

REPORTCOMMITTEE OF THE
WHOLEOctober 11, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on October 11, 2016 from 5:30 p.m. to 7:55 p.m.

PRESENT: Councillor D. Kitowski, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, J. Albanese, W. Brunetta and J. Caul (left at 7:03 p.m.).

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, J. Kabel, Manager of Community Services (6:46-6:51 and 7:35-7:55), A. Petrin, Human Resources Manager (6:46-7:15), T. Rob, Manager of Operations & Facilities (7:35-7:55), W. Derksen, Solicitor (via telephone 5:31-6:45) and M. McCaig, Consultant (5:31-6:45).

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

12.1 Update on Tennis Court (Councillor Perry)

12.2 Establishment of a Council Remuneration Committee (Mayor Avis)

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Brunetta disclosed an interest in Item 8.3 from this agenda as the Per Diem and Travel Claim being considered is hers.

Councillor Perry disclosed an interest in Item 8.2 from this agenda as the Per Diem and Travel Claim being considered is his.

Councillor Ryan disclosed an interest in Item 8.1 from this agenda as the Per Diem and Travel Claim being considered is his.

Mayor Avis disclosed an item in Items 8.4 and 8.5 from this agenda as the Per Diem and Travel Claims being considered are his.

4. In-Camera:

4.1 Litigation or Potential Litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Negotiations Update
- A verbal summary was provided by M. McCaig, Consultant and W. Derksen (via teleconference), Solicitor. A lengthy discussion took place, after-which Council provided direction.

177 Brunetta - Albanese: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.4 Employment Contract amendment and Item 4.5 Appointment to Boards/Committees

- labour relations or employee negotiations; more specifically Item 4.2 CUPE Agreement summary and Item 4.3 FFPFFA Update

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.1 Agency One Negotiations Update

CARRIED

4.2 Labour Relations or Employee Negotiations: CUPE Agreement Summary

- A verbal summary was provided by A. Petrin, Human Resources Manager with additional input provided by D. Brown, CAO and J. Kabel, Manager of Community Services.

4.3 Labour Relations or Employee Negotiations: FFPFFA Update

- A verbal summary was provided by A. Petrin, Human Resources Manager and D. Brown, CAO. Council provided direction.

- 4.4 Personal matters about an identifiable individual, including municipal or local board employees: Employment Contract Amendment
D. Brown, CAO left the room for this discussion.
- A verbal summary was provided by A. Petrin, Human Resources Manager. Council provided direction.

- 4.5 Personal matters about an identifiable individual, including municipal or local board employees: Appointment to Boards / Committees
- A verbal summary was provided by J. Kabel, Manager of Community Services and E. Slomke, Town Clerk. A resolution will follow during tonight's Council meeting.

5. Public Session Resumes in Council Chambers at 7:35 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor R. Avis - No Verbal Update provided.
Councillor J. Albanese - No Verbal Update provided.
Councillor W. Brunetta - A Verbal Update was provided with regard to the Rainy River District Municipal Association, Fort Frances Chamber of Commerce, Dr. Recruitment Committee and Fort Frances Non-Profit Housing Corporation.
Councillor J. Caul - Absent.

7. Consent Agenda:

- 7.1 Business Licensing By-law
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to approve the amended Business Licensing By-law and further that the Business Licensing By-law be brought forward at the next Council meeting for Council's consideration.
- This item was pulled by Mayor Avis from the consent agenda and Council requested it be referred back to the Planning & Development Executive Committee for further consideration.

- 178 Brunetta - Albanese: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # ~~7.1~~, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8 and 7.9.

CARRIED

- 7.2 Sister Kennedy Centre Request - Waiving Calendar Parking Restrictions
- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to waive Calendar Parking in the 400 & 500 blocks of Nelson Street during the Seniors' Fair being held Tuesday October 4, 2016.
- 7.3 Development of Revised Boards and Committees by-law (Strategic Plan Initiative #36)
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to endorse the draft by-law presented as amended and further that the By-law be brought forward at the next meeting of Council for enactment.
- 7.4 800 Scott Street Water Service Repair Invoice
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee and the Operations & Facilities Executive Committee to reduce Mr. Krag's invoice for water service repair at 800 Scott Street in the amount of \$500.00.
- 7.5 Request for Reconsideration M. O. S.

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for properties located on Williams Ave. (RPRR22 Pt Part 8 Parcel 14648) and 1054 Williams Ave in Fort Frances for the 2016 taxation year.

7.6 Renewal of Municipal Insurance 2016-2017

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to renew the Municipal insurance with Frank Cowan Company for the period November 1, 2016 to November 1, 2017 in the amount of \$186,240.00 plus applicable taxes.

7.7 Expanded Ontario Community Infrastructure Funding - Formula Based Component Agreement

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize the execution of an agreement with the Minister of Agriculture, Food and Rural Affairs.

7.8 Public Transit Infrastructure Fund (PTIF)

- approval of this report will agree to the recommendation of the Community Services Executive Committee to support an application to the PTIF by the October 18th deadline, for the purchase of a Handivan bus in 2017 based on 50% funding and further endorse the tendering process for the 2016 capital purchase of a Handivan contain the addition of this provisional item pending approval in the 2017 Capital budget process.
**additional supporting documents are attached to the Community Services Executive Committee agenda for October 4, 2016.

7.9 St Francis Sports Fields Joint Use Agreement

- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the proposed revisions to the St Francis Sports Field Joint Use Agreement with the Northwest Catholic District School Board and the Rainy River District School Board, and further that the Mayor and Clerk be authorized to execute the agreement and by-law.

8. Administration and Finance Division:

8.1 Councillor Ryan - NOMA Regional Conference Travel & Per Diem Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel and Per Diem Claims in the total amount of \$445.00 as submitted by Councillor Ryan for his attendance at the NOMA Regional Conference held in Thunder Bay, ON from September 21-23, 2016.

Councillor Ryan disclosed an interest in this item as the Per Diem and Travel Claim being considered is his. He did not speak to the matter.

8.2 Councillor Perry - NOMA Regional Conference Travel & Per Diem Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel and Per Diem Claims in the total amount of \$555.00 as submitted by Councillor Perry for his attendance at the NOMA Regional Conference held in Thunder Bay, ON from September 21-23, 2016.

Councillor Perry disclosed an interest in this item as the Per Diem and Travel Claim being considered is his. He did not speak to the matter.

8.3 Councillor Brunetta - NOMA Regional Conference Travel & Per Diem Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel and Per Diem Claims in the total amount of \$555.00 as submitted by Councillor Brunetta for her attendance at the NOMA Regional Conference held in Thunder Bay, ON from September 21-23, 2016.

Councillor Brunetta disclosed an interest in this item as the Per Diem and Travel Claim

- 8.4 Mayor Avis - NOMA Regional Conference Travel & Per Diem Claims
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel and Per Diem Claims in the total amount of \$536.60 as submitted by Mayor Avis for his attendance at the NOMA Regional Conference held in Thunder Bay, ON from September 21-23, 2016.

Mayor Avis disclosed an interest in this item as the Per Diem and Travel Claim being considered is his. He did not speak to the matter.

- 8.5 Mayor Avis - Police Services Board Meeting Travel Claim
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel Claim in the total amount of \$53.65 as submitted by Mayor Avis for his attendance at the Police Services Board Meeting held in Atikokan, ON on September 27, 2016.

Mayor Avis disclosed an interest in this item as the Travel Claim being considered is his. He did not speak to the matter.

9. Operations and Facilities Division:

- 9.1 Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities

10. General:

- 10.1 Association of Municipalities of Ontario - What's Next Ontario?
- session scheduled for Wednesday October 19, 2016 in Dryden, ON
Councillor Perry and Mayor Avis expressed an interest in attending this session. A resolution will follow in tonight's Council meeting.

11. Information:

- 11.1 Complaint Register - August 2016
Received.

12. Non-agenda items:

13. ADJOURNMENT

- 13.1 The meeting adjourned at 7:55 p.m.

- 179 Brunetta - Albanese: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

D. Kitowski, Chairperson

E. Slomke, Clerk