

TOWN OF FORT FRANCES

AGENDA - November 28, 2016

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 077) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 A proposed or pending acquisition or disposition of land by the municipality or local board: Industrial Park Lot inquiry
 - will be referred to the Planning and Development Executive Committee for recommendation
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Mayor R. Avis - Verbal Update
 - Councillor D. Kitowski - Verbal Update
 - Councillor K. Perry - Verbal Update
 - Councillor G. P. Ryan - Verbal Update
7. **Consent Agenda:**
 - 7.1 Request to have local By-law No. 25/76 Private Pool Fencing amended 3
 - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to direct administration to conduct further research and propose a new draft By-law for Pool and Hot-Tub/Spas Fencing, and further that the draft be presented by May 1, 2017 for recommendation.
 - 7.2 Amendments to funding agreements with Northern Ontario Heritage Fund and FedNOR for the Rainy Lake Market Square Project 4
 - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to accept the amendments and further that the original by-laws executing said funding agreements with Northern Ontario Heritage Fund and

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FedNOR be amended.	
7.3 Deputation by Mr. W. Lundstrom - Use and Care of Pedestrians and Bicyclists - approval of this report is not required as it is considered information.	5 - 6
7.4 October 2016 Drinking Water Systems Monthly Summary Report - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the report and approve it prior to it being made available to the general public.	7 - 14
8. <u>General:</u>	
8.1 Letter received November 21, 2016 from C. Donald, Chairperson, Fun In The Sun Committee re: request events deemed Municipal Event	15
8.2 Committee & Council meeting dates in 2017	16 - 18
8.3 Rainy River District Municipal Association - Invite to AGM on January 28, 2017 in Rainy River	19 - 21
9. <u>Information:</u>	
9.1 October 2016 Summary Report from Fire & Rescue Services	22
9.2 Letter from Ministry of Finance re: Ontario Municipal Partnership Fund	23 - 26
10. <u>Non-agenda items:</u>	
11. <u>ADJOURNMENT</u>	

Date: November 22, 2016

Report To: Mayor & Council

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: **Request to have local By-Law NO 25/76 Private Pool Fencing, be amended.**

Council will recall that a letter was received from Mr. & Mrs Lidkea in regards to a request for Council to conduct a review of By-Law #25/76 – Pool Fencing.

The Planning & Development Executive Committee reviewed this request at their meeting on November 21, 2016. After reviewing and discussing the current By-Law, the Planning and Development Executive Committee is recommending that administration should conduct further research and propose a new draft By-Law for Pool and Hot-Tub/Spas Fencing. This draft shall be presented to the Committee by May 1, 2017 for recommendation.

Respectfully submitted,

Original Signed By

Tyson Dennis
Chief Building Official/Municipal Planner

Council approval of this report will: direct administration to conduct further research and propose a new draft By-Law for Pool and Hot-Tub/Spas Fencing. This draft shall be presented to the Committee by May 1, 2017 for recommendation.

November 21, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operations & Facilities

RE: Amendments to funding agreements with Northern Ontario Heritage Fund and FedNOR for the Rainy Lake Market Square Project

Background

On July 11, 2016 a report was brought through Council to extend the project deadline for the Rainy Lake Market Square project to allow for an amendment to the funding agreement to be reviewed by the board of the Northern Ontario Heritage Fund to adjust the project description wording to align better with the preliminary design. This delay resulted in an application to extend the project deadline also having to be filed with FedNOR.

On September 22, 2016 an amendment to the funding agreement was received by the Town from FedNOR taking into consideration the extension of timeline from December 31, 2016 to December 31, 2017. An amendment to the funding agreement with the Northern Ontario Heritage Fund was received on November 8, 2016, amending the Project Summary and Project Purpose of the original agreement as well as the Project Schedule for a completion date of December 31, 2017 to match that of FedNOR.

It is the recommendation of the Planning and Development Executive Committee that the amendments received from FedNOR and Northern Ontario Heritage Fund be accepted, executed and the original by-laws entering the Town of Fort Frances into funding agreements with both Northern Ontario Heritage Fund and FedNOR for the development of the Rainy Lake Market Square be amended.

Respectfully Submitted



Travis Rob, EIT
Manager of Operations and Facilities

<p>Council Approval of the report will agree with the recommendation of the Planning and Development Executive Committee that the amendments received from FedNOR and Northern Ontario Heritage Fund be accepted, executed and the original by-laws entering the Town of Fort Frances into funding agreements with both Northern Ontario Heritage Fund and FedNOR for the development of the Rainy Lake Market Square be amended.</p>

November 18, 2016

Report To: Mayor and Council

From: Travis Rob, Manager of Operations & Facilities

RE: Deputation by Mr. W. Lundstrom – Use and Care of Pedestrians and Bicyclists

At the September 12, 2016 meeting of Council Mr. Lundstrom made a presentation regarding the interaction of pedestrians and cyclists on the sidewalks in Fort Frances, particularly within the Downtown Core. Mr. Lundstrom discussed the laws and by-laws surrounding the use of sidewalks by cyclists and requested that the by-laws be reviewed and strengthened. Mr. Lundstrom also brought forward the signs on the waterfront walking path that say 'Walking Path Only' thereby directing cyclists onto the bicycle path.

The Matter was discussed at the September 21, 2016 meeting of the Operations and facilities Executive Committee where a recommendation was brought forward to the September 26, 2016 Meeting of Council for the matter to be referred to the Police Services Board for further consideration as well as to not install signage in the Downtown Core.

On November 15, 2016 an email was received from Loreen Holt, secretary of the Police Services Board notifying that the matter had been discussed at the November 3, 2016 meeting of the board and the board supported the recommendation of the Operations and Facilities Executive committee. Given this information, there is no further action to be completed by Council and this matter is considered complete.

Respectfully Submitted



Travis Rob, EIT

Manager of Operations and Facilities

Council Approval of this report is not required as it is considered information.

Travis Rob

From: Loreen Holt <laholty@shaw.ca>
Sent: November-15-16 12:38 PM
To: Travis Rob
Cc: Rick Wiedenhoeft
Subject: Letter from Wayne Lundstrom

Travis - at our meeting of November 3, 2016 the issue of Use and Care of Pedestrians and Bicyclists was discussed.

The Police Services Board supports the recommendation of the Operations and Facilities Executive Committee.

Loreen Holt

November 21, 2016

Report To: Mayor & Council

From: Travis Rob, Manager of Operations & Facilities

SUBJECT: October 2016 Drinking Water Systems Monthly Summary Report

Please find attached the October 2016 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the October 2016 report as presented.

Respectfully submitted,
Operations & Facilities Division

Travis Rob, E.I.T.
Manager of Operations & Facilities

Council approval of this report will accept the October 2016 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.
--

c.c. – Doug Herr, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

03CouncilwaterreportMarch 2015

October, 2016

**Monthly Summary Report
Water Systems**

**Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator**

Dated: November 14, 2016

1) **Introduction:**

This report contains the major maintenance activities and operational events that occurred during the month of October 2016 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

2) **Flow Data:**

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

3) **Microbiological (Health Related) Water Analysis – Main Water System # 220000978:**

Water Treatment Plant (treated): 4 samples taken no adverse results

Water Treatment Plant (raw): 4 samples taken no adverse results

Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

Water distribution samples taken at the following locations:

1. 122 Scott St.	2. 901 Wright Ave.	3. 810 King's Hwy.	4. W. Tower
5. 1111 First St.	6. 740 Scott St.	7. 1036 Victoria Ave.	8. 901 Wright
9. Tower	10. 1104 Church St.	11. 933 Banta Blvd	12. Tower
13. 1111 First St.	14. 740 Scott	15. 1036 Victoria Ave.	16. W. Tower

4) **Microbiological (Health Related) Water Analysis - Airport Groundwater Well # 26002736:**

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purpose in accordance with the Health Protection and Promotion Act – Section 7 of the Small Drinking Water Systems Regulation, O. Reg. 318/08 (*Amended to Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05*). The operators do a visual inspection of

the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 318/08, Section 7(5).

5) Free Available Chlorine Residual (FAC) - Main Water System - # 220000978:

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

6) Free Available Chlorine residual (FAC) – Airport Groundwater Well System # 26002736:

Signs posted, exempt from testing.

7) Maintenance Activities at the WTP:

- Oct. 02nd - power outage generator started automatically
- Oct. 04th - calibrated the dist CL2 analyzer
- Oct. 6th - cleaned top and bottom tanks on the poly unit
cleaned all 4 check valves on the poly unit
- Oct. 13th - began to disassemble Sunny Cove Water System,
- Oct. 25th - worked on Filter No. 2 Influent valve
- Oct. 26th - replaced solenoid on Alum Valve
- Oct. 28th - cleaned top and bottom tanks on the poly unit.
- cleaned all four (4) check valves on poly unit.

8) **Water Complaints:**

- Poor Pressure – 0 complaints
- Water Quality – 0 complaints

9) **Other Miscellaneous Information:**

- Oct. 03rd - Routine Micro Sample Collection
- Oct. 04th - Propane Training for WTP staff
- Oct. 05th - Lead Sampling program
- Oct. 06th - Lead Sampling program
- Oct. 11th - Lead Sampling program
Routine Micro Sample Collection
Took Grab samples off the filters
- Oct. 12th - Lead Sampling program
- Oct. 17th - Routine Micro Sample Collection
- Oct. 24th - Routine Micro Sample Collection
- Oct. 31st - Routine Micro Sample Collection
- Quarterly DWSP samples taken.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: _____
- Doug Herr, Environmental & Facilities Supt.: _____
- Travis Rob, Manager of Operations & Facilities: _____
- Doug Brown, CAO: _____
- Paul Ryan, Chair O& F Exec Committee: _____
- Roy Avis, Mayor: _____
- June Caul, Councillor: _____
- John Albanese, Councillor: _____
- Wendy Brunetta, Councillor: _____
- Doug Kitowski, Councillor: _____
- Ken Perry, Councillor: _____

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report September 2016

Town of Fort Frances - Water treatment Plant - Water Works # 220000978
Monitoring Record
October 2016

Operating Data	Units	*MAC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
		or Range																																	
Flow rates																																			
Raw Water	10^3 M^3	17	5.79	5.40	5.50	5.59	5.54	5.63	5.59	5.46	5.72	5.42	5.62	5.51	5.59	5.55	5.37	5.69	5.59	5.55	5.54	5.54	5.56	5.77	5.58	5.26	5.55	4.89	5.59	5.52	5.44	5.58	5.59	171.52	5.53
Peak Instantaneous - Raw Water	L/s	n/a	65.56	65.40	65.73	65.40	65.33	65.21	65.11	65.05	64.98	64.96	65.15	64.93	64.91	64.90	64.86	64.88	64.91	64.81	64.81	64.75	64.86	64.73	64.83	64.73	64.71	64.71	65.21	64.86	64.82	64.75	64.71	2014.56	64.99
Treated Water	10^3 M^3	17	3.21	3.20	2.98	3.44	3.01	4.65	3.33	3.17	3.18	3.29	3.18	3.40	3.03	3.93	2.76	3.39	3.28	3.13	3.18	3.21	3.23	3.34	3.21	3.08	4.50	3.24	3.31	3.17	3.06	3.49	3.47	103.05	3.32
Peak Instantaneous - Treated Water	L/s	n/a	78.23	79.95		66.37	64.28	76.49	74.85	65.52	67.31	63.37	64.52	66.44	68.46	83.57	67.86	64.24	101.06	80.45	80.54	80.82	80.88	81.97	80.97	81.29	87.76	87.76	84.28	80.71	80.15	81.38	80.94	2302.42	76.75
BackWash Water	10^3 M^3	n/a	0.270	0.182	0.134	0.165	0.267	0.218	0.204	0.269	0.220	0.188	0.268	0.267	0.211	0.189	0.264	0.215	0.196	0.264	0.208	0.201	0.258	0.208	0.198	0.127	0.288		0.170	0.207	0.264	0.203	0.327	6.650	0.222
Fluoride Information																																			
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.67	0.64	0.68	0.64	0.80	0.79	0.77	0.66	0.58	0.54	0.61	0.56	0.60	0.62	0.64	0.65	0.64	0.62	0.60	0.58	0.52	0.60	0.61	0.76	0.69	0.77	0.70	0.65	0.68	0.67	0.54	20.08	0.65
Turbidity Information																																			
Raw Water	NTU	n/a	1.37	1.39	1.28	1.31	1.33	1.23	1.27	1.21	1.36	1.29	1.38	1.32	1.39	1.41	1.26	1.19	1.22	1.27	1.21	1.30	1.33	1.35	1.39	1.31	1.22	1.91	1.30	1.21	1.27	1.33	1.44	41.05	1.32
Settled Water	NTU	n/a	0.12	0.11	0.14	0.12	0.15	0.14	0.17	0.13	0.11	0.14	0.15	0.16	0.14	0.15	0.14	0.14	0.14	0.12	0.11	0.13	0.11	0.09	0.25	0.19	0.14	0.13	0.17	0.14	0.16	0.19	0.17	4.45	0.14
Treated Water	NTU	1	0.08	0.09	0.10	0.11	0.10	0.09	0.10	0.09	0.09	0.11	0.09	0.11	0.09	0.08	0.08	0.07	0.06	0.06	0.06	0.09	0.08	0.07	0.09	0.11	0.08	0.09	0.11	0.10	0.11	0.09	0.09	2.77	0.09
Other Operating Parameters																																			
pH - Treated Water	no units	6.5 to 8.5	7.19	7.21	6.88	6.99	7.10	7.17	7.18	7.25	7.14	7.18	7.17	7.14	7.16	7.22	7.19	7.21	7.22	7.19	7.20	7.15	7.13	7.15	7.17	7.17	7.20	7.28	7.20	7.18	7.19	7.15	7.19	222.15	7.17
pH - Settled water	no units	n/a	6.45	6.41	6.30	6.31	6.57	6.67	6.61	6.88	6.50	6.49	6.48	6.52	6.47	6.41	6.39	6.42	6.38	6.44	6.44	6.59	6.84	6.71	6.59	6.47	6.53	6.43	6.44	6.37	6.20	6.44	6.49	201.24	6.49
pH - Raw Water	no units	n/a	7.01	7.09	7.12	7.05	7.03	7.05	7.05	7.10	7.01	7.07	7.01	7.04	7.08	7.07	7.05	7.01	7.07	7.03	7.07	7.12	6.99	7.01	7.05	7.07	7.09	7.19	7.07	7.13	7.10	7.10	7.10	219.03	7.07
FAC - Treated Water	mg/l	0.2 to 4	2.25	2.20	2.72	2.11	2.36	2.34	2.24	2.20	2.20	2.24	2.26	2.24	2.14	2.19	1.96	2.36	2.39	2.21	2.23	2.26	2.22	2.17	2.00	2.36	2.42	2.54	2.44	2.28	2.30	2.28	2.44	70.55	2.28
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.47	2.45	2.88	2.23	2.56	2.66	2.52	2.58	2.62	2.60	2.58	2.52	2.42	2.48	2.29	2.64	2.66	2.47	2.47	2.54	2.46	2.32	2.21	2.52	2.58	2.66	2.70	2.50	2.62	2.48	2.72	78.41	2.53
Temperature	C	15	15.0	15.0	15.0	15.0	15.0	15.0	15.0	14.0	14.0	14.0	13.0	13.0	12.0	12.0	12.0	12.0	11.0	11.0	11.0	11.0	11.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	377.0	12.2	
Fluoride used (Total Daily Consumption)	kg	n/a	21.0	20.0	22.0	20.0	22.0	22.0	21.0	21.0	21.0	23.0	21.0	22.0	21.0	22.0	21.0	21.0	21.0	20.0	17.0	17.0	14.0	12.0	19.0	23.0	23.0	22.0	23.0	23.0	19.0	18.0	18.0	630.0	20.3
Chlorine used (Total Daily Consumption)	kg	n/a	29.0	27.0	28.0	27.0	26.0	27.0	27.0	26.0	26.0	25.0	27.0	27.0	26.0	26.0	24.0	27.0	27.0	25.0	25.0	25.0	25.0	26.0	24.0	24.0	25.0	21.0	25.0	24.0	24.0	25.0	25.0	795.0	25.6
Soda ash (Total Daily Consumption)	kg	n/a	202.7	189.0	192.5	195.7	193.9	197.1	195.7	191.1	200.2	189.7	196.7	192.9	195.7	194.3	188.0	199.2	195.7	194.3	193.9	193.9	194.6	202.0	195.3	184.1	194.3	171.2	195.7	193.2	190.4	195.3	195.7	6003.2	193.7
Soda Ash - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0	
Alum residual - (Total Daily Consumption)	kg	n/a	202.7	189.0	192.5	195.7	193.9	197.1	195.7	191.1	200.2	189.7	196.7	192.9	195.7	194.3	188.0	199.2	195.7	194.3	193.9	193.9	194.6	202.0	195.3	184.1	194.3	171.2	195.7	193.2	190.4	195.3	195.7	6003.2	193.7
Alum residual - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0	
Alum residual - Treated Water	mg/l	0.1	0.04	0.03	0.03	0.02	0.03	0.02	0.03	0.02	0.01	0.01	0.02	0.02	0.04	0.01	0.03	0.04	0.04	0.04	0.04	0.04	0.02	0.01	0.02	0.01	0.02	0.01	0.03	0.03	0.04	0.02	0.79	0.03	
Poly bags added (25 kg bags)	kg					0.5	0.5					0.5		0.5						0.5							0.5		0.5					87.5	

Flow Data	October	Units	2014		2015		2016	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water	m ³			132900		170410		171520
Raw Maximum Day	m ³		Sunday 05th	4410	Saturday 24th	5730	Saturday 01st	5790
Raw Minimum Day	m ³		Monday 06th	4140	Monday 26th	5230	Monday 26th	4890
Raw Average Daily Consumption	m ³			4290		5500		5500
Total Treated Water	m ³			106970		123450		103050
Treated Water Maximum Day Consumption	m ³		Monday 27th	4020	Monday 05th	4720	Monday 06th	4650
Treated Water Minimum Day Consumption	m ³		Monday 13th	3000	Monday 26th	3210	Monday 15th	2760
Treated Water Average Day Consumption	m ³			3450		3980		3470
Daily Average Per Household Consumption Rate	m ³			0.91		1.05		0.92
* Daily Average Per Person Consumption Rate	m ³			0.43		0.50		0.43
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			1.92		2.16		2.28
Total Chlorine Residual - Treated Water	mg/L			2.22		2.55		2.53
Aluminum Sulphate - Raw Water	mg/L			36.9		35.0		35.0
Aluminum Sulphate - Treated Water Residual	mg/L			0.04		0.03		0.03
Fluoride - Treated Water	mg/L			0.71		0.56		0.65
Soda Ash - Raw Water	mg/L			35.0		35.0		35.0
PH - Adjusted	mg/L			7.19		7.20		7.17
Temperature	C			10.9		12.0		12.2
Quantity of Chemical Used:	kg							
Aluminum Sulphate	kg			4906.5		5964.4		6003.2
Polyelectrolyte	kg			50.0		62.5		87.5
Chlorine Gas	kg			583		789		795
Soda Ash - Used for PH Adjustment	kg			4651.5		5964.4		6003.2
Fluoride	kg			444		492		630

* The Canadian Average is 450 Litres (0.45 m³) per day.

* Population is 7986

* Number of Households is 3783



Mayor and Council
Civic Centre
320 Portage Ave.
Fort Frances, ON
P9A 3P9

To Mayor and Council:

This letter is to once again request **July 1st** along with a social on **February 25th** be deemed a municipal event in order that the Fun in the Sun Committee proceed with fundraising events.

This passing is necessary in order to proceed with the liquor license application.

Thanking you in advance,

A handwritten signature in blue ink that reads "C. Donald".

C. Donald
Chairperson
FITS Committee



November 21, 2016

REPORT TO: Mayor & Council
FROM: Elizabeth (Lisa) Slomke, Clerk
SUBJECT: Committee & Council Meeting Dates for 2017

In an effort to provide advanced notice to Division Managers and staff about Committee of the Whole and Council Meeting dates I have drafted the attached list.

Having a year at a glance (similar to the budget timetable) provides Management the ability to plan their work projects and tender timelines accordingly.

TOWN OF FORT FRANCES

Committee of the Whole & Council Meeting Dates (January 2017 – December 2017)

Scheduled Date

January 9, 2017

January 23, 2017

February 13, 2017

March 13, 2017

March 27, 2017

April 10, 2017

April 24, 2017

May 8, 2017

May 23, 2017 (Tuesday)

June 12, 2017

June 26, 2017

July 10, 2017 (*summer schedule)

August 21, 2017 (*summer schedule)

September 11, 2017

September 25, 2017

October 10, 2017 (Tuesday)

October 23, 2017

November 13, 2017

November 27, 2017

December 11, 2017

2017

January S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Roma	February S M T W Th F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 OGRA	March S M T W Th F S 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	April S M T W Th F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
May S M T W Th F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	June S M T W Th F S 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	July S M T W Th F S 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	August S M T W Th F S 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 Amo
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www.calendarlabs.com

- Statutory Holidays observed by Town of Fort Frances
- Committee of the Whole / Regular Council Mtgs. (2nd & 4th Mondays)
- ★ Special Committee of the Whole - BUDGET
- Conferences

Fort Frances	RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION	
Atikokan	OFFICE OF THE SECRETARY-TREASURER	Rainy River
Alberton	Interim	Dawson
La Vallee	P.O. Box 4	Lake of the Woods
Emo	Barwick, Ontario	Morley
	P0W 1A0	Chapple

Phone: (807) 487-2354 Email: chapple@tbaytel.net

November 18, 2016

District of Rainy River Municipalities

Dear Mayor/Reeve & Councillors:

Please find attached a notice of the Rainy River District Municipal Association AGM to be held at the Royal Canadian Legion in Rainy River, Ontario on Saturday, January 28th, 2017. A form is attached also for your use in registration of your delegates.

Please note in the notice that the RRDMA President and Vice-President positions are to be elected by the voting delegates at the RRDMA annual general meeting from those members appointed by the councils as their primary representative to the RRDMA Executive. The term for these offices is one year. Please advise if there is to be a change in the representative for your municipality for any reason. Please note also, that the following holds true if a candidate nominated from the floor at the AGM for election as President or Vice-President is successful, is from your municipal council but is not the representative appointed by your council initially. The elected President or Vice-President will replace your council's original representative on the RRDMA Executive.

There are other positions also shown in the attached notice available to be appointed by election by the RRDMA membership at the annual general meeting on January 28, 2017. Please advise through formal nomination by your council before December 31, 2016 if there are members of your council interested in one of these positions.

If your council wishes to have a resolution placed on the floor at the RRDMA annual general meeting on Saturday, January 28, 2017, please forward them to me and Deborah Ewald, Mayor, Town of Rainy River, Chair of the Resolutions Committee, (dewald@nwhu.on.ca) by December 31, 2016, preferably in electronic format. This would include any resolutions that are to be put before the spring NOMA conference and AGM.

Thank you for your consideration of this at your earliest convenience.

Sincerely,

Peggy Johnson
Interim Secretary-Treasurer

RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION
Interim - OFFICE OF THE SECRETARY-TREASURER
P.O. Box 4, Barwick, Ontario, P0W 1A0
Ph. 487-2354 or 271-0911 e-mail: chapple@tbaytel.net

November 18, 2016

TO: ALL MUNICIPALITIES
DISTRICT OF RAINY RIVER

FROM: Peggy Johnson, Interim Secretary-Treasurer, RRDMA

*** * * NOTICE * * ***

The Rainy River District Municipal Association will be hosting its 26th Annual General Meeting and Conference on Saturday, January 28th, 2017 at the Royal Canadian Legion in Rainy River, Ontario. Registration will begin at 8:30 a.m. and the Conference will begin at 9:00 a.m.

Please use the attached registration form for registering your municipal delegates.

A preliminary agenda will be distributed following the Executive Meeting to be held December 19th, 2016. As per last year's agenda, a banquet will not be held following this AGM. Registration fees will remain unchanged from prior years i.e. for full delegate: \$40.00. In addition to the morning refreshment break, a more substantial lunch and 2:30 p.m. coffee break will be provided. The attendance prize previously reserved for those attending the banquet in prior years will be drawn for at 2:30 p.m. and those delegates present at that time will be eligible to win.

Similar to previous years, the Association is soliciting donations to offset the cost of the conference and provide for attendance prizes to be drawn for throughout the day. Any contribution in the form of cheque payable to Rainy River District Municipal Association or item(s) to use as prizes would be greatly appreciated. All donors will be recognized at the conference for their contribution. In order to facilitate recognition, please advise well in advance of the AGM what items, if any, you will be contributing and ensure that they are at the Hall when needed.

The business of the AGM will include, among other matters, election of representatives of our Association for positions on the following organizations:

NOMA Board – Two municipal council representatives and one municipal staff person. Term is for one year commencing with the close of the spring NOMA AGM in 2017.

NOMA Board – Executive Vice President – One municipal council representative. Term is for one year commencing with the close of the spring NOMA AGM in 2017.

Rainy River District Veterinary Services Committee – One representative. One year term.

Rainy River Valley Agricultural Society – One representative. One year term.


Rainy River District Stewardship – One representative. One year term.

Our Association President – One year term.

Our Association Vice-President – One year term.

Nominations of candidates to these positions are to be submitted to the RRDMA Secretary-Treasurer and Mr. Dennis Brown, Mayor, Town of Atikokan, Chair of the Nominations Committee (dennis.brown@atikokan.ca).

We are looking forward to another great conference in January and hope to see your municipality well represented.

 Fire & Rescue Service October 2016 Report	Total Hours: Incidents; and Training;	Training Sessions:	Public Ed & Prevention Events:	Fire Safety Standards Enforcement Inspections:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss in Dollars:	Alarm Calls:	MVC Calls:	Ice / Water Calls:	Hazmat Calls:	High Angle Rescue / CS Calls:	Mutual Aid Calls:	Critical Incident Stress Debriefs:
Quantity	108 Hours	5	3 Days	12	1	21	3	Unknown	6	4	0	0	0	0	1

Highlights from: Tyler Moffitt - Fire Chief/CEMC

»**Total Hours:** A total of 108 Hours were spent on responding to incidents, as well as time towards training. Training consisted of one regular Fire Practice, a weekend practice out at our Airport Training grounds, and Health & Safety Certification Part 1 training for one of our Career Firefighters. Public education events account for 3-Days full days and fire prevention inspections take up the entire day, as multiple inspections are completed during a shift.

»**Public Fire Safety Education & Fire Prevention Week:** Our team attended 3 Days worth of school visit's at various schools ... engaging with hundred's of school children and providing Public Fire Safety Education.

»**Fire Prevention Inspections:** There was a total of 12 (Twelve) Fire Inspections completed at various locations throughout our town.

»**EMS Calls:** There was a total of 21 (Twenty-one) EMS Calls this month. The majority of our calls for service were EMS (Emergency Medical Service) requests. Note: There are many times were our Fire & Rescue Service arrives before the district paramedics do; this is due to the fact ... the paramedics may be out of our town responding and/or responding/dealing with another medical call in our town.

»**Fire Calls:** There was a total of 3 (Three) Fire Calls this month. One was a smoldering cigarette in a planter. The other 2 (Two) Fire Calls were electrical related, and happened during shift change in the evening and in the morning.

»**MVC Calls:** There was a total of 4 (Four) MVC (Motor Vehicle Crash) Calls this month. One MVC response call was on Couchiching First Nation, which involved 2 (Two) Fatalities on scene, as well as another patient being seriously injured. As stated by one of our Full-Time Fire & Rescue team members ... it was the most disturbing MVC (Motor Vehicle Crash) he has seen in his 15-year career with our towns Fire & Rescue Service. **Note:** The Fire Chief and a Full Time Fire Captain initiated the services of a local professional counselling service given the nature of the event, which other



Ontario Municipal Partnership Fund – Treasurer/Clerk-Treasurer Letter

Ministry of Finance

Provincial-Local Finance Division
10th Floor
777 Bay Street
Toronto ON M5G 2C8
Tel (416) 327-0264
Fax (416) 325-7644

Ministère des Finances

Division des relations provinciales-
municipales en matière de finances
10e étage
777, rue Bay
Toronto (Ontario) M5G 2C8
Tél. 416 327-0264
Télec. 416 325-7644

November 10, 2016

Dear Treasurer/Clerk-Treasurer:

In their November 10 letter to Heads of Council, the Ministers of Finance and Municipal Affairs announced the 2017 Ontario Municipal Partnership Fund (OMPF) municipal allocations. I am writing to provide you with more details regarding your 2017 allocation.

In 2017, the Province will maintain OMPF funding at \$505 million, which will provide unconditional support to 388 municipalities across the province. The OMPF combined with the municipal benefit resulting from the provincial uploads will total more than \$2.4 billion in 2017. This is nearly four times the level of funding provided in 2004, and is the equivalent of 13 per cent of municipal property tax revenue.

The details specific to your municipality's 2017 allocation are outlined in the attached *2017 OMPF Allocation Notice and Inserts*.

2017 OMPF

As you know, the OMPF was redesigned in 2014 following consultations with municipalities from across the province. Consultations with municipalities and the Association of Municipalities of Ontario (AMO) have continued over the past year and have focused on refining the program to ensure it meets the long-term priorities of municipalities.

The 2017 OMPF reflects the core objectives of the redesigned program, while balancing the range of views expressed by municipalities through this year's consultations. Specifically in 2017, the

program will:

- Further target support to municipalities with more challenging fiscal circumstances by increasing the Northern and Rural Fiscal Circumstances Grant to \$82 million from \$67 million in 2016;
- Further enhance funding for municipalities across the province with the highest levels of farm land by increasing the Rural Communities Grant to \$148 million from \$143 million in 2016. This builds upon the enhancement for farming communities introduced in the 2016; and
- Continue to ensure that minimum levels of funding assist municipalities by providing \$41 million through Transitional Assistance. Minimum funding guarantees will be set at 85 per cent of 2016 allocations for southern Ontario and 90 per cent in northern Ontario. These minimum levels of support will be enhanced up to 100 per cent for northern and rural municipalities, across the province, with more challenging fiscal circumstances.

More information on these changes can be found in the 2017 OMPF supporting materials.

2017 OMPF – Supporting Material

In order to assist municipalities in understanding the OMPF and their individual 2017 allocations, the Ministry of Finance has prepared detailed and customized supporting documentation:

- A. 2017 OMPF Allocation Notice and Inserts
- B. 2017 OMPF Technical Guide
- C. Municipal Workbooks and Upload Benefit Report

A. *2017 OMPF Allocation Notice and Inserts*

The *OMPF Allocation Notice and Insert* outline individual municipal OMPF allocations by grant component, and also provide a summary of key data inputs for 2017. Your municipality's funding allocation is noted on line A.

As indicated in the 2017 Transitional Assistance Calculation Insert, your municipality's 2017 minimum level of support will be enhanced based on your northern and rural Municipal Fiscal Circumstance Index (MFCI).

The additional benefit to your municipality from the provincial uploads is presented in the accompanying *2017 Upload Notice Insert*.

B. *2017 OMPF Technical Guide*

The *2017 OMPF Technical Guide* provides information with respect to individual grant thresholds, parameters and data sources.

C. *2017 Municipal Workbooks and Upload Benefit Report*

The *2017 OMPF Workbook* and the *2017 Northern and Rural MFCI Workbook* (if applicable) provide detailed calculations of the 2017 OMPF grant components, and the determination of

the Northern and Rural Municipal Fiscal Circumstances Index (MFCI), as well as outline all underlying data elements.

The *2017 Upload Benefit Report* presents a detailed breakdown of each municipality's estimated benefit resulting from the provincial uploads.

These documents will be provided electronically to municipal treasurers and clerk-treasurers in the coming weeks.

The *2017 OMPF Technical Guide*, as well as individual municipal *OMPF Allocation Notices*, are also available electronically on the Ministry's website:

<http://www.fin.gov.on.ca/en/budget/ompf/2017>

2017 Payment Schedule

The *2017 Cash Flow Notice* identifies your municipality's quarterly payment schedule. Payments will be processed at the end of January, April, July, and October 2017.

2017 Reporting Obligations

We would also like to remind you that municipalities are required to submit their 2016 Financial Information Returns (FIRs) to the Ministry of Municipal Affairs (MMA) by **May 31, 2017**.

Municipalities are also required to submit their 2017 tax rates through the Online Property Tax Analysis (OPTA) System or to MMA by **September 30, 2017**.

Payments for municipalities that do not meet these reporting obligations will be subject to holdback, beginning with the 2017 fourth quarterly payment, until these documents have been filed.

If you require additional information regarding the OMPF, you may email your inquiries and contact information to: info.ompf@ontario.ca.

In closing, I would like to thank our municipal partners and all municipalities that provided input on the development of the 2017 OMPF, including the Municipal Reference Group. I look forward to continued collaboration with our municipal partners to ensure that the OMPF continues to reflect municipal priorities in 2017 and beyond.

Sincerely,

Information copy

Original signed by

Allan Doheny
Assistant Deputy Minister
Provincial Local Finance Division

C.

Kate Manson-Smith
Assistant Deputy Minister

Local Government and Planning Policy Division
Ministry of Municipal Affairs

Elizabeth Harding
Assistant Deputy Minister
Municipal Services Division
Ministry of Municipal Affairs