

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #001

January 18, 2017

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on January 18, 2017 from 8:31 a.m. to 9:36 a.m.

PRESENT: Paul Ryan, Chairperson, Ken Perry, June Caul, Doug Brown, CAO and Travis Rob.

ALSO PRESENT: Mayor Avis

**1. Call to Order**

The meeting was called to order at 8:31 a.m.

**2. Disclosure of pecuniary interest and the general nature thereof**

None

**3. Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting of this committee on December 7, 2016 - the minutes were approved as circulated.

**4. Non-agenda Items**

4.1 Point Park Trees - a verbal update on the condition of the trees within the Point Park area was given by D. Brown.

**5. New Business**

5.1 Report No. 1 - Establishing 2017 Water and Sewer Rates - 3 rate scenarios were developed and will be presented at the next budget meeting.

5.2 November 2016 Drinking Water Systems Monthly Summary Report - the November 2016 Drinking Water Report was reviewed and will be forwarded on to Council for approval.

5.3 Lease Renewal Notice - Bell Mobility Equipment on the Water Tower - the Lease Renewal with Bell Mobility was reviewed and will be forwarded on to Council for approval.

5.4 LAS Service Line and In-Home Plumbing Repair Program - the administration report was reviewed and will be forwarded on to Council for approval.

**6. Information**

6.1 2016 Tonnage at the Landfill Site - updated December 5, 2016 - the tonnage at the landfill site was reviewed and will be forwarded to Council as information only. No action required.

6.2 Aircraft Statistics 2016 as of January 10, 2017 - the airport statistics were reviewed and will be forwarded to Council as information only. No action required.

6.3 Fort Frances Wastewater Treatment Facility November 2016 Monthly Report - the Wastewater Treatment Facility report for November was reviewed and will be forwarded

to Council as information only. No action required.

- 6.4 Fort Frances Wastewater Treatment Facility December 2016 Monthly Report - the Wastewater Treatment Facility report for December was reviewed and will be forwarded to Council as information only. No action required.
- 6.5 Operations and Facilities Division - Public Works Area - Operations Statistics - August 2016 - the Operations Statistics for the Public Works Area were reviewed and will be forwarded to Council as information only. No action required.
- 6.6 Operations and Facilities Division - Public Works Area - Operations Statistics - September 2016 - the Operations Statistics for the Public Works Area for September 2016 were reviewed and will be forwarded to Council as information only. No action required.
- 6.7 Operations and Facilities Division - Public Works Area - Operations Statistics - October 2016 - the Operations Statistics for the Public Works Area for October 2016 were reviewed and will be forwarded to Council as information only. No action required.
- 6.8 Sewer and Water Data for 2016 - updated January 13, 2017 - the Sewer and Water data was reviewed and will be forwarded to Council as information only. No action required.

**7. Adjourn / Next Meeting Date**

The meeting was adjourned at 9:36 a.m.

---

Executive Committee Chair

---

T. Rob, Manager of Operations & Facilities