

REPORT

COMMITTEE OF THE
WHOLE

December 12, 2016

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on December 12, 2016 from 5:30 p.m. to 7:00 p.m.

PRESENT: Councillor G. P. Ryan, Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese, W. Brunetta, J. Caul and D. Kitowski.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer (5:30-5:31pm and 6:30-7:00pm), J. Kabel, Manager of Community Services (5:30-5:31pm, 6:19-6:25pm and 6:30-7:00pm), T. Rob, Manager of Operations & Facilities (6:30-7:00pm)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Perry disclosed an interest in Item 8.4 from this agenda as the per diem claim being considered is his.

Councillor Brunetta disclosed an interest in Item 8.5 from this agenda as the per diem claim being considered is hers.

Mayor Avis disclosed an interest in Item 8.3 from this agenda as the expense claim being considered is his.

4. In-Camera:

4.1 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Negotiations
Verbal update and additional information was provided by W. Derksen, Solicitor and M. McCaig, Consultant. Council provided direction.

196 Brunetta - Albanese: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.2 Appointment to Boards and Committees

- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.2 Agency One Negotiations

CARRIED

4.2 Personal matters about an identifiable individual, including municipal or local board employees: Appointment to Boards & Committees

Council considered appointments for several committees. Resolutions will be considered during tonight's Council meeting.

5. Public Session Resumes in Council Chambers at 6:30 p.m.

6. Council Reports on Board & Committee Activity:

6.1 Mayor R. Avis - Thanks to Council, Managers, Staff and Citizens at last meeting of 2016.

Councillor J. Albanese - No Verbal Update

Councillor W. Brunetta - A verbal update was provided regarding attendance at the following meetings: Rainy River District Municipal Association, Northwestern Ontario

7. Consent Agenda:

- 7.1 Committee of Adjustment application for rezoning part of 200 McIrvine Road from Open Space to Institutional
- approval of this report will agree to the recommendation of the Committee of Adjustment which will allow the property at 200 McIrvine Road be rezoned from Open Space/Institutional to Institutional for further development.

- 197 Brunetta - Perry: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, ~~7.2~~, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13 and ~~7.14~~.

CARRIED

- 7.2 Water Service Installation Delays - 832 Huffman Court
- approval of this report (as amended) will agree to the recommendation of the Operations & Facilities Executive Committee to reimburse Mr. Cawston for 2 hour of equipment time at ~~\$250.00~~ \$125.00 per hour plus HST for delays to allow the Town forces to investigate the issue with his water service at 832 Huffman Court.

This item was pulled by Councillor Perry. A brief discussion took place and the report was amended as outlined above.

- 7.3 Updated Agreement with Kenora Central Ambulance Communications Centre (CACC)
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee which directs preparation of a new agreement and authorizing by-law with the Kenora Central Ambulance Communications Centre, Lake of the Woods District Hospital for signing by Mayor and Clerk.
- 7.4 Updating Asset Management Plan (AMP)
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to support the updating of the existing Asset Management Plan beginning in January 2017 as outlined in this report.
- 7.5 Legion Auxiliary Fundraising Committee - Sponsorship request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize a donation in the amount of \$100.00 to the Royal Canadian Legion Ladies Auxiliary Branch #99 Pre-Grammy Awards Gala event. Further, any Council members who wish to attend shall purchase their own individual tickets.
- 7.6 B93.1 The Border (CFOB) Advertising Request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the purchase of twenty-five 15 second Holiday Greeting ads to be aired on B93.1 The Border from December 20-31, 2016 at a cost of \$249.00 plus HST.
- 7.7 Request for Reconsideration - Minutes of Settlement (502 Flinders Avenue and 1250 Cornwall Avenue)
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for properties located at 502 Flinders Ave and 1250 Cornwall Ave N. in Fort Frances for the 2016 taxation year.
- 7.8 Request for Reconsideration - Minutes of Settlement (335 Scott Street)

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to receive the Minutes of Settlement for property located at 335 Scott Street in Fort Frances for the 2016 taxation year.

7.9 D. Brown, CAO - Purchase Card Expenses

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the purchase card expenses for D. Brown, CAO in the total amount of \$10.92 as detailed in this report.

7.10 Reserves for Working Capital

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize increasing the Reserve for Working Capital to a maximum of \$1000000.00 for December 31, 2016 by way of using the prior year surplus of \$117,932.01 and current year surplus of \$146,162.94.

7.11 International Early Iron Car Club Request

- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the accommodations for the International Early Iron Car Club as outlined in this report.

7.12 Student Wages Rates

- approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse the student wage table provided in response to increased minimum wages provincially.

7.13 Donation of Russel Bros. logging tugboat

- approval of this report will agree to the recommendation of the Community Services Executive Committee to accept the donation of the tugboat, approve expenditure of US \$500.00 from museum donation funds for transportation charges and further that approval be provided to store the tugboat on public works property.

7.14 Dial A Ride Agreement

- approval of this report will agree to the recommendation of the Community Services Executive Committee to sanction the revised agreement renewal with 539989 On. Ltd. (North-Air Services) to provide Dial-A-Ride services with zero percent (0%) increase to the existing fee structure as provided and authorize the preparation and execution of a by-law.

This item was pulled by Councillor Perry. A discussion took place with regards to whether this contract should have been tendered.

8. Administration and Finance Division:

8.1 Alternative Voting Methods for 2018 Municipal Elections

- this report is provided to Council as information only. The matter will be revisited in the New Year, after which Council will be required to make a decision related to the use of alternative voting in the 2018 Municipal Elections.

The Clerk provided a verbal summary of the printed report. No questions were asked.

8.2 Choice of Electoral Systems for 2018 Municipal Elections

- this report is provided to Council as information only. The matter will be revisited in the New Year, after which Council will be required to make a decision related to the use of Ranked Ballot voting in the 2018 Municipal Elections.

The Clerk provided a verbal summary of the printed report. No questions were asked.

8.3 Mayor Avis - Breakfast Meeting Expense Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Schedule D entertainment expense reimbursement in the amount of \$57.95 for a breakfast meeting to discuss various matters with the Honourable Bill Mauro, Minister of Municipal Affairs held on November 7, 2016 in Fort Frances.

Mayor Avis disclosed an interest in this item as the expense claim being considered is his. He did not speak to the matter.

8.4 Councillor Perry - NOMA Executive Meeting Per Diem Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$225.00 as submitted by Councillor Perry for his attendance at NOMA Executive meeting held in Thunder Bay on November 23, 2016.

Councillor Perry disclosed an interest in this item as the per diem claim being considered is his. He did not speak to the matter.

8.5 Councillor Brunetta - NOMA Executive Meeting Per Diem Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$225.00 as submitted by Councillor Brunetta for her attendance at NOMA Executive meeting held in Thunder Bay on November 23, 2016.

Councillor Brunetta disclosed an interest in this item as the expense claim being considered is hers. She did not speak to the matter.

9. General:

9.1 Rainy River District Municipal Association (RRDMA) Nominations

A resolution will be considered in tonight's Council meeting.

9.2 Amend Attendance at Rural Ontario Municipal Association (ROMA) Conference scheduled for January 29-31, 2017 in Toronto.

A resolution will be considered in tonight's Council meeting.

10. Information:

10.1 Building Statistics - November 2016

Received.

10.2 Operations Statistics - Public Works Division (June 2016 and July 2016)

Received.

10.3 Aircraft Landings & Airport Fuel Sales as of December 2, 2016

Received.

10.4 By-law Enforcement Quarterly Activities Report

Received.

10.5 Fort Frances Fire & Rescue Service - November 2016 Activity Report

Received.

10.6 Municipal Tax Equity (MTE) Consultants Inc. - Multi-Residential Update

Received.

10.7 Administration & Finance Department Stats as of November 30, 2016

Received.

- 10.8 Budget to Actual as of November 30, 2016
- General Fund
 - Water & Sewer
 - Capital
- Received.

11. Non-agenda items - None.

12. ADJOURNMENT

- 12.1 The meeting adjourned at 7:00 p.m.

- 198 Brunetta - Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

G. P. Ryan, Chairperson

E. Slomke, Clerk