

Richard Boileau -Chair McTaggarts	P	Chamber of Commerce Representative Jennifer Soderholm	P
Ed Gakley Flinthouse	P	RRFDC – Geoff Gillon	A
Jennifer Horton Curvy Chick	P	John Albanese – Town Councilor Town of Fort Frances	P
Scott Krienke-Turvery Ink Spatz Apparel	P	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P	Duane Cridland - Guest	P
Doug Cuthbertson Northwoods	P		
Pat Gartshore Gartch's International Pub	P		
Kim Nicholson Emes Financial	P		



1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Richard Boileau opened the meeting. The meeting was called to order at 8:00 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting –14 December, 2016

Copies of the minutes from the 9 November, 2016 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 Jennifer Horton/Ed Gakley

TO accept the minutes presented as 9 November, 2016

Also to ratify all motions made on that date.

No against or abstentions

CARRIED

3. Accounts Payable & Financial Report

Motion #3 Doug Cuthbertson/Scott Krienke-Turvey

TO accept the total payable for December 2016 in the amount of \$1,981.24

No against or abstentions

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

Finance and Administration Committee

1. Jennifer handed out our up-to-date financial report. We are still in good shape.

Promotions Committee

1. Advertising will carry through to Christmas with the emphasis being on Stocking Stuffer.
2. Girls Night out was a huge success and anyone wishing to participate please do. There are a number of other businesses who will be staying open late Thursday nights for “Girl’s Night Out”.
3. “Stretch Your Dollars” was discussed as being the theme of advertising targeted toward I.Falls.

Maintenance Committee

1. Blankets are up on trees on Scott Street. Snowflakes and winter baskets are up and Twila will be ordering 3 more baskets.
2. We will take a closer look at lightening for snowflakes for next year.
3. Shelley is to look into town’s by-law regarding their obligation on snow removal.
4. Reminder – Push your snow to the nearest tree or pole when shoveling sidewalk in front of your store!!

OLD BUSINESS

1. Map – on hold
2. HOPC – nothing new
3. Calendar of Events – No Report
4. Back of Signs – no report
5. Market Square – Richard is to talk to Travis Rob to see about it’s status
6. Car Show – we need to form a committee re car show. Suggested committee applicants are Ben Morelli and Ed Gackley.
7. New By-Law – it was struck down by town
8. X-Mas Parade – Doug congratulated Scott on his good job. Apparently there will be a revamping of the Santa float for next year.
9. International Falls advertising – no rep who visits on a regular basis so BIA is not currently doing any.
10. Sidewalk cafes – nothing new at this time.

NEW BUSINESS

1. Tug Boat - The town has acquired a new tug boat which was built by Lloyd’s which was a business in Fort Frances in former years. It has been suggested that we place it in Market Square making it the “show stopper” we have been looking for!!! We will be writing a letter to Town regarding this matter.
2. Minutes – Scott expressed his desire to strike a motion to have minutes out to everyone within 7 days after board meeting. Discussion was held and decided that we will continue the way things are. It is a good reminder to everyone when the next board meeting is being held.

3. Events – We are seeing an influx of younger blood on Scott Street. A discussion was held regarding putting together a committee of these young business owners who would like to run events but don't have the required time to attend board meetings monthly. Ed is going to spearhead with the help of Jennifer Horton.

5. Closing & Setting of Next Board Meeting

Motion # 4: John Albanese

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 11 January @ 8:00 a.m. at the BIA office.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE BOARD ROOM UNLESS OTHERWISE NOTIFIED.

Meeting closed at 8:46 am.