

TOWN OF FORT FRANCES

Planning & Development Executive Committee

AGENDA - January 16, 2017 at 8:00 AM

MEETING - Civic Centre - Committee Room

	Page
1. <u>Call to Order</u> Session #23	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3. <u>Approval of Previous Committee Minutes</u> 3.1 Approval of January 3, 2017 meeting minutes.	2 - 3
4. <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u>	
5. <u>In-Camera</u> 5.1 Land Rental Inquiry. - No update at this time, referred to next meeting.	
6. <u>Items Referred from Council</u>	
7. <u>New Business</u> 7.1 Re-Zoning of a Portion of 200 McIrvine Road. 7.2 Zoning By-Law Revision for 941 McKenzie Avenue.	4 - 5 6 - 8
8. <u>Outstanding Items</u> 8.1 Pet Licensing. 8.2 Request to Remove Holding Provision from Part Lot 21 River Range Minnie Avenue. 8.3 Heavy Trucks on Scott Street.	9 - 14 15 - 19 20 - 21
9. <u>Information</u>	
10. <u>Non-agenda Items</u>	
11. <u>Adjourn / Next Meeting Date</u> Monday February 6th, 2017	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #22

January 3, 2017

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre on January 3, 2017 from 8:00 a.m. to 9:27 a.m.

PRESENT: D. Kitowski, Chair, Mayor Avis.

ALSO PRESENT: D. Brown, CAO, L. Slomke, Clerk, T. Dennis, CBO/Planner, P. Briere, Secretary.

1. Call to Order - 0800am

Session #22

2. Disclosure of pecuniary interest and the general nature thereof

None.

3. Approval of Previous Committee Minutes

- 3.1 Approval of December 5, 2016 meeting minutes.
- Approved as presented.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

10.1 - Heavy Trucks Parking on Scott Street.

5. In-Camera

- 5.1 Land Rental Inquiry.
- No update, referred to next meeting.

- 5.2 Potential Industrial Lot Sale.
- The report be amended to make Lot 29 deemed surplus and then brought forward to Council. The other industrial lots will be dealt with as offers are received.

Avis -Kitowski: THAT the Planning & Development Executive Committee now meet in-camera in order to address a matter pertaining to: A proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes; more specifically items 5.1 - Land Rental Inquiry and 5.2 Potential Industrial Lot Sale.

CARRIED

6. Items Referred from Council

None

7. New Business

- 7.1 Request to remove Holding Provision from Part Lot 21 River Range Minnie Avenue.
- After a lengthy discussion the Planning & Development Executive Committee is requesting further information be brought forward at the next meeting in regards to liability and fire protection.

8. Outstanding Items

None.

9. Information

- 9.1 Micro chipping (One-Time Licensing) of Dogs.
 - A discussion was had and direction was given to administration to bring a recommendation to the next meeting on the best options available to deal with pet licensing.

10. Non-agenda Items

- 10.1 - Heavy Trucks Parking on Scott Street.
 - This item was discussed and direction was given to administration to bring forward a recommendation to deal with this issue at the next meeting.

11. Adjourn / Next Meeting Date - 0927am
Monday January 16, 2017.

Executive Committee Chair

Secretary, Planning & Development Executive Committee



Date: January 10, 2017

Report To: Planning and Development Executive Committee

From: Tyson Dennis, Chief Building Official/Municipal Planner/Secretary, Treasurer of The Committee of Adjustment

Re: **Re-Zoning of a portion of 200 McIrvine Road from Open Space to Institutional**

The Committee will recall on December 12, 2016 a report came from the Committee of Adjustment to Council in regards to an application for the Re-Zoning of a portion of 200 McIrvine Road from Open Space to Institutional. The report submitted was approved by council for the Re-Zoning of the property.

There was a 20-day public appeal period for the application of the Re-Zoning which started on December 13, 2016 and ended January 1, 2017. There were no appeals filed during this time.

To finalize the application for the Re-Zoning from *Open Space to Institutional* at 200 McIrvine Road, I have attached a draft Zoning Amendment. Once the Zoning Amendment has been approved, the application will be complete and registered according to the Planning Act.

Please examine the draft Zoning Amendment and approve as submitted or as per changes requested.

Respectfully submitted,

Originally Signed By,

Tyson Dennis

Chief Building Official / Municipal Planner.

TOWN OF FORT FRANCES
By-Law 03/14 – D

(Being a By-Law to amend Zoning By-Law #03/14, as amended, *The Planning Act*, Section 34 – 200 McIrvine Rd.)

WHEREAS Council wishes to rezone the subject property partially from Open Space to an entirety of the property to Institutional for future development of the land.

AND WHEREAS in accordance with Section 34(12) of the Planning Act, a Public Meeting was held on Monday November 21, 2016 to consider the subject Zoning By-Law Amendment, with proper notice given to the public according to Ontario Regulation 545/06.

AND WHEREAS at its meeting held December 12, 2016, Council approved the Report and recommendation of the Municipal Planner, supported by the Planning and Development Executive Committee, that the application be approved.

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. Town of Fort Frances Zoning By-Law #03-14 be amended to change the zoning of the property known as 200 McIrvine Road from *Open Space/Institutional* to *Institutional* of its entirety.
2. That is By-Law shall come into force and take effect upon the final passing thereof by the Clerk as there were no appeals filed within the (20) days from the date of public notice of the application passing December 13, 2016 ending January 1, 2017.

READ THREE TIMES and passed in open Council January 23, 2017

R. Avis, Mayor

E. Slomke, Clerk



Date: January 10, 2017

Report To: Planning and Development Executive Committee

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: **Housekeeping revision to By-Law 16/04 – A**

The property located at 941 McKenzie Avenue, has previously been deregistered in May of 2004. The property has been sold recently and on title is a Land and Title Registration and copy of By-Law 16/04. When going over the sale of the property, the By-Law was found to have discrepancies with property address as well as legal descriptions. The legal registration at Land and Titles for the property is correct, but the By-Law needs some clarification of address and legal description.

The amendment to By-Law 16/04 - A is to remediate the discrepancies found after reviewing the file of the property at 941 McKenzie Avenue.

Please examine the draft Zoning Amendment and approve as submitted or as per changes requested.

Respectfully submitted,

Originally Signed By,

Tyson Dennis

Chief Building Official / Municipal Planner.

TOWN OF FORT FRANCES

BY-LAW NO. 16/04

(Being a By-Law to de-register Lot 34 and part of Lot 35 Plan SM-58 pursuant to Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended).

WHEREAS Section 50(4) of The Planning Act, as amended, authorizes a Council to, by by-law, designate any plan of subdivision, or part thereof, that has been registered for eight years or more to not be a plan of subdivision for the purposes of subdivision control.

AND WHEREAS on May 10, 2004 Council approved a recommendation from the Planning and Development Executive Committee that lot 35 and the south 16' of lot 36 Plan SM-58 (914 McKenzie Avenue) be de-registered as provided in Section 50(4) of The Planning Act for the purposes of subsection (3);

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That the plan of subdivision or parts thereof on Plan SM-58 be deemed not to be lots or blocks on a registered plan of subdivision for the purposes of subsection 3 of Section 50 of The Planning Act, R.S.O. 1990, c.P.13, as amended, specifically, Lot 35 and the South 16' of Lot 35 Plan SM-58, registered in the Land Registry Office for the Land Titles Division of Rainy River on January 20, 1913.
2. And further that the Clerk shall lodge a Certified Copy of this By-Law with the Office of the Minister of Municipal Affairs and Housing, pursuant to the requirements of Section 50(26) of the Planning Act
3. This By-Law shall come into force and take effect immediately upon registration of this By-Law at the Land Registry Office for the District of Rainy River.

READ THREE TIMES AND FINALLY PASSED in open Council this 25th day of May 2004.


MAYOR


CLERK

TOWN OF FORT FRANCES
By-Law NO. 16/04 - A

(Being a By-Law to amend By-law 16/04, being a by-law to de-register Lot 34 and Part Lot 35 Plan SM-58 pursuant to Section 50(4) of the Planning Act, R.S.O. 1990, c.P.13, as amended)

WHEREAS Section 50 of The Planning Act, as amended, authorizes a Council to, by By-Law, designate any plan of subdivision, or part thereof, that has been registered for eight years or more to be a plan of subdivision for the purposes of sub divisional control.

AND WHEREAS on May 10, 2004 Council approved a recommendation from the Planning and Development Executive Committee that Lot 34 and the south 16' of lot 35 Plan SM-58 (941 McKenzie Avenue) be deregistered as provided in Section 50 of The Planning Act;

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances

HEREBY ENACTS as follows:

1. The plan of subdivision or parts thereof on Plan SM-58 be deemed not to be lots or blocks on a registered plan of subdivision for the purposed of Section 50 of The Planning Act, R.S.O 1990, c.P.13, as amended, specifically,

Lot 34 and the south 16' of Lot 35 Plan SM-58, registered to the Land Registry Office for the Land Titles Division of Rainy River on January 20, 1913

2. And further that the Clerk shall lodge a Certified Copy of this By-Law with the office of the Minister of Municipal Affairs and Housing, pursuant to the requirements of Section 51(26) of the Planning Act
3. This By-Law shall come into force and take effect immediately upon registration of this By-Law at the Land Registry Office for the District of Rainy River.

READ THREE TIMES and finally passed in open Council this 23rd day of January 2017.

R. Avis, Mayor

E. Slomke, Clerk

Date: January 5th, 2017

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

Re: Pet Licensing Program.

As you are aware this office has been tasked with reviewing our current pet licensing program and providing options to the Planning & Development Executive Committee so that direction can be provided to By-Law Enforcement on the Municipalities Pet Licensing Program.

The current Pet Licensing Program is:

- Only Dogs are currently licensed. Dogs are only licensed when they are at 6 months of age to allow the owner a chance to have the pet altered.
- Dogs are licensed on an annual basis and the pet owner's information is hand written and a hard copy document of the registration is kept. A dog tag is provided to the dog owner to affix to the dog.
- An advertising campaign is conducted in the beginning of each year.
- Dogs that are caught running at large and found to be unlicensed are placed into the shelter. When the owner comes claims their dog they are required to pay an impound fee, a running at large charge and purchase a dog tag.
- Otherwise dog licensing is done through the complaint process or when dog owner liability or cruelty complaints are received by the OPP.

An option that was presented to Council back in May 2009 was microchipping and offering lifetime licensing. At this time there was many variables that the recommendation from PDEC was to abandon this initiative. By-Law Enforcement since this time has been in contact with other Municipalities who have switched to offering lifetime licensing. I have attached some documentation from the City of Thunder Bay who has been offering this program for quite some time now as well as the City of Duluth, MN who has just recently changed their pet licensing program.

The recommendation from this office would be to make the necessary changes to our pet licensing program to ensure that we are offering every opportunity to the residents of Fort Frances to have all of their pets licensed. The changes that would be required are by-laws reviewed and rewritten, updates to our licensing program, working out agreements with the Nor-West Animal Clinic and Rainy River Veterinarian Clinic in International Falls,

MN, updating our computer software system to allow for a database to be created and updating our Animal Services page on our website.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Patrick Briere', with a stylized flourish at the end.

Patrick Briere
By-Law Enforcement Officer

City Clerk

THE CITY OF DULUTH, MINNESOTA

City Clerk : Home

Boards & Commissions

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Official Ordinance Publications

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Pet Licenses

Licenses and Permits

Taxi Cab Rates

PET LICENSES

INITIAL CONTACT: City Clerk, 330 City Hall, 411 W. 1st St., Duluth MN 55802.

TELEPHONE NUMBER: (218) 730-5500.

ISSUED TO: Any person possessing a dog or cat within the city. The license per is from January 1 to December 31 and must be renewed every year. Annual licen mailed to current pet licensees each December. **NOTE:** All proceeds from the lic city administrative costs, shall be placed into a fund from which all expenditures ai to the operation of the city animal control program. This fund shall supplement ani

****NEW** FORM/FEE:** [Pet License Application/Fee Structure.](#)

****PET RENEWALS**:** [Now Available Online](#)

- Review [Renewal Instructions](#)

LICENSE INFORMATION NEEDED:

- Owner's Name, Address and Phone Number.
- Pet's Name, Breed, Color, Sex, Age and Species (dog or cat).
- Rabies Certificate stating the rabies shot vaccination and expiration dates, young. (Enclose the **original document** from your veterinarian. It will be r license.)
- Spaying or Neutering Certificate if your pet has been altered. (Enclose the **document** from your veterinarian. It will be returned with the license.)

NEW LICENSE TYPES:

- Annual. Compliant and noncompliant (see definitions below).
- Lifetime. Compliant only (see definition below).

NEW DEFINITIONS:

- Altered. The animal has been surgically sterilized by a veterinarian and/or to provide documentation that a veterinarian has examined the animal and been spayed or neutered.
- Unaltered. Any animal for which the owner is unable to provide documents been altered.
- Compliant. The animal is currently vaccinated against rabies **and** altered
- Noncompliant. The animal does not meet any or all of the following require against rabies, altered and/or licensed.

To obtain a pet license you can do one of the following:

- Mail the license fee and certificate(s) to the City Clerk's Office and the license original certificates you sent will be mailed back.
- Bring the license fee plus the certificate(s) to the City Clerk's Office between p.m., Monday - Friday.

If you own 4 or more dogs or 4 or more cats, you must also apply for a maximum

To reach the Animal Control Officer or Animal Shelter, please call 218-723-31
Monday - Friday from 8:00 a.m. until 4:00 p.m. The shelter is located at 2627 Cou
MN 55806.



CITY OF DULUTH
CITY CLERK'S OFFICE
 330 City Hall • 411 West First Street
 Duluth, Minnesota 55802-1189
 Phone (218) 730-5500
 Fax (218) 730-5923

*Type in your information by tabbing through the boxes below.
 Print, sign (if applicable) and submit this applicant to the address above.*

PET LICENSE APPLICATION January 1 to December 31					
LICENSE TYPES (CHECK ONE) INCLUDE THAT AMOUNT IN A CHECK OR MONEY ORDER WITH APPLICATION					
<input type="checkbox"/>	Annual compliant	\$10.00	<input type="checkbox"/>	Lifetime - compliant	\$60.00
<input type="checkbox"/>	Annual altered non-compliant	\$25.00	<input type="checkbox"/>	Lifetime - change of owner	\$5.00
<input type="checkbox"/>	Annual unaltered	\$75.00	<input type="checkbox"/>	Service Animal	Free
<input type="checkbox"/>	Duplicate tag	\$5.00			
OWNER INFORMATION					
NAME(S)					
ADDRESS					
PHONE					
PET INFORMATION					
SPECIES	<input type="radio"/>	DOG	<input type="radio"/>	CAT	
NAME				SEX	AGE
BREED				COLOR	
SPAY/NEUTER INFORMATION					
SPAYED/NEUTERED? (Y/N)				DATE	
VET OR VET CLINIC NAME					
NOTE: If pet has been spayed or neutered, include the certificate with this application. It will be returned with the license.					
RABIES VACCINATION INFORMATION					
VACCINATION DATE				EXPIRATION DATE	
VET OR VET CLINIC NAME					
NOTE: Include the Rabies Certificate with this application. It will be returned with the license.					

PRIVACY NOTICE: The information you listed above is classified by the State of Minnesota as PUBLIC unless you choose to keep it private. If you want your information to be kept private, date and sign your name below. I request my data to be considered private.

 Signature

 Date

LIVING VISITING DOING BUSINESS CITY GOVERNMENT

> [Home](#) > [Living](#) > [Animal Services](#) > Pet Licence

PET LICENCE



In Thunder Bay, all pet owners must license their dogs and cats within 14 days of ownership. Licences must be kept on your pet at all times, to enable us to reunite you with your lost pet. We'll even give your pet a [free ride home](#) the first time.

RENEW YOUR PET LICENCE ONLINE!
Visit our [Online Pet Licence Renewal Page](#)


LICENSING FEES:


- \$50 for an unaltered dog or cat, regardless of its age
- \$35 for an unaltered dog or cat with a [microchip](#) implant
- \$20 for an altered dog or cat
- \$15 for a lifetime licence for an altered dog or cat with a [microchip](#) implant

Proof of your pet's spay/neuter certificate and microchip implant certificate is required at the time you purchase your licence. In situations where the Officer attempts to deliver an animal home and the owner is not home, notification will be left and the animal will be brought to the Animal Services Centre. Whenever an animal is impounded, pound fees are applicable.

How to License Your Pet	
Process	How
Online	Renewal your pet's licence online through the City's secure website using VISA™ or MasterCard™. Click here to renew your pet's licence.
By Mail	Mail your completed pet licence form to the following address and the licence will be mailed to you directly: City of Thunder Bay Animal Services Centre 882 Alloy Place Thunder Bay, ON P7B 6E6
By Telephone	For payment by telephone, please call the Centre at (807) 684-2156, Monday to Friday, between the hours of 8 am and 5 pm. VISA or MasterCard will be accepted.
In Person	To obtain or renew your pet's licence, bring a copy of the spay/neuter certificate and microchip implant certificate to the City of Thunder Bay Animal Services Centre. Payment can be made with cash, debit or credit card.

Print and fill out the appropriate form below to speed up the process:

Dog Licence Form  [Adobe PDF, 1 page, 483 KB](#)

Cat Licence Form  [Adobe PDF, 1 page, 483 KB](#)

You can also obtain a licence at any one of the following outlets:

Pet Licence Locations	
Location	Address
Animal Services Centre	882 Alloy Place
Highview Animal Clinic	860 Red River Road
Licensing & Enforcement	Victoriaville Civic Centre, 2nd Floor
Meadows Animal Clinic	644 West Arthur Street



QUICK LINKS

[Animal By-Laws](#)
[Report a Problem](#)
[FAQs](#)
[Dog Bites](#)
[Lost Pet](#)





December 28, 2016

Report To: Planning and Development Executive Committee
From: Tyson Dennis Chief Building Official and Planning Department

Subject: Request to have “H” Property Holding, removed from Part Lot 21 River Range Minnie Avenue

Council members will recall on October 24, 2016 there was meeting held to discuss the removal of the Holding Provision on the area known as Lot 21 Minnie Avenue North. Council at that meeting discussed the subject removing the hold in principal prior to the property owners moving forward with the application and paying the necessary fees. Council agreed in principal to the removal of the Holding provision be considered if the Committee of Adjustment made the recommendation. The property owners then applied to the Committee of Adjustment for the Removal of a Holding Provision on the property.

The Planning & Development Executive Committee reviewed this request at their meeting on December 19, 2016. The Committee reviewed the application with perception from the history of the property, the definition of a holding provision, the original zoning of R2-H to R1-H in 2011 comparing what was permitted to be developed what now can be developed if the holding provision was removed as well as hearing statements from other divisions inside the Fort Frances Town Corporation.

Comments of the divisions are as follows:

Operations and Facilities Division:

- No municipal sewer or water available
 - No fire hydrant connections available in the vicinity of the site
 - Very poor drainage in this area as there is no ditch along the east side of Minnie Avenue North.
- Given these comments, this is not the only area of town where this is the situation and those areas do not contain holding provisions.

Travis Rob

Fort Frances Fire Department:

As Fire Chief, my concerns, as well as our Captain of Fire Prevention are ... with removing the "holding" on the property ... there is not an established water supply within a reasonable

distance for fire-fighting purposes; and with no water tanker truck, we have a very limited supply of water in our fire apparatuses. I realize there are pre-existing dwellings in the area, which are also of concern. I do not recommend the removing of the “holding” on the property.

There definitely is an increased risk of fire loss in that area based on the lack of a fire hydrant system for fire suppression.

Tyler Moffit

Fort Frances Power Corporation

FFPC has the ability to service the property in question via its "East Feeder" that runs along the west side of Minnie Avenue North. Depending on the proposed location of the premise (and electrical service) and the type of service requested, the customer may be responsible for certain installation costs in accordance to our "Conditions of Service" document which is posted on our website. FFPC is in favour of the hold coming off from its perspective as it is able to accommodate a single home dwelling on the property. From a business perspective, we welcome and encourage increasing our customer base.

Joerg Ruppenstein

The committee took the comments of the divisions and asked about other areas which do not have the holding in place without “.....established water supply.....” as stated by the Fort Frances Fire Department. The area of Frog Creek/McIrvine was shown to the committee. Some committee members made mention of possible ponds, tanker truck purchase or well water systems to possibly be looked at for the ability to fight fires better at a later date.

It was explained to the Committee the point of the application is to remove the holding provision only. This application was not for a specific option for building or development, but to allow the option for development to happen within the legal zoning regulations of R1. With a hold on the property, the area is unable to be developed or be sellable. The Committee stated these reasoning's for the removal of the Holding Provision:

- there are options for private water and septic in the area
- Fort Frances Power Corporation has sufficient power supply for the property
- another home would increase the tax base of the town
- further development within the town brings prosperity and possibilities to the town as a whole

A concern the Committee mentioned was the fire protection services available in not just one area of Fort Frances. As stated by two town divisions in the comments listed previously, it may be a subject for Council to look into such areas as 8th Street/Minnie North and Frog Creek/McIrvine and adapt to better service or options of water ponds in those areas to have sufficient fire protection. To refuse new development, is not the best interest of the town. The New Gold project west of Fort Frances is bringing many new families and commodities to town and we should grow to meet those needs.

After further discussion, the Committee of Adjustments recommendation is to remove the Holding Provision from Lot 21 Minnie Avenue North for development which is allowed in an R1 zoning type.

My recommendation is the intended purpose to develop the land at Lot 21 Minnie Ave North as per zoning regulations for an R1 development, with private services on the proposed property would be a good addition to the Town of Fort Frances from a Planning & Development aspect. This area already has single detached dwellings and those homes have privately owned service(s) existing. If the Holding Provision was to be taken off to allow development of the land, all necessary aspects of the 2011 Official Plan must be abided by, outstanding concerns of any division within the Corporation will be answered and abided by prior to building permit being issued. If these questions could be answered this property development would be beneficial to the tax base of Fort Frances.

Original Signed By

Tyson Dennis
Chief Building Official/Municipal Planner/Secretary Treasurer



Date: January 10, 2017

Report To: Planning and Development Executive Committee

From: Tyson Dennis, Chief Building Official/Municipal Planner

Re: **Insurance coverage for non-hydrant areas of the Municipality**

At the Planning and Development meeting on January 3, 2017, Committee members asked for the insurance policy to be checked which covers the Town of Fort Frances in regards to fire suppression quality for resident owned properties in areas without hydrants in proximity to the properties.

Town Clerk, Lisa Slomke contacted the Town of Fort Frances insurance provider to find out what and how coverage works from a Town and homeowner's perspective. Carrie Shouldice sent the following information:

I confirmed with the personal lines department regarding the rating for personal lines property insurance and the "fire protected" rating on most homeowner/tenant's policies is within 300 metres of a fire hydrant (although one company does allow 1000 metres). We looked by address and have one policy insured in the Minnie area and it is rated properly (fire hall protected and not fire hydrant protected).

The homeowner is responsible for advising their insurer that they are not hydrant protected and how far they are from a fire hall. *They will be rated based on this information.*

If the Town wants to be sure the property owners are aware of this rating, you could send letters to the property owners in the areas not protected by fire hydrants, advising them that they must be sure to let their insurance companies know that they are not within 300 m of hydrants and that their policies may be affected if they are not rated properly and there is a fire loss.

As you said, the Town will call for assistance from neighboring communities to assist in any fire if the need arises, thus adding fire protection for those areas without fire hydrants.

Let me know if you have any more questions or if you would like to discuss this more.

Have a nice day.

Carrie Shouldice BA, CAIB, CIP

Service Team Manager – Business Insurance

With confirmation from Gillon's, that the homeowner's need to take responsibility of declaring proper information during their application to have insurance coverage and the Town of Fort Frances continuing to respond to all calls of emergency in areas such as Minnie Avenue North, 8th Street and Frog Creek with options of calling for Mutual Aid Services, does not leave the Town responsible as long as Fort Frances Fire Department responds as per Standard Operating Procedures.

Respectfully submitted,

Originally Signed By,

Tyson Dennis

Chief Building Official / Municipal Planner.

Date: January 12th, 2017

Report To: Planning & Development Executive Committee.

From: Patrick Briere, By-Law Enforcement Officer

Re: Heavy Trucks on Scott Street.

The Planning & Development Executive Committee has asked this office to review parking of heavy trucks on Scott Street. Particularly in the 1100 BLK Scott Street.

This office has conducted a review of the area and reviewed the complaint register for previous or current complaints, our findings are as follows:

- There has been no official complaints received through the complaint register.
- Currently, heavy trucks are allowed to park in the area. As the by-law reads that there are no parking restrictions between the hours of 6am – 6pm. Calendar Parking is in effect after 6pm until 6am.
- Currently, we have more than 1 heavy truck parking in this area. As well as other trucks parking in other areas of Scott Street where it is permitted. We also have a truck parking on Mill Road that is permitted to as well.
- Snow Banks in the area are large and causing the road to not be as wide as it normally is.
- The Zion Church has gone through renovations and expanded their parking lot, thus patrons to this church are parking in the parking lot and accessing the entrance from Minnie Avenue.
- The clients that we have observed accessing Stewart & Sande front entrance located on Minnie Avenue, by parking on Minnie Avenue in front of the business or in their parking lot.

The normal process is to have official complaint(s) received and/or a written request from businesses or churches in the area requesting private parking stall rentals or to request for time limited parking stalls for access to their facilities. If this office was to make a recommendation in regards to not allowing heavy trucks to park on Scott Street than we would have to make a recommendation based on heavy trucks parking in the entire Scott Street Area (500 – 1200 Blocks).

With that stated, the recommendation from this office after our current review of the area and concerns brought forward by the Planning & Development Executive Committee is to not make any changes at this time.

Respectfully submitted,

Original Signed by

Patrick Briere
By-Law Enforcement Officer