

REPORTCOMMITTEE OF THE
WHOLEJanuary 23, 2017

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on January 23, 2017 from 5:30 p.m. to 7:14 p.m.

PRESENT: Councillor G. P. Ryan, Chairperson; Mayor R. Avis; Councillors K. Perry, J. Albanese and J. Caul.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, T. Rob, Manager of Operations & Facilities (5:30-6:16pm), J. Kabel, Manager of Community Services (5:30-5:31pm and 6:44-7:14pm), L. Lindberg, Treasurer (5:30-5:31pm and 6:44-7:14pm), A. Petrin, Human Resources Manager (5:30-5:31pm and 6:17-6:26pm), T. Dennis, CBO / Municipal Planner (6:44-7:14pm), W. Derksen, Solicitor (5:30-6:16pm), M. McCaig, Consultant (5:30-6:16pm).

1. **Call to Order at 5:30 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**
3. **Disclosure of pecuniary interest and the general nature thereof - None.**
4. **In-Camera:**

4.1 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Matters
Verbal update was provided by W. Derksen, Solicitor and M. McCaig, Consultant.
Council gave direction.

- 204 Perry - Albanese: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:
- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.2 IT Manager Competition, Item 4.3 Grievance Update, Item 4.4 Location Usage
 - litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, more specifically Item 4.1 Agency One Matters

CARRIED

- 4.2 Personal matters about an identifiable individual, including municipal or local board employees: IT Manager Competition
Verbal update was provided by A. Petrin, Human Resources Manager and D. Brown, CAO. Council agreed with the recommendation and will consider a resolution in tonight's Council meeting.
- 4.3 Personal matters about an identifiable individual, including municipal or local board employees: Grievance Update
Verbal update was provided by A. Petrin, Human Resources Manager and D. Brown, CAO. Council agreed with the recommendation and will consider a resolution in tonight's Council meeting.
- 4.4 Personal matters about an identifiable individual, including municipal or local board employees: Location Usage
A brief discussion took place.

5. **Public Session Resumes in Council Chambers at 6:44 p.m.**

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor Avis - No Verbal Update
Councillor Albanese - No Verbal Update
Councillor Brunetta - Absent
Councillor Caul - No Verbal Update

7. Consent Agenda:

- 7.1 Pet Licensing
 - approval of this report will agree with the recommendation of the Planning & Development Executive Committee to authorize administration to begin conducting a review and rewrite of the Dog and Cat By-laws to bring them up to date, as well as review and prepare an updated licensing program with a proposal to offer annual and lifetime licensing to pet owners.

This item was pulled from consent by Councillor Perry. A discussion took place.

- 205 Perry - Caul: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # ~~7.1~~, 7.2, 7.3, 7.4, ~~7.5~~, 7.6, 7.7, 7.8, 7.9, 7.10, 7.11, 7.12, 7.13, 7.14 and 7.15.

CARRIED

- 7.2 Heavy Trucks on Scott Street
 - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to draft an amendment to the Traffic Control By-law 21/14 to prohibit the parking of heavy trucks on the 500-1200 blocks of Scott Street.
- 7.3 Re-Zoning of 200 McIrvine Road from Open Space to Institutional
 - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow municipal property at 200 McIrvine Road to be re-zoned from Open Space to Institutional for further development once the attached By-law amendment, By-law 03/14-D is considered and accepted by Council.
- 7.4 Housekeeping revisions to By-law 16/04
 - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow By-law 16/04 to be amended which will correct address and legal descriptions for the property located at 941 McKenzie Avenue North.
- 7.5 Lot 21 Minnie Avenue North - Removal of the Holding Provision
 - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow the property at Lot 21 Minnie Avenue North to have the holding provision removed, and prior to development, the property owner(s) will sign a waiver agreeing that the property requires private water and septic systems which would be approved by necessary Ministries at the owner(s) expense. Further, a Zoning By-law amendment will be drafted and brought to the next Executive Meeting for consideration.

This item was pulled from consent by Councillor Perry. A discussion took place.

- 7.6 LAS Service Line & In-Home Plumbing Repair Program
 - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to endorse by resolution, the Service Line & In-Home Plumbing Repair program through LAS in partnership with Service Line Warranties of Canada, and further that an authorizing by-law be prepared.
 - **additional supporting information is attached to the Operations & Facilities Executive Committee Agenda for January 18

- 7.7 Lease Renewal Notice - Bell Mobility Equipment on the Water Tower
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to extend the agreement for a period of 5 years commencing on August 1, 2018 as outlined in the report.
**additional supporting information is attached to the Operations & Facilities Executive Committee Agenda for January 18
- 7.8 November 2016 Drinking Water Systems Monthly Summary Report
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the November 2018 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the public.
- 7.9 Heart of the Continent Partnership Financial Request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to support the Heart of the Continent Partnership and approve Associate Partner dues in the amount of \$150.00.
- 7.10 Fort Frances Chamber of Commerce Tourism Advertising Grant
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to forward the Fort Frances Chamber of Commerce's request for a 2017 Tourism Advertising Grant in the amount of \$8500.00 to the budget process.
- 7.11 Atikokan Town Council Resolution - Service Ontario Office
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to support the Town of Atikokan's resolution to maintain full time hours at the Service Ontario Centre in Atikokan.
- 7.12 POA Write-Off Request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the write off of 2010 POA accounts receivable in the amount of \$127,235.89.
- 7.13 Treasury Photocopier Replacement
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to authorize a 60 month direct replacement lease with Wilson's Stationary for a Sharp MX-M654N Digital photocopier for the Finance Department.
- 7.14 Council / Corporate Annual Memberships
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Ontario Good Roads Association and the Association of Municipalities of Ontario annual 2017 memberships.
- 7.15 Handivan Tender #16-CS-16
- approval of this report will agree to the recommendation of the Community Services Executive Committee to award the Handivan Tender #16-CS-16 to Crestline Coach Limited for \$86,085.45 (tax included) as outlined in the report.

8. Administration and Finance Division:

- 8.1 Ranked Ballot Voting for 2018 Municipal Elections
A brief discussion took place. Council will consider a resolution in tonight's Council meeting.
- 8.2 Voting Method for the 2018 Municipal Elections
A brief discussion took place. Council will consider a resolution in tonight's Council meeting.

8.3 Remuneration Recommendations

- approval of this report will agree to the recommendation of the Council Remuneration Committee to increase the full day per diem rate to \$160.00 and provide for an annual remuneration increase equal to the increase that the Management / Non-Union staff receive, which in 2017 is 1.5%, retroactive to January 1, 2017 and will advance as the M/N-U Salary Administration Policy progresses.

9. General:

9.1 Ontario Good Roads Association Conference - February 2017 (D. Brown, CAO)

A brief discussion took place. Council agreed not to attend the 2017 OGRA conference.

10. Information:

10.1 Fire & Rescue Service Report - December 2016
Received.

10.2 Complaint Register - November 2016
Received.

10.3 2016 Tonnage at landfill site - updated January 11, 2017
Received.

10.4 Aircraft Landings 2016 & Fuel Sales as of January 10, 2017
Received.

10.5 Fort Frances Wastewater Treatment Facility Monthly Reports
(November and December 2016)
Received.

10.6 O&F Division - Public Works Operations Statistics
(August, September and October 2016)
Received.

10.7 Sewer & Water Data for 2016 - updated January 13, 2017
Received.

11. Non-agenda items - None.

12. ADJOURNMENT

12.1 The meeting adjourned at 7:14 p.m.

206 Albanese-Wiedenhoeft: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

G. P. Ryan, Chairperson

E. Slomke, Clerk