

REPORT

COMMITTEE OF THE
WHOLE

October 24, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on October 24, 2016 from 5:30 p.m. to 6:31 p.m.

PRESENT: Councillor G. P. Ryan, Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese, J. Caul and W. Brunetta

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, T. Dennis, CBO (5:30-5:56 and 6:08-6:31), T. Rob, Manager of Operations & Facilities (5:30-6:06), L. Lindberg, Treasurer (6:08-6:31), A. Petrin, Human Resources Manager (6:08-6:31)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Mayor Avis disclosed an interest in Item 8.1 from this agenda as his company is one of the bidders.

4. In-Camera:

4.1 A proposed or pending acquisition or disposition of land by the municipality or local board: Property Matter - Holding Consideration
A verbal summary was provided by T. Dennis, CBO with additional input provided by T. Rob, Manager of Operations & Facilities. A resolution will be considered during tonight's Council meeting.

182 Brunetta - Perry: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes, more specifically Item 4.1 Property Matter - Holding Consideration
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.2 Sewage Backup matter

CARRIED

4.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Sewage Backup matter

A verbal summary was provided by T. Rob, Manager of Operations & Facilities. A resolution will be considered during tonight's Council meeting.

5. Public Session Resumes in Council Chambers at 6:08 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor R. Avis - Verbal Update - none
Councillor D. Kitowski - Verbal Update - none
Councillor K. Perry - Verbal Update - none
Councillor G. P. Ryan - Verbal Update - none

7. Consent Agenda:

7.1 Draft Business Licensing By-law

- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to approve the amended Business Licensing By-law and further that the Business Licensing By-law be brought forward for Council's consideration.

This item was pulled by Councillor Perry. A discussion took place.

- 183 Brunetta - Perry: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # ~~7.1~~, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10 and 7.11.

CARRIED

- 7.2 Request from Dialog Ontario Inc. regarding encroachment at RBC on Scott Street
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to approve the request for land use agreement for the purpose of an accessibility ramp for 343 Scott Street and further that an agreement be drafted with final drawings and that an authorizing by-law be passed and executed by the Mayor and Clerk.
- 7.3 Friends of the Museum 5th Annual Fall Soiree and Fundraising Gala
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the purchase of 10 tickets in the total amount of \$300.00 for the Fall Soiree and Fundraising Gala to be held at the Fort Frances Museum on November 3, 2016.
- 7.4 Royal Canadian Legion Manitoba / NW Ontario Command Advertising
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the advertisement request from the Royal Canadian Legion Manitoba / NW Ontario Command's 'Military Service Recognition Book' and that no further action be taken.
- 7.5 CUPE Local 65 Retirement Dinner and Dance Request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to contribute Town of Fort Frances promotional items for attendance draws to the Retirement Planning Committee for CUPE 65 annual Retirement Dinner held at the Royal Canadian Legion - Branch #29 on November 29, 2016.
- 7.6 Consumer Price Index (CPI) Increase for 2017 User Fees
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to adopt a 1.5% use fee increase for 2016 which is reflective of the Ontario Consumer Price Index, and further that Division Managers affect said increase into the user fees to be reviewed by the respective Executive Committees at the first meeting in November with the exception of Water & Sewer rates which will be brought separately in January/February 2017.
- 7.7 Meals on Wheels 2017 Financial Requests
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to receive the budget allocation request from the Fort Frances Meals on Wheels and refer said request to the 2017 budget process.
- 7.8 509 Victoria Avenue - Sewer Backup
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee that the request for partial compensation for the works completed by Pryde's Plumbing and Heating be accepted in principle and once an invoice is submitted, further consideration be given to the value.
- 7.9 Parks and Cemeteries Flower Quotes
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to award the supply of the 2017 flowers to Lowey's Greenhouse

- 7.10 Submission of Funding Application under the New Clean Water and Wastewater Fund (CWWF) Program
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to ensure that the reconstruction of 2nd Street East between Mowat Avenue and Portage Avenue be selected as the project to be submitted under the CWWF Program, further that the project will not proceed in 2017 unless the funding from CWWF Program is obtained, and further that if the funding is obtained under the CWWF Program, that the Mayor and Clerk be authorized to execute the funding agreements with the Provincial government.
- 7.11 August 2016 Drinking Water Systems Monthly Summary Report
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the August 2016 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

8. Administration and Finance Division:

- 8.1 2016 Utility Vehicle Tender - Fire Department
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize the purchase of a rescue vehicle from Dryden GM in accordance with the tender process.

Mayor Avis disclosed an interest in this item as his company was one of the bidders. He did not speak to the matter.

- 8.2 Information Technology Manager Job Evaluation
- approval of this report will agree to the recommendation of the Salary Structure Administration Practices Committee to place the IT Manager position on the salary grid at Point Band 9 (based on a 40-hour workweek) and further direct Town Administration to begin advertising for this position with an anticipated start date of January 3, 2017.

9. Operations and Facilities Division:

- 9.1 Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities

10. General:

- 10.1 AMO Seeks Council Resolution: What's Next Ontario?
Councillor Perry and Mayor Avis attended a session related to this request last week and both spoke in opposition of supporting this resolution.

11. Information:

- 11.1 General Fund
Capital Financial
Water & Sewer Financial
Administration & Finance Statistics
Received.
- 11.2 Building Statistics - September 2016
Received.
- 11.3 Fort Frances Wastewater Treatment Facility August 2016 Monthly Report
Received.

11.4 Airport Statistics updated as of September 30, 2016
Received.

11.5 Sewer and Water Data for 2016 - updated October 7, 2016
Received.

11.6 Landfill Statistics update September 30, 2016
Received.

12. Non-agenda items - None.

13. ADJOURNMENT

13.1 The meeting adjourned at 6:31 p.m.

184 Brunetta - Perry: THAT this meeting of the Committee of the Whole of Council of the
Town of Fort Frances be now closed.

CARRIED

G. P. Ryan, Chairperson

E. Slomke, Clerk