

REPORT

COMMITTEE OF THE
WHOLE

February 13, 2017

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on February 13, 2017 from 5:30 p.m. to 6:14 p.m.

PRESENT: Councillor G. P. Ryan, Chairperson; Councillors K. Perry, J. Albanese, W. Brunetta and J. Caul.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, L. Lindberg, Treasurer (5:30-5:31 and 5:55-6:14), T. Rob, Manager of Operations & Facilities (5:30-5:31 and 5:55-6:14), J. Kabel, Manager of Community Services (5:55-6:14), A. Petrin, Human Resources Manager (via teleconference 5:31-5:43).

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Perry disclosed an interest in Item 8.2 and 8.3 from this agenda as the travel and per diem claims being considered are his.

Councillor Brunetta disclosed an interest in Item 8.4, 8.5 and 8.6 from this agenda as the travel and per diem claims being considered are hers.

4. In-Camera:

- 4.1 Personal matters about an identifiable individual, including municipal or local board employees: Employment Contract Amendment
The Human Resources Manager provided verbal summary via teleconference. Council will consider a resolution in tonight's Regular Council meeting.

208 Perry - Brunetta: THAT Committee of the Whole of Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 4.1 Employment Contract Amendment
- a proposed or pending acquisition of land for municipal or local board purposes or disposal of land no longer needed for municipal purposes; more specifically Item 4.2 Front Street Property

CARRIED

- 4.2 A proposed or pending acquisition or disposition of land by the municipality or local board: Front Street Property

The Clerk provided a verbal summary. Council will consider a resolution in tonight's Regular Council meeting.

5. Public Session Resumes in Council Chambers at 5:55 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Councillor Kitowski - absent
Councillor Perry - Verbal Update on ROMA conference was provided.
Councillor Ryan - No verbal update.

7. Consent Agenda:

- 7.1 Traffic Control By-law Amendment for Fort Frances Library and Technology Centre
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to amend the Traffic Control By-law 21/14 and authorize that an amending by-law be prepared for execution by the Mayor and Clerk.

- 209 Perry - Brunetta: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, ~~7.5~~, 7.6, 7.7, ~~7.8~~, 7.9, 7.10, 7.11, 7.12 and 7.13.

CARRIED

- 7.2 Lot 21 Minnie Avenue North, Holding Provision Removal By-law
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to allow the Holding Provision to be removed from the property located at Lot 21 Minnie Avenue North, and further the property will be re-zoned to R1 from R1-H with conditions registered on title of the land to be signed off prior to any development.
- 7.3 Student Wages - Housekeeping Update
- approval of this report will agree to the recommendation of the Community Services Executive Committee to adopt the updated student wages report as presented.
- 7.4 Ontario Trillium Foundation Contract - Canada 150 Capital Funding
- approval of this report will agree to the recommendation of the Community Services Executive Committee to sanction the grant agreement with the Ontario Trillium Foundation and authorize execution by Mayor and Clerk.
- 7.5 2017 Child Care Workers Wage Enhancement Application
- approval of this report will agree to the recommendation of the Community Services Executive Committee to approve the submission of the Provincial Child Care Wage Enhancement Grant to the Rainy River District Social Services Administration Board at no financial cost to the Town.
- This item was pulled from consent agenda by Councillor Perry. A brief discussion took place.
- 7.6 December 2016 Drinking Water Systems Monthly Summary Report
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the December 2016 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.
- 7.7 Renewal of Bearskin Annual Lease and Melaire Ltd. 5 year hangar lease
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to execute lease agreements with Bearskin Lake Air Service LP and Melaire Ltd. and further that the Mayor and Clerk be authorize to execute said agreements on behalf of the Corporation.
- 7.8 Award of Tender 16-OF-14 - Purchase of a Tracked Compact Tractor and Seven Attachments
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to award tender 16-OF-14 to Nortrax Canada of Thunder Bay for a purchase price of \$88,825.00 plus the Town's portion of HST at a budget shortfall of \$5388.32, and to approve the capital purchase in 2017 of 3 attachments as outlined in the report for \$25,766.10 plus the Town's portion of the HST, further that the Mayor and Clerk be authorized to execute necessary agreements.

This item was pulled from consent agenda by Councillor Brunetta. Additional clarification was provided by staff.

- 7.9 Lakeside Process Controls 3 year support agreement renewal for process control at the water and waste water treatment plants
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to accept the proposal for a three year extension to the Lakeside support agreement at an annual cost of \$35,147.67 split equally between the water and waste water treatment plants, further that a by-law be prepared authorizing the Mayor and Clerk to execute the agreement.
- 7.10 Travel Policy
- approval of this report will agree to the recommendation of the Council Remuneration Committee, and subsequently the Administration & Finance Executive Committee to amend the Terms of Reference for the Council Remuneration Committee who will complete a review of the Travel Policy as it pertains to meals and mileage and bring a recommendation back to Council.
- 7.11 Rainy River Future Development Corporation Per Capita Request
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to include the \$7.00 per capita request from the Rainy River Future Development Corporation in the 2017 General Operational budget.
- 7.12 D. Brown, CAO - CUPE Mediation Travel Claim
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel Expense claim in the total amount of \$65.00 as submitted by D. Brown, CAO for his attendance at a CUPE mediation meeting from January 18-19, 2017.
- 7.13 D. Brown, CAO - ROMA Conference Travel Claim
- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel Expense claim in the amount of \$653.01 as submitted by D. Brown, CAO for his travel and attendance at the ROMA Conference held in Toronto, ON January 28-31, 2017.

8. Administration and Finance Division:

- 8.1 Mayor Avis - MPAC Meeting Travel & Per Diem Claim
- approval of this report will agree to the Administration & Finance Executive Committee to approve the Travel Statement - Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$269.19 as submitted by Mayor Avis for his attendance at a meeting with MPAC held in Thunder Bay on January 25, 2017.
- 8.2 Councillor Perry - RRDMA Meeting and ROMA Conference Travel and Per Diem Claim
- approval of this report will agree to the recommendation of Administration to approve the Travel Statement - Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$815.00 as submitted by Councillor Perry for his attendance at the RRDMA Annual General Meeting held in Rainy River and at the ROMA Conference held in Toronto January 28-31, 2017.
- Councillor Perry disclosed an interest in this item as the travel and per diem claim being considered is his, he did not speak to the matter.
- 8.3 Councillor Perry - NOMA Executive Meeting Per Diem Claim
- approval of this report will agree to the recommendation of Administration to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Perry for his attendance at a NOMA Executive Meeting held in Thunder Bay on January 24, 2017.

Councillor Perry disclosed an interest in this item as the per diem claim being considered is his, he did not speak to the matter.

8.4 Councillor Brunetta - RRDMA Meeting and ROMA Conference Travel & Per Diem Claims

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel Statement - Mayor/Council Honorarium per diem and Travel Expense claim in the total amount of \$867.50 as submitted by Councillor Brunetta for her attendance at the RRDMA Annual General Meeting held in Rainy River and at the ROMA Conference held in Toronto from January 28-31, 2017.

Councillor Brunetta disclosed an interest in this item as the travel and per diem claim being considered is hers, she did not speak to the matter.

8.5 Councillor Brunetta - NOMA Executive Meeting Per Diem Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the per diem claim in the amount of \$240.00 as submitted by Councillor Brunetta for her attendance at a NOMA Executive meeting held in Thunder Bay on January 24, 2017.

Councillor Brunetta disclosed an interest in this item as the per diem claim being considered is hers, she did not speak to the matter.

8.6 Councillor Brunetta - AMO Conference Travel Claim

- approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve the Travel Expense claim in the total amount of \$116.39 as submitted by Councillor Brunetta for her attendance at AMO Conference in Windsor, ON on August 14-17, 2016.

Councillor Brunetta disclosed an interest in this item as the travel claim being considered is hers, she did not speak to the matter.

9. Operations and Facilities Division:

9.1 Report No. 2 - Establishing the 2017 Water & Sewer Rates

- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to adopt the rate increases outlined in scenario No. 3 on spreadsheet No. 1 and further that those figures be adopted as the 2017 rates.

10. General:

10.1 Naming of the Space to be constructed at the site of the former Rainy Lake Hotel (235 Scott Street)

- approval of this report will agree to the recommendation of the Rainy Lake Market Square Advisory Committee to name the development located at the former site of the Rainy Lake Hotel, being 235 Scott Street, as 'Rainy Lake Square'.

11. Information:

11.1 Summary of 2016 Provincial Offences charges Received.

11.2 Fort Frances Fire & Rescue OFM Statistical Report for 2016 Received.

11.3 Building Statistics - January 2017 Received.

11.4 Operations & Facilities Division - Environmental Area - Operations Statistics (November 2016 and December 2016) Received.

11.5 Operations & Facilities Division - Public Works Area - Operations Statistics (November 2016 and December 2016)
Received.

11.6 Fort Frances Airport - Landings and Fuel Sales (as of February 6, 2017)
Received.

11.7 Complaint Register - December 2016
Received.

12. Non-agenda items - None.

13. ADJOURNMENT

13.1 The meeting adjourned at 6:14 p.m.

210 Brunetta - Perry: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

G. P. Ryan, Chairperson

E. Slomke, Clerk