

Richard Boileau -Chair McTaggart	A	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gackley Flinthouse - Guest	A	RRFDC – Geoff Gillon	A
Jennifer Horton Curvy Chick	P	John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvey Ink Spotz Apparel	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	A		
Doug Cuthbertson Northwoods	P		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	P		



## **1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions**

Pat Gartshore opened the meeting. The meeting to was called to order at 8:00 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

## **2. Approval of Minutes**

### **B.I.A Board of Management Meeting – 12 October 2016**

Copies of the minutes from the 14 September, 2016 Board of Management Meeting circulated for review and approval. The following motion was made:

**Motion #1 John Albanese/Scott Krinke-Turvey**  
TO accept the minutes presented of 17 August, 2016  
Also to ratify all motions made on that date.  
**No against or abstentions**  
**CARRIED**

## **3. Accounts Payable & Financial Report**

**Motion #2 Motion #2 Kim Nicholson/Doug Cuthbertson**  
TO accept the total payable for October in the amount of \$1,161.41  
**No against or abstentions**

#### **4. BUSINESS ARISING FROM THE MINUTES**

##### **Finance and Administration Committee**

1. No report at this time

##### **Promotions Committee**

1. Nothing New

##### **Maintenance Committee**

1. Ed is looking after snow flakes
2. Getting prepared for Christmas baskets

##### **OLD BUSINESS**

1. Map – nothing until Rainy Lake Hotel comes down.
2. HOPC – No report
3. Calendar of Events – No Report
4. Nominees to Board – Ed has been added.
5. Baskets will be going up after Remembrance Day
6. Market Square Status – Richard will be talking to the board
7. Christmas Parade – Scott gave us an update. It will still be on 3 December, 2016 International Falls Parade is being held on Black Friday. Gillons sent email stating they are willing to do parade if they are the sole organizers. Scott declined offer but asked if they would be willing to partner. Gillons declined. The Chamber of Commerce will be partnering with Scott. Parade may be moved to 26 November, 2016
8. Festival of Frost – a motion was made to suspend the Festival of Frost for this year.

##### **Motion #3 Jennifer Horton/Kim Nicholson**

TO suspend the Festival of Frost for the current year. To be reviewed next year.

##### **No against or abstentions**

9. Moonlight Madness – 25 November, 2016. Jen to talk to Richard re promotions for 24 November, 2016

##### **NEW BUSINESS**

1. New By-Laws – Retail business insurance. Town had discession to say who needs a rider and who does not. Scott questioned it. Council is currently investigating. As it stands, town could ask business to co-insure.

## **5. Closing & Setting of Next Board Meeting**

**Motion # 3 John Albanese**

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 09 November @ 8:00 a.m. at the BIA office.

**PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.**

Meeting closed at 8:51 am.