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| Richard Boileau -Chair McTaggart | P | Chamber of Commerce Representative Jennifer Soderholm | P |
| Ed Gackley Flinthouse | P | RRFDC – Geoff Gillon | P |
| Jennifer Horton Curvy Chick | P | John Albanese – Town Councilor Town of Fort Frances | P |
| Scott Krienke-Turvery Ink Spotz Apparel | P | Shelley Wepruk Secretary | A |
| Marie Therese Metke Pharmsave | A | | |
| Doug Cuthbertson Northwoods | P | | |
| Pat Gartshore Gartch's International Pub | P | | |
| Kim Nicholson Emes Financial | P | | |
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1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Richard Boileau opened the meeting. The meeting was called to order at 8:00 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting – 17 August 2016

Copies of the minutes from the 13 July 2016 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 John Albanese/Kim Nicholson
TO accept the minutes presented of 13 July 2016
Also to ratify all motions made on that date.
No against or abstentions
CARRIED

3. Accounts Payable & Financial Report

Motion #2 Jennifer Horton/John Albanese
TO accept the total payable for October in the amount of \$1032.82
No against or abstentions
CARRIED

4. BUSINESS ARISING FROM THE MINUTES

Finance and Administration Committee

1. No financial report at this time.

Promotions Committee

1. Festival of Frost is the next promotion and event.

Maintenance Committee

1. Baskets – Removal date is required for FFPC
2. Gord Galbraith has rope lighting for “Stars”
3. Ed concerned about some businesses not sweeping their sidewalks. He expressed interested in visiting said businesses and encouraging them to do so - sweeping up dirt, cigarette butts, etc.

OLD BUSINESS

1. Map – on hold
2. HOPC – nothing new
3. Calendar of Events – Kim working on
4. Back of Signs – no report
5. Market Square – Still on the hunt for reasonably priced statues for the square
6. Boat Show & Shine – A bust. We’ll do something different next year.

NEW BUSINESS

1. Nominees to Board – Still trying to get Ed and Natalie on as full board members. Shelley is working with Lisa from Town on this.
2. New By-Law – Need clarification – what does insurance clause mean?
3. Tree Removal – Town does not want to cut down tree in front of Kim’s building. Ongoing discussion.
4. Scott Street Post Office Bench – The bench there is broken. Discussion re action to be taken.

5. Closing & Setting of Next Board Meeting

Motion # 4: Scott Krienke-Turvey/John Albanese

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 14 September, 2016 @ 8:00 a.m. at the BIA office.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.

Meeting closed at 8:50 am.