

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #017

October 19, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on October 19, 2016 from 8:31 a.m. to 9:19 a.m.

PRESENT: Paul Ryan, Chairperson, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Doug Herr, Travis George (8:31 a.m. to 9:00 a.m.) and A. Tanguay ( 8:31 a.m. to 8:45 a.m.)

**1. Call to Order**

**2. Disclosure of pecuniary interest and the general nature thereof**

2.1 None

**3. Approval of Previous Committee Minutes**

3.1 Minutes from the meeting of this Committee on September 21, 2016 - the minutes were approved as circulated.

**4. Non-agenda Items**

None

**5. In-Camera**

5.1 Litigation or potential litigation - Damage Claim

Ryan - Caul THAT the Operations and Facilities Executive Committee now meet in-camera in order to address a matter pertaining to: litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; more specifically item 5.1 Damage Claim.

CARRIED

**6. New Business**

6.1 509 Victoria Avenue - Sewer Backup - the administration report was reviewed and will be forwarded to Council for approval.

6.2 Parks and Cemeteries Flower Quotes - the administration report was reviewed and will be forwarded to Council for approval.

6.3 Submission of Funding Application under the New Clean Water and Wastewater Fund (CWWF) Program - the administration report was reviewed and will be forwarded to Council for approval.

6.4 August 2016 Drinking Water Systems Monthly Summary Report - the August 2016 Drinking Water Systems Monthly Summary Report was reviewed and will be forwarded to Council for approval.

**7. Information**

- 7.1 Fort Frances Wastewater Treatment Facility August 2016 Monthly Report - the August 2016 report was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Airport Statistics updated as of September 30, 2016 - the statistics as of September 30, 2016 were reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Sewer and Water Data for 2016 - updated October 7, 2016 - the sewer and water data updated October 7, 2016 was reviewed and will be forwarded to Council as information only. No action required.
- 7.4 Landfill Statistics updated September 30, 2016 - the Landfill Statistics as of September 30, 2016 were reviewed and will be forwarded to Council as information only. No action required.

**8. Adjourn / Next Meeting Date**

The meeting was adjourned at 9:19 a.m.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities