

REPORTCOMMITTEE OF THE  
WHOLESeptember 12, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on September 12, 2016 from 5:30 p.m. to 7:04 p.m. and 7:22 p.m. to 8:02 p.m.

PRESENT: Councillor D. Kitowski, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, J. Caul, W. Brunetta and J. Albanese.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer (5:30-5:31, 6:47 to 6:56 and 7:22-8:02), J. Kabel, Manager of Community Services (5:30-5:31 and 6:47-6:56), A. Petrin, Human Resources Manager (5:30-5:31 and 6:47-6:56), W. Derksen, Solicitor (5:30-6:35), M. McCaig, Consultant (5:30-6:35).

**1. Call to Order at 5:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

Add 4.4 - Labour Relations or Employee Negotiations: CUPE

**3. Disclosure of pecuniary interest and the general nature thereof.**

Councillor Brunetta disclosed an interest in Item 8.3 from this agenda as the per diem and travel claim being considered is hers.

Councillor Ryan disclosed an interest in Item 8.2 from this agenda as the per diem claim and travel claim being considered is his.

Mayor Avis disclosed an interest in Item 8.1 from this agenda as the per diem claim and travel claim being considered is his.

**4. In-Camera:**

4.1 Litigation or potential Litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Negotiations Update  
M. McCaig, Consultant provided a verbal update. W. Derksen, Solicitor provided additional information.  
Direction was provided.

4.2 A Proposed or Pending Acquisition or Disposition of Land by the municipality: Land Rental Inquiry  
Request received and will be referred.

4.3 Advice that is subject to solicitor-client privilege, including communication necessary for that purpose: Pre-trial update  
The CAO provided a verbal summary.  
Direction was provided.

4.4 NON AGENDA - Labour Relations or Employee Negotiations: CUPE  
The CAO provided a verbal update. Additional input was provided by the Human Resources Manager, Manager of Community Services and Treasurer.  
Direction was provided.

171 Ryan - Caul: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.2 Land Rental Inquiry
- litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board, more specifically Item 4.1 Agency One

Negotiations Update

- the receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose, more specifically Item 4.3 Pre-trial update
- Labour relations or employee negotiations, more specifically Item 4.4 Non-Agenda: CUPE

CARRIED

**5. Public Session Resumes in Council Chambers at 7:02 p.m.**

The Committee of the Whole meeting was temporarily suspended at 7:04 p.m. in order to hear the deputations previously scheduled.

The Committee of the Whole meeting reconvened at 7:22 p.m.

**6. Council Reports on Board & Committee Activity:**

6.1 Mayor Avis - A verbal update regarding his attendance at the AMO Conference in August.

Councillor Albanese - A verbal highlight was given for the upcoming Terry Fox Run on Sunday September 18 and the Hazardous Waste day on Saturday September 17.

Councillor Brunetta - A verbal update was provided in regards to the Doctor Recruitment Committee, AMO Conference, NOSM Dinner and upcoming RRDMA meeting on September 28.

Councillor Caul - A verbal update was provided in regards to Age Friendly Committee, Sister Kennedy Centre, Youth Centre Committee and 55+ Seniors Housing project.

**7. Consent Agenda:**

7.1 Request for amendment to Land Use Agreement at 353 Scott Street - Salvation Army  
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to deny the request to amend the land use agreement.

172 Ryan - Caul: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12 and 7.13.

CARRIED

7.2 Amendment to Agreement with Province (Ontario Disaster Relief Assistance Program)  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to bring forward an amending by-law to revise the end date within the grant agreement.

7.3 Northwest Ontario's Sunset Country Travel Association  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Northwest Ontario's Sunset Country Travel Association annual per capita request in the amount of \$2187.63 plus HST.

7.4 Riverside Foundation for Health Care Annual Fall Dinner (Mobsters & Dames)  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a Bronze sponsorship in the amount of \$600.00 for the event taking place on September 24, 2016.

7.5 Amended Property Assessment Notices  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the amended property assessment notices for properties located at 426 Victoria Avenue, 714 Armit Avenue and 525 Portage Avenue in Fort Frances for the 2016 taxation year.

7.6 2017 Budget Timeline

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the timetable as presented.

7.7 Northwestern Ontario Sports Hall of Fame and Museum

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve a half page advertisement in the Northwestern Ontario Sports Hall of Fame and Museum's 35th Annual Induction Dinner Souvenir Program in the amount of \$250.00 plus applicable taxes.

7.8 Request for Reconsideration M.O.S. - 323 Second Street East

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located at 323 Second Street E. in Fort Frances for the 2016 taxation year.

7.9 Request for Reconsideration M.O.S. - 839 Christie Avenue

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located at 839 Christie Ave. in Fort Frances for the 2016 taxation year.

7.10 Request for Reconsideration M.O.S. - 1110 Second Street East

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located at 1110 Second Street East in Fort Frances for the 2016 taxation year.

7.11 D. Brown, CAO - AMO AGM & Annual Conference Travel Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the travel expense claim in the total amount of \$464.02 as submitted by D. Brown, CAO for his attendance at the AMO AGM & Annual Conference in Windsor, ON from August 13-17, 2016.

7.12 July 2016 Drinking Water Systems Monthly Summary Report

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the July 2016 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

7.13 Selection of Capital Projects for Ontario Community Infrastructure Fund (OCIF) Application

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to endorse the reconstruction of Colonization Road from 1302 to 1452 under the OCIF top up component for completion in the 2017 construction season, and further that administration submit necessary application before the October 21, 2016 deadline.

**8. Administration and Finance Division:**

8.1 Mayor Avis - AMO Conference Travel and Per Diem Claims

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claim in the total amount of \$1977.72 as submitted by Mayor Avis for his attendance at the AMO Conference held in Windsor, ON from August 13-17, 2016.

Mayor Avis disclosed an interest in this item as the per diem and travel claim being considered is his.

8.2 Councillor Ryan - AMO Conference Travel and Per Diem Claims

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claim in the

total amount of \$1659.33 as submitted by Councillor Ryan for his attendance at the AMO Conference held in Windsor, ON from August 13-17, 2016.

Councillor Ryan disclosed an interest in this item as the per diem and travel claim being considered is his.

- 8.3 Councillor Brunetta - AMO Conference Travel and Per Diem Claims  
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem and travel expense claim in the total amount of \$1026.76 as submitted by Councillor Brunetta for her attendance at the AMO Conference held in Windsor, ON from August 14-17, 2016.

Councillor Brunetta disclosed an interest in this item as the per diem and travel claim being considered is hers.

- 8.4 Moffat Family Fund Final Reports  
- approval of this report will endorse the recommendation of the Moffat Family Fund Steering Committee to approve the final reports of successful recipients of this grant in 2015.

## **9. Operations and Facilities Division:**

- 9.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.

## **10. General:**

- 10.1 Signage at Entrances  
- approval of this report will agree with the recommendation of the Economic Development Advisory Committee to approve the addition of 'Welcome' to our entrance signs as directed.  
Council directed that a slight modification be made to the location of the 'Welcome to' wording on our entrance signs.

## **11. Information:**

- 11.1 By-law Enforcement Quarterly Activity Report  
Received.
- 11.2 Building Statistics - July 2016 & August 2016  
Received.
- 11.3 O&F Public Works Area - Statistics May 2016  
Received.
- 11.4 O&F Environmental Area Statistics July 2016  
Received.
- 11.5 Aircraft Landings as of Sept 1 2016 (updated July & August)  
Received.
- 11.6 Administration & Finance Department  
- Statistics as of July 31, 2016  
- General Fund Financial Statement as of July 31, 2016  
- Water & Sewer Fund Financial Statement as of July 31, 2016  
- Capital Fund Financial Statement as of July 31, 2016  
Received.

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12. **Non-agenda items - None.**

13. **ADJOURNMENT**

13.1 The meeting adjourned at 8:02 p.m.

173 Caul - Ryan: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

D. Kitowski, Chairperson

E. Slomke, Clerk