,572.26)
125	HR Department	116,989.79	95,000.00	(21,989.79)
130	Clerk	113,264.48	172,189.00	58,924.52
140	Treasury	300,083.13	387,734.00	87,650.87
910	PUC Administration	48,299.61	95,170.00	46,870.39
Total Administration and Finance		573,958.96	761,271.00	187,312.04
EMERGENCY SERVICES				
211	Emergency Services	531,549.42	915,913.00	384,363.58
227	Emergency Measures	6,651.32	19,849.00	13,197.68
228	911 Service	16,048.89	13,800.00	(2,248.89)
231	Police Revenue	(19,749.05)	(24,000.00)	(4,250.95)
232	Police Services Board	9,767.07	21,350.00	11,582.93
233	Police Administration	1,553,569.88	2,332,588.00	779,018.12
Total Emergency Services		2,097,837.53	3,279,500.00	1,181,662.47

**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2016**

		Actuals to Date	2016 Draft Budget	Variance
COMMUNITY SERVICES				
622	Sister Kennedy Centre	23,156.47	34,600.00	11,443.53
641	Fort Frances Children's Complex	66,840.43	6,045.00	(60,795.43)
643	Best Start Hub/Resource Centre	(13,180.68)	668.00	13,848.68
644	Day Care Resource Teacher	(711.59)	833.00	1,544.59
653	Handi-Transit System	104,339.40	90,302.00	(14,037.40)
713	Townshend Theatre	(6,888.54)	-	6,888.54
722	Recreation Facilities	385,328.88	627,806.00	242,477.12
725	Recreation Programs	62,309.27	111,079.00	48,769.73
732	Community Services	79,048.85	132,683.00	53,634.15
740	Sunny Cove Camp	2,355.99	14,327.00	11,971.01
781	Fort Frances Public Library	328,986.68	493,191.00	164,204.32
784	Library School Co-op Fund	(15,748.48)		15,748.48
791	Museum	111,444.23	146,810.00	35,365.77
817	Waterfront Development/Marina	16,941.19	47,739.00	30,797.81
Total Community Services		1,144,222.10	1,706,083.00	561,860.90
OPERATIONS AND FACILITIES				
310	PW Administration	(75,267.60)	(102,217.00)	(26,949.40)
311	PW Buildings & Yards	77,534.18	118,672.00	41,137.82
313	Municipal Roads	683,818.82	1,284,156.00	600,337.18
318	Public Parking Lots	11,599.90	15,980.00	4,380.10
320	Sidewalks	58,711.60	107,954.00	49,242.40
330	Private Works Charges	4,938.14	32,668.00	27,729.86
331	Private Crossing Charges	2,209.39	18,367.00	16,157.61
333	PW Vehicles	103,201.80	219,790.00	116,588.20
334	PW Equipment	125,136.39	248,329.00	123,192.61
344	PW Stores	59,363.42	63,236.00	3,872.58
345	Traffic Signal Maintenance	6,941.52	7,779.00	837.48
346	Streetlight Maintenance	34,821.29	53,317.00	18,495.71
350	Garbage Collection	(42,466.80)	(167,172.00)	(124,705.20)
351	Recycling Services	102,745.11	192,448.00	89,702.89
352	Sanitary Landfill	(89,798.53)	(25,276.00)	64,522.53
360	Engineering	19,687.25	27,904.00	8,216.75
390	Airport	24,709.63	(29,762.00)	(54,471.63)
391	Airport Building Maintenance	25,661.86	45,295.00	19,633.14
393	Airport Grounds Maintenance	29,585.50	63,670.00	34,084.50
580	Parks & Cemeteries Admin.	105,340.43	196,473.00	91,132.57
582	Fort Frances Cemetery	36,602.40	89,281.00	52,678.60
583	Riverview Cemetery	104,885.43	172,375.00	67,489.57
584	Point Park	1,238.55	29,188.00	27,949.45
585	Parks - Outdoor Facilities	209,653.02	230,684.00	21,030.98
586	Lions Millennium Park	3,701.60	12,196.00	8,494.40
Total Operations and Facilities		1,624,554.30	2,905,335.00	1,280,780.70

PLANNING AND DEVELOPMENT

**Town of Fort Frances
General Fund (Operating)
Actuals as at August 31, 2016**

		Actuals to Date	2016 Draft Budget	Variance
150	Civic Centre	44,174.55	78,394.00	34,219.45
271	By-Law Enforcement	87,341.82	142,572.00	55,230.18
272	Animal Shelter	3,913.17	10,144.00	6,230.83
275	Fight the Blight Campaign	31,851.03		
813	Building Official	32,011.46	59,104.00	27,092.54
815	Planning & Zoning	44,153.75	108,623.00	64,469.25
	Total Planning and Development	243,445.78	398,837.00	187,242.25
	Sub-Total General Fund (Operating)	(6,943,130.23)	-	6,974,981.26
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	(6,943,130.23)	-	6,974,981.26
	TOTAL BUDGET - Revenue	(18,968,582.31)	(21,604,520.00)	(2,635,937.69)
	TOTAL BUDGET - Expenditures	12,025,452.08	21,604,520.00	9,579,067.92
		(6,943,130.23)	0.00	6,943,130.23

Water and Sewer Fund (Operating)
Actuals to August 31, 2016

WATER		Actuals to Date	2016 Budget	Variance
961	Waterworks Administration	-846,652.45	(669,471.00)	177,181.45
965	Water Treatment Plant	336,656.60	539,114.00	202,457.40
966	Water Storage Facility	103,589.73	130,357.00	26,767.27
		-406,406.12	0.00	406,406.12
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-406,406.12	0.00	406,406.12

SEWER		Actual to Date	2016 Budget	Variance
410	Sanitary Sewer Administration	-701,310.50	(748,247.00)	(46,936.50)
413	Sewage Treatment Plant	494,288.65	748,247.00	253,958.35
		-207,021.85	0.00	207,021.85
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		-207,021.85	0.00	207,021.85

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2016**

	Actual to Date	2016 Budget	Variance
Administration			
C-110-0490-0952 Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-140-0490-0952 Contribution from Reserve Funds		(100,000.00)	(100,000.00)
C-110-9109-0000 iCompass Computers/iPads	5,023.59	10,000.00	4,976.41
C-140-9109-0000 Computer/Network Upgrades	23,376.97	25,000.00	1,623.03
C-140-9109-1523 Financial Software (Windows Version)	76,572.09	75,000.00	(1,572.09)
Total Revenue	-	(110,000.00)	(110,000.00)
Total Expenditures	104,972.65	110,000.00	5,027.35
TOTAL ADMINISTRATION	104,972.65	-	(104,972.65)
Honeywell Project			
C-105-0490-0490 OPA/FFPC Grants			-
C-105-0490-0589 Expense Recoveries	(50.20)		50.20
C-105-0490-0952 Contribution from Reserve Fund		(17,855.00)	(17,855.00)
C-105-9280-0000 Honeywell Improvement Project - Museum Controls		17,855.00	17,855.00
Total Revenue	(50.20)	(17,855.00)	(17,804.80)
Total Expenditures	-	17,855.00	17,855.00
TOTAL CIVIC CENTRE	(50.20)	-	50.20
EMERGENCY SERVICES			
C-211-0490-0952 Contribution from Reserve Funds		(40,425.00)	(40,425.00)
C-211-9122-0000 SCBA & Air Cylinders		3,900.00	3,900.00
C-211-9123-1471 GIS Capital Update		1,525.00	1,525.00
C-211-9133-0000 Fire Truck Replacement (Suburban)		32,000.00	32,000.00
C-211-9239-1431 Fire Hose Replacement		3,000.00	3,000.00
C-232-0490-0952 Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-232-9278-1471 2 - Permanent Speed Signs		10,000.00	10,000.00
Total Revenue	-	(50,425.00)	(50,425.00)
Total Expenditures	-	50,425.00	50,425.00
TOTAL EMERGENCY SERVICES	-	-	-
PUBLIC WORKS			
<u>Transportation</u>			
C-310-0490-0952 Contribution from Reserve Funds		(72,695.00)	(72,695.00)
C-334-0490-0952 Contribution from Reserve Funds		(558,414.00)	(558,414.00)
C-313-9110-1523 Contributions from Reserve Funds (Water & Sewer)		(708,272.00)	(708,272.00)
C-313-0490-0412 Provincial Grant	(166,107.00)	(175,606.00)	(9,499.00)
C-313-0490-0952 Contribution from Reserve Funds		(25,000.00)	(25,000.00)
C-316-0490-0412 Provincial Grant		(2,172,618.00)	(2,172,618.00)
C-316-0490-0952 Contribution from Reserve Funds		(4,526.00)	(4,526.00)
C-316-0490-0400 Federal Gas Tax Reserve (Federal Funding)		(472,268.00)	(472,268.00)
C-320-0490-0400 Federal Gas Tax Reserve (Federal Funding)		(404,036.00)	(404,036.00)
C-345-0490-0952 Contribution from Reserve Funds		(16,200.00)	(16,200.00)
C-310-9105-1471 Small Equipment Purchases	2,764.29	8,000.00	5,235.71
C-310-9127-0000 PW Garage Furnace & Air Conditioning Unit	8,390.13	10,000.00	1,609.87
C-310-9127-1471 PW Renovations	30,800.88	27,405.00	(3,395.88)
C-310-9300-1471 PW Garage Hoist		25,000.00	25,000.00
<u>Roads</u>			
C-313-9110-1523 Portage Avenue Storm Sewer Wet Sump Pumps		25,000.00	25,000.00
C-313-9271-1523 Phair Ave from 3rd - 6th Streets (200 m)	221,876.58	753,847.00	531,970.42
C-313-9272-1523 Nelson Street - Storm Sewer	114,159.77	120,031.00	5,871.23

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2016**

		Actual to Date	2016 Budget	Variance
C-313-9279-1523	Calder Drive Surface Treatment		10,000.00	10,000.00
C-316-9273-1523	Connecting Link - Kings Hwy 11-71 From Wright to York	334,473.42	541,300.00	206,826.58
C-316-9277-1523	Connecting Link - Colonization Rd E from Scott - 5th St	559,253.29	2,062,859.00	1,503,605.71
C-316-9303-1523	Connecting Link - Mill Rd Overpass Engineering		45,253.00	45,253.00
C-320-9271-1523	Sidewalks - Phair Ave from 3rd St - 6th St	63,410.65	104,036.00	40,625.35
C-320-9272-1523	Sidewalks - Nelson St	7,979.18		(7,979.18)
C-320-9273-1523	Sidewalks - Kings Hwy - Wright to York	86.59		(86.59)
C-320-9299-1523	Scott Street - 200 Block Interlocking Brick	4,701.32	300,000.00	295,298.68
C-334-9230-1471	Sidewalk Machine c/w Blower Attachment	155,660.01	156,660.00	999.99
C-334-9292-1471	Street Sweeper	310,175.27	316,754.00	6,578.73
C-334-9298-1471	BobCat with Track w/c Bucket & Landscaping Equip		85,000.00	85,000.00
C-345-9135-1471	Pole Replacement	6,243.76	8,000.00	1,756.24
C-345-9301-1471	Traffic Light Poles Central Ave & Scott Street	4,965.94	8,200.00	3,234.06
C-360-9123-1471	GIS Capital Upgrades		2,290.00	2,290.00
	<u>Airport</u>			
C-390-0490-0952	Contribution from Reserve Funds		(60,000.00)	(60,000.00)
C-390-9302-1523	Groundwater Well & Treatment System	28,967.18	60,000.00	31,032.82
	<u>Waste Mangement System</u>			-
C-351-0490-0952	Contribution from Reserve Funds		(13,255.00)	(13,255.00)
C-351-9128-1471	Transfer Station Upgrades & Distributed Salary/Ben/Equip	2,781.57	13,255.00	10,473.43
	<u>Parks</u>			
C-580-0490-0589	Lawn Tractor Trade-In		(4,000.00)	(4,000.00)
C-580-0490-0632	Cemetery Trust Donation		(8,944.00)	(8,944.00)
C-580-0490-0952	Contribution from Reserve Funds		(54,000.00)	(54,000.00)
C-586-0430-0632	Lions Millennium Park- Donations	(6,235.78)		6,235.78
C-580-9105-1471	Small Equipment Replacement	2,256.68	5,000.00	2,743.32
C-580-9133-1471	4x4 Truck c/w Snow Plow	618.30	49,000.00	48,381.70
C-580-9174-1471	Cemetery 2-John Deere Lawn Tractors	9,158.42	12,944.00	3,785.58
C-586-9232-1523	Lion`S Park Contracted Works	605.47		
	Total Revenue	(172,342.78)	(4,749,834.00)	(4,577,491.22)
	Total Expenditures	1,869,328.70	4,749,834.00	2,881,110.77
	TOTAL PUBLIC WORKS	1,696,985.92	-	(1,696,380.45)
	FORT FRANCES CHILDREN'S COMPLEX			
C-641-0490-0432	RRDSSAB Grant			-
C-641-0490-0436	Health & Safety Grant (DSSAB)		(17,000.00)	(17,000.00)
C-641-0490-0952	Contribution from Reserve Funds		(35,000.00)	(35,000.00)
C-641-9106-0000	Vent Hood/Air Handling System for Hood	2,772.97	17,000.00	14,227.03
C-641-9127-1523	Contracted Works	10,291.80		(10,291.80)
C-641-9133-1471	Vehicle Replacement		35,000.00	35,000.00
	Total Revenue	-	(52,000.00)	(52,000.00)
	Total Expenditures	13,064.77	52,000.00	38,935.23
	TOTAL FFCC	13,064.77	-	(13,064.77)
	SISTER KENNEDY CENTRE			
C-622-0490-0448	Provincial Grant			-
C-622-0490-0952	Contribution from Reserve Funds			-
C-622-9105-0000	Small Capital Purchases			-
C-622-9108-1523	Centre Upgrades (Roof Replacement).			-
C-622-9133-0000	Enabling Accessibility Van			-
	Total Revenue	-	-	-
	Total Expenditures	-	-	-

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2016**

	Actual to Date	2016 Budget	Variance
TOTAL SKC	-	-	-
Handivan			
C-653-0490-0952 Contribution from Reserve Funds		(85,000.00)	(85,000.00)
C-653-9133-0000 Handivan Bus Replacement		85,000.00	85,000.00
Total Revenue	-	(85,000.00)	(85,000.00)
Total Expenditures	-	85,000.00	85,000.00
TOTAL SKC	-	-	-
<u>MSC/Recreation</u>			
C-720-0490-0952 Contribution from Reserve Funds		(112,000.00)	(112,000.00)
C-720-0490-0412 Provincial Grant (Ont Trillium - MU/T Courts)	(135,000.00)	(112,000.00)	23,000.00
C-720-0490-449 NWHU Grant			-
C-722-0490-0952 Contribution from Reserve Funds		(96,100.00)	(96,100.00)
C-725-0490-0448 One Time Grant	(1,800.00)		1,800.00
C-725-0490-0952 Contribution from Reserve Funds		(38,300.00)	(38,300.00)
C-740-0490-0448 One Time Grant - Moffat Fund (Sunny Cove Camp)	(10,000.00)		10,000.00
C-740-0490-0952 Contribution from Reserve Funds		(8,000.00)	(8,000.00)
C-720-9294-1523 Multi Use/Tennis Courts	64,876.97	224,000.00	159,123.03
C-722-9105-1471 Floor Scrubber		8,000.00	8,000.00
C-722-9219-1471 Stage	23,944.38	24,000.00	55.62
C-722-9630-1523 52 Cnd Rink North Entrance Overhead Doors		4,500.00	4,500.00
C-722-9631-1471 52 Cnd Rink North Dehumidifier		23,000.00	23,000.00
C-722-9632-1523 Asbestos Tilt Removal in 52 Cnd Rink		5,000.00	5,000.00
C-722-9633-1471 IFK Rink Compressor Software		31,600.00	31,600.00
C-725-9624-0000 Fitness Equipment	2,774.47	3,000.00	225.53
C-725-9624-1495 Treadmill	6,759.00	7,000.00	241.00
C-725-9634-1471 Pool Motor & Pump	4,873.20	8,300.00	3,426.80
C-725-9635-1523 Door to Pool Hallway		3,000.00	3,000.00
C-725-9636-1471 Pool Natural Gas Heater	15,177.15	17,000.00	1,822.85
C-740-9108-1523 Sunny Cove Upgrades Windows & Doors		8,000.00	8,000.00
Total Revenue	(146,800.00)	(366,400.00)	(219,600.00)
Total Expenditures	118,405.17	366,400.00	247,994.83
TOTAL MSC	(28,394.83)	-	28,394.83
LIBRARY			
C-781-0490-0400 Federal Grant (CAPP)			-
C-781-0490-0412 Provincial Grant			-
C-781-0490-0952 Contribution from Reserve Funds		(30,000.00)	(30,000.00)
C-781-0490-0954 Contribution from Revenue Fund	(10,418.93)		10,418.93
C-781-9105-1471 Make Space Equipment	1,135.09	10,000.00	8,864.91
C-781-9109-0000 Computer Equipment	7,190.12	15,000.00	7,809.88
C-781-9132-0000 Office Furniture	1,759.89	-	(1,759.89)
C-781-9165-1471 Materials	6,941.51		(6,941.51)
C-781-9210-1527 Tech Equipment Contracted Services	2,770.67		(2,770.67)
C-781-9220-1471 Surveillance Upgrade	1,337.64	5,000.00	3,662.36
Total Revenue	(10,418.93)	(30,000.00)	(19,581.07)
Total Expenditures	21,134.92	30,000.00	8,865.08
TOTAL LIBRARY	10,715.99	-	(10,715.99)

MUSEUM

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2016**

	Actual to Date	2016 Budget	Variance
C-791-0490-0400 Federal Grant			-
C-791-0490-0412 Provincial Grant			-
C-791-0490-0632 Donations	(19,605.13)		19,605.13
C-791-0490-0952 Contribution from Reserve Funds			-
C-791-9109-0000 Computer/Scanner & Photo Studio Lighting			-
Museum Roof			-
Total Revenue	(19,605.13)	-	19,605.13
Total Expenditures	-	-	-
TOTAL MUSEUM	(19,605.13)	-	19,605.13
PLANNING & DEVELOPMENT			
C-122-0490-0400 Federal Grant	(155,581.01)	(503,949.00)	(348,367.99)
C-122-0490-0412 Provincial Grant	(11,025.68)	(781,528.00)	(770,502.32)
C-122-0490-0437 Other Sources of Revenue (BIA)	(30,000.00)	(130,000.00)	(100,000.00)
C-122-0490-0952 Contributions from Reserve Fund		(370,000.00)	(370,000.00)
C-122-0490-0954 Contribution from Reveune Fund (In-Kind)		(22,580.00)	(22,580.00)
C-150-0490-0952 Contributions from Reserve Fund		(142,000.00)	(142,000.00)
C-815-0490-0952 Contributions from Reserve Fund		(2,290.00)	(2,290.00)
C-122-9124-0000 Phone System Replacement	254,537.97	250,000.00	(4,537.97)
C-122-9286-1523 Rainy Lake Hotel Demolition/Market Square	77,588.63	1,558,057.00	1,480,468.37
C-150-9107-1471 Air Conditioner in Server Room	3,112.69	15,000.00	11,887.31
C-150-9127-1471 Mag Locks & Access Control - Main Entry		10,000.00	10,000.00
C-150-9127-1523 Replace Metal Cladding & Insulation Addition	225.23	65,000.00	64,774.77
C-150-9208-1523 Civic Centre Painting		10,000.00	10,000.00
C-150-9232-1523 Civic Centre Front Walkway/Sidewalk	940.26	42,000.00	41,059.74
C-815-9109-0000 Planning & Development GIS Capital		2,290.00	2,290.00
Total Revenue	(196,606.69)	(1,952,347.00)	(1,755,740.31)
Total Expenditures	336,404.78	1,952,347.00	1,615,942.22
TOTAL PLANNING & DEVELOPMENT	139,798.09	-	(139,798.09)
SANITARY SEWER			
C-410-0490-0952 Contribution from Reserve Funds			-
C-410-0490-0954 Contribution from Revenue Funds		(622,841.00)	(622,841.00)
C-410-9105-1471 Sanitary Sewer Small Tools & Equipment	1,636.59	12,000.00	10,363.41
C-410-9123-1471 GIS Capital Upgrades		2,290.00	2,290.00
C-410-9138-1523 Refurbishing Sanitary Manholes		50,000.00	50,000.00
C-410-9238-1523 Design for Infrastructure Renewal Project for 2017		37,500.00	37,500.00
C-410-9271-1523 Phair Ave from 3rd - 6th Streets (395 meters Sanitary Main)	340,566.44	435,188.00	94,621.56
C-410-9272-1523 Nelson Street - Butler to Shevlin	1,925.64		(1,925.64)
C-410-9273-1523 King`s Hwy Wright to York	449.71		(449.71)
C-410-9277-1523 Colonization Road East from Scott to North of 5th Street	99,542.05	85,863.00	(13,679.05)
Total Revenue	-	(622,841.00)	(622,841.00)
Total Expenditures	444,120.43	622,841.00	178,720.57
TOTAL SANITARY SEWER	444,120.43	-	(444,120.43)
SEWAGE TREATMENT PLANT			
C-413-0490-0412 Provincial Grant	1.00		(1.00)
C-413-0490-0490 ON Power Authority-ERIP Grant		(32,568.00)	(32,568.00)
C-413-0490-0954 Contribution from Revenue Fund		(277,819.00)	(277,819.00)
C-413-0490-0952 Contribution from Reserve Funds		(2,459,752.00)	(2,459,752.00)
C-413-9105-1471 Small Miscellaneous Capital	23,129.83	120,000.00	96,870.17
C-413-9108-1471 STP Repairs Materials	3,536.17		(3,536.17)
C-413-9280-1523 Honeywell Improvements - Paring Lot Lights		66,256.00	66,256.00

**Town of Fort Frances
Capital Fund Budget vs Actual
as at August 31, 2016**

		Actual to Date	2016 Budget	Variance
C-413-9290-1523	Sludge Dewatering Equipment	1,119,552.44	2,583,883.00	1,464,330.56
	Total Revenue	1.00	(2,770,139.00)	(2,770,140.00)
	Total Expenditures	1,146,218.44	2,770,139.00	1,623,920.56
	TOTAL STP	1,146,219.44	-	(1,146,219.44)
WATERWORKS ADMINISTRATION				
C-961-0330-0589	Expense Recovery			-
C-961-0490-0412	Provincial Grants			-
C-961-0490-0952	Contribution from Reserve Funds		(970,970.00)	(970,970.00)
C-961-0490-0954	Contribution from Revenue Fund		(327,130.00)	(327,130.00)
C-961-9105-1471	Miscellaneous Tools/Equipment	3,720.80	12,000.00	8,279.20
C-961-9123-1471	GIS Capital Upgrades		4,580.00	4,580.00
C-961-9137-1523	Replacing Main Line Water Valves/Hydrants	109,122.77	100,000.00	(9,122.77)
C-961-9236-1523	8th Street York to East Contracted Works	42.49		(42.49)
C-961-9238-1523	Design for Infrastructure Renewal Project for 2017		37,500.00	37,500.00
C-961-9271-1523	Phair Ave from 3rd - 6th Streets (395 meters Sanitary Main)	357,954.29	497,124.00	139,169.71
C-961-9272-1523	Nelson Street - Butler to Shevlin	1,276.46		(1,276.46)
C-961-9273-1523	King's Hwy Wright to York	1,129.03		(1,129.03)
C-961-9277-1523	Colonization Road East from Scott to North of 5th Street	391,761.94	646,896.00	255,134.06
	Total Revenue	-	(1,298,100.00)	(1,298,100.00)
	Total Expenditures	865,007.78	1,298,100.00	433,092.22
	TOTAL WATERWORKS ADMIN	865,007.78	-	(865,007.78)
WATER TREATMENT PLANT				
C-965-0490-0954	Contribution from Revenue Fund		(60,000.00)	(60,000.00)
C-965-9105-1471	Misc. Small Capital	13,100.78	60,000.00	46,899.22
	Total Revenue	-	(60,000.00)	(60,000.00)
	Total Expenditures	13,100.78	60,000.00	46,899.22
	TOTAL WTP	13,100.78	-	(13,100.78)
TOTAL REVENUE		(545,822.73)	(12,164,941.00)	(11,619,118.27)
TOTAL EXPENDITURES		4,931,758.42	12,164,941.00	7,233,788.05
TOTAL CAPITAL		4,385,935.69	-	(4,385,330.22)