

TOWN OF FORT FRANCES

AGENDA - December 12, 2016

MEETING - Council Chambers , Civic Centre

Page

1. **COUNCIL MEETING**
(Session No. 053) to immediately follow the Committee of the Whole
 - 1.1 Call to Order
 - 1.2 Prayer
 - 1.3 Non-agenda items identified to be considered later in this meeting
 - 1.4 Disclosure of pecuniary interest and the general nature thereof.
2. **Delegations/Deputations:**
 - 2.1 Hearing to Consider Section 357/358 Application (327 Nelson Street) 3 - 5
3. **Consent Agenda:**
 - 3.1 Items Referred from Committee of the Whole
 - 3.2 Letter dated December 8, 2016 from I. Laing re: resignation from Committee of Adjustment 6
- received with appreciation for service
4. **Approval of Council Minutes: ***
 - 4.1 Session 052, dated November 28, 2016
5. **Approval of Committee of the Whole Minutes: ***
 - 5.1 Session 077, dated November 28, 2016
6. **Resolutions from tonight's Committee meeting**
7. **By-Laws:**
 - 7.1 A by-law to approve an agreement with Kenora Central Ambulance Communications Centre (CACC), Lake of the Woods District Hospital under authority of the Ministry of Health and Long Term Care for a communications service for the District Fire Service. 7 - 23
 - 7.2 A by-law to approve an agreement with 539989 Ontario Ltd. (North-Air Services) for provision of Dial-A-Ride Services within the Town of Fort Frances. 24 - 27
8. **Information Correspondence:**

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- AMO Report to Member Municipalities - Highlights of November Board Meeting	
- AMO Policy Update: Bill 151 - The Waste-Free Ontario Act	
- AMO President - Federal Infrastructure Phase 2 Incrementality Resolution	
8.2 J. W. Tiernay, Executive Director, Ontario Good Roads Association: Report of the OGRA Nominating Committee	36 - 38
9. <u>Minutes:</u>	
9.1 Planning & Development Executive Committee - November 21, 2016	39 - 40
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9.5 Economic Development Advisory Committee - November 7, 2016	47 - 48
10. <u>Non-agenda Items</u>	
11. <u>ADJOURNMENT</u>	
12. <u>* Previously distributed to Council</u>	
13. <u>** Items can be viewed by contacting the Clerk</u>	

Administration & Finance Division
Planning & Development Division
Phone: 807-274-5323
Fax: 807-274-8479

Mailing Address for All Divisions:
Civic Centre
320 Portage Avenue
Fort Frances, ON
P9A 3P9



Operations & Facilities Division
Phone: 807-274-9893
Fax: 807-274-7360

Community Services Division
Phone: 807-274-4561
Fax: 807-274-3799

email: town@fortfrances.com
www.fort-frances.com

November 30, 2016

Town of Fort Frances
320 Portage Ave.
Fort Frances, Ontario
P9A 3P9

Attention: Clerk

Dear Ms. Slomke:

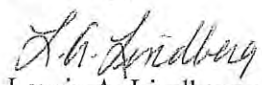
Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, December 12, 2016 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the application with regard to property located at 327 Nelson Street in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,


Laurie A. Lindberg, CMO
Treasurer

Enc.

SECTION 357/358 APPLICATION

Application/Appeal #

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year:

2016

Municipality: TOWN OF FRANCES
 Property Address: 387 NELSON ST
 Owner Name: TOWN OF FORT FRANCES
 Mailing Address: 380 PORTAGE AVE
FF. ON. PQA 389

Roll Number: 59-12-020-001-059-00
 Applicant Name: TOWN OF FORT FRANCES
 Contact Number: 807-274-5353
 Alternative Num: _____

Reason for Application: (Check one box only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)
☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)
☐ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☒ Gross or manifest clerical/factual error - 357(1)(f)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: MPAC KEYING ERROR IN 2014 REINSTRUMENT #RD04868 (STRAIGHT SALE INSTEAD OF A SEVERANCE) ERROR DISCOVERED IN 2015 - CHANGED OWNERSHIP BACK TO RESOLUTE SEP 30/15 & SEVERANCE WAS PROCESSED NOV 30/15 AFTER ROLL RETURN.

Effective from: 01/01/16 to 12/31/16
 (MM/DD/YY)

Applicant Signature: Ray R...

Date: 11/3/2016
 (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY

ASSESSOR

Assessment Roll
As ReturnedRevised Since
Roll Return☐

Enter Revisions Below

Assessment Report

School Bd: ☐ Eng ☐ Fr ☒ Other☐ No Change in Assessment☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2009 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2009 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>1x</u>			<u>31,000</u>	<u>E</u>			<u>31,000</u>	

Revised:

Reason for Change (Assessor Comments):

Reason Original Assessment Revised:

Assessor Name:

Signature:

Date: 1/1/16

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy
<u>Exempt</u>	<u>- 31,000</u>	<u>.03217307</u>	<u>12</u>	<u>- 1,183.37</u>	<u>1,183.37</u>

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount: \$1,183.37

Comments: Plus write of a penalty applied 103.47
\$1,286.84

Treasury Position:

Treasurer

Signature:

Laurie G. KnickerDate: 12/30/16

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): 1/1/16

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant

Appeared for Municipality

Signature of Council/ARB Member

Name/Title



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2016/116**

TO: Mayor Avis & Members of Council
FROM: Laurie Lindberg, Treasurer
DATE: December 7, 2016
SUBJECT: 357/358 Applications for Tax Adjustment
 Re: 327 Nelson Street (2016) Roll# 5912-020-001-02900-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2016 taxes for 327 Nelson Street as this property was part of the Nelson Street parking lot and should be exempt.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentations to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2016 was delivered to the applicant indicating notification that the public hearing is scheduled for Monday, December 12, 2016.

Recommendation

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2016 taxes under Section 357/358 of the *Municipal Act* for property located at 327 Nelson Street in Fort Frances which is part of the Nelson Street parking lot.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2016 taxes under Section 357/358 of the *Municipal Act* for property located at 327 Nelson Street in Fort Frances which is part of the Nelson Street parking lot in Fort Frances.

1023 River Road West
Fort Frances, ON
P9A 2V3



December 8, 2016

Lisa Slomke
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

Dear Ms Slomke:

Please accept this as my resignation from the Committee of Adjustment effective immediately.

Working with the Committee of Adjustment was very interesting and I feel that it certainly increased my knowledge and awareness on property issues.

Thank you for the opportunity.

Sincerely

A handwritten signature in blue ink that reads "Irene Laing".

Irene Laing

TOWN OF FORT FRANCES

BY-LAW NO. xx/16

(Being a by-law to approve an agreement with Kenora Central Ambulance Communications Centre, Lake of the Woods District Hospital under authority of the Ministry of Health and Long Term Care for a communications service for the District Fire Service)

WHEREAS on December 12, 2016, Council approved a report from the Fire Chief recommending the entering into of a contract with the Kenora Central Ambulance Communications Centre for operation of a communications service for the District Fire Service comprised of various Rainy River District municipalities and First Nations;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the agreement with Kenora Central Ambulance Communications Centre, Lake of the Woods District Hospital in the form of Schedule “A” attached hereto and forming part of this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 12th day of December 2016.

R. Avis, Mayor

E. Slomke, Clerk

THIS AGREEMENT made this 1st day of January, 2017

BETWEEN:

The Corporation of the Town of Fort Frances, the Unincorporated Township of Watten, Couchiching First Nation, The Township of Alberton, the Township of LaVallee, the Township of Emo, Rainy River First Nation, the Township of Chapple, the Township of Morley, the Township of Dawson, the Town of Rainy River, the Township of Lake of the Woods

(hereinafter referred to as the "District Fire Service")

AND

KENORA CENTRAL AMBULANCE COMMUNICATIONS CENTRE

LAKE OF THE WOODS DISTRICT HOSPITAL

(hereinafter referred to as the "CACC")

WHEREAS it is the intention of the parties to enter into an agreement for the provision of communication (call taking and alerting) services to the District Fire Service by the Kenora Central Ambulance Communications Centre, which is operated by the Lake of the Woods District Hospital, under the authority of the Minister of Health and Long-Term Care (hereinafter referred to as the "Minister");

NOW THEREFORE WITNESSETH that in consideration of the mutual covenants contained in this Agreement and subject to the terms and conditions set forth in this Agreement, the parties agree as follows:

SERVICES PROVIDED BY CACC

1. (a) The CACC shall provide services in accordance with Schedule A of this Agreement.
- (b) Despite sub clause 1(a), at any time during the term of this Agreement the Minister shall be entitled to amalgamate the CACC with one or more other Central Ambulance Communications Centres.
- (c) Where the Minister intends to amalgamate the CACC in accordance with sub clause 1 (b), the Minister shall give the other party 90 days notice of his intention. The Minister shall indicate, in such notice or as soon as practicable thereafter, which Central Ambulance Communications Centre is to be the operator of the new amalgamated Central Ambulance Communications Centre (hereinafter referred to as the "Amalgamated CACC").
- (d) Where, in his notice or thereafter, the Minister indicates that the operator of the Amalgamated CACC will be the Minister, the parties shall continue to act in accordance with this Agreement despite and subsequent to the amalgamation;
- (e) Where, in his notice or thereafter, the Minister indicates that the operator of the Amalgamated CACC will not be the Minister,
 - (i) the Municipality may terminate this Agreement at any time after receipt of such notice, in accordance with sub clause 1 (f);
 - (ii) at such time and in such manner as the Minister directs, the Minister shall,
 1. assign all of the rights and obligations of the Kenora CACC in respect of this Agreement to the Amalgamated CACC, at which time the provisions of this Agreement shall apply, allowing for the necessary changes, to the Amalgamated CACC as though it were the CACC; and
 2. transfer to the Amalgamated CACC all equipment at the Kenora CACC owned or purchased by the Municipality and used for the purposes of this Agreement.
 - (iii) immediately upon the assignment and transfer referred to in paragraph 1 (e) (ii), the Kenora CACC shall cease to have any rights or obligations in respect of this Agreement;
 - (iii) despite paragraph 1 (e) (i) and paragraph 1 (e) (iii), nothing in this sub clause shall affect the obligations of the CACC and the Municipality under

clause 15, clause 16, clause 17, all of which shall survive. In addition, this paragraph shall survive the expiry or termination of this Agreement.

- (v) despite paragraph 1 (e) (i) and paragraph 1 (e) (iii), nothing in this sub-clause shall affect the obligations of the Minister and the Municipality under clause 15, clause 16, and clause 17, all of which shall survive. In addition, this paragraph shall survive the expiry or termination of this Agreement.
- (f) (i) Where the Municipality intends to terminate this Agreement under paragraph 1 (e) (i), the procedure set forth in clause 11 and clause 12 shall not apply. Rather, the Municipality shall give the CACC 90 days notice of its intention to terminate, after which time this Agreement shall automatically terminate.
- (iv) Where the Municipality does not give the notice referred to in paragraph 1 (f) (i), this Agreement shall not terminate and the parties shall continue to act in accordance with this Agreement.

REPAIR AND MAINTENANCE OF EQUIPMENT

- 2. (a) Despite sub clause 1 (a), the CACC may stop supplying some or all of the services set forth in Schedule A of this Agreement if the CACC cannot supply the services due to the mechanical or other similar failure of any equipment used by the CACC, regardless of the ownership of that equipment.
- (b) Where the CACC stops supplying services in accordance with sub clause 2 (a), the CACC shall give notice forthwith to the Municipality of this fact and shall repair or cause to be repaired the equipment as soon as practicable unless the equipment has been purchased or is owned by the Municipality and installed at the CACC by the Municipality. In the latter case, the CACC shall give the Municipality notice forthwith of the fact that it has stopped supplying the services and shall request that the Municipality repair the equipment as soon as practicable.
- (c) The Municipality shall continue to own and be responsible for the repair and maintenance of all equipment purchased for this Agreement by the Municipality and installed at the CACC. However, aside from the Municipality's repair and maintenance responsibility under this sub clause, the Municipality shall not be entitled to exercise any other rights in respect of such equipment during the term of this Agreement.
- (d) Where the equipment used by the CACC to provide any services under this Agreement cannot be repaired within a reasonable time, as soon as reasonable under the circumstances,

- (i) the Municipality will provide the CACC with proper substitute equipment, where the equipment that cannot be repaired was purchased or owned by the Municipality; and
- (ii) the Minister shall provide the CACC with proper substitute equipment, where the equipment that cannot be repaired was purchased or owned by the Municipality,

so that the CACC can continue to provide all services required of it under this Agreement as soon as reasonably possible.

SERVICES PROVIDED BY MUNICIPALITY

- 3. The Municipality shall provide services in accordance with Schedule B of this Agreement.

JOINT STEERING COMMITTEE

- 4. (a) The parties shall establish a Joint Steering Committee (hereinafter referred to as JSC).
- (b) The JSC shall be composed of representatives from the CACC, the Municipality, the District Fire Service (appointed under sub clause 5 (b)).
- (c) The JSC shall act on each matter by a majority vote of its representatives, unless otherwise agreed to from time to time by such representatives or by the parties.
- (d) The functions of the JSC shall be: to monitor this Agreement, including the services to be provided under it; to mediate in respect of disputes or other matters relevant to this Agreement that are brought before it by a party; and to consider and, where appropriate, to make recommendations on any matter relevant to this Agreement that is brought before it by a party.
- (e) No decision, determination or suggestion by the JSC, including but not limited to any JSC mediation proposal and any recommendation in a JSC report, shall be binding on the parties.
- (f) (i) The JSC shall meet at least once every year during the term of this Agreement, but at any time a party may give notice to the Secretary of the JSC that it wishes the Secretary to convene a meeting to discuss any matter relevant to this Agreement.
- (ii) The Secretary shall arrange a meeting of the JSC within 2 weeks of receipt of the notice sent under paragraph 4 (f) (i). The time and location of the meeting shall be at the mutual convenience to the representatives on the Committee.

- (iii) The JSC shall issue a report to the representatives on the JSC within 4 weeks. The report shall set out the issues, the recommendations of the JSC and any other matter relevant to such issues as is mutually agreed to by the representatives.

PARTICIPATING FIRE DEPARTMENT

- 5. (a) The fire department for which the CACC is to provide call taking and alerting services under this Agreement is the Fort Frances and District Fire Service.
- (b) For the purpose of sub clause 4 (b), the Municipality shall appoint a representative on the Committee for the Fort Frances and District Fire Service. Accordingly, for the purposes of all matters arising under this Agreement the representative shall among other things, act as the sole spokesperson for the fire department and act as its sole liaison with the CACC, the Committee and the Municipality.

NO ADMINISTRATIVE FEES

- 6. The Municipality shall not pay the CACC an administrative fee separate from the Fire Service Call fees.

FIRE SERVICE CALL FEES

- 7. (a) The Municipality shall pay the CACC a fee of \$40.00 for each fire service call received by the CACC. The amount set for such fees shall not be subject to any amendment under clause 11.
- (b) The obligation to pay the \$40.00 fee provided for in sub clause 7 (a), shall apply only until 11:59 P.M. on March 31 2019. Fire service call fees payable after that date shall be determined in accordance with clause 8.
- (c) Despite sub clause 7 (a), the Municipality shall not be charged the fire service call fee for any call in respect of which the CACC notifies a fire department for the purpose of assisting an ambulance crew with a medical response.
- (d) The CACC shall send to the Municipality an invoice in respect of the amount owing for fire service calls on a quarterly basis during the term of this Agreement and on the termination or expiry of this Agreement.

FEES FOR SUBSEQUENT YEARS

- 8. (a) The administrative fees (see clause 6) and fire service call fees (see clause 7) due and payable on, March 31st, June 30th, September 30th, and December 31st shall be determined annually, for each of these calendar years, in accordance

with this clause. The amount set for such fees shall not be subject to any amendment under clause 11.

- (b) Where any party wishes to begin negotiations for the determination of both the administrative fees and fire service call fees to be paid for the following calendar year, that party shall give the other parties notice of such wish no later than July 1st preceding that calendar year.
- (c) Where no notice has been given in accordance with sub clause 8 (b), both the administrative fees and fire service call fees for the following calendar year shall remain the same as those in the immediately preceding calendar year.
- (d) Where notice has been given in accordance with sub clause 8 (b), but where the parties have not agreed to the determination of both the administrative fees and the fire service call fees by the January 1st, following the notice, this Agreement shall automatically terminate at 11:59 P.M. on March 31, 2019.
- (e) Sub clause 6, sub clause 7 (c) and sub clause 7 (d) shall apply in respect of the administrative fees and fire service call fees determined under this clause.

INVOICES

- 9. All amounts payable under this Agreement shall be paid no later than 60 days from the date when an invoice for such amounts has been sent to the party obligated to pay.

TERM AND RENEWAL

- 10.(a) This Agreement shall commence on January 1, 2017, and shall have a term of 2.25 years, so that it will expire at 11:59 P.M. on March 31, 2019 (hereinafter referred to as the "expiry date"), unless terminated before that date under sub clause 1 (f), sub clause 8 (d) or clause 12.
- (b) Where a party wishes to renew this Agreement, that party shall give notice of such wish to the other party at least 90 days prior to the expiry date of this Agreement. Where such notice has been given, the parties may renew this Agreement on such terms and conditions as they may mutually agree on.
- (c) Despite any other provision of this Agreement, where no notice has been given under sub clause 10 (b), this Agreement shall expire automatically on the expiry date.

PERFORMANCE, BREACH AND AMENDMENT

11.(a) Where a party

(i) is dissatisfied with the performance under this Agreement of the other party,
or

(ii) considers that the other party is in breach of this Agreement, or

(iii) wishes to amend this Agreement or any term of any Schedule of this Agreement,

that party may give notice to the Secretary of the Resolution Committee that it wishes the Secretary to convene a meeting of the Resolution Committee to discuss the matter.

(b) Where a party gives notice to the Secretary under sub clause 11 (a), and either paragraph 11 (a) (i) or paragraph 11 (a) (ii) applies, that party shall also give notice at the same time to the other party whose performance or breach, as the case may be, is of concern to the party giving notice. The notice to the other party shall call on the other party to correct the performance or breach to the satisfaction of the party giving notice within 30 days of the issuance of the report issued under sub clause 11 (d).

(c) The Secretary shall arrange a meeting of the Resolution Committee within 2 weeks of receipt of the notice sent under sub clause 11 (a). The meeting time and location shall be of mutual convenience to the representatives on the Resolution Committee.

(d) The Resolution Committee shall issue a report to the representatives on the Resolution Committee within 2 weeks of the meeting. The report shall set out the issues, the recommendations of the Resolution Committee and any other matter relevant to such issues as is agreed to by the representatives on the Resolution Committee.

(e) Despite sub clause 11 (a), all parties may mutually agree to amend any term of this Agreement, or any term of any Schedule of this Agreement, by a joint letter signed by all parties, rather than by the procedure set forth in this clause. The joint letter will be appended to, and shall form part of, this Agreement.

(f) Until this Agreement or any Schedule is amended under this clause, all the provisions of this Agreement and the Schedules shall remain in full force and effect. However, the parties may agree to an amendment that has retroactive effect.

TERMINATION FOR CAUSE

12. Having regard to paragraph 11 (a) (i), paragraph 11 (a) (ii) and sub clause 11 (b), where the performance or breach of a party is not corrected, to the satisfaction of the party giving notice, within 30 days of the issuance of the report under sub clause 11 (d), the party giving notice may terminate this Agreement by giving the other party 90 days notice of the party's intention to terminate, after which time this Agreement shall automatically terminate. Where no such notice is given, this Agreement shall continue in full force and effect.

EQUIPMENT REMOVAL AND FEES PAYABLE ON TERMINATION

13. (a) Where this Agreement has been terminated under sub clause 1 (f), sub clause 8 (d) or clause 12, or has expired under sub clause 10 (a), the Municipality shall remove from the CACC all equipment purchased or owned by the Municipality.
- (b) Where this Agreement has been terminated under sub clause 1 (f), sub clause 8 (d) or clause 12, the Minister shall send the Municipality an invoice for any amount owed by the Municipality to the CACC.

NOTICE

14. Any notice, invoice or other communication (hereinafter referred to as a "notice") required or permitted under this Agreement to be given or sent by a party shall be written and shall be deemed to have been sufficiently given or sent 5 business days after such notice shall have been mailed postage prepaid, or 24 hours after such notice shall have been delivered by hand or by facsimile transmission.

Any notice shall be addressed or delivered, in the case of Kenora CACC, to:

Kenora CACC Manager
Lake of the Woods District Hospital
21 Sylvan Street West
Kenora, Ontario P9N 3W7

and, in the case of the District Fire Service, to:

Town Clerk
Town of Fort Frances
320 Portage Ave.
Fort Frances, Ontario P9A 3P9

CACC & AMALGAMATED CACC PERSONNEL AS EMPLOYEES OF THE HOSPITAL

- 15.(a) For the purpose of this Agreement, all CACC personnel shall at all times be deemed to be employees or agents only of the CACC, and not employees or agents of the Municipality.
- (b) Where the Minister amalgamates the CACC under sub clause 1 (b), for the purposes of this Agreement all Amalgamated CACC Personnel shall at all times be deemed to be employees or agents only of the operator of the Amalgamated CACC, and not employees or agents of the Municipality. For greater certainty under this subclause, the employees or agents of the Amalgamated CACC shall be deemed to be the employees or agents of the Minister only where the Amalgamated CACC is operated by the Minister.

PROTECTION FROM CLAIMS

16. The Municipality shall protect itself from and against all claims that might arise from anything done or omitted to be done under this Agreement by the Municipality, or by the Personnel of the Municipality, and more specifically from and against all claims that might arise from anything done or omitted to be done under this Agreement where bodily injury (including personal injury), death or property damage, including loss of use thereof, is caused.

INSURANCE BY MUNICIPALITY IN FAVOR OF THE CACC

- 17.(a) For the purpose of sub clause 16 and without restricting the generality of that clause, the Municipality shall maintain in full force and effect during the term of this Agreement, at its own expense, a policy of comprehensive general liability insurance, in form and substance acceptable to the CACC, providing coverage for a limit of not less than two million dollars (\$2,000,000.00) for each occurrence of a claim of bodily injury (including personal injury), death or property damage, including loss of use thereof, that may arise directly or indirectly from the acts or omissions of the Municipality, or of the Personnel of the Municipality, under this Agreement.
- (i) a clause requiring the insurer to provide 30 days prior written notice to the CACC in the manner set forth in the insurance policy in the event of the termination, expiry, variation or non-renewal of the policy;
- (ii) a clause that provides that the protection for the CACC under the insurance policy will not be affected in any way by any act or omission of the Municipality, or of the Personnel of the Municipality; and
- (iii) a clause including liability arising out of contract or agreement.

- (b) The Municipality shall submit to the CACC proof of the insurance coverage in the form of a certificate and a copy of the relevant portion or portions of the insurance policy incorporating the terms and clauses referred to in this clause.

IN WITNESS WHEREOF the CACC and the Municipality have hereunto set their hands and seals.

_____. For the CACC
Witness

_____.

_____. For the District Fire Service
Witness

_____.

CORPORATION OF THE TOWN OF FORT FRANCES_____
Mayor

Date: _____ day of _____, 2016

CAO/Clerk

Date: _____ day of _____, 2016

UNINCORPORATED TOWNSHIP OF WATTEN_____
Fire Department Representative

Date: _____ day of _____, 2016

Secretary Treasurer

Date: _____ day of _____, 2016

*(I/We have the authority to bind)***COUCHICHIING FIRST NATION**_____
Chief in Council

Date: _____ day of _____, 2016

Band Administrator

Date: _____ day of _____, 2016

*(I/We have the authority to bind)***TOWNSHIP OF ALBERTON**_____
Reeve

Date: _____ day of _____, 2016

Clerk/CAO

Date: _____ day of _____, 2016

TOWNSHIP OF LAVALLEE

Reeve

Date: _____ day of _____, 2016

Clerk/CAO

Date: _____ day of _____, 2016

TOWNSHIP OF EMO

Reeve

Date: _____ day of _____, 2016

Clerk/CAO

Date: _____ day of _____, 2016

RAINY RIVER FIRST NATION

Chief in Council

Date: _____ day of _____, 2016

Band Administrator

Date: _____ day of _____, 2016

(I/We have the authority to bind)

TOWNSHIP OF CHAPPLE

Reeve
Date: _____ day of _____, 2016

Clerk/CAO
Date: _____ day of _____, 2016

TOWNSHIP OF MORLEY

Reeve
Date: _____ day of _____, 2016

Clerk/CAO
Date: _____ day of _____, 2016

TOWNSHIP OF DAWSON

Reeve
Date: _____ day of _____, 2016

Clerk/CAO
Date: _____ day of _____, 2016

TOWN OF RAINY RIVER

Mayor
Date: _____ day of _____, 2016

Clerk/CAO
Date: _____ day of _____, 2016

TOWNSHIP OF LAKE OF THE WOODS

Reeve
Date: _____ day of _____, 2016

Clerk/CAO
Date: _____ day of _____, 2016

SCHEDULE A

Kenora CACC shall provide:

1. The Functional requirements that are both Mandatory and Secondary as set out in the Request for Proposal-Fire Dispatch/Control System for the District Fire Service
2. Public requests for Fire Services will be received by Kenora CACC through a forwarded local emergency phone number and/or 911
3. District Fire Service may be paged for assistance upon the request of an Ambulance crew
4. Call-taking and alerting services as per the CACC's Fire Call Taking & Alerting Policy & Procedure Manual.
5. Radio communications and vehicle tracking will be provide on a Fire Operations channel
6. Transmissions and Patching may occur on a Fire Tactical channel at the Communicator's discretion
7. CACC shall monitor on-scene intraservice transmissions
8. Voice recording of telephone, radio and paging communications will be stored for a minimum of 12 months
9. A pager testing program shall be established
10. Cost of providing paging on the CACC telepager will be absorbed within the Fees layed out in this agreement
11. CACC will answer Emergency Alarms as per training and policy that exists for Northwest EMS
12. A vehicle identification system shall be established in the format of Fire Service/Apparatus/Unit

□ □

Kenora CACC will also continue to work together with the District Fire Service to develop policies and procedures with respect to call-taking and alerting the fire service.

SCHEDULE B

The District Fire Service shall:

- ☐ Provide any necessary Communicator training as determined cooperatively by CACC and the District Fire Service.
- ☐ Ensure that service area maps used by the CACC for call-taking and alerting the fire service are always up-to-date.
- ☐ Assist the CACC with the development of policies and procedures relating to fire call-taking, dispatching, tracking, patching and all other functions.
- ☐ Maintain a current copy of the communities Emergency Fire Service Plan and Community Disaster Plan and provide training to the CACC dispatchers in its use, as necessary. Provide a copy of the Community Disaster Plan for CACC records.
- ☐ Ensure that all Fire Service staff and members are trained in the proper use of all Communications equipment and protocols. This will include Emergency Alarm utilization and actions.
- ☐ Maintain and repair all equipment purchased and owned by the District Fire Service. CACC will be notified of the same. CACC will be notified of any ongoing maintenance and repairs.
- ☐ Ensure backup fire communications systems are in place in case of primary system failure and/or CACC evacuation.

TOWN OF FORT FRANCES

BY-LAW NO. xx/16

(Being a by-law to approve an agreement with 539989 Ontario Ltd. doing business as North Air Services for provision of Dial-a-Ride Services)

WHEREAS on December 12, 2016, Council approved a recommendation from the Community Services Executive Committee to enter into an agreement with 539989 Ontario Ltd. doing business as North Air Services for the provision of Dial-a-Ride Services in the Town of Fort Frances.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the agreement with 539989 Ontario Ltd., doing business as North Air Services, in the form attached hereto as Schedule "A" to this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 12th day of December 2016.

R. Avis, Mayor

E. Slomke, Clerk

Community Services Division
740 Scott Street, P9A 1H8
Phone: 807-274-4561

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893



Planning & Development Division
Civic Centre

Civic Centre
320 Portage Avenue
Fort Frances, ON
Phone: 807-274-5323
Fax 807-274-8479
www.fort-frances.com

December 13, 2016

LETTER OF AGREEMENT

Between:

539989 ON LTD - Kevin and Elisa Pocock (doing business as NORTH AIR SERVICES)
(Herein referred to as the Operator)

And

The Corporation of the Town of Fort Frances
(Herein referred to as the Town)

WHEREAS the Town desires to renew an agreement to provide a specialized transportation service to accommodate qualified residents, and those that are seniors and/or physically or developmentally challenged;

AND WHEREAS the Operator desires to continue to provide the specialized transportation service to the Town for certain considerations.

NOW THEREFORE, in consideration of the mutual benefits to be realized by the Parties under the covenants of this agreement, the Parties hereto agree as follows:

The Operator, shall

- Provide a door to door transportation service know as dial-a-ride (the services), Monday to Friday 8:00 am to 5:00 pm and Saturday and Sunday 9:00 am to 1:00 pm except statutory holidays and except July and August.
- In **July and August** provide a door to door transportation service know as dial-a-ride (the services), Monday and Tuesday 12:00 pm to 5:00 pm, Wednesday to Friday 8:00 am to 5:00 pm, and Saturday and Sunday 9:00 am to 1:00 pm except statutory holidays.
- Provide the service only within the geographic boundaries of the Town of Fort Frances.
- Make the service available on the basis of reservations only. Reservations to be made by phoning North Air Services operator (275-9741) prior to 15 minutes before the hour. Return trip reservations are to be arranged directly with the driver or by phone to the operator.
- The driver shall collect the approved fare in effect from the passenger/user of the services.

- The operator shall provide to the Town monthly statistical reports on the number of passengers/users itemized into categories of Seniors, Low income, Mobility Impaired and Other.
- The operator will modify services as recommended by the Town based on feedback from users.

The Town of Fort Frances shall:

- Provide to the operator a subsidy as provided in Schedule 'A' as approved under this agreement. Where the passenger/user requires a wheelchair the Town shall provide to the Operator a subsidy according to Schedule "A" of this agreement.
- Pay the subsidies to the operator monthly upon receipt of the proper invoices and supporting statistical information.
- Consider recommendations from the operator with regards to accommodation of the needs of the users.

Fares:

- The fare to be collected from the passenger/user of the service shall be in accordance with Schedule "A". The implementation of such fares is subject to the discretion of the operator.
- It is agreed that the operator will provide thirty days advance notice to the Town and the users, on the implementation of the increases in the fares.

Agreement:

- The term of this agreement shall be three (3) years and shall be renewed for further terms of three (3) years unless terminated with 60 days notice by the Town or the Operator.
- This Agreement may be reviewed by both Parties at any time and any term of the Agreement may be amended.

This agreement shall come into effect January 1, 2017.

For the Operator

Signature

Witness

Date:

For the Town of Fort Frances

Mayor

Clerk

Date:

Schedule "A"
Dial A Ride Fares
 (Effective January 1, 2014)

General Fare

Town Subsidy per user per ride	\$3.00
User charge per ride	\$2.50

Wheelchair Rates

Taxi Meter Equivalent	Dial a Ride Customer	Town Subsidy
0-\$9.00	\$2.25	\$5.00
\$9.05-\$10.00	\$2.25	\$6.00
\$10.05-\$11.00	\$2.25	\$7.00
\$11.05-\$12.00	\$2.25	\$8.00
\$12.05-\$13.00	\$2.25	\$9.00
\$13.05 and higher	\$2.25	\$10.00

Lisa Slomke

From: AMO Communications <communicate@amo.on.ca>
Sent: Monday, November 28, 2016 4:34 PM
To: Lisa Slomke
Subject: AMO Policy Update - AMO Report to Member Municipalities - Highlights of November Board Meeting

November 28, 2016

AMO Report to Member Municipalities Highlights of the November 2016 Board Meeting

To keep members informed, AMO provides updates on important issues considered at regular AMO Board of Directors' meetings.

Highlights of the November 25, 2016 meeting include:

Long Term Energy Plan (LTEP) Review

Municipal governments look to a LTEP that enables and supports local and collaborative activities within the context of province wide goals and needs. Energy costs need to be reasonable for municipal governments and residents. Each municipality will have different drivers and opportunities to participate in generation, storage, and distribution of all forms of energy. AMO is looking for an energy plan that encourages cost effective small scale projects and technology that build local capacity. AMO will continue to work with the Ministry as the plan takes shape and is implemented. AMO's Energy Task Force will meet soon to develop ideas on how the Premier can reduce electricity costs in a manner that is more substantive and sustainable. Most LDCs rates are less than Hydro One rates.

AMO Contact: Cathie Brown, Senior Advisor, E-mail: cathiebrown@amo.on.ca, (416) 971-9856 ext. 342.

Expanding Medical Responses

The AMO Board approved a strong response in opposition to the recent Ministry of Health and Long-Term Care (MOHLTC) proposal on Expanding Medical Responses through Fire Services. AMO, with assistance from the Emergency Services Steering Committee, the Ontario Association of Paramedic Chiefs and the Ontario Association of Fire Chiefs, will prepare a response that focuses on the evidence, or lack thereof, that this contentious proposal purports to offer. In addition, it is expected that CUPE and OPSEU will be taking a strong position against the proposal.

AMO Contact: Monika Turner, Director of Policy, E-mail: mturner@amo.on.ca, (416) 971-9856 ext. 318.

OMB Review

The AMO Board is encouraging the Province to amend the legislation to limit the ability to appeal

amendments of planning documents that implement provincial interests. The Board already has authority to not practice 'hearing de novo' which has chosen not to use, so it should be compelled. If there is new evidence at the Board it must be obligated to send it back to Councils for consideration. AMO agrees that alternative dispute resolution should be better used. Administrative practices, transparency and accountability can be vastly improved. The full AMO submission will be available on the website shortly. It is clear that the Province must make more substantive changes with demonstrable outcomes. AMO will continue to advocate on this issue.

AMO Contact: Cathie Brown, Senior Advisor, E-mail: cathiebrown@amo.on.ca, (416) 971-9856 ext. 342.

Update on Bill 59, *Putting Consumers First Act*

The Bill, if passed, would enhance consumer protection measures by introducing new rules for home inspections, door-to-door sales, and payday loans. It amends the *Municipal Act* to include new municipal authority to enact bylaws that would control where payday loan establishments are sited and the number of operations that are permitted. The Board directed staff to make a Standing Committee submission. It needs to be emphasized that any province-wide ban on products that are sold door-to-door must be enforced by the Province.

AMO Contact: Jessica Schmidt, Policy Advisor, E-mail: jschmidt@amo.on.ca, (416) 971-9856 ext. 367.

Bill 39, *Aggregates Act*

The AMO Board supports the Bill 39 approach and the changes to the fines regime, the additional new studies, and harmonizing expectations. It provides a permissive framework to enact the "Blueprint" released last year. The Bill is mainly a framework that relies on regulations. AMO will work with MNRF as they craft regulations to implement the Bill, specifically regarding the fees and royalties methodologies.

AMO Contact: Cathie Brown, Senior Advisor, E-mail: cathiebrown@amo.on.ca, (416) 971-9856 ext. 342.

Wetlands Conservation Strategy

The Board discussed a draft Wetlands Conservation Strategy proposed by the Ministry of Natural Resources and Forestry (MNRF). The Board approved feedback based on comments developed by AMO's Conservation Authorities Task Force. The Board asked staff to keep them informed as the MNRF Strategy progresses, particularly in regard to the principle of 'no net loss'.

AMO Contact: Jessica Schmidt, Policy Advisor, E-mail: jschmidt@amo.on.ca, (416) 971-9856 ext. 367.

2017 AMO Strategic Objectives and Budget

The Board approved its 2017 Strategic Objectives and related budget. President Dollin will be sharing this information separately with members in the coming weeks.

AMO Contact: Pat Vanini, Executive Director, E-mail: pvanini@amo.on.ca, (416) 971-9856 ext. 316.

Bill 68, *Municipal Legislation Amendments (Municipal Act, Municipal Conflict of Interest Act)*

The Association will be preparing a detailed review of the proposed legislative amendments for the Board's consideration in January as input to the 2nd Reading/Standing Committee process.

AMO Contact: Pat Vanini, Executive Director, E-mail: pvanini@amo.on.ca, (416) 971-9856 ext. 316.

MEPCO Board Update

The AMO Board was updated on the status of Bill C-26, introduced by the Federal Government to implement the proposed CPP enhancement and on MEPCO's considerations on integrating the CPP enhancement with the OMERS Plan. The MEPCO Board updated guidelines to assist in reviewing OMERS Plan changes and approved its 2017 Work Plan.

AMO Contact: Bruce McLeod, MEPCO Coordinator, E-mail: bmcleod@amo.on.ca, (416) 971-9856 ext. 350.

PLEASE NOTE: AMO Breaking News will be broadcast to the member municipality's council, administrator, and clerk. Recipients of the AMO broadcasts are free to redistribute the AMO broadcasts to other municipal staff as required. We have decided to not add other staff to these broadcast lists in order to ensure accuracy and efficiency in the management of our various broadcast lists.

DISCLAIMER: Any documents attached are final versions. AMO assumes no responsibility for any discrepancies that may have been transmitted with this electronic version. The printed versions of the documents stand as the official record.

OPT-OUT: If you wish to opt-out of these email communications from AMO please click [here](#).



Lisa Slomke

From: AMO Communications <communicate@amo.on.ca>
Sent: Wednesday, November 30, 2016 2:45 PM
To: Lisa Slomke
Subject: AMO Policy Update: Bill 151 - The Waste-Free Ontario Act

November 30, 2016

The Province Proclaims Bill 151 - *The Waste-Free Ontario Act* – and Moves Toward Full Producer Responsibility

Today the provincial government proclaimed Bill 151, *The Waste-Free Ontario Act* (WFOA). This Act creates a new legislative framework for waste management in the Province and will transition the existing diversion programs under the *Waste Diversion Act* (WDA) including the Blue Box, Municipal Hazardous and Special Waste, Waste Electrical and Electronic Equipment and Tires to the new framework. The Act is focused on creating a circular economy strategy through supporting Provincial Policy Statements and the development of an organic strategy.

We are transitioning from the municipally-run and co-funded Blue Box program toward an Extended Producer Responsibility (EPR) regime that requires producers to cover all end-of-life costs for waste. The municipal role in this system will be evolving. Eventually, producers will be fully responsible for meeting target recovery rates for designated products and packaging.

Until we know significant post-transition issues such as level of diversion rates, geographic requirements and what materials will be designated, our municipal programs will continue to run so that our communities receive a convenient, reliable waste services that residents depend on. Although it is too early for councils make informed decisions, municipal governments may be approached by producers to provide post-transition collection and/or processing services for designated materials.

The WFOA is based on open competition and free markets instead of the previous industry monopolies. The government has voiced a commitment to ensuring competition at the producer level throughout the market. We fully support and need competition in the system.

One of the biggest municipal risks is that this transition period could be drawn out — or worse, become the new normal. Municipal governments remain responsible for the majority of the waste management system until the transition is complete. Therefore, AMO will continue to work with our members, the government, the new Resource Productivity and Recovery Authority, Producers, Waste Management Service Providers and other interested stakeholders to ensure that the transition period is as efficient as possible, and maintains the same level of quality that residents come to expect with the Blue Box program.

In addition to working with key stakeholders, AMO is planning a one-day session for municipal elected officials to discuss the transition to the WFOA and the municipal challenges and

opportunities. Mark your calendars for February 8, 2017 (location TBD). Admission will be free with participation by teleconference and web also available. More information about this session will be posted shortly on our website at www.amo.on.ca.

AMO Contact: Dave Gordon, Senior Advisor, 416.971.9856 ext. 371, dgordon@amo.on.ca.

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December 1, 2016

Dear AMO Member:

RE: Federal Infrastructure Phase 2 Incrementality Resolution

As you know, the federal government announced additional infrastructure funding over the next 12 years in the Fall Economic Statement as part of its Phase 2 programming. It is consulting on design aspects for Phase 2 in order for it to be known before the funding programs begin in 2018.

AMO has endorsed a number of principles for the funding design – that it should maximize municipal flexibility; respect the breadth of municipal infrastructure assets and priorities; and provide stable, predictable, formula-based funding to municipal governments.

The role of incrementality and the funding formula (i.e., the share by each order of government) are important aspects. In communicating our principles to the federal government, we have noted the impacts of different formula approaches. The ideal position for municipal governments would be a 50% federal, 33% provincial, and a 17% municipal portion. This would mean a smaller share of municipal capital costs would recognize ongoing municipal operating costs which are generally not eligible for funding purposes. In reality, very few provinces agreed to fund 33% of Phase 1 programs, and some didn't put up new funds where they agreed to it. In Ontario, the provincial government did add new funding, in the amount of \$250 million (25%) for the recent Clean Water and Wastewater Fund (CWWF). This was in addition to its existing multi-billion long term infrastructure plan. No provincial funding was added for the federal public transit agreement.

Generally, incrementality has been a feature of prior federal programs. It requires that municipal and provincial governments spend new additional funds for each infrastructure project in order to meet the eligibility rules. This requirement may have had some merit before municipal governments had comprehensive asset management plans and related multi-year capital plans. Going forward, it will confuse the principles and practice of asset management not to mention municipal financial planning because it would influence municipal priorities. Where there are multi-year capital plans, based on asset replacement and maintenance priorities of an asset management plan, the federal funding should be aligned with these municipal plans. Phase 2 should align with municipal long-term planned spending, not the other way around.

We hope that you agree. If so, please adopt the attached resolution and add your voice to AMO's. AMO continues to believe that good asset management is the foundation of appropriate municipal infrastructure and financial management. Funding approaches must support it to further advance the culture of municipal asset management in Ontario.

Sincerely,

A handwritten signature in cursive script, appearing to read 'L. Dollin', written in dark ink.

Lynn Dollin
AMO President

FEDERAL INFRASTRUCTURE PHASE 2 INCREMENTALITY RESOLUTION

WHEREAS municipal governments' infrastructure is critical to our collective economic health;

WHEREAS stable, predictable and formula- based infrastructure funding allows municipal governments to plan and schedule investments in infrastructure;

WHEREAS Ontario municipal governments have asset management plans which set out a municipality's longer term capital plan which reflects the infrastructure priorities of these asset management plans; and

WHEREAS a federal incrementality rule interferes with municipal long-term infrastructure priorities and diminishes the value of municipal asset planning and management;

NOW, THEREFORE BE IT RESOLVED that the (name of municipality) calls on the federal government to provide long-term, predictable, and formula-based funding in its Phase 2 programs for municipal governments; and

BE IT ALSO RESOLVED that the (name of municipality) calls on the federal government to change incremental requirements in Phase 2 to recognize in Ontario that a municipal government' asset management plan meets a municipal incremental infrastructure requirement.

Please forward your resolution to:

AMO President Lynn Dollin amopresident@amo.on.ca



Working for Municipalities

ONTARIO GOOD ROADS ASSOCIATION

1525 CORNWALL ROAD, UNIT 22
OAKVILLE, ONTARIO L6J 0B2
TELEPHONE 289-291-6472
FAX 289-291-6477
www.ogra.org

November 28, 2016

To the Head & Members of Council:

Re: Report of the OGRA Nominating Committee

The OGRA Nominating Committee met on November 23, 2016 and recommended a slate of candidates to the Board of Directors. The Board ratified the report as presented. The recommended slate is as follows:

Northern Zone	
Antoine Boucher Director of Public Works & Engineering Municipality of East Ferris	Rick Harms Project Engineer City of Thunder Bay
Paul Schoppmann Mayor Municipality of St. Charles	
Southwest Zone	
Andy Bruziewicz Councillor City of Sarnia	Virginia Ridley Councillor City of London
Chris Traini County Engineer County of Middlesex	
South Central Zone	
Bryan Lewis Councillor Town of Halton Hills	John McKean Mayor Town of the Blue Mountains
Southeast Zone	
Dave Burton Reeve Municipality of Highlands East	Rick Kester CAO City of Belleville
Michael Touw Director of Public Works Township of Leeds and the Thousand Islands	
Toronto	
Paul Ainslie Councillor, City of Toronto	

The following current Board members do not have to be re-elected to the Board and will automatically assume the following positions effective March 1, 2017:

President - Ken Lauppe, Manager, Road Operations – East, City of Brampton
 1st Vice President – Luc Duval, Director of Public Works & Engineering, City of Timmins
 Immediate Past President – Robert Burlie, Manager of Road Operations, Etobicoke/York District, City of Toronto

The above will serve on the 2017-2018 Board of Directors making a total of 15 on the Board.

The above slate of candidates will be ratified at the Annual Conference to be held in February, 2017. If any municipal or First Nation member would still like to put their name forward for a position on the Board of Directors they must fill out and return the attached Nomination Form. All nominations must be postmarked or received by fax or e-mail no later than December 22, 2016 and sent to:

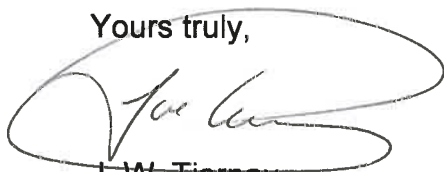
Rick Champagne, Chair
 Nominating Committee
 1525 Cornwall Road
 Unit 22,
 Oakville, Ontario
 L6J 0B2

Fax: 289-291-6477
 E-mail: info@ogra.org

Please be advised that if any additional nominations are received by the deadline noted that an election will be required at the OGRA Conference.

Any questions regarding the Nomination process or serving on the Board of Directors can be directed to the undersigned at joe@ogra.org.

Yours truly,



J. W. Tiernay,
 Executive Director

c. Rick Champagne, Chair, Nominating Committee

Ontario Good Roads Association

Board of Directors

Nomination and Consent Form



We hereby nominate the following to the Board of Directors of the Ontario Good Roads Association for the 2016/17 term of office:

Name of Candidate

Name: _____

Position: _____

Municipality: _____

Moved by: _____

Seconded by: _____

(Candidates must be nominated by two eligible members of OGRA. A resolution of Council is acceptable but not mandatory)

Candidate Consent

The candidate nominated above must sign below indicating they consent to the Nomination and agree to let their name stand for office.

I, _____ hereby consent to the Nomination
(Name of Candidate)
to the Board of Directors of the Ontario Good Roads Association.

Signature

Date

Submit completed form and candidate's résumé by fax or e-mail to the attention of Rick Champagne, Chair, OGRA Nominating Committee
Fax: 289-291-6477
E-mail: info@ogra.org

TOWN OF FORT FRANCESMINUTESSESSION NO. #20November 21, 2016

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre on November 21, 2016 from 8:00 a.m. to 9:03 a.m.

PRESENT: D. Kitowski, Chair, W. Brunetta, Councillor, J. Albanese, Councillor.

ALSO PRESENT: D. Brown, CAO, T. Rob, O&F Manager, T. Dennis, CBO/Planner, P. Briere, Secretary.

1. Call to Order - 0800am
Session #20

2. Disclosure of pecuniary interest and the general nature thereof
None.

3. Approval of Previous Committee Minutes

- 3.1 Approval of November 7, 2016 meeting minutes.
- Approved as circulated.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.
None.

5. In-Camera

- 5.1 Land Rental Inquiry.
- No update, referred to next meeting.

6. Items Referred from Council

- 6.1 Swimming Pool By-Law Concerns.
- This item was discussed and the Planning and Development Executive Committee is recommending that the current By-Law #25/76 be reviewed and a draft be presented to the Committee by May 1, 2017.

7. New Business

- 7.1 First Draft Operating & Capitol Budget for Planning & Development.
- The first draft of the operating & capitol budgets were presented and after a lengthy discussion was had. The Planning and Development Executive Committee is recommending to accept the draft as presented.
- 7.2 Amendments to funding agreements with Northern Ontario Heritage Fund & FedNOR for the Rainy Lake Market Square Project.
- The Planning and Development Executive Committee is recommending to approve the report as presented.

8. Outstanding Items
None.

9. Information
None.

- 10. **Non-agenda Items**
 None.

- 11. **Adjourn / Next Meeting Date - 0903am**
 Monday December 5, 2016

Executive Committee Chair

Secretary, Planning & Development Executive
Committee

TOWN OF FORT FRANCESMINUTESSESSION NO. #019November 23, 2016

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on November 23, 2016 from 8:37 a.m. to 11:06 a.m.

PRESENT: Doug Kitowski, June Caul, Chairperson, Doug Brown, CAO and Travis Rob.

ALSO PRESENT:**1. Call to Order**

The meeting was called to order at 8:37 a.m.

2. Disclosure of pecuniary interest and the general nature thereof

None

3. Approval of Previous Committee Minutes

- 3.1 Minutes from the previous meeting of this committee on November 9, 2016 - the minutes were approved as circulated.

4. Non-agenda Items

None

5. New Business

- 5.1 October 2016 Drinking Water Systems Monthly Summary Report the October - the monthly summary report for the Drinking Water System for October 2016 was reviewed and will be forwarded to Council for approval.
- 5.2 Proposed Operating and Capital Budget Including Sewer and Water Funds - November 16, 2016. - hard copies of the budget package were previously printed and distributed to Council Members - the proposed Operating and Capital Budget for the Operations and Facilities Division was received.

6. Outstanding Items

- 6.1 Deputations by Mr. W. Lundstrom - Use and Care of Pedestrians and Bicyclists - the report was received and will be forwarded to Council as information only.

7. Information

None

8. **Adjourn / Next Meeting Date**

The meeting adjourned at 11:06 a.m.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

TOWN OF FORT FRANCESMINUTESSESSION NO. # 41November 22, 2016

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room on November 22nd, 2016 from 12:00 p.m. to 1:55 p.m.

PRESENT: Councillor K. Perry, Chair; Councillor W. Brunetta; Councillor G. P. Ryan (Noon to 1:45 p.m.).

ALSO PRESENT: L. Lindberg (Noon to 12:40 p.m.), Treasurer; D. Galusha (Noon to 12:40 p.m.), Deputy Treasurer; D. Brown, CAO; A. Petrin, Human Resources Manager; Fire Chief T. Moffitt (Noon to 12:55 p.m.), K. Lawson, Secretary

REGRETS:

1. **Call to Order - 12:00 Noon**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None identified.**
3. **Disclosure of pecuniary interest and the general nature thereof - None**
4. **Approval of Previous Committee Minutes**

4.1 Session 040, November 8, 2016

Brunetta/Ryan: Approved as presented.

CARRIED

5. **In-Camera**

- 5.1 Identifiable Individual: Report from D. Brown, CAO dated November 17, 2016 (Compensation Request)
Doug Brown, CAO was in attendance to present this report. Mr. Brown advised the committee that this matter will be furthered during the 2017 Budget Process.

6. **Items Referred from Council - None**

7. **New Business**

- 7.1 2017 Administration & Finance Budget Considerations
- Corporate
- Administration & Finance
- Police Services
- A&F Capital
The Treasurer reviewed the draft 2017 divisional budget spread sheets and provided comments and clarification for the assistance of the Committee.

- 7.2 2017 Fire & Rescue Services Budget Considerations
Fire Chief Tyler Moffitt, CAO Doug Brown and Human Resources Manager Aaron Petrin were in attendance to present a report respecting staffing and training cost issues and other considerations for the 1st draft of the 2017 Fire & Rescue Services Budget. Direction was given to staff to provide a comprehensive report outlining a Draft Salary Policy in regards to Volunteer Firefighter Wages; and further directed preparation of a draft Letter of Understanding with FFPFFA with this item being furthered at a future meeting of Committee of the Whole Council.

8. **Non-agenda Items - None**

9. Information

- 9.1 October 2016 Fire & Rescue Services Statistics
- 9.2 Ministry of Finance - Ontario Municipal Partnership Fund (OMPF) 2017 Allocation Notice

10. Adjourn 1:55 p.m. / Next Meeting Date December 6th, 2016

Executive Committee Chair

D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #037November 21, 2016

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Memorial Sports Centre - '52 Canadians Meeting Room on November 21, 2016 from 10:30 a.m. to 12:18 a.m.

PRESENT: Ken Perry - Chairman, John Albanese - Councillor, June Caul - Councillor, Doug Brown - CAO, Jason Kabel - Manager of Community Services

ALSO PRESENT: Sherry George - Museum Curator

1 CALL TO ORDER (Session # 037)

K. Perry called the meeting to order at 10:32 am.

2 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL.

3 APPROVAL OF PREVIOUS COMMITTEE MINUTES

3.1 Community Services Executive Committee - November 7, 2016 - **Approved as circulated.**

4 ITEMS REFERRED FROM COUNCIL

- NIL

5 NEW BUSINESS

5.1 Museum Budget - Sherry George - presented items included in the Museum budget and operational constraints observed at the Museum.

5.2 2017 CS Budget Summary Report - There was a brief introduction to the next two items on the agenda.

5.3 2017 Community Services Budget Summary - 1st Draft - There was a great deal of discussion on the 11 main cost centres of the Community Services Division. Values were scrutinized and accepted as presented.

5.4 2017 Community Services Budget - 1st Complete Worksheet - The worksheet was referred to throughout the review of the summary (above).

6 NON-AGENDA ITEMS

- NIL

7 IN-CAMERA

- NIL

8 INFORMATION

8.1 MSC Summer Hours - report at December 5, 2016 meeting

8.2 Next Meeting - December 5, 2016

9 CLOSING

There being no further matters before the committee at this time, the meeting was closed at 12:18pm

K. Perry, Executive Committee Chair

J. Kabel, Manager of Community Services

TOWN OF FORT FRANCES - ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

MINUTES

November 7, 2016

The meeting of Economic Development Advisory Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on November 7, 2016 from 11:43 a.m. to 12:55 p.m.

PRESENT: G. Rogozinski, Chair; R. Avis; D. Fortes, C. Mallory; J. McTaggart; J. Gillon; M. Caron; K. Perry (12:00 p.m. to 12:55 p.m.).

ALSO PRESENT: G. Gillon (RRFDC); L. Mose, MNDM; J. Cumming; D. Brown; K. Lawson

REGRETS: E. Fagerdahl, T. Drysdale

1. Call to Order

2. Non-agenda Committee items which because of urgency cannot be deferred to a subsequent meeting, identified to be considered later in the meeting.

- none

3. Disclosure of pecuniary interest and the general nature thereof

- none were identified.

4. Approval of Previous Advisory Committee Minutes

4.1 October 3rd, 2016 Meeting Minutes.

Mallory-Caron: THAT the minutes from the October 3rd, 2016 meeting be approved as distributed.

CARRIED

5. Items Referred from Council - No items referred.

6. New Business

6.1 Presentation from Dave Kircher re: Property Matter. (11:43 a.m. to 12:35 p.m.).

- Committee received a verbal presentation from Fort Frances resident David Kircher respecting a potential use for the currently vacant mill facility. He spoke about the shortage of unskilled workers in Canada, and that for the last several decades, the political focus has been on academics and not trade skills. He noted that it is increasingly difficult to find companies who are willing and able to take on the mentoring of students in a co-op scenario. He further believes that there is merit in Fort Frances acquiring the Mill from Resolute and looking at funding opportunities in order to complete a feasibility study to determine if it makes sense for the Town to pursue the Mill property from Resolute. This matter will be discussed at the next regular meeting.

7. Standing Items

7.1 Community Foundation.

- nothing new.

7.2 Rainy Lake Market Square.

- Dale Fortes requested information about the Rainy Lake Market Square Strategy. Concerns were expressed respecting power stands and proposed outdoor patio structures. Doug Brown advised members that the consultants for the project are currently working on a finalized design to take back to the Rainy Lake Market Square Committee. John McTaggart is Chair for this committee, and advised that there has been no meeting since October. This matter remains a standing item on the agenda.

7.3 Strategic Planning Initiatives (ongoing discussion).

7.4 Board Vacancy.

- the Board was advised that the vacancy has been advertised once and no one has come forward. The Clerk's office is currently look to re-advertise. Any one interested can pick up a application at the Civic Centre front desk or through the Clerk's office.

8. Non-agenda Items - None

9. Adjourn 12:55 p.m. / Next Meeting Date - December 5, 2016