

REPORT

COMMITTEE OF THE  
WHOLE

September 26, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on September 26, 2016 from 5:31 p.m. to 7:00 p.m.

PRESENT: Councillor G. P. Ryan, Vice-Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese, W. Brunetta and J. Caul.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer (5:52-6:09pm), J. Kabel, Manager of Community Services (5:52-6:09pm), T. Rob, Manager of Operations & Facilities (6:40-7:00pm) and D. Galusha, Deputy-Treasurer (6:40-7:00pm).

**1. Call to Order at 5:31 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**

**3. Disclosure of pecuniary interest and the general nature thereof.**

Councillor Caul disclosed an interest in Item 8.1 as the travel expense and per diem claim is hers.

**4. In-Camera:**

4.1 Labour Relations or Employee Negotiations: FFPFFA negotiations update  
The CAO provided a verbal update.

- 174 Albanese - Brunetta: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:
- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.3 Hiring of Fire Chief / CEMC
  - a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.4 Property Matter
  - labour relations or employee negotiations; more specifically Item 4.1 FFPFFA negotiations update and Item 4.2 CUPE negotiations update
  - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.5 Damage Claim

CARRIED

4.2 Labour Relations or Employee Negotiations: CUPE negotiations update  
The CAO provided a verbal update. Additional information was provided by the Manager of Community Services and the Treasurer.

4.3 Personal Matters about an identifiable individual, including municipal or local board employees: Hiring of Fire Chief / CEMC  
A verbal update was provided by the CAO. A resolution will be considered in tonight's Council meeting.

4.4 A proposed or pending Acquisition or Disposition of land by the Municipality or Local Board: Property Matter  
- will be referred to Planning & Development Executive Committee for recommendation.

4.5 Litigation or Potential Litigation, including matters before administrative tribunals, affecting the municipality or local board: Damage Claim

- will be referred to the Operations & Facilities Executive Committee for recommendation.

**5. Public Session Resumes in Council Chambers at 6:40 p.m.**

**6. Council Reports on Board & Committee Activity:**

- 6.1 Mayor Avis - A verbal update was provided in regards to the Northwestern Ontario Municipal Association (NOMA) conference last week.  
Councillor Perry - No Verbal Update  
Councillor Ryan - No Verbal Update

**7. Consent Agenda:**

- 7.1 Surplus Equipment - Wastewater Treatment Plant and Public Works Shop.  
-approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the items, as outlined in the report be declared surplus and further that the items are advertised for sale and sold by way of a sealed bid submission.

- 175 Albanese - Brunetta: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, ~~7.4~~, 7.5 and 7.6.

CARRIED

- 7.2 Airport Property - Land Lease Private Aircraft Hangar (Pruys-Pope).  
-approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to terminate the current land lease agreement for a 300 square meter hangar lot with Mr. W. Pruys effective September 7, 2016 and further that the Town enter into a 25 year land lease agreement with Mr. S. Pope for a 300 square meter hangar lot effective September 7, 2016 and that Mayor and Clerk be authorized to execute the agreement.

- 7.3 Airport Property - Land Lease Private Aircraft Hangar - (Tetu-Laugheed).  
- approval of this report will agree with the recommendations of the Operations and Facilities Executive Committee to terminate the current land lease agreement with Mr. E. Tetu for a 300 square meter private hangar lot effective March 31, 2017 and further that the Town enter into a 25 year land lease agreement with Mr. T. Laugheed for a 300 square meter private hangar lot effective April 1, 2017 and that Mayor and Clerk be authorized to execute the agreement.

- 7.4 Deputation by Mr. W. Lundstrom - Use and Care of Pedestrians and Bicyclists.  
-approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to refer the request from Mr. Wayne Lundstrom to the Police Services Board for further consideration and further to not revisit the traffic control by-law provisions surrounding cyclists, and not install signage within the Downtown core at this time.

This item was pulled from Consent agenda by Councillor Perry. A brief discussion took place.

- 7.5 Fort Frances Children's Complex Vehicle Tender 16-CS-13.  
-approval of this report will agree with the recommendation of the Community Services Executive Committee to award Tender 16-CS-13 to MacDonald Motors for the 2017 Equinox AWD LT 3.6L at a total cost of \$32,533.83 including hst.

- 7.6 Museum Intern Funding Agreement - NOHFC.  
-approval of this report will agree to the recommendation of the Community Services Executive Committee to proceed with the Northern Ontario Heritage Fund Corporation

(NOHFC) agreement to have a Museum intern for one year with funding up to a maximum of \$34,944.00 and further that the cost to the Museum for the budget years 2016-2017 is estimated to range from \$7,884.00 to \$10,570.00.

**8. Administration and Finance Division:**

- 8.1 Councillor June Caul - AMO Conference Travel & Per Diem Claims.  
-Council approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approval the Travel Statement -Mayor/Council Honorarium per diem and travel expense claim in the total amount of \$853.00 as submitted by Councillor June Caul and further amended for her attendance at the AMO Conference - August 14-17, 2016 in Windsor.

Councillor Caul disclosed an interest in this item as the travel expense and per diem claim is hers. She did not speak to the matter.

**9. Operations and Facilities Division:**

- 9.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities

**10. General:**

- 10.1 ROMA Conference - January 29-31st, 2017 - Toronto - Resolution to Authorize Attendance.  
A brief discussion took place. A resolution will be considered in tonight's Council meeting.
- 10.2 AMO Conference - August 13-16, 2017 - Ottawa. - Resolution to Authorize Attendance.  
A brief discussion took place. A resolution will be considered in tonight's Council meeting.

**11. Information:**

- 11.1 Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - July 2016 Monthly Report\*.  
Received.
- 11.2 Operations and Facilities - Sewer and Water Data for 2016 - updated September 12, 2016\*.  
Received.
- 11.3 Administration & Finance Stats - August 31, 2016  
General Fund Financials as at August 31, 2016  
Water & Sewer Fund Financials as at August 31, 2016  
Capital Fund Financials as at August 31, 2016  
Received.

**12. Non-agenda items - None.**

**13. ADJOURNMENT**

- 13.1 The meeting adjourned at 7:00 p.m.

176 Albanese - Brunetta: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

G. P. Ryan, Vice-Chairperson

E. Slomke, Clerk