

REPORT

COMMITTEE OF THE
WHOLE

November 14, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on November 14, 2016 from 5:30 p.m. to 6:51 p.m.

PRESENT: Councillor D. Kitowski, Chairperson; Mayor R. Avis; Councillors K. Perry, P. Ryan, J. Caul and J. Albanese.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, W. Derksen, Solicitor (5:30-6:05pm), L. Lindberg, Treasurer (5:30-5:55pm and 6:28-6:51pm), A. Petrin, Human Resources Manager (6:11-6:20pm), J. Kabel, Manager of Community Services (5:30-5:31pm and 6:28-6:51pm)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

Item 4.5 - In Camera: Solicitor-Client Privilege - Agreement Advice

3. Disclosure of pecuniary interest and the general nature thereof.

Mayor Avis disclosed an interest in Item 8.1 from this agenda as the per diem and travel claims being considered are his.

Councillor Perry disclosed an interest in Item 8.2 from this agenda as the per diem and travel claims being considered are his.

4. In-Camera:

4.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Legal Advice
W. Derksen, Solicitor provided a summary on this matter. Council provided direction.

- 190 Ryan - Caul: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:
- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.4 Citizen of the Year
 - labour relations or employee negotiations, more specifically Item 4.3 FFPFFA Collective Agreement
 - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.2 Claim Update
 - the receiving of advice that is subject to solicitor/client privilege, including communications necessary for that purpose, more specifically Item 4.1 Legal Advice and Non-Agenda Item 4.5 Agreement Advice

CARRIED

4.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Claim Update
D. Brown, CAO provided a summary on this matter. Council provided direction.

4.3 Labour Relations or Employee Negotiations: FFPFFA Collective Agreement
A. Petrin, Human Resources Manager provided a verbal summary on this matter.

4.4 Identifiable Individual: Citizen of the Year
A. Petrin, Human Resources Manager provided a verbal summary on this matter.
Council will consider a resolution during tonight's Council meeting.

- 4.5 Non-Agenda: Advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Agreement Advice
Mayor Avis provided a summary on this matter, with additional input provided by W. Derksen, Solicitor. Council provided direction.

5. Public Session Resumes in Council Chambers at 6:28 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor R. Avis - A Verbal Update regarding 'What's Next Ontario?' was provided.
Councillor J. Albanese - No Verbal Update
Councillor W. Brunetta - Absent
Councillor J. Caul - No Verbal Update

7. Consent Agenda:

- 7.1 2017 User Fees - All Divisions
- approval of this report will agree with the recommendation of the various Executive Committees to approve the 2017 user fees presented and further that a by-law with a consolidated schedule be brought forward at the next Council meeting for consideration.

This item was pulled by Councillor Perry. A discussion took place.

- 191 Caul - Ryan: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # ~~7.1~~, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10 and 7.11.

CARRIED

- 7.2 D. Brown, CAO - Purchase Card Expenses
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the expenses for D. Brown, CAO in the total amount of \$153.79 as detailed in this report.
- 7.3 When Eagles Fly Program Financial Request
- approval of this report will agree with the Administration & Finance Executive Committee to support the Police Services Board's recommendation to receive the request from S. Allan, Founder/Coordinator of When Eagles Fly Program and further that no further action be taken.
- 7.4 Municipal Elections Act Modernization (Bill 181)
- report received by Council as information only.
- 7.5 Policy Review - Management/Non-Union Salary Administration
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize the proposed amendments to Policy 3.6 - Management / Non-Union Salary Administration.
- 7.6 RRDSB Agreement - Extended School Day Program
- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the attached Extended Day Program Agreement with the Rainy River District School Board (expiring August 31, 2021), and further that the Mayor and Clerk be authorized to execute the agreement and forthcoming by-law.
- 7.7 September 2016 Drinking Water Systems Monthly Summary Report
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the September 2016 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

- 7.8 509 Victoria Avenue - Sewer Damage - Invoice for Costs
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to pay a portion of the Pryde's Plumbing and Heating bill being \$750.00 plus the Town's portion of HST for works to try to unplug the sewer service at 509 Victoria damaged by the Town crews.
**additional supporting documentation is attached to the Operations & Facilities Executive Committee agenda dated November 9, 2016.
- 7.9 Renewal of Land Use Agreement with Environment Canada at the Airport
- approval of this agreement will agree to the recommendation of the Operations & Facilities Executive Committee to extend the land use agreement with Environment Canada to operate and maintain a Reference Climate Weather Station at the Fort Frances Airport for a 10 year term commencing October 13, 2016 and further that a by-law be passed authorizing the Mayor and Clerk to execute the agreement.
**additional supporting documentation is attached to the Operations & Facilities Executive Committee agenda dated November 9, 2016.
- 7.10 Advertisement Request from Bearskin Airlines - 3 months in Bear Country Magazine
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to not place an ad in the Bear Country magazine at an unbudgeted cost of \$2650.00 plus applicable taxes.
**additional supporting documentation is attached to the Operations & Facilities Executive Committee agenda dated November 9, 2016.
- 7.11 2016 Landfill Site Inspection Report
- report received by Council as information only.
**additional supporting documentation is attached to the Operations & Facilities Executive Committee agenda dated November 9, 2016.

8. Administration and Finance Division:

- 8.1 Mayor Avis - AMO "What's Next Ontario?" session travel and per diem claims
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the travel and per diem claims in the total amount of \$255.51 as submitted by Mayor Avis for his attendance at the AMO "What's Next Ontario?" session held in Dryden, ON.

Mayor Avis disclosed an interest in this item as the per diem and travel claim being considered is his. He did not speak to the matter.

- 8.2 Councillor Perry - AMO "What's Next Ontario?" session travel and per diem claims
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the travel and per diem claims in the total amount of \$201.00 as submitted by Councillor Perry for his attendance at the AMO "What's Next Ontario?" session held in Dryden, ON.

Councillor Perry disclosed an interest in this item as the per diem and travel claim being considered is his. He did not speak to the matter.

9. General:

- 9.1 Councillor Appointments (December 1, 2016 to November 30, 2018)
- approval of this report will result in the consideration of a resolution at tonight's Council meeting.

10. Information:

- 10.1 Municipal Policing Bureau letter regarding Arbitration Award

10.2 Financial Update as of October 31, 2016

- General Fund (Operations)
- Water and Sewer Fund (Operations)
- Capital Fund Budget vs Actual

Received.

10.3 Statistics Canada Report - October 2016

Received.

10.4 Operations & Facilities Division - Environmental Area - Operations Statistics (August 2016 and September 2016)

Received.

10.5 Fort Frances Wastewater Treatment Facility - Monthly Reports (September 2016 and October 2016)

Received.

10.6 Aircraft Landings as of November 2, 2016

Received.

10.7 Sewer and Water Data updated November 4, 2016

Received.

10.8 2016 Tonnage at the Landfill Site as of November 4, 2016

Received.

10.9 Complaint Register - September 2016 and October 2016

Received.

11. Non-agenda items - None.

12. ADJOURNMENT

12.1 The meeting adjourned at 6:51 p.m.

- 192 Caul - Ryan: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

D. Kitowski, Chairperson

E. Slomke, Clerk